

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**RESOLUTION AUTHORIZING A CORPORATE CARD PROGRAM LINKING CONTRACT WITH THE STATE OF NEW JERSEY AND OTHER DOCUMENTS AS REQUIRED TO IMPLEMENT A PROCUREMENT CARD PROGRAM AND ESTABLISHING POLICIES AND PROCEDURES FOR ITS USE**

**WHEREAS** N.J.S.A. 40A:5-16(c) permits the use of Procurement Cards and this Commission needs to implement a procurement card program (P-Card) for specific circumstances to be used for certain payments, and

**WHEREAS** the statute permits a contracting unit to adopt policies and permit specifically named employees to use a P-Card for the purchase of goods and services provided transactions comply with Local Public Contracts Law, N.J.S.A. 40A:11-12, and

**WHEREAS** the Treasurer, the Chief Operating Officer (COO) and the Qualified Purchasing Agent (QPA) recommend that such cards be utilized where appropriate; and

**WHEREAS** US Bank, N.A., has been awarded by the State of New Jersey contract to provide agencies with a P-Card via NJSTART Contract Number 25-GNSV2-86532, and


**WHEREAS** the following internal controls are set for compliance with the statutory authorization and the Local Finance Notice 2013-17 rules will be in place, and the law, N.J.S.A. 40A:5-16(c) establishes the specific circumstances when such cards can be used; and those rules adopted by the Local Finance Board are set forth in N.J.A.C. 5:30-9A; and

**WHEREAS** the Commissioners have found such cards efficient and beneficial to the MPWC and wish to re-authorize their use under these established policies and procedures; and seek to authorize the Qualified Purchasing Agent to execute a Corporate Card Program Linking Authorization Contract with the State and required procedures for a procurement card program.

**NOW, THEREFORE BE IT RESOLVED** that the Commission hereby adopts the attached policies and procedures for the use of procurement cards for purchases of and/or for the MPWC as stated herein shall be included in the MPWC Purchasing Procedures on the Attached Exhibit.

**BE IT FURTHER RESOLVED** that the Qualified Purchasing Agent is authorized to execute a Corporate Card Program Linking Authorization Contract with the State, and other documents required to implement a procurement card program for this Commission and hereby authorizes the use of said Card in accordance with the N.J.S.A. 40A:5-16(c) and N.J.A.C. 5:30-9A and hereby designates and authorizes John F. Killion to sign the Linking Authorization Contract with US Bank, N.A. for Procurement Card Services on its behalf.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Commission at a meeting held on February 13, 2025.

  
\_\_\_\_\_  
Frank Warwick, Commissioner &  
Secretary to the Commission

SEAL

## PROCUREMENT CARDS

### A. How Procurement Cards Can Be Used

#### 1. P-Cards can be utilized for tangible supplies or non-tangible items under the following conditions:

a. When payment to vendors is required in advance of the delivery of certain materials or services that cannot be obtained from any other source at comparable prices. (N.J.S.A. 40A:5-16(c)(1)):

- i. Advance payment is required by the vendor;
- ii. Comparable pricing is not otherwise obtainable for such goods or services to be available at the time and place required;
- iii. The QPA, COO and Director of Engineering have all approved such item for purchase from a particular vendor.

b. When ordering, billing and payment transactions for goods and services are made through a computerized electronic transaction (N.J.S.A. 40A:5-16(c)(2)):

- i. An order is placed from computer to computer, such as on the Internet or similar computer network;
- ii. Vendor requires immediate payment;
- iii. The Qualified Purchasing Agent has approved such item for purchase from a particular vendor.

c. When certification is not obtainable (N.J.S.A. 40A:5-16(c)(3)).

- i. Certification is not readily obtainable by the contracting unit; but such exceptions shall not include reimbursement of employee expenses or payment for personal services.

2. Transactions cannot exceed the amount designated and authorized below.

3. P-Cards cannot be used for the purchase of items or services of a personal nature for employees, volunteers or officials.

### B. Procurement Card Program Oversight

1. The Qualified Purchasing Agent shall serve in the capacity of program manager if one is so employed and appointed by the Commission. If the Commission has not appointed a Qualified Purchasing Agent, the Chief Operating Officer shall serve in the capacity of program manager.

The program manager shall be responsible for day-to-day oversight and management of supervisory review of procurement card usage. Supervisory review means confirming the propriety and accuracy of P-Card usage by all authorized users.

2. The role of a program manager in overseeing the P-Card program does not exempt that individual from accountability to those above them in the organization.

3. Should the program manager not hold a QPA certification, the maximum threshold on P-Card transactions shall not exceed 15% of the Commission's bid threshold.

4. The program manager and Chief Operating Officer shall assure that internal controls are maintained concerning the integrity of vendor payments, accumulated costs for goods and services as well as other Local Public Contract Law requirements.

5. The Chief Operating Officer, the program manager, the Director of Engineering, and all personnel holding a QPA certificate shall receive training in all aspects of the system.

6. The program manager will develop and administer a supervisory review process, identify and manage all risks associated with P-Card use; as well as engage in any other oversight or management duties required to ensure their proper utilization.

7. P-Cards must be issued in the name of a specified individual upon completion of the requisite training and cannot be issued to personnel who are neither covered by a fidelity bond or a blanket honesty policy held by the local unit (or become ineligible for said coverage after being issued a P-Card). Violations of policies governing P-Card use shall result in appropriate remedial or disciplinary action.

8. P-Cards shall only be issued in the names of the Director of Engineering and his designee. No other employee shall have a card issued in their name or authority to use the P-Card.

9. The program manager, Chief Operating Officer, Director of Engineering, and all personnel holding a QPA certificate, shall sign an acknowledgement of Procurement card training and agreement to abide by policies and procedures for procurement card usage and said agreement shall be retained by the Commission in their personnel file.

10. The Program Manager shall also ensure that:

a. all cards have imprinted on them both the users' names and the name of the local unit

b. the merchant code is accurate.

c. Sufficient funds are encumbered from the proper accounts to cover any charges the user is authorized to make.

d. Program participants are aware of the program and approved vendors with whom the cards may be utilized, dependent upon contracts awarded by the governing body.

e. When applicable and bids are advertised, the bid documents include that the payments may be made by procurement card, so the local unit receives in their bid prices any discount for timely payments.

11. All purchases with the P-card shall be approved by the program manager in advance and reported monthly and separately to the Commission.

12. Purchases by each P-Card user shall be limited to \$3,400.00 per purchase and an aggregate of \$6,000.00 per month per user.

13. Users shall expeditiously provide all receipts to the program manager, who will compare receipts to the computer-generated usage report provided by the card company. Returned material must be reported to the program manager quickly to ensure either the charge is cancelled, or the local unit receives proper credit.

14. The Chief Operating Officer and program manager are authorized to create P-Card procedures to assure compliance with these requirements.

C. Nothing in this policy shall change regulations or requirements pursuant to Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq.)

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF LOAN AGREEMENTS  
BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION AND EACH OF  
THE NEW JERSEY INFRASTRUCTURE BANK,  
AND THE STATE OF NEW JERSEY, ACTING BY AND THROUGH THE  
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION,  
AND AUTHORIZING THE EXECUTION AND DELIVERY OF  
AN ESCROW AGREEMENT AND A CONTINUING DISCLOSURE AGREEMENT PURSUANT TO THE  
STATE FISCAL YEAR 2025 NEW JERSEY WATER BANK ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM**

WHEREAS, the Merchantville Pennsauken Water Commission (the "Local Unit"), in the County of Camden, New Jersey, has determined that there exists a need within the service area of the Local Unit to finance or refinance the acquisition, construction, renovation or installation of the Project (the "Project") as defined in each of (i) that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and (ii) that certain Loan Agreement (the "Fund Loan Agreement", and together with the I-Bank Loan Agreement, the "Loan Agreements") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the New Jersey Department of Environmental Protection (the "State"), all pursuant to the State Fiscal Year 2025 New Jersey Water Bank Environmental Infrastructure Financing Program (the "Program"); and

WHEREAS, the Local Unit has determined to finance or refinance the acquisition, construction, renovation or installation of the Project with the proceeds of a loan to be made by each of the I-Bank (the "I-Bank Loan") and the State (the "Fund Loan", and together with the I-Bank Loan, the "Loans") pursuant to the I-Bank Loan Agreement and the Fund Loan Agreement, respectively; and

WHEREAS, to evidence and secure the Loans, each of the I-Bank and the State require the Local Unit to authorize, execute, attest, authenticate if applicable, and deliver the Local Unit's 2025 A-W1 Bonds, to the I-Bank (the "I-Bank Loan Bond") and 2025 C-1 Bonds, to the State (the "Fund Loan Bond", and together with the I-Bank Loan Bond, the "Local Unit Bonds"), in an aggregate principal amount not to exceed \$8,800,000.00, pursuant to the terms of applicable law and the Loan Agreements; and

WHEREAS, in order to comply with Rule 15c2-12 promulgated by the Securities and Exchange Commission (the "SEC") pursuant to the Securities Exchange Act of 1934, as amended (the "Securities Exchange Act"), including any successor regulation or statute thereto ("Rule 15c2-12"), the I-Bank has determined that the Local Unit and, if applicable, certain related local government units are material "obligated persons" in connection with the issuance of the bonds of the I-Bank to be issued to fund the I-Bank Loan (the "I-Bank Bonds"), as the term "obligated person" is defined in Rule 15c2-12;

WHEREAS, as a result of such determination, the Local Unit must enter into a Continuing Disclosure Agreement (the "Continuing Disclosure Agreement") with the trustee for the I-Bank Bonds and the I-Bank for the purpose of satisfying Rule 15c2-12 and the purposes and intent thereof, as Rule 15c2-12, its purposes and intent may hereafter be interpreted from time to time by the SEC or any court of competent jurisdiction; and

WHEREAS, the I-Bank and the State have expressed their intent to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among, *inter alia*, the I-Bank, the State, the Local Unit, the escrow agent named therein and U.S. Bank Trust Company, N.A., as trustee for the holders of the Local Unit Bonds.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Local Unit as follows:

**Section 1.** The I-Bank Loan Agreement, the Fund Loan Agreement, the Continuing Disclosure Agreement, and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by both Joseph Scavuzzo (the "President") and Frank Warwick (the "Secretary/Assistant Treasurer") in substantially the same form with such changes as the President or the Secretary/Assistant Treasurer (each an "Authorized Officer"), in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank, the State and their representatives, agents, counsel and advisors (collectively, the "Program Consultants", and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced found acceptable by their execution of such Financing Documents

by an Authorized Officer as determined hereunder. The Secretary of the Local Unit is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.

**Section 2.** The Local Unit hereby authorizes the preparation and distribution of financial statements and demographic and other information concerning the Local Unit and any related government entity, if applicable, contained in a "Preliminary Official Statement" and final "Official Statement" to be issued in connection with the marketing of the I-Bank Bonds. In furtherance of such authorization, the Local Unit hereby severally directs the Authorized Officers to take such action as the particular Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with the preparation and distribution of such information for inclusion in the Preliminary Official Statement and the final Official Statement.

**Section 3.** The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Secretary of the Local Unit is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery thereof. Such closing certificates shall include, without limitation, (a) a determination that any information provided by the Local Unit to the I-Bank in connection with the preparation and distribution of the (i) Preliminary Official Statement is "deemed final" for the purposes and within the meaning of Rule 15c2-12 and (ii) Official Statement constitutes a final Official Statement for the purposes and within the meaning of Rule 15c2-12, (b) a determination that the Continuing Disclosure Agreement complies with Rule 15c2-12, and (c) a determination that any information provided to the I-Bank by or on behalf of the Local Unit or relating to the Local Unit, the Loan Agreements, the Escrow Agreement, the Continuing Disclosure Agreement or the transactions contemplated thereby in connection with the preparation and distribution of the Preliminary Official Statement and the Official Statement complies with Section 10 and Rule 10b-5 of the Securities Exchange Act.

**Section 4.** This resolution shall take effect immediately.

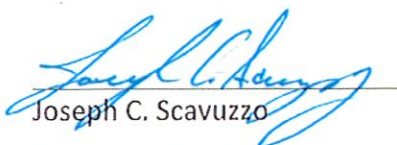
**Section 5.** Upon the adoption hereof, the Secretary of the Local Unit shall forward certified copies of this resolution to Obermayer Rebmann Maxwell & Hippel LLP, bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, bond counsel to the I-Bank.


