

MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Raymond Woods
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting

April 9, 2026

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. Frank Warwick, Secretary
Mr. Raymond Woods, Asst Secretary/Treasurer

Other Attendees:

Mr. Richard F. Spafford, P.E., Engineering Director
Mr. James Garaguso, Distribution Superintendent
Mrs. Jeannine Hershey, Asst. Finance Director
Mrs. Brandy Eisenmann, Customer Service Director
Ms. Raven Linton, Staff Engineer
Ms. Margaret McHugh, General Counsel
Ms. Joyce Peirce

Mr. Scavuzzo called the meeting to order at 4:00 PM

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

A roll call of Commissioners reflected that all were present.

ITEMS TO BE DISCUSSED:

Mid Penn Bank Presentation

Mr. Randy Wolfe took the floor and presented the Commissioners and staff with details surrounding the upcoming transition from 1st Colonial Bank to Mid Penn Bank. Mr. Wolfe assured Commissioners and staff that services offered would stay the same, if not be improved. The timeline indicates that MPWC will be fully converted on April 27, 2026 and that he would be onsite with the MPWC that day.

Salary Committee – Hourly Reviews Meeting

The salary committee will meet to discuss review recommendations for hourly employees on Monday, 4/27/26 at 3:00 PM.

Hiring of Summer Help

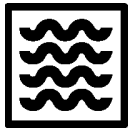
Staff intends to hire four (4) candidates for seasonal summer help this year.

EPL Training for Commissioners

Commissioners were reminded to complete their annual EPL training.

Financial Disclosure Forms

Commissioners & staff were reminded to complete their annual financial disclosure forms this month.



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Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Woods to approve the minutes of the business meeting of March 12, 2026. **A unanimous roll call vote of all present, except Mr. Brennan abstained.**

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Woods to approve payment of bills dated April 9, 2026 in the amount of \$1,056,133.79 and for the P-card in the amount of \$1,394.15. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Woods to approve payment of bills for Pennsauken Township dated April 9, 2026 in the amount of \$3,120.00. **A roll call vote approval of all present, except Mr. Scavuzzo & Mr. Ali, who recused themselves.**

A motion by Mr. Brennan and 2nd by Mr. Ali to approve payment of bills for PSE&G dated April 9, 2026 in the amount of \$80,595.96. **A roll call vote approval of all present, except Mr. Woods abstained**

Staff Reports

Mr. Brennan noted that pumpage has been consistent across the years, numbers wise the difference is approximately 3-5% off.

Mr. Spafford provided an update on the Browning Road Plant construction, noting that masonry lower wall is done and that the building would be fully enclosed in the coming weeks. Projected time of completion will be end of summer / early September. Mr. Spafford indicated that the timing would be desirable for the start of the construction at the Park Ave Plant.

Mrs. Hershey informed Commissioners of the new cash report handed out at the meeting. Mr. Brennan asked for it to be included in the monthly report package going forward.

New Services

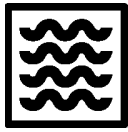
A motion by Mr. Brennan and 2nd by Mr. Ali to approve a new 1" service at 3220 Gladwyn Avenue and a new 1" service at 8104 Stow Rd.

A unanimous roll call vote of all present.

Commissioner Reports

Mr. Brennan inquired about MPWC annual presentations to Pennsauken & Merchantville government. Mr. Spafford indicated he would confirm dates with Mr. Killion. Mr. Brennan asked about staff's meetings with candidates for HR services. Mr. Spafford summarized the meeting and indicated that staff is looking to add an HR program to the current ADP package and would be transitioning from physical time clocks to cell phone access for time punches making the addition cost neutral to the MPWC.

Mr. Woods asked about the MPWC turnoff program and how often customers are notified of pending turnoffs. Mrs. Eisenmann explained the timelines for billing, notification and service terminations. Mr. Woods wondered if customers are notified of pending turnoffs after the state turnoff freeze periods and Mrs. Eisenmann indicated



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that account timelines for billing and turnoffs do not change and that the freeze periods essentially just skip over a full quarter so the following quarter when the freeze period ends, the customer will be billed and receive a termination notice within the typical timeframe.

Mr. Brennan noted that staff should be looking at the career advancement programs regularly and to conduct some research and update them, if necessary, in order to keep competitive with the private sector.

Mr. Woods noted that the MPWC does not seem to get much engagement on Instagram. Mr. Brennan suggested that Imbue could help with that as part of the current marketing strategy.

Executive Session

A motion by Mr. Brennan and 2nd by Mr. Woods to enter closed session at 4:47 PM for contract negotiation discussion. **A unanimous voice vote of all present.**

Minutes of the closed session shall be kept private and not shared with the public or unauthorized individuals until there is no longer a reason to keep them confidential.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Woods to return to open session and to adjourn at 4:57 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann