

**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

Mr. Frank Warwick  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Raymond Woods  
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting**

**February 12, 2026**

**ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President

Mr. Shakir Ali, Vice President

Mr. Frank Warwick, Secretary

Mr. Patrick Brennan, Treasurer

Mr. Raymond Woods, Asst Secretary/Treasurer

**Other Attendees:**

Mr. Jack Killion, C.O.O.

Mr. Richard F. Spafford, P.E., Engineering Director

Mr. James Garaguso, Distribution Superintendent

Mrs. Jeannine Hershey, Asst. Finance Director

Mrs. Brandy Eisenmann, Customer Service Director

Ms. Raven Linton, Staff Engineer

Ms. Margaret McHugh, General Counsel

Ms. Joyce Peirce

Mr. Scavuzzo called the meeting to order at 4:00 PM

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

A roll call of Commissioners reflected that all were present.

**ITEMS TO BE DISCUSSED:**

**Clement's Ave Tank Exterior Painting – Permission to Bid**

Staff seeks permission to go out to bid on this project.

**Permission to Purchase two F-150s for the vehicle fleet**

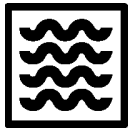
Staff is asking to purchase two new vehicles for 2026.

**QPA Appointment – Jeannine Hershey**

Staff formally recommends the appointment of Jeannine Hershey to Commission QPA.

**Imbue Proposal Discussion**

Mr. Spafford indicated that Commissioners received the full scope of work in the meeting report package, and is seeking direction on which items should be targeted and how much is to be spent on the overall project. Mr. Brennan reminds Commissioners that one of the goals of the project is to remind the community how important an asset the MPWC is to them and that even aside from this anniversary year, to continue marketing the MPWC in the years to come. Mr. Brennan notes that current spending is estimated to be approximately \$10K/month.



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### **Window Glazing of Westfield Avenue Office**

Staff Engineer Raven Linton informed the Commissioners that in conjunction with the DHS recommendations, quotes have been received to glaze the exterior windows of the building including the first floor offices along the walkway and across the back of the building and for the kitchen area. Commissioners inquired as to whether the windows along the boardroom side of the building could be included and suggested breaking it up into two phases to include all exterior windows on the first floor of the building. Costs to be included in the capital budget.

### **Cuthbert Main Replacement Costs**

Mr. Spafford updated the Commissioners on the most recent status and indicated that the DOT is still in discussions about how to best approach the project. Mr. Spafford is waiting on final confirmation of scope and costs and will provide that information as soon as it is available. In the meantime, staff confirms that the service is capped but in doing so a dead-end was created so it will need to be tied in.

### **Summer Termination Program for Utilities**

Mrs. Eisenmann informed Commissioners that NJ S-4631 established a summer termination program prohibiting utilities from discontinuing service due to non-payment between June 15 and August 31 of each year.

### **2026 Scholarships for PHS and HHHS**

Mrs. Hershey confirmed that she received confirmation of participation from both high schools.

### **Annual Maintenance Contracts for Signature**

Mr. Spafford noted that any contracts received to-date are available for signature.

### **Approval of the Minutes**

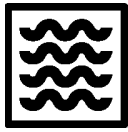
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Woods to approve the minutes of the business meeting of January 8, 2026. **A unanimous roll call vote.**

### **Approval of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Woods to approve payment of bills dated January 15, 2026 in the amount of \$1,405.00 for soil conservation; also to approve bills dated February 12, 2026 in the amount of \$501,799.37; and also for the P-Card for \$657.98. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Woods to approve payment of bills for Pennsauken Township dated February 12, 2026 in the amount of \$90,886.38. **A roll call vote approval except Mr. Ali and Mr. Scavuzzo recused themselves.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills for Merchantville Borough in the amount of \$10,834.05 and for PSE&G for \$63,651.57 dated February 12, 2026. **A roll call vote approval except Mr. Woods who abstained.**



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### Staff Reports

Mr. Killion noted that he was looking through the MPWC's historical documents and found a lot of really interesting items that really told the history of the MPWC. Mr. Killion noted that there's a lot to be learned, particularly by newer Commissioners and that if they would like have a look, please always reach out and staff will make the information available for review. Mr. Brennan and Mr. Scavuzzo informed newer Commissioners that the MPWC has offered tours of the facilities which have been very well received and informative in the past. Mr. Garaguso spoke on the use of ASR wells and why they are no longer of value, amongst other topics. Mr. Ali asked about the potential for capturing the information, the stores and lore of the Water Commission for archive. Commissioners and staff all agree to begin the process of putting that project together.

Ms. Linton asked for clarification on which portion of the window glazing project should be initiated first and the Commissioners agreed that the office side of the building should be the priority.

### Permission to Bid for Clement's Avenue Exterior Painting

A motion by Mr. Brennan and 2nd by Mr. Ali to go out for bid on the exterior tank painting of the Clement Avenue Tank. **A unanimous roll call vote of all present.**

### Vehicle Purchase

A motion by Mr. Brennan and 2nd by Mr. Warwick to purchase two F-150 pickup trucks. **A unanimous roll call vote of all present.**

### Appoint Qualified Purchasing Agent

A motion by Mr. Brennan and 2nd by Mr. Ali to appoint Jeannine Hershey as the MPWC's QPA. **A unanimous roll call vote of all present.**

### Window Glazing of the Westfield Avenue Administrative Building

A motion by Mr. Brennan and 2nd by Mr. Woods to approve security glazing of first floor office windows at the Westfield Avenue Building. **A unanimous roll call vote of all present.**

### New Services

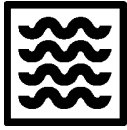
A motion by Mr. Brennan and 2nd by Mr. Ali to approve new services as follows:

- 2" domestic service at 850 Sherman Avenue
- 1" domestic service at 2101 Haddonfield Rd
- 1" domestic service at 5520 Washington Avenue

**A unanimous roll call vote of all present.**

### Commissioner Reports

Mr. Woods asked Mr. Spafford about the new proposed rules of the Safe Drinking Water Act and how those rules will affect operations of the MPWC. Mr. Spafford explained his understanding of the proposed changes and enforcement and that the MPWC has already had discussions about how to get ahead of the rule changes.



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Mr. Brennan noted that the Risk Management booklet that was distributed to Commissioners notes that PEOSH suggests that this body receive a risk management report each month. Mr. Spafford indicated that it's been discussed and that the MPWC's safety officer will be providing monthly reports going forward.

Mr. Brennan also clarified that the MPWC's new accounts with Ocean First Bank includes two separate CDs and one Money Market account. Mr. Brennan reminded staff that the First Colonial merger would be taking place and that they would potentially expect to learn more about who would be the representative with which the MPWC would continue to work with, and to please keep Mr. Brennan informed when new information becomes available.

**Adjournment**

A motion by Mr. Warwick and 2<sup>nd</sup> by Mr. Woods to adjourn at 5:02 PM. **A unanimous voice vote of all present.**

**Submitted By:**

Brandy Eisenmann