I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date noted below.

Recorded Vote:	S. Ali:	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	P. Brennan:	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	A. Perno :	<input type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
	J. Scavuzzo:	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	F. Warwick:	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on February 13, 2025.

**Merchantville-Pennsauken Water Commission**

  
Joseph C. Scavuzzo

  
Frank Warwick, Commissioner and  
Secretary to the Commission

SEAL

President of the Commission

**SUPPLEMENTAL BOND RESOLUTION AND DELEGATION OF THE COMMISSION AUTHORIZING THE ISSUANCE OF BONDS PURSUANT TO THE STATE FISCAL YEAR 2025 NEW JERSEY WATER BANK ENVIRONMENTAL INFRASTRUCTURE FINANCING PROGRAM AND DELEGATING AUTHORITY TO AUTHORIZED COMMISSIONERS TO ACT IN CONNECTION WITH THE ISSUANCE OF SUCH BONDS**

**WHEREAS**, on February 13, 2025, the Merchantville Pennsauken Water Commission (the "Local Unit", "MPWC"), in the County of Camden, New Jersey, authorized the incurrence of indebtedness pursuant to the New Jersey State Fiscal Year 2025 New Jersey Water Bank Environmental Infrastructure Financing Program (the "Program"), in amount not to exceed \$8,800,000 in order to fund the Local Unit's Project (the "Prior Resolution");

**WHEREAS**, the Project consists of the design, construction, and equipping of an approximately 6,500 square foot new water treatment plant to be located near the Commission's existing National Highway Treatment Plant (the "Plant") in Pennsauken, New Jersey. The Plant has been constructed in order to meet applicable federal and state regulations and standards associated with the removal of PFOS compounds from drinking water, and construction was initially financed by an interim note issued by the Local Unit as part of the Program (the "Interim Note");

**WHEREAS** that Prior Resolution authorized the issuance of its 2025 A-W1 Bonds to the I-Bank and its 2025 C-1 Bonds to the State (the "Local Unit Bonds"), in order to secure Loans made to the Local Unit;

**WHEREAS** the Loan will consist of the borrowing of the proceeds of certain bonds issued by the I-Bank (the "I-Bank Bonds") in order to refinance the Interim Note;

**WHEREAS** the Local Unit desires to acknowledge the pledge of the revenues of the Project and the Commission's general revenues (the "Revenues") in order secure the 2025 Bonds and further secure the Loans, and to delegate authority to certain of the Local Unit's officers to approve the terms and conditions of the Loan and pricing associated with the Local Unit Bonds and I-Bank Bonds.

**NOW, HEREBY BE IT RESOLVED** by the Commissioners of the Local Unit, MPWC, as follows:

**Section 1.** The Local Unit hereby supplements the Prior Resolution to affirmatively pledge to the Local Unit's Revenues as security for the 2025 Bonds and the repayment of the Loans. The Local Unit's repayment of the Loans is further guaranteed by Pennsauken Township and Merchantville Borough respective separate ordinances which guarantee to the extent of their proportionate ownership of the Commission.

**Section 2.** The Local Unit hereby authorizes both Joseph Scavuzzo (the "President") and Frank Warwick (the "Secretary/Assistant Treasurer") of the Local Unit (each an "Authorized Officer"), in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit to approve the financial and economic terms of the Loan, the Local Unit Bonds, and the I-Banks, as deemed to be appropriate by such Authorized Officer in their sole discretion. Such approval shall be conclusively evidenced by the execution of an Award Certificate ("Award Certificate"), in the form attached hereto as "Exhibit A" which form may be revised, amended, or supplemented as determined by the Authorized Officer in his sole discretion. The Secretary of the Local Unit is hereby authorized to attest to the execution of the Award Certificate, or similar document or expression of approval, by an Authorized Officer as determined hereunder and to affix the corporate seal of the Local Unit to such instrument or document.

**Section 3.** Except as supplemented hereby, the MPWC confirms and ratifies all terms of the Prior Resolution.

**Section 4.** This resolution shall take effect immediately.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date noted below.

<b>Recorded Vote:</b>	<b>S. Ali:</b>	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	<b>P. Brennan:</b>	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	<b>A. Perno :</b>	<input type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input checked="" type="checkbox"/> ABSENT
	<b>J. Scavuzzo:</b>	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	<b>F. Warwick:</b>	<input checked="" type="checkbox"/> AYE	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on March 13, 2025.

Merchantville-Pennsauken Water Commission

  
\_\_\_\_\_  
Frank Warwick, Commissioner and  
Secretary to the Commission

**Merchantville-Pennsauken Water Commission**

**RESOLUTION ACCEPTING VOLUNTARY RETIREMENT AND AUTHORIZING PROVIDING COMMISSION POLICY FOR THE QUALIFIED RETIREE BENEFITS AND SPOUSE LIFETIME MEDICAL WITH WAIVER OF COVERAGE WITHOUT PREJUDICE**

**WHEREAS** the Merchantville-Pennsauken Water Commission is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

**WHEREAS** the Commission has the authority to provide for the orderly and efficient operation of the Commission finances, and to employ and compensate employees and to contribute toward insurance premiums on their behalf; and the Commission had established a formal policy and practice regarding retiree compensation and specifically that of commissioners and counsel, and

**WHEREAS** that policy regarding retiree benefits of this position was further codified and amended on April 23, 1998 while in a duly advertised public meeting and appearing in public session under the Open Public Meetings Act proceeded to adopt such by formal resolution; and

**WHEREAS** General Counsel, Karl McConnell having entered the service of the Commission on February 2, 1995 as the then called solicitor and classified as NJ PERS full-time position of 20 hours per week, and throughout his employment as a NJ PERS Tier 1 employee qualified for the MPWC retiree group 1 health care benefits for himself and spouse according to the Commission rules; and was also credited with accrued time in 1982 in service to Pennsauken Township, prior to becoming a County Assistant Prosecutor, so as to have had sufficient service time and to have fully vested and qualified for MPWC retirement medical & health benefits prior to May of 2010 in accordance with the Resolution of April 23, 1998 so as to have vested as recognized in the MPWC Group 1 retiree class; and

**WHEREAS** Karl McConnell, General Counsel, having at retirement accrued MPWC service time of 31 years and 5 months at his age of 70 & 1/2 and having now tendered his retirement after serving the Commission continuously beyond the requisite age and qualified for all retirement health benefits under the vested and cited Commission resolution and policy prior to May of 2010; and

**THEREFORE, HEREBY BE IT RESOLVED** that the Commission congratulates and accepts the Retirement of General Counsel, Karl McConnell, effective the June 30, 2025 in accordance with its afore cited Resolution and policy regarding those in group I eligible for retirement and his spouse prior to that time and thereby affords him the policy in effect at that time in keeping with the Commissioner's benefits and employees benefits prior to 2010 without premium contribution for life and under the same terms for the life of his surviving spouse provided she does not remarry; and that they may act and rely upon these terms; and

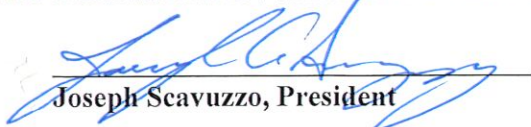
**BE IT ALSO RESOLVED** that the MPWC staff is hereby directed to effectuate and make said compensation changes and payments in accordance with its proper procedures, and with the agreement that the Commission shall receive annual waivers of coverage from each of them for any waived in any year or life event so they may waive MPWC any coverages and such without prejudice to such coverage due to each for the subsequent time; and without waiver to MPWC free standing vision or dental; and

**BE IT FURTHER RESOLVED** that the MPWC shall maintain all benefits in place until July 31<sup>st</sup>, 2025 and until School Employees Health Benefit Plan is in place either by extension of same MPWC coverages remaining primary over Medicare through July 31, and/or by reimbursing the employee costs incurred by utilizing no other alternative of employee right to purchase insurance under COBRA benefits, and costs thereof until other insurance is in place.

I, **Joseph Scavuzzo**, President of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by a 4 to 0 Vote of the voting Commission members present at a meeting of said Commission on this, April 10, 2025 at the Regular and duly advertised monthly public meeting of the Commission.

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

  
Frank Warwick, Secretary

  
Joseph Scavuzzo, President

  
Patrick Brennan, Treasurer

SEAL

2025-07

# The Merchantville-Pennsauken Water Commission

## Executive Session Resolution Of 5 - 8 - 2025. time into Closed 4:42 PM

WHEREAS the Water Commission is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40: 62-108 et seq.; and

WHEREAS, the Commissioners have the statutory authority to provide for the orderly and efficient operation of the Commission, and the entire authority in its fiduciary charge, including its own Commission meetings; and

WHEREAS the Commissioners on this date while in open public meeting, duly organized and advertised, have publicly considered and determined that the dictates of the Open Public Meetings Act provides for and allows under these circumstances for this body to go into Executive Session which is closed to the Public; and

WHEREAS after allowing for public comment prior to a vote there upon voted by roll call vote in open session to take the following action:

NOW, THEREFORE BE IT SO RESOLVED that the Commissioners of this Commission determine to effective immediately and do hereby resolve to:

- 1) Go into Closed or Executive session for the purpose of discussing the following as indicated:
  - A) \_\_\_\_\_ Matters deemed confidential by provision Of Federal or State law or Rule of Court.
  - B) \_\_\_\_\_ Matters in which release of information would impair a right to receive federal funds.
  - C) \_\_\_\_\_ Matters which if disclosed would constitute an unwarranted invasion of privacy relative to an individual's personal or family circumstances or material relating to medical, rehabilitation, custodial or child protection issues;
  - D) \_\_\_\_\_ Matters involving collective negotiations or the agreement resulting there from;
  - E) \_\_\_\_\_ Matters involving an interest in real property, the setting of rates or investment of public funds which could possibly adversely affect public interest if such were disclosed;
  - F) \_\_\_\_\_ Matters involving tactics or techniques used for safety or security and/or any investigations or possible violations of regulations or laws;
  - G) \_\_\_\_\_ Matters involving pending or anticipated litigation or contract negotiation (other than collective negotiations) and/or any matters involving attorney-client privilege;
  - H) \_\_\_\_\_ Matters involving the appointment, termination, terms and conditions of employment, evaluation, performance or any specific prospective or current public officer or employee of the College;
  - I) \_\_\_\_\_ Matters which the Board is required by other law or regulation to keep confidential; (\_\_\_\_\_ here reference the law or regulation in some way), and determine

2) That the minutes of the Executive Session shall be made public about: PERSONNEL  
- THEREFORE \_\_\_\_\_ or upon only further resolution of the body

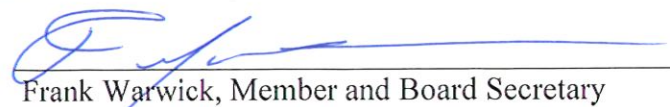
/or due to the nature of the material shall only be released at that time once redacted or not made public; and

3) The Board WILL BE or WILL NOT BE returning from closed to open session at approx. : \_\_\_\_\_ and action is or is not

expected prior to formal adjournment of today's meeting.

4) That this resolution shall either be reflected in the official minutes or kept on file for public inspection.

Result of Roll call Vote: #YEAS                      #NAYS                      # ABSTAINS                      # Absent  
Official List of Each member's Roll Call vote is maintained in the official records of the Commission by its Secretary in approved final official minutes of the body maintained in the Commission HQ Office.

Date: 5/8/25  
  
Frank Warwick, Member and Board Secretary

Time Back to Open Session 528 or Time of Adjournment 549

Resolution No. 2025- 08

**RESOLUTION OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION AUTHORIZING ADJUSTMENTS OF COMPENSATION FOR CERTAIN LISTED EMPLOYEES on Attached Page**

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**WHEREAS** the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

**WHEREAS** the Commission has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees; and

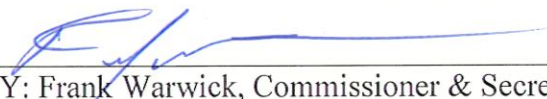
**WHEREAS** the Commission in a duly advertised open public meeting took action after allowing for public comment and discussion and having publicly considered and proceeded under the Open Public Meetings Act ; and

**NOW, THEREFORE BE IT SO RESOLVED** by the MPWC in the COUNTY of Camden, STATE OF NEW JERSEY, That effective as of \_\_\_\_\_ date, a the changes set forth on the attached page for the therein listed employees are HEREBY authorized, effectuated and all appropriate staff are directed to take appropriate actions by the Commissions procedures to implement said compensation payments in accordance with its routine procedures.

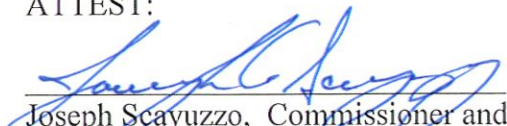
The Roll call Vote of Commissioners\* was 4 Yea; 0 Nay; 0 Abstentions; and 1 Absent.

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD ON 12th Day of June , 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:

  
BY: Frank Warwick, Commissioner & Secretary to MPWC

ATTEST:

  
Joseph Scavuzzo, Commissioner and President

\*The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the Commission by the Chief Operating Officer.

**RESOLUTION RE-AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED TO DELAWARE GARDENS 1400 BROWNING ROAD TO PENNSAUKEN TOWNSHIP INCLUDING ALL MERGED PARCELS BUT KEEPING ACCESS AND UTILITY EASEMENT**

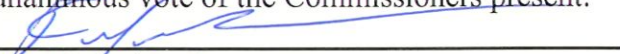
**WHEREAS**, the Commission found in April 2019 that pursuant to NJSA 40A:12-13 and NJSA 40:62-128 that the land formerly occupied by its wells and plant, known as Delaware Gardens, previously located at 1400 Browning Road was no longer needed by it for its public use: and and some of the property was a grant without cost from the township to the MPWC which contained a reverter clause; and


**WHEREAS THE** Commissioners on this 12<sup>th</sup> day of December 2019 unanimously authorized the lots in the MPWC owned land located at 1400 Browning which had merged into a single property as Block 411, Lot 2 on the Official Tax Map of the Township of Pennsauken dated 1/1/1996; included the lands at various times from the Twp. in the Grant and having determined they were no longer of use and therefore in keeping with the reversionary clause is authorized by law to return ; as well as separate lots obtained by the MPWC as well as those merged by operation of use and the law; and determining at that time to provide all of the property to the use of the Township; the commission voted as such; and

**HEREBY BE IT AGAIN RESOLVED** that the aforementioned Property shall be sold for \$1 to the Township under in accordance with the Local lands and Buildings Act, and subject to each of the following conditions which is hereby announced and made public:

1. The Commission retains the subsurface underground utility easement as is referenced, designated and specifically retained in the deed document delivered to the Township which is hereby specifically noted by the Commission as having value and use to the Commission now and going forward; and
2. The bulk or all of which is believed not to be on any of the portion subject to reverter; and any future grantee is has no right to interfere with the Commissions right of use or access to that easement or to ten (10') feet on either side of it;
3. The Commission provides only a Quitclaim deed to the properties received and used by it and notes the extensive and very wide right of way recorded and not observed to the common eye extending beyond the curb lines in a larger than usual amount;
4. The Deed of Conveyance will be subject to all matters of record, which may affect title herein, which an accurate survey may reveal, the Ordinances of the Township of Pennsauken and reserving an easement for all natural or constructed drainage systems, waterways, water and sewer easements, if any, on the property and the continued right of maintenance and flow thereof, and the ingress and egress easement in favor of the MPWC.
5. The President and Secretary of the Commission are authorized to execute a quitclaim with the retention of a subsurface utility easement and the implied access required for such maintenance.

I, **Frank Warwick**, SECRETARY of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by Commission at a meeting of said Commission on June 12, 2025, and passed by a unanimous vote of the Commissioners present.

  
\_\_\_\_\_  
Frank Warwick, Secretary

**ATTEST:**  
  
\_\_\_\_\_  
Karl N. McConnell, General Counsel &  
Attorney-At-Law of the State of New Jersey

**Prepared By**

Karl N. McConnell, Esq. NJ032301980  
MPWC General Counsel  
6751 Westfield Avenue  
Pennsauken, New Jersey 08110

**After Recording Return To**  
**Twp. Administrator**  
**Pennsauken Municipal Bldg.**  
**5605 N. Crescent Boulevard**  
**Pennsauken, New Jersey 08110**

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Space Above This Line for Recorder's Use

**NEW JERSEY QUIT CLAIM DEED retaining only a Utility Easement**

State of New Jersey

Camden County

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of One Dollar (\$1.00) and/or other valuable consideration to the below in hand paid to the Grantor(s) known as:

The Merchantville-Pennsauken Water Commission (Grantors), a governmental corporate entity pursuant to N.J.S. 40:62-108 et seq. by Resolution authorized Joseph C. Scavuzzo, President, and Frank Warwick, Treasurer, and both also Commissioners, with the Commission primary address and headquarters as of 6751 Westfield Avenue, Pennsauken, New Jersey, 08110.

The receipt whereof is hereby acknowledged, the Grantor(s) remises, releases and forever quitclaims to The Township of Pennsauken, a corporate entity and municipality of the State of New Jersey, with Timothy Killion, acting on behalf as the Township Administrator, with its principal office address located at 5605 N. Crescent Boulevard, Pennsauken, New Jersey, 08110 (hereinafter called the "Grantee(s)", as all the rights, title, interest, and claim in or to the following described real estate, situated in Camden County, New Jersey, to-wit:

All that land and premises lying and situate and currently designated and known as the Property owned by the Merchantville-Pennsauken Water Commission at 1400 Browning and designated and merged into a single property as Block 411, Lot 2 on the Official Tax Map of the Township of Pennsauken dated 1/1/1996; and including the lands obtained and /or recorded as coming to the Commission as follows:

(6) Westwardly along the said arc curving to the North with a radius of 90 feet an arc distance of 68.13 feet to a point of tangency in the Northeasterly line of Fiftieth Street; thence

(7) along the same North 67 degrees 14 minutes 59 seconds West 8.58 feet to the place of beginning.

Being the same premises designated as Lot #2 Section 36-B Plan lots of a Section of Delaware Gardens filed and as shown on the revised plan as the aforesaid.

**THIRD**, beginning at the point of curve in the Westerly line of the Easterly fork of Browning Road where the arc of a circle (radius 90 feet) connects the Westerly line thereof Northeasterly line of the Westerly fork of Browning Road and extending; thence

(1) Southwardly and curving to the West with a radius of 90 feet the arc distance of 65.13 feet to a point corner to land of the Merchantville-Pennsauken Water Commission and being also the division line between Lots No. 1 and 23 in Section 36-B as shown on Revised Plan of a Part of Section 3A, Delaware Gardens, prepared by Remington & Vosbury, February 1927; thence

(2) North 30 degrees 44 minutes 59 seconds West along land of Merchantville-Pennsauken Water Commission and being also the division line between Lots No. 1 and 23, the distance of 50 feet to a corner of their land; thence

(3) South 53 degrees 15 minutes 01 second West along the lands of the Merchantville-Pennsauken Water Commission and being also the division line between Lots No1 and 23, the distance of 22.50 feet to a corner to their land and being also a corner of Lots No. 2 and 3 in the rear line of Lot No. 1; thence

(4) North 31 degrees 22 minutes 47 seconds West along land of the Merchantville-Pennsauken Water Commission and being also the division line between Lots No.2 and 23; thence

(5) North 58 degrees 37 minutes 13 seconds East along the division line between Lots No.22 and 23 and the extended line thereof, the distance of 85.16 feet to a point in the Westerly line of the Easterly fork of Browning Road; thence

(6) South 6 degrees 14 minutes 50 seconds East along the Westerly line of the Easterly fork of Browning Road, the distance of 22.35 feet to a point in the curve therein and the place of beginning.

Being Lot No. 23 and a part of Lots No. 21 and 22 in Section 36B as shown on the Revised Plan of a part of Section 3A, Delaware Gardens, prepared by Remington & Vosbury, February 1927.

AND GRANTOR Retaining only to itself that utility easement as described below and on the attached


**DESCRIPTION OF RETAINED WATER MAIN EASEMENT IN THE  
TOWNSHIP OF PENNSAUKEN, CAMDEN COUNTY, NJ**

Project No. MPWC 00105 September 10, 2019

All that certain area situate, lying, and being in the Township of Pennsauken, County of Camden, and State of New Jersey, bounded and described as follows:

Beginning at a point on the centerline of an existing water main situated within the public right-of-way of the West Fork of Browning Road as measured S 81° 59' 23" W, 53.30' from the intersection of the property line common to Tax Map Lots 3 and 4 of Block 411 with the northeasterly line of the West Fork of Browning Road, as shown on plan entitled "Main Relocation, Delaware Gardens Plant, 1400 Browning Road" prepared by Richard F. Spafford, P.E., dated 9/29/14, and extending through said public right-of-way of both the West and East Forks of Browning Road (each 80' wide), along the following approximate courses

**To have and to hold**, the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever for the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever. Date June 12 , 2025

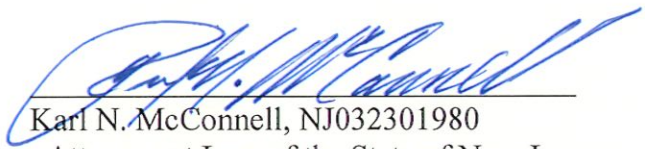
**Grantor's Signatures**   
**Print Name:** Joseph C. Scavuzzo, President of Merchantville-Pennsauken Water Commission  
**Address:** 6751 Westfield Avenue, Pennsauken, New Jersey, 08110

Frank Warwick   
Secretary and Commissioner of MPWC

State of New Jersey)

County of Camden)

I, the undersigned, a Notary Public/Attorney at Law of the State of New Jersey in and for said County, in said State, hereby certify that Messrs. Scavuzzo & Warwick listed above were sworn before me and who as Commissioners , and whose names are signed to the foregoing 5-page deed (before any maps or surveys) and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, and being authorized and which they executed the same voluntarily on the day that same bears date.  
Given under my hand this 12<sup>th</sup> day of JUNE 2025.

  
Karl N. McConnell, NJ032301980  
Attorney at Law of the State of New Jersey

(SEAL)

**Grantees Signature** \_\_\_\_\_  
**Print Name:** Timothy Killion, Business Administrator for Pennsauken Township  
**Address:** 5605 N. Crescent Boulevard, Pennsauken, New Jersey, 08110

**RESOLUTION AUTHORIZING THE EXECUTION OF A QUITCLAIM DEED TO PENNSAUKEN TOWNSHIP FOR THE COMMISSION OF LOT AT 4490 LARIO WAY**

4490 Lario Way as designated and merged into a single property as Block 4608, Lot 34 on the Official Tax Map of the Township of Pennsauken dated August 12, 1998

**WHEREAS** the Commission on June 1, 1929, purchased the property that was the private water company known as the Amon Heights Water Company in 1929, and the only real estate involved was the single primary well site, standpipe facility and the private home of J. Newlin Wilkins, Widower, t/a The Amon Heights Water Company. All the property transferred that day was actually held personally and was described as an asset of the water company consisting of the land, house and water company buildings with the land described in detail in that deed transferring the land and all company assets to the MPWC.\*; and

**WHEREAS**, the Commission has determined upon the advice of its staff that pursuant to NJSA 40A:12-13 and NJSA 40:62-128 that the land formerly occupied by that company's wells and standpipe was no longer needed by it for its public use, dismantled same and has not used that property since; and


**WHEREAS** THE Commissioners has determined that over these years it has had no use for this property and the Township has acquired all of the surrounding property and a new road, Lario Way, a dedicated public thoroughfare is now one of the boundaries of the parcel; and

**WHEREAS** the Townships contiguous use is for a public park and its higher use is best served in conjunction with the surrounding properties; and


**THEREFORE, HEREBY BE IT RESOLVED** that the aforementioned Property shall be sold for \$1 to the Township under in accordance with the Local Lands and Buildings Act, and subject to each of the following conditions which is hereby announced and made public:

1. The Commission provides only a Quitclaim deed to the properties received and used by it and notes the extensive and very wide right of way recorded and not observed to the common eye extending beyond the curb lines in a larger than usual amount;
2. The Deed of Conveyance will be subject to all matters of record, which may affect title herein, which an accurate survey may reveal, the Ordinances of the Township of Pennsauken and reserving an easement for all natural or constructed drainage systems, waterways, water and sewer easements, if any, on the property and the continued right of maintenance and flow thereof. And
3. The President and Secretary of the Commission are authorized to execute a quitclaim deed in favor of The Township of Pennsauken in Perpetuity.

I, **Frank Warwick**, SECRETARY of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by Commission at a meeting of said Commission on June 12, 2025, and passed by a unanimous vote of the Commissioners present.

  
\_\_\_\_\_  
Frank Warwick, Secretary

ATTEST:

  
\_\_\_\_\_  
Karl N. McConnell, General Counsel &  
Attorney-At-Law of the State of New Jersey

**Prepared By**

Karl McConnell, Esq. NJ032301980  
MPWC General Counsel  
6751 Westfield Avenue  
Pennsauken, New Jersey 08110

**After Recording Return To**

**Twp. Administrator**  
**Pennsauken Municipal Bldg.**  
5605 N. Crescent Boulevard  
Pennsauken, New Jersey 08110

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Space Above This Line for Recorder's Use

**NEW JERSEY QUIT CLAIM DEED**

State of New Jersey

Camden County

KNOW ALL MEN BY THESE PRESENTS, that for and in consideration of the sum of One Dollar (\$1.00) and/or other valuable consideration to the below in hand paid to the Grantor(s) known as: The Merchantville-Pennsauken Water Commission (Grantors), a governmental corporate entity pursuant to N.J.S. 40:62-108 et seq. by Resolution of the Commission dated June 12, 2025 authorized Joseph C. Scavuzzo, President, and Frank Warwick, Treasurer, both also Commissioners, with the Commission's primary address at 6751 Westfield Avenue, Pennsauken, New Jersey, 08110, to execute and deliver this deed and all its rights and interests in this property that the Commission purchased in 1929 to its parent, the Township of Pennsauken.

The receipt of this property is hereby acknowledged, the Grantor(s) remises, releases and forever quitclaims to The Township of Pennsauken, a corporate entity and municipality of the State of New Jersey, with Timothy Killion, acting on behalf as the Township Administrator, with its principal office address located at 5605 N. Crescent Boulevard, Pennsauken, New Jersey, 08110 (hereinafter called the "Grantee(s)", as all the rights, title, interest, and claim in or to the following described real estate, situated in Camden County, New Jersey, to-wit:

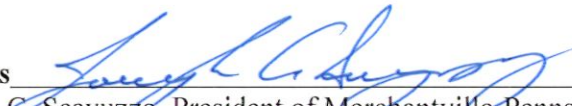
All that land and premises that lie and situate as currently designated and known as the Property owned by the Merchantville-Pennsauken Water Commission at 4490 Lario Way and designated and merged into a single property as Block 4608, Lot 34 on the Official Tax Map of the Township of Pennsauken dated August 12, 1998 ; and including the lands obtained and /or recorded as coming to the Commission as follows:


By Deed of Conveyance, and Bill of Sale, etc. from J. Newlin Wilkins, Widower, t/a The Amon Heights Water Company to the Merchantville-Pennsauken Water Commission, Dated June 1, 1929 , and

recorded at Camden in the Registrar of Deeds Office in Deed Book 703 page 197 et seq. conveying the Lands, the pumping plant, the distribution system, franchises, etc. of the Amon Heights Water Company. Accompanying the filed deed was the restrictions of the Grantor, J. Newlin Wilkins, along with the certified copy of the certificate of the New Jersey Board of Public Utilities approving the sale to the Merchantville-Pennsauken Water Commission and dated May 23, 1929.

All the land and premises owned by the Merchantville-Pennsauken Water Commission and titled 4490 Lario Way, being that which was designated and merged into a single property as Block 4608, Lot 34 on the Official Tax Map of the Township of Pennsauken; and specifically, which is that land That is 134.09' feet Southeast along Lario Way to a point intersecting with 45<sup>th</sup> Street; thence South 42.31' feet to the point of 45<sup>th</sup> Street where it ends; thence turning Southeast again for the 50' feet that are the full width of 45<sup>th</sup> Street and to the end of Lot 34, and even with the end of lot 15 and the Southeast side of 45<sup>th</sup> Street and; thence turning to the Southwest 5.01' feet; and even with and reaching to be along the end lot line of lot 15; thence turning to Northwest for 220' feet along the boundary between tax map Block 4608 lot 15, being the Township's 1.4- acre dedicated Playground, and then along the Townships, Lot 16, open ground inherited from Camden County of the former County Mortuary, and at the end of the 235' feet , thence turn to the Northeast 40.74' feet to the point of beginning at the edge of Lario Way and closing lot 34.

**To have and to hold**, the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever for the said first party, either in law or equity, to the only proper use, benefit and behoof of the said second party forever. Date June 12, 2025

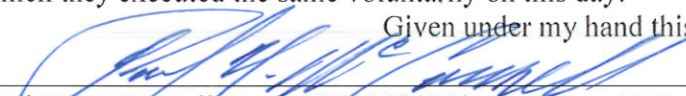
**Grantor's Signatures**   
**Print Name:** Joseph C. Scavuzzo, President of Merchantville-Pennsauken Water Commission  
**Address:** 6751 Westfield Avenue, Pennsauken, New Jersey, 08110

Frank Warwick   
Secretary to and Commissioner of MPWC

State of New Jersey)  
County of Camden)

I, the undersigned, a Notary Public/Attorney in said State, hereby certify that Messers. Scavuzzo & Warwick, whose names are signed to the foregoing instrument, and who are known to me, acknowledged before me on this day that, being informed of the contents of the instrument, which they executed the same voluntarily on this day.

Given under my hand this 12<sup>th</sup> day of JUNE 2025.

 (SEAL)  
Karl N. McConnell, Esq., NJ032301980, Attorney -At -Law of the State of New Jersey  
General Counsel to MPWC, 6751 Westfield Ave., Pennsauken, NJ 08110

**Grantees Signature** \_\_\_\_\_  
**Print Name:** Timothy Killion, Business Administrator for Pennsauken Township  
**Address:** 5605 N. Crescent Boulevard, Pennsauken, New Jersey, 08110

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-11

REORGANIZATION RESOLUTION  
APPOINTING AND DESIGNATING OFFICERS FOR THE COMING COMMISSION YEAR  
AND PRESCRIBING SUFFICIENT BOND FOR OFFICERS PERFORMANCE

WHEREAS, the Merchantville-Pennsauken Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on January 11, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as NJS 40:62-108 et seq. and thereafter permanently created in its present form in 1942 pursuant to the agreement and ordinances by and between the Borough of Merchantville and the Township of Pennsauken; and

WHEREAS, the Merchantville-Pennsauken Water Commission pursuant to the laws of the State of New Jersey under NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and the 1942 agreement between founding municipalities provides that the Commissioners newly appointed thereto shall be sworn in and the Commission recognized and officers elected among them for the coming year of the Commission, and the Commissioners having reorganized in public meeting duly advertised do hereby after vote appoint the following to the positions as follows for the next year, or until replaced in accordance with the statutes and by laws;

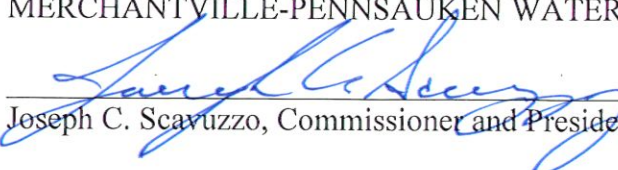
PRESIDENT: J. Scavuzzo  
VICE PRESIDENT: S. Ali  
TREASURER: P. Brennan  
SECRETARY: F. Warwick  
ASSISTANT SECRETARY/TREASURER: R. Woods

And WHEREAS, the Permanent Agreement between the founding municipalities provides that "... officers shall give bond for the faithful performance of their duties in such amounts and with such corporate surety or sureties as the Commission may prescribe" and the Commission as a member of the New Jersey Utility Authorities Joint Insurance Fund having been advised by it and its administrators, PERMA, Inc., and the MPWC's insurance consultants, Connor Strong & Buckelew that its participation in the fund and its public officials insurance provides sufficient assurance and is hereby as the Commission prescribes.

By Resolution and a vote of the Commissioners on this 17<sup>th</sup> day of July 2025;

Recorded Vote:	Ali:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Brennan:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Woods:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Scavuzzo:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Warwick:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-12**

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN  
FOR THE 2025-2026 COMMISSION YEAR**

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WHEREAS, the Cash Management plan of the Merchantville-Pennsauken Water Commission for the reorganization period beginning July 17, 2025 and ending July 17, 2026 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of July 17, 2025; and

WHEREAS, the New Jersey Statute NJSA requires the establishment of a Cash Management Plan in accordance with the requirements of the NJSA 40A5-14, et seq; and

WHEREAS, the Administrative Code at NJAC 5:31-3.1 also requires same; and


WHEREAS, the Cash Management Plan, as attached and presented for adoption, reflects the total funds and accounts covered by the Plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the authorizing agreement creating the Commission requires that all expenditures be authorized by a vote of the majority of the members of the Commission; and

NOW THEREFORE BE IT RESOLVED, by the governing body of the Merchantville-Pennsauken Water Commission, at an open public meeting held on July 17, 2025, that the Cash Management Plan of the Merchantville-Pennsauken Water Commission which is attached and is hereby adopted for the Commission year period beginning this day and continuing until replaced hereafter.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
CASH MANAGEMENT PLAN  
JULY 17, 2025 UNTIL FURTHER ACTION OR REORGANIZATION**

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Pursuant to the requirements of NJSA 40A:5-14, et seq., the following is the Cash Management Plan for the Merchantville Pennsauken Water Commission for the fiscal year indicated above.

**I. Identification of Funds and Accounts to be Covered by the Plan**

- a. Revenue Money Market
- b. Operating Checking
- c. Payroll Checking
- d. Change Fund (Cash Drawers)
- e. Petty Cash Fund
- f. Escrow Fund
- g. Bond Funds
- h. Investments
- i. Certificates of Deposit
- j. P-Card Purchases

**II. Designation of Individuals Authorized to Make Deposits**

- a. Chief Operating Officer
- b. Director of Finance or his/her designee(s)

**III. Designation of Depositories**

The designation of depositories shall be made by resolution at the annual reorganization meeting of the MPWC. The resolution may be amended or supplemented as deemed by the MPWC, they are:

PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; 1<sup>st</sup> Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; First Harvest Credit Union; Fulton Bank, N.A., New Jersey Cash Management and any other GUDPA participating bank or financial institutions deemed necessary by the Treasurer and approved by the MPWC during the year.

**IV. Deposit Policies**

All Commission funds received by any official or employee shall be deposited within 48 business hours to an interest-bearing account in the name of the Commission subject to bank and government holiday or emergency closures while being held in a Commission safe/vault.

**V. Accounts Held by the Trustee**

The accounts will be various according to the covenant of the bond or bond anticipation note issue or other lender.

**VI. Investment Policies**

It shall be the responsibility of the Director of Finance, under the direct supervision of the Treasurer, to analyze the cash flow and to invest funds in the legal investments so to maximize interest earnings. When investigating funds in commercial savings banks, savings and loans, etc. the Director of Finance shall obtain a minimum of two (2) quotations and shall invest at the institution offering the highest effective rate. The Director of Finance may recommend which type of legal investment will best serve the needs of the MPWC and upon approval by the Treasurer, is hereby authorized to place the funds in any such legal investments unless otherwise restricted by bond or loan covenant of the Commission.

**VII. Securities Which May be Purchased by or on Behalf of the MPWC**

- a. Certificates of Deposit in compliance with 40A:15-1 (i)
- b. United States Treasury Bills or Notes



### **VIII. Disbursement Policies**

No Commission funds shall be disbursed by the Director/Assistant Director of Finance prior to the approval of the Commission except for the monthly/quarterly payments listed below which are authorized by the Commissioners on a semi-annual or intermittent basis:

- a. Debt Service Payments
- b. Payroll and Payroll Withholdings
- c. Petty Cash-\$500.00
- d. Pension Fund Payments
- e. HRA/FSA Funding

### **IX. Designation of Individuals to Authorize Disbursements and Electronic Transfers**

The Commission designation of individuals to authorize or sign for disbursements shall be made by Resolution at the annual reorganization meeting of the MPWC. The signatures of the following Commissioners shall be required on all checks issued for disbursement of monies and shall be communicated as limited authorizations to the bank/custodian:

- a. Operating Account – Treasurer or Assistant Treasurer and President or Vice President
- b. Payroll Account – Chief Operating Officer or Director of Engineering
- c. HRA/FSA Accounts – any one of the following are authorized to sign: Chief Operating Officer, Director of Engineering, President or Treasurer
- d. Pension (NJ PERS) Contribution Transfers – Director / Assistant Director of Finance
- e. Bank of America P-card Transfers – Director / Assistant Director of Finance
- f. Transfer within above accounts in same bank/custodian – Director / Assistant Director of Finance.

Electronic access and monitoring of all Commission Accounts and Assets is authorized for the Chief Operating Officer, the Director of Finance and the Assistant Director of Finance. However, no other electronic access, disbursements of transfer are authorized or permitted unless included in this Plan or authorized by a specific Resolution of the Commissioners.

### **X. Cancellation of Outstanding Checks**

Outstanding checks shall be addressed as follows:

- a. Checks not cashed at the monthly bank account reconciliation (statement) shall be left open until the following statement, and if still not cashed, the Director of Finance shall:
  1. Wait until the next statement is received and ascertain if the check was cashed, if still not cashed, then
  2. The Director of Finance shall notify the vendor, in writing, of the check number, the date and the amount that has not been cashed and if they never received the check, they are directed to sign the enclosed affidavit and return it. Upon receipt, the check will be voided and a new one issued, and should they still have the check, they will be directed to cash it immediately.

### **XI. Conflict of Interest**

Any official of the Commission involved in the designation of depositories, or in the authorization for investments as permitted pursuant to the Plan, or any combination of the proceeding, who has a material, business or personal relationship with the organization shall disclose the relationship to the Commission as appropriate.

### **XII. Approval, Amendment and Administration of the Plan**

Cash Management Plan shall be approved annually by Resolution and may be amended in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds, investment, installments, or the authorization for investments. The Chief Operating Officer shall be charged with administering the Plan; however, any amendments to the Plan shall be approved by the Treasurer on behalf of the Commission prior to implementation. The Director of Finance shall deposit or invest the monies of the Commission as designated or authorized by the Plan, and shall, thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository by, or to decrease in value of any investment authorized by the Plan.



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-13**

**REORGANIZATION RESOLUTION DESIGNATING DEPOSITORY FOR ACCOUNTS  
AND FUNDS FOR THE 2025-2026 COMMISSION YEAR**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) is a regional governmental water authority created by its name municipalities pursuant to the Laws of the State of New Jersey under L.1923 c. 195, now known as NJSA 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that the public funds and monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE BE IT RESOVED HEREBY, that the MPWC Resolves that:

PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; 1<sup>st</sup> Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Bank, N.A.; First Harvest Credit Union; New Jersey Cash Management, and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

Such institutions are acceptable once deemed necessary by the Treasurer and approved by the Commission during the year including all banks / financial institutions authorized and located in the State of New Jersey that are authorized participants in GUDPA and are approved by the NJ Department of Treasury to be a depository for all current public funds of the MPWC.

1. That the MPWC is authorized to apply, to participate in and is legally authorized by its governing body to participate in the State of NJ Cash Management Fund; and
2. The Treasurer, Assistant Treasurer, or the Chief Operating Officer of the MPWC is authorized to execute any necessary documentation to effectuate same. These persons are authorized to purchase and sell participation in the Fund for the account of the participant, and written notification will be made promptly of any change in the authorized personnel.
3. The participant accepts the terms and conditions of the administration of the Fund as established in the regulations promulgated by the State Treasurer, pursuant to PL 1977, c. 281 et seq. or any subsequent amendment thereto.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution arrived at and voted by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Seavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-14**

**REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR OPERATING  
ACCOUNTS AND PAYROLL ACCOUNTS AND FUNDS OF THE COMMISSION AND  
DESIGNATING SIGNATORIES FOR SUCH ACCOUNTS/ INSTRUMENTS**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund, general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE BE IT HEREBY RESOLVED, that the MPWC hereby and until further notice designates:

**1<sup>st</sup> Colonial Community Bank of Collingswood**

And including all banks/financial institutions located in the State of New Jersey shall be an authorized depository for general operating / checking account of the Commission and Signatories on the accounts shall be as follows and two of the following must sign all disbursements:

**MPWC Operating Account** – two individuals must sign the account / instruments as follows:

Must be **signed by ONE** of the following: Treasurer of the Commission, or the Assistant Treasurer

**And also, ONE** of the following: President of the Commission or Vice President


However, the regular **Payroll Account** requires **only ONE signature** from any of the following:  
**The Chief Operating Officer or the Engineering Director.**

and the **Special Legal Account** requires **only ONE signature** from any of the following:  
**The Commission President, the Commission Treasurer, the Chief Operating Officer or the Engineering Director.**

and the **HRA/FSA Account** requires **only ONE signature** from any of the following:  
**The Commission President, the Commission Treasurer, the Chief Operating Officer or the Engineering Director.**

I hereby certify this to be an accurate and true recitation of the unanimous Resolution arrived at and voted by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-15**

**REORGANIZATION RESOLUTION AUTHORIZING  
MANAGEMENT OF THE PETTY CASH FUND**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and

WHEREAS, the New Jersey Statutes NJSA 40A:5-14 and the Administrative Code at NJAC 5:31-3 require adoption of a Cash Management Plan; and


WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., the operating fund general fund, capital fund, trust fund and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the Commission must operate effectively, efficiently, and be able to manage and expend some operating funds where appropriate in small amounts between Commission meetings; and

THEREFORE IT IS HEREBY RESOLVED by the MPWC that in accordance with the Commission's Cash Management Plan which was also reapproved today, the Commission hereby authorizes and establishes from its general operating revenues/accounts to a monthly Petty Cash Fund which shall be administered and maintained by the Chief Operating Officer and Director of Finance and/or Asst. Director of Finance and shall not exceed \$500.00 in expenditures per month until further order of the Commission.

I hereby certify this to be an accurate and true recitation of the action of the Commissioners taken by Resolution and adopted at open public meeting on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-16**

**REORGANIZATION RESOLUTION DESIGNATING & AUTHORIZING  
SIGNATORIES FOR ITS FLEXIBLE SPENDING / SECTION 125 PLAN  
AND HEALTHCARE REIMBURSEMENT ACCOUNTS**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust and shall not be diverted to any other purpose except by majority vote of the Commissioners; and

WHEREAS, said authorizing statute also provides for the MPWC to have authority to handle and direct funds for the benefit of the Commission; and

WHEREAS, P.L. 2011, Chapter 78 has required that all public employers establish flexible spending accounts for pre-tax dollars pursuant to Section 125 of the IRS code; and

WHEREAS, the MPWC has established both a medical healthcare FSA as well as a dependent care FSA; and has also a part of its High Deductible Healthcare Plan authorized HRA accounts for its employees; and

WHEREAS, the MPWC has established a separate bank account for funding of such at 1<sup>st</sup> Colonial Community Bank and/or any other bank it may so decide or choose to use in addition or instead of same; and

WHEREAS, the MPWC in order to permit the efficient, routine, authorized transactions and to permit administrative authorization to avoid delays in processing, to permit the administrator access to the MPWC funds without permitting them access to the general funds and to segregate such funds;

THEREFORE IT IS HEREBY RESOLVED by the MPWC as follows:

The Chief Operating Officer, the Director of Engineering, the Commission President, or The Commission Treasurer are hereby authorized as individual signatories on the account at 1<sup>st</sup> Colonial Community Bank to sign FSA and HRA account checks, transfers and disbursement authorizations to the extend that such is required. (ONLY ONE of said signatures is required.)

I hereby certify this to be an accurate and true recitation of the Resolution adopted by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-17**

**REORGANIZATION RESOLUTION FOR OFFICIAL PUBLIC NOTICES AND  
DESIGNATING NEWSPAPERS AND WEBSITES OF THE COMMISSION**

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WHEREAS, the "Open Public Meetings Act" requires that advance posting of written notice of meetings of the MPWC in one public place designated by Resolution.

THEREFORE IT IS HEREBY RESOLVED by the MPWC as follows:

1. All advance written notices of the MPWC public meetings shall be forwarded to:
  - a. the Clerks of all four municipalities in the service area for dissemination and request that those clerks post the notice on the bulletin boards located in their municipal buildings; and
  - b. post notice in the lobby of the MPWC administrative headquarters; and
  - c. post on the MPWC website, and make available for posting to the websites of Pennsauken Township and Merchantville Borough, as well as the Merchantville Community website.
2. Advance written notice of annual Commission meetings shall be posted to the following newspapers: Courier-Post, the Retrospect, and All Around Pennsauken.
  - a. If subsequent notices of special meetings are held, then notices shall be provided to The Courier Post, and the Retrospect, depending upon publication schedule and in compliance with the NJ Open Public Meetings Act
3. The schedule of regular official MPWC meetings and any regular work sessions for the period from after this reorganization meeting until July 17, 2026, shall be in accordance with the accompanying resolution designating the dates, times and places of meetings.
4. The official newspapers of the MPWC for the purposes of legal advertisement and any other notices of rate hearings required to be legally advertised shall be the Courier Post and the Retrospect as well as all listed in item 1 above.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution approved by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-18**

**REORGANIZATION RESOLUTION ESTABLISHING  
THE MEETING DATES AND TIMES FOR THE NEW COMMISSION YEAR**

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NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Merchantville-Pennsauken Water Commission of the following list of regular meetings of the MPWC normally held on the second Thursday of each month at the listed times, unless otherwise noticed and announced, until the next regular Reorganization meeting in July 2025, except as otherwise noted herein.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall be held live and in person at 4:00 PM in the G. Burton German Meeting Room at the MPWC Administrative Headquarters located at 6751 Westfield Avenue, Pennsauken, NJ 08110 on the dates and times as follows:

**ON THE ATTACHED LIST HERETO AND IN THE MANNER DESCRIBED HEREIN**

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the MPWC.

The official meeting dates are HEREBY ADOPTED by Resolution by the Commissioners of the MPWC.

I hereby certify this to be an accurate and true recitation by Resolution by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-19

REORGANIZATION RESOLUTION APPOINTING  
A PUBLIC AGENCY COMPLIANCE OFFICER

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WHEREAS, the Public Contracts Law (NJS 40A:11.1 et seq) requires that public bodies award contracts subject to certain conditions and restrictions and require certain submissions to the public agency; and

WHEREAS, State and Federal agencies require designated representatives to take actions, make applications and produce signatures on behalf of such public entities, corporations and agencies such as the MPWC; and

WHEREAS, one such requirement is that all regulations be met regarding both employing, reporting and filing regarding employees of any vendors or contractors of public entities; and

WHEREAS, the appointment of a compliance officer is required for the purpose of ensuring all those individuals and corporations who have contracts with the MPWC comply with all Equal Opportunity rules and regulations and all other state and federal requirements; and


THEREFORE, BE IT RESOLVED, that the Merchantville-Pennsauken Water Commission, in public meeting, properly advertised and held this date in the Township of Pennsauken, in the County of Camden, New Jersey, is hereby appointing the following person to serve in the designated position for a term of one (1) year commencing today until replaced:

**PUBLIC AGENCY COMPLIANCE OFFICER:**  
**John Killion, Sr., Chief Operating Officer**

This Resolution shall take effect immediately upon adoption on this 17<sup>th</sup> day of July, 2025.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-20**

**REORGANIZATION RESOLUTION GRANTING AND DESIGNATING  
THE MPWC TO EXECUTE NJDEP AND EPA APPLICATIONS AND DOCUMENTS**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq. grants permission and authorization and delegates authority for either the Engineering Director or the Chief Operating Officer to act on behalf of the MPWC to execute NJDEP and EPA applications and to submit documents on behalf of the MPWC.

THEREFORE BE IT RESOLVED, that the MPWC hereby designates

**DIRECTOR OF ENGINEERING AND/OR CHIEF OPERATING OFFICER**

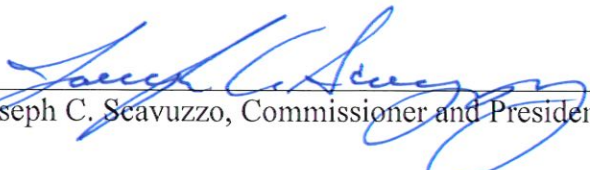
As an authorized representative of the MPWC to take all actions in all matters relating to the NJDEP and EPA applications and any other matter on behalf of the MPWC. Either authorized representative may be contacted at the following address and are authorized spokespersons for the MPWC:

Merchantville-Pennsauken Water Commission  
6751 Westfield Avenue  
Pennsauken, NJ 08110

BE IT ALSO FURTHER RESOLVED, that whenever the NJDEP or EPA requires that the MPWC act, sign or be represented by an individual other than the Licenses Operator, that the MPWC hereby and until further notice authorizes and appoints the Engineering Director and /or the Chief Operating Officer to so act on behalf of the MPWC and to represent the Commission.

I hereby certify this to be an accurate and true recitation of the Resolution by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-21**

**REORGANIZATION RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER  
THE STATE CONTRACT AND UNDER THE CAMDEN COUNTY COOPERATIVE PRICING  
SYSTEM OR OTHER APPROVED COOPERATIVES**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) pursuant to NJSA 40A:11-12(a) and NJAC 5:34-7.29(c) may, by Resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) pursuant to NJSA 40A:11-11(5) and NJAC 5:34-7.29(c) may, by Resolution and without advertising for bids, purchase goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of a state approved cooperative as long as it utilizes bids and other Open and Fair purchasing procedures.

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, on March 13, 2014, the MPWC passed Resolution 2014-08 joining said Cooperative Pricing System, and by Resolution 2018-03 on February 8, 2018 the MPWC approved joining the Sourcewell; and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

NOW THEREFORE BE IT RESOLVED, that the MPWC authorizes the purchase of any goods and services from any state contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts in place with such cooperatives; and

BE IT FURTHER RESOLVED, by the MPWC that pursuant to the NJAC 5:30-5.5(b), the certification of available funds shall be certified as the goods and services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify this to be an accurate and true recitation of the Resolution by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Seavuzzo, Commissioner and President of the Commission

SEAL



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-22

**RESOLUTION TO SET THE COMMISSION'S BID THRESHOLD AND TO AUTHORIZE  
AGENTS FOR PURCHASES UNDER THE BID THRESHOLD**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq; and

WHEREAS, the MPWC has the authority and the duty to provide for the orderly and efficient operation of the Commission, finances, water supply and quality, and the MPWC on this date while in open public meeting duly advertised by the MPWC appeared in public session, and proceeded under the Open Public Meetings Act; and

WHEREAS, NJSA 40A:11-3 supplementing and amending the New Jersey Statues allows local contracting units to increase the bidding threshold to the limit as set by the Governor; and the State has raised the thresholds for both bidding and quotes (15% of bid threshold) under Local Public Contracts Act if a local entity has a certified QPA, and the MPWC desires to continue to set its thresholds to those maximums as they increase as the MPWC has a designated QPA, as well as one other; and

WHEREAS, employees Angela Waldron and Jeannine Hershey have both been certified by the state as a Qualified Purchasing Agent and the MPWC has appointed Angela Waldron to the position of Commission QPA; and along with, who are together authorized to secure purchases of items under the bid threshold in accordance with Commission practice and procedures; and

WHEREAS, for contracting units that have appointed a Qualified Purchasing Agent pursuant to NJSA 40A:11-9(b) and avail themselves of the related higher bid threshold pursuant to NJSA 40A:11-3 and 40A:18A-3, the current maximum bid threshold is \$53,000.00 or higher as may be permitted; and

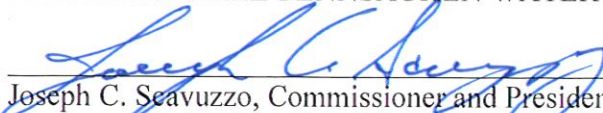
NOW THEREFORE BE IT RESOLVED, on this 17<sup>th</sup> day of July 2025 by the Merchantville Pennsauken Water Commission that:

- 1 This Commission hereby designates the MPWC's Chief Operating Officer, John Killion Sr., as the MPWC Contracting Agent; and
- 2 The bid threshold is hereby set at the maximum permitted by NJSA 44A:11-3, and by NJAC 5:34-5.2, or any other order or action of the State of NJ or the Governor so that the Commission approves the permitted maximum whenever it is raised and the quote threshold at 15% of that bid threshold, so long as that permission and regulation shall be in place and this government agency shall qualify and as set forth by the NJ DCA Regulations.

BE IT FURTHER RESOLVED, that the Agents listed above shall have the authority, responsibility, and accountability for the purchasing activity for the MPWC subject to the approval and signature on all contracts of the Chief Operating Officer as set forth in Resolution 2011-27.

I hereby certify this to be an accurate and true recitation of the Resolution approved by the Commissioners present on July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-23

**REORGANIZATION RESOLUTION REESTABLISHING THE EMPLOYEE AWARDS PROGRAM  
AND APPOINTING AND DESIGNATING AN EMPLOYEE AWARDS COMMITTEE  
FOR THE UPCOMING COMMISSION YEAR**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq; and


WHEREAS, the MPWC is a public entity that chooses to establish a Public Employees Awards Program and to designate a Public Employees Awards Committee in accordance with and pursuant to NJSA 40A:5-31; and

NOW THEREFORE BE IT RESOLVED, on this 17<sup>th</sup> day of July 2025 by the MPWC appointing the Employee Awards Committee as follows:

- 1 Jack Killion, C.O.O., beginning the 1<sup>st</sup> year of a two (2) year term
- 2 Commissioner Scavuzzo, beginning the 1<sup>st</sup> year of a two (2) year term and
- 3 Brandy Eisenmann having been appointed to the Committee in prior years in accordance with the statute and until further resolution or appointment being made to the committee by the Commissioners.

BE IT THEREFORE SO RESOLVED, by this Resolution and vote of the Commissioners on this date of July 17<sup>th</sup>, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-24**

**REORGANIZATION RESOLUTION ADOPTING STANDING RULES OF THE COMMISSION  
FOR THE CONDUCT OF ITS BUSINESS AND PROCEEDINGS  
FOR COMMISSION YEAR 2025-2026**

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WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq and has the authority to provide for the orderly and efficient operation of the MPWC finances; and

WHEREAS, the MPWC desires to provide the clarity that comes from a formal statement and adoption regarding the rules which it has maintained for many years for the conduct of its business and proceedings as otherwise authorized for the Commission to establish as determined by its enabling act, the Agreement of its host communities, its Regulations, its internal handbook and as directed by the dictates of Roberts Rules of Order; and

NOW THEREFORE BE IT RESOLVED, by the MPWC in the County of Camden, State of New Jersey, that the following rules for the conduct of business proceedings are hereby stated, published and formally adopted for the coming Commission year of 2025-2026:

1. The Regular Meetings of the MPWC shall be determined at the Annual Reorganization MEETING AND ADOPTED BY Resolution and publicly advertised and posted on the MPWC website thereafter. The meetings of the MPWC shall, unless otherwise adopted and announced, will take place at the MPWC Administrative Headquarters located at 6751 Westfield Avenue, Pennsauken, NJ, in the G. Burton German Meeting Room at the time adopted by Resolution for Annual Meetings, or as otherwise determined by the MPWC and announced and publicized in conformance with the Senator Byron Baer Open Public Meetings Act (OPMA). If a meeting should fall on a legal holiday, such meeting shall be held at a time and place which shall be a fixed agreement of the MPWC, noticed in advance in accordance with OPMA and so advised to the franchise area Clerks. Any meeting may be held at a time and place other than hereinabove provided, in which event, the time and place of such meetings shall be agreed to by the MPWC, noticed and advised to the franchise area Clerks.
2. Whenever any meeting is held virtually by electronic means in accordance with the attached procedures, or due to an Emergency Declaration, or any other law or regulation, notice of such and all required information for consideration of/and action on any request for electronic participation in meetings shall be provided in advance to the public with such advance notices as referenced in the attached Commission Remote Attendance Procedures, Exhibit A, or Emergency Declaration Procedures in Resolution 2022-26 and any attachments there.
3. A majority of the members shall constitute a quorum for the transaction of business.
4. The order of business shall be determined from time to time by the Commissioners.
5. The Commissioners may suspend with the normal order of business for the convenience of the Commission, for witnesses, for members of the public and for other guests as the Commissioners determine the most proper at that time during the meeting.
6. Every member desirous of speaking in debate or of presenting any petition, bill, report of other material to the MPWC shall address himself to the President or other presiding officer of the meeting, and if two members shall speak at once, the President or presiding officer shall name the member who is entitled to the floor.



7. If a person other than a member of the MPWC is granted the privilege of the floor, they shall rise, address the President or presiding officer, and give their name and address. Further, all such individuals shall be limited to a five (5) minute aggregate speaking period.
8. No questions, motion or resolution shall be debated or put to vote unless the same shall have received a second. When a motion or resolution shall be seconded, it shall be summarized or stated by the President or presiding officer of the meeting before debate or other action or comment occurs.
  - a. No person other than a Commissioner or Staff shall be entitled to address the Commission unless the privilege of the floor shall be extended to them by the consent of the President or presiding officer of the MPWC present.
  - b. No person shall speak to another or leave their seat as to interrupt the business of the MPWC while any papers are being read of any member is engaged in debate.
9. In the absence of the President from the meeting, the Vice President shall preside. In the absence of both, a Chairperson *pro tem* shall be selected to preside by the Commissioners present.
10. Monthly statements or reports by the Chief Operating Officer and his designated staff shall be presented as deemed necessary and/or appropriate by the C.O.O.
11. In all other incidence the Water Commission will comply with OPMA for all special and emergency meetings.
12. All other rules of order not herein enumerated shall be decided according to the agreement between the founding towns, and Roberts Rule of Order, the version as selected by the MPWC at its discretion.

BE IT THEREFORE SO RESOLVED, by the MPWC Commissioners that the aforementioned Rules be and are hereby adoption by this Resolution until further decision or amendment of the Commission and shall be interpreted and applied so as to be in conformance with all applicable laws and regulations; and

BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the Official Record of the MPWC. I hereby certify that this is a true and accurate recitation of the resolution adopted by the MPWC on this 17<sup>th</sup> day of July, 2025 in the County of Camden, and State of New Jersey.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
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Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-24**

**EXHIBIT A**

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Remote Attendance Procedures at Merchantville-Pennsauken Water Commission Meetings

Policy Considerations:

It is the policy of the Merchantville Pennsauken Water Commission (MPWC) to encourage in person meetings and that the corporeal gatherings of the Commission Members at all public meetings is desirable to ensure transparency with regard to deliberations and decision on which public policy is based. Moreover, the State Department of Community Affairs has declared that the default position on meetings is live and in person. The public's ability to view actions being taken by appointed public officials and to have the personal opportunity to provide meaningful input into the decision-making process may be impaired by the lack of direct access to such officials in the public forum provided by meetings of the Commission. However, the New Jersey Open Public Meetings Act recognizes that a meeting of such officials may take place by means of communication equipment.

1. Definitions

For the purpose of this policy, the following term shall have the following meaning:

- a. "Electronic means" is defined as attending by telephone, internet or satellite enabled audio or video conferencing or any other technology that enables remote participation provided that all persons present at the meeting location are clearly audible to one another.

2. Minimum Requirements for Electronic Participation

- a. A quorum of governing body of the MPWC must be physically present at the meeting location.
- b. A Commissioner who participates by electronic means and all persons present at the meeting must be clearly audible to each other.
- c. All votes taken during the meeting in which a member participates by electronic means must be made by individual role call vote.

3. Electronic Participation

- a. If a quorum of the members of the Water Commission is physically present, a majority of those Commission persons present may allow a Commission member to attend the meeting by electronic means if he/she is prevented from physically attending due to one of the following reasons:
  - i. Personal illness or disability; or
  - ii. Employment purposes; or
  - iii. Business of the public body; or
  - iv. A family or other emergency.

4. Notification Requirements

- a. A Commissioner who wishes to attend a meeting by electronic means must notify the President and Chief Operating Officer before the meeting unless such advance notice is impractical.



## 5. Consideration of Request for Electronic Participation and Placement on the Agenda

- a. Consideration of a Commissioner's request for electronic participation shall occur immediately after roll call is taken and prior to any other business being conducted.
- b. Such consideration shall appear on the agenda as "consideration of and possible actions on any requests for electronic participation in meeting" and be placed on the agenda immediately following the roll call.
- c. Those Commissioners physically present shall consider whether any such request meets the requirements of Paragraph 3, and vote regarding whether such member may be allowed to participate electronically.
- d. Any Commissioner requesting to attend the meeting by electronic means must have such request approved by a majority vote of those members physically present.
- e. Any Commission member requesting to attend the meeting by electronic means, may participate in the debate on such question but may not vote on the approval of their own request.
- f. If more than one member requests to attend the meeting by electronic means, such requests shall be considered in the order in which notification was received by the President in Paragraph 4.
- g. Any member whose request to attend the meeting by electronic means is approved may not vote on the approval of any other member's request considered during that meeting but may participate in any debate on the question.
- h. Any member whose request for attendance by electronic means is denied may continue to listen to and/or view the meeting via electronic means but may only participate to the same extent in which a member of the public physically present at the meeting could participate.
- i. A Commissioner who participates by electronic means may vote on all matters presented to the public body and shall not be deemed absent.

## 6. Closed Sessions

- a. A Commissioner may attend the closed session of any such meeting by electronic means.
- b. At the start of such closed session, the Commission member attending by electronic means must state that no other person(s) is present or able to hear the discussions at a remote location.

## 7. Miscellaneous Matters

- a. If technical difficulties arise as a result of utilizing remote participation, the President or other presiding officer, may decide, in consultation with fellow Commissioners, how to address the situation. The Commission is encouraged, whenever possible, to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all people present at the meeting location. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time at which disconnection occurred. Text messaging, instant messaging, email and chat without audio are not acceptable methods of participation.



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-25**

**RESOLUTION AWARDING ANNUAL CONTRACTS OF THE MPWC**

---

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure certain services from professionals deemed qualified from announced and publicly advertised criteria and the service of licensed professional services is authorized to be engaged without bidding under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and is not prudent to simply award to lowest bidder; and

WHEREAS there also exists a need to procure advertised services from qualified individuals/firms to contract for insurance consultation services and insurance broker services, NJSA 40A:11-5(1)(a)(ii) and (5)(1)(m) as well as receive bids from Commission IT consultants and cyber security experts; and

WHEREAS the Chief Operating Officer assisted by his respectively and appropriately assigned Commission staff have recommended the below listed as meeting the qualifications and/or for award; and

WHEREAS the need for such services were publicly bid and advertised with criteria and qualifications made public in advance and an open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq authorizes qualification of such professionals and such positions/vendors and pursuant to the States Local Unit Pay-to-Play, NJSA 19:44A-20.4 et seq and establishes a bidding process and a "Fair and Open" process compliant with the rules and restrictions set forth therein which requires a Resolution authorizing the award of contracts for such respective services after established criteria and publicly advertised, and publicly receiving responsive proposals/bids, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for such and for appointment under the Fair and Open process which it hereby deems this to have been and having proceeded in accordance with the procurement and bidding laws; and

BE IT THEREFORE SO RESOLVED in duly advertised this Public Meeting as follows:

Section 1: The President and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised bids/RFPs or responded for Extraordinary Unspecifiable Services for the Commission year subject to reaching acceptable terms and conditions in contract language for one-year contracts with the following professionals for:

- |                                      |   |
|--------------------------------------|---|
| a. Accountant Services / Consultants | Your Part Time Controller, Philadelphia, PA |
| b. Auditor                           | Bowman & Company LLC, Vorhees, NJ           |

And the Commission authorizes and awards two-year contracts with each of the following sole responders in accordance with their bids/proposals for their respectively submitted contracts as either EUS proposals and/or complaint bid responses:


- |                                       |  |
|---------------------------------------|--|
| c. Employee Benefits Broker of Record | Conner, Strong & Buckelew, Marlton, NJ |
| d. Insurance Broker of Record         | Conner, Strong & Buckelew, Marton, NJ  |



Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 17, 2025

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**RESOLUTION AUTHORIZING A POOL OF QUALIFIED PROFESSIONAL ENGINEERS FOR  
ANNUAL CONTRACT ENGAGEMENTS PURSUANT TO FAIR & OPEN PROCEDURES**

---

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure licensed professional engineering services from professionals deemed highly skilled and specialized, and sometimes on short notice while still obtaining the advantages of competitive bidding and yet from engineers familiar with the local conditions, regulations and our system and qualified from announced and publicly advertised criteria; and

WHEREAS the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law, and is not prudent or possible to simply obtain low bids from anyone; and

WHEREAS the need for such services were publicly with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq, authorizes qualification of such professionals NJSA 40A:11-S(1)(a)(i) and 5(1)(m) and pursuant to the State's Local Unit Pay-to-Play NJSA 19:44A-20.4 et seq, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein and requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised this Public Meeting as follows:

Section 1: The President and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were respondents to the publicly advertised RFQ/RFPs or responded for the Commission year were found to be included within the Qualified Pool from which the Commission will receive proposals to select the professionals and engage on an as-needed or project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and or per project as Engineers:

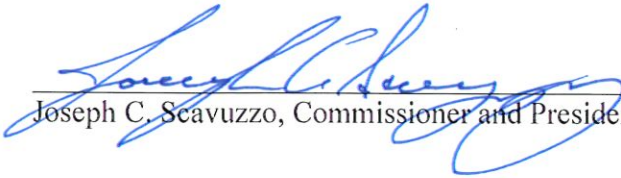
- Remington & Vernick
- CES (Consulting Engineer Services)
- CME Associates

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.



The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 17, 2025

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-27**

**RESOLUTION FOR ADOPTION OF QUALIFICATION OF BOND COUNSEL PROFESSIONALS  
FOR CONTRACT YEAR PURSUANT TO FAIR AND OPEN PROCEDURES**

---

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure professional services from professionals deemed qualified from announced and publicly advertised criteria;

WHEREAS the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law, and is not prudent or possible to simply obtain and rely on the lowest bidder; and

WHEREAS the need for such services were publicly bid and advertised with criteria and qualifications made public in advance and an open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq authorizes qualification of such professionals and such positions/vendors and pursuant to the States Local Unit Pay-to-Play, NJSA 19:44A-20.4 et seq and establishes a bidding process and a "Fair and Open" process compliant with the rules and restrictions set forth therein which requires a Resolution authorizing the award of contracts for such respective services after established criteria and publicly advertised, and publicly receiving responsive proposals/bids, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open process which it hereby deems this to have been complied with by the process employed; and

FURTHER BE IT RESOLVED in duly advertised this Public Meeting as follows:

Section 1: The President and Secretary are hereby authorized and directed to execute any necessary documents to designate the following professionals, who were the sole respondents to the publicly advertised RFQ/RFPs and are hereby designated for the year to act as Bond Counsel, and the Commission hereby finds the following Bond Counsel to have applied and met the Qualifications to be Bond Counsel at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and/or per project upon scope of project and deemed the most advantageous to the MPWC as determined by the Commission as the following have responded and having been deemed to be included with in the pool of applicants qualified to be contracted during the coming year:


- Parker McCay, Mt. Laurel, NJ
- Obermayer, Rebman, Maxwell & Hoppell, LLP of Mt. Laurel, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.



The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 17, 2025

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-28**

**RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER  
NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

---

WHEREAS, the MPWC has determined that this personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use, has served its useful life for the MPWC's purposes and they have authorized it's replacement; and

WHEREAS The Commission intends to utilize the online auction services of Municibid authorized by New Jersey State Contract for Online Services (19-GNSV1-00696) and located at [https://municibid.com/Browse/R377827/New\\_Jersey](https://municibid.com/Browse/R377827/New_Jersey); and

WHEREAS the sales are being conducted pursuant to NJSA 40A:11-36 and the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15,

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the Merchantville-Pennsauken Water Commission in the County of Camden, State of New Jersey, that the Commission is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled: [https://municibid.com/Browse/R377827/New\\_Jersey](https://municibid.com/Browse/R377827/New_Jersey); and


FURTHER BE IT RESOLVED that these vehicles are sold "as is" used vehicles without any warranties or promises and also specifically with the reservation of the MPWC's right to reject all bids pursuant to NJSA 18A:18A-45€ or 40A:11; and,

BE IT ALSO RESOLVED that the terms and conditions of the agreement entered into between Municibid and the MPWC are available at Vendor's web address and in the MPWC office; and be it further those terms negotiated by the State under state contract cited above.

BE IT ALSO RESOLVED that the President and Secretary are hereby authorized to execute the prescribed agreement conditioned on the proper terms and language and provided that should awardee not execute the contract and comply with all requirements as set forth in the bid packages then this award shall be deemed void and not have occurred.

I certify this is an accurate and true copy of the Resolution adopted by the MPWC at its duly advertised and legally held monthly public meeting of July 17, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Frank Warwick, Commissioner and Secretary to the Commission

**SEAL**



VEHICLE	YEAR	MAKE	MODEL	COLOR	VEHICLE ID#	MILEAGE	CONDITION	MINIMUM BID
1	2014	Ford	F150	White	1FTEX1EM1EFC51732	75,255	Fair	
2	2014	Ford	F150	White	1FTEX1EM1EFC51735	88,031	Fair	



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-29**

**RESOLUTION ACCEPTING AND AWARDING THE BID  
FOR BLANKET GRANULAR ACTIVATED CARBON REPLACEMENT**

---

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to produce and supply safe drinking water to its constituents requires the purchase of granular activated carbon replacement product; and

WHEREAS, the specifications were prepared by the MPWC's Engineering Director; and

WHEREAS, the MPWC caused to have the required terms and bid packages publicly advertised in accordance with the requirements of the NJ Public Contracts Act; and contractors picked up the bid specification packages; and the MPWC included in the advertised bid and gave clarifications and opportunity for questions and no objections having been timely received and

WHEREAS two separate bids were timely received and opened as advertised in public; and

WHEREAS the parties submitted bids for the contract; and

WHEREAS the bids have been evaluated by the MPWC and recommendations are made hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, NJSA 40A:11-1, et. Seq. and in accordance with the specifications and;

WHEREAS the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder responsive to the bid as stated within the meaning of the Act; and no bid challenges or protests having been received or indicated; and

WHEREAS, the Director of Finance, Commission QPA and Commission C.O.O. have certified to the budgeted funds that are available and encumbered for such award/expense in Account/Line items as set forth in the attached certification; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 17<sup>th</sup> day of July 2025, in its duly advertised and publicly held regular monthly meeting in the Township of Pennsauken, in the County of Camden, that the Commission awards this bid to:


**CARBON ACTIVATED CORPORATION for the lowest bid sum of \$1,024,000.00**

And unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, and upon NJDEP approval, and contract execution then all other bids be deemed rejected and;

ALSO BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the records of the Commission.

I hereby certify that this is a true and accurate recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Frank Warwick, Commissioner and Secretary of the Commission

**SEAL**



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**RESOLUTION APPOINTING GENERAL COUNSEL**

**WHEREAS**, Merchantville-Pennsauken Water Commission (the "Commission") was in need of general legal services; and

**WHEREAS**, the Commission requested qualifications and proposals for general counsel through a "fair and open process" pursuant to N.J.S.A. 19:44A-2.5 et seq.; and

**WHEREAS**, upon review of the submitted proposals, Brown & Connery, LLP, is a qualified professional for such services; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the award of contracts for professional services without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Commission that Margaret E. McHugh, Esquire of Brown & Connery, LLP is hereby appointed as general counsel for the period of July 1, 2025 through June 30, 2026.

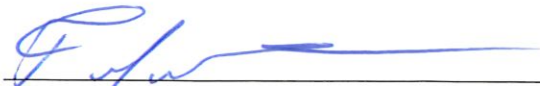
I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 11<sup>th</sup> of September, 2025 by the Merchantville-Pennsauken Water Commission.

<b>Recorded Vote:</b>	Ali:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Brennan:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Woods:	<input type="checkbox"/> YEA	<input type="checkbox"/> NO	<input checked="" type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Scavuzzo:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Warwick:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**BY:**   
Joseph C. Scavuzzo, Commissioner and President of  
The Commission

**ATTEST:**

  
Frank Warwick, Commissioner and Secretary  
To the Commission

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-31**

**RESOLUTION AUTHORIZING A NON-FAIR AND OPEN AWARD  
OF A CONTRACT FOR IT SERVICES**

---

WHEREAS, the Merchantville-Pennsauken Water Commission has a need to acquire special services for IT and cybersecurity of the Commission as a non-fair and open contract pursuant to the provision of N.J.S.A. 19:44-A-20.5; and

WHEREAS, the QPA of the Commission has determined and certified in writing that the value of the contract will exceed the bid threshold and the anticipated term of this contract is a 3 year initial term with as many extensions as approved by this governing body; and

WHEREAS, (All Covered) has submitted a Business Entity Disclosure Certification, which affirms it has not made any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one-year period preceding the award of this contract; and

WHEREAS, the Director of Finance and QPA will certify the availability of funds required annual pursuant to the applicable requirements of N.J.A.C. 5:30-5.4.


NOW THEREFORE BE IT RESOLVED, that the Commission authorizes the President and Secretary to enter into an agreement with (All Covered) as described herein to the attached contract for the purposes of providing IT and cybersecurity services, and also authorizes the C.O.O. to execute documents in furtherance of accomplishing the contract on behalf of the MPWC; and

BE IT FURTHER RESOLVED, that a copy of the contract and Business Entity Disclosure Certification be placed on file with this Resolution; and

BE IT FURTHER RESOLVED, that the proper officers of the MPWC are authorized to execute such documents or other instruments and to make appropriate payments to effectuate this Resolution of the Commission.

I certify this is an accurate and true copy of the Resolution adopted by the MPWC at its duly advertised and legally held monthly public meeting of September 11, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Frank Warwick, Commissioner and Secretary to the Commission



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
 Required Pursuant To N.J.S.A. 19:44A-20.8  
**MERCHANTVILLE PENNSAUKEN WATER COMMISSION**

**Part I – Vendor Affirmation**

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that Konica Kinolta Business Solutions U.S.A., Inc. has not made and will not make any reportable contributions pursuant to N.J.S.A. 19:44A-1 et seq. that, pursuant to P.L. 2004, c. 19 would bar the award of this contract in the one year period preceding 2025, to any of the following named candidate committee, joint candidates committee; or political party committee representing the elected officials of the The Borough of Merchantville, or The Township of Pennsauken, as defined pursuant to N.J.S.A. 19:44A-3(p), (q) and (r).

Merchantville Political Party Committee	
Pennsauken Political Party Committee	

**Part II – Ownership Disclosure Certification**

I certify that the list below contains the names and home addresses of all owners holding 10% or more of the issued and outstanding stock of the undersigned.

Check the box that represents the type of business entity:

- Partnership    
  Corporation    
  Sole Proprietorship    
  Subchapter S Corporation  
 Limited Partnership    
 Limited Liability Corporation    
 Limited Liability Partnership

Name of Stock or Shareholder	Home Address
<u>Konica Kinolta Holdings U.S.A., Inc.</u>	<u>100 Williams Drive, Ramsey, NJ 07446</u>

**Part 3 – Signature and Attestation:**

The undersigned is fully aware that if I have misrepresented in whole or part this affirmation and certification, I and/or the business entity will be liable for any penalty permitted under law.

Name of Business Entity: Konica Kinolta Business Solutions U.S.A., Inc.  
 Signature of Affiant: [Signature] Title: Asst. Secretary  
 Printed Name of Affiant: Myrtha Eugene Date: 4/17/25

Subscribed and sworn before me this 17<sup>th</sup> day of APRIL, 2025.

My Commission expires: 11/12/2026

[Signature]  
 (Witnessed or attested by)  
 \_\_\_\_\_  
 (Seal)

**DEBRA A. WALSH**  
 Notary Public, State of New Jersey  
 Commission # 50177741  
 My Commission Expires 11/12/2026



**BUSINESS ENTITY DISCLOSURE CERTIFICATION**  
**FOR NON-FAIR AND OPEN CONTRACTS**  
Required Pursuant To N.J.S.A. 19:44A-20.8  
**MERCHANTVILLE PENNSAUKEN WATER COMMISSION**

The following is statutory text related to the terms and citations used in the Business Entity Disclosure Certification form.

**“Local Unit Pay-To-Play Law” (P.L. 2004, c.19, as amended by P.L. 2005, c.51)**

**19:44A-20.6 Certain contributions deemed as contributions by business entity.**

5. When a business entity is a natural person, a contribution by that person's spouse or child, residing therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity.

**19:44A-20.7 Definitions relative to certain campaign contributions.**

6. As used in sections 2 through 12 of this act:

“business entity” means any natural or legal person, business corporation, professional services corporation, limited liability company, partnership, limited partnership, business trust, association or any other legal commercial entity organized under the laws of this State or of any other state or foreign jurisdiction;

“interest” means the ownership or control of more than 10% of the profits or assets of a business entity or 10% of the stock in the case of a business entity that is a corporation for profit, as appropriate;

**Temporary and Executing**

12. Nothing contained in this act shall be construed as affecting the eligibility of any business entity to perform a public contract because that entity made a contribution to any committee during the one-year period immediately preceding the effective date of this act.

~~~~~

**The New Jersey Campaign Contributions and Expenditures Reporting Act (N.J.S.A. 19:44A-1 et seq.)**

**19:44A-3 Definitions.** In pertinent part...

p. The term "political party committee" means the State committee of a political party, as organized pursuant to R.S.19:5-4, any county committee of a political party, as organized pursuant to R.S.19:5-3, or any municipal committee of a political party, as organized pursuant to R.S.19:5-2.

q. The term "candidate committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) for the purpose of receiving contributions and making expenditures.

r. the term "joint candidates committee" means a committee established pursuant to subsection a. of section 9 of P.L.1973, c.83 (C.19:44A-9) by at least two candidates for the same elective public offices in the same election in a legislative district, county, municipality or school district, but not more candidates than the total number of the same elective public offices to be filled in that election, for the purpose of receiving contributions and making expenditures. For the purpose of this subsection: ...; the offices of member of the board of chosen freeholders and county executive shall be deemed to be the same elective public offices in a county; and the offices of mayor and member of the municipal governing body shall be deemed to be the same elective public offices in a municipality.

**19:44A-8 and 16 Contributions, expenditures, reports, requirements.**

*While the provisions of this section are too extensive to reprint here, the following is deemed to be the pertinent part affecting amounts of contributions:*

“The \$300 limit established in this subsection shall remain as stated in this subsection without further adjustment by the commission in the manner prescribed by section 22 of P.L.1993, c.65 (C.19:44A-7.2)



**ATTACHMENT A**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE N.J.S.A. 10:5-31**  
**et seq. (P.L. 1975, C. 127)**  
**N.J.A.C. 17:27 et seq.**

**GOODS, PROFESSIONAL SERVICES, AND GENERAL SERVICES**  
**CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.



In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Letter of Federal Affirmative Action Plan Approval; or
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance))

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Public Contracts Equal Employment Opportunity Compliance as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Public Contracts Equal Employment Opportunity Compliance for conducting a compliance investigation pursuant to **Subchapter 10 of the Administrative Code at N.J.A.C. 17:27-1.1 et seq.**



**ATTACHMENT B**  
**AMERICANS WITH DISABILITIES ACT**  
**Mandatory Language**  
Equal Opportunity for Individuals with Disabilities.

The Contractor and the County do hereby agree that the provisions of Title II of the Americans With Disabilities Act of 1990 (the "Act") (42 U.S.C. s12101 et seq.), which prohibits discrimination on the basis of disability by public entities in all services, programs, and activities provided or made available by public entities, and the rules and regulations promulgated pursuant thereto, are made a part of this contract. In providing any aid, benefit, or service on behalf of the County pursuant to this contract, the Contractor agrees that the performance shall be in strict compliance with the Act. In the event that the Contractor, its agents, servants, employees, or subcontractors violate or are alleged to have violated the Act during the performance of this contract, the Contractor shall defend the County in any action or administrative proceeding commenced pursuant to this Act. The Contractor shall indemnify, protect, and save harmless the County, its agents, servants, and employees from and against any and all suits, claims, losses, demands, or damages of whatever kind or nature arising out of or claimed to arise out of the alleged violation. The Contractor shall, at its own expense, appear, defend, and pay any and all charges for legal services and any and all costs and other expenses arising from such action or administrative proceeding or incurred in connection therewith. In any and all complaints brought pursuant to the County's grievance procedure, the Contractor agrees to abide by any decision of the County, which is rendered pursuant to, said grievance procedure. If any action or administrative proceeding results in an award of damages against the County or if the County incurs any expense to cure a violation of the ADA which has been brought pursuant to its grievance procedure, the Contractor shall satisfy and discharge the same at its own expense.

The County shall, as soon as practicable after a claim has been made against it, give written notice thereof to the Contractor along with full and complete particulars of the claim. If any action or administrative proceeding is brought against the County or any of its agents, servants, and employees, the County shall expeditiously forward or have forwarded to the Contractor every demand, complaint, notice, summons, pleading, or other process received by the County or its representatives.

It is expressly agreed and understood that any approval by the County of the services provided by the Contractor pursuant to this contract will not relieve the Contractor of the obligation to comply with the Act and to defend, indemnify, protect, and save harmless the Owner pursuant to this paragraph.

It is further agreed and understood that the Owner assumes no obligation to indemnify or save harmless the Contractor, its agents, servants, employees, and subcontractors for any claim which may arise out of their performance of this agreement. Furthermore, the Contractor expressly understands and agrees that the provisions of this indemnification clause shall in no way limit the Contractor's obligations assumed in this agreement, nor shall they be construed to relieve the Contractor from any liability, nor preclude the Owner from taking any other actions available to it under any other provisions of this agreement or otherwise at law.



**DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

**PART 1: CERTIFICATION VENDORS/CONTRACTORS/FIRMS MUST COMPLETE PART 1 BY CHECKING EITHER BOX. FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at: <http://www.state.nj.us.treasury/purchase/pdf/Chapter25List.pdf>

Vendors/Contractors/Firms must review this list prior to completing the below certification. **Failure to complete the certification and return it with the required contract paperwork will render a contract proposal non-responsive and the contract will be rejected.** If the Director finds a person or entity to be in violation of law, she/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

**PLEASE CHECK THE APPROPRIATE BOX:**

I certify, pursuant to Public Law 2012, c. 25, that neither the vendor/contractor/firm listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012 c. 25, ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

I am unable to certify as above because the vendor/contractor/firm and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 List. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN - add additional sheets if necessary.**

You must provide a detailed, accurate and precise description of the activities of the contracting person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing below:

Name of Entity: \_\_\_\_\_; Relationship to Bidder: \_\_\_\_\_

Description of Activities: \_\_\_\_\_  
\_\_\_\_\_

Duration of Engagement: \_\_\_\_\_ Anticipated Cessation Date: \_\_\_\_\_

Bidder/Offeror Contact Name: \_\_\_\_\_; Contact Phone: \_\_\_\_\_

**Sign Certification - next page**



DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN

VENDOR/CONTRACTOR/FIRM: Konica Minolta Business Solutions U.S.A., Inc.

Certification:

I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity. I acknowledge that the Merchantville – Pennsauken Water Commission is relying on the information contained herein and thereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the MPWC to notify the MPWC in writing of any changes to the answers of information contained herein. I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Merchantville – Pennsauken Water Commission and that the MPWC at its sole option may declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Myrtha Eugene

Signature: 

Title: Asst. Secretary

Date: 4/17/25



**CERTIFICATION OF NON-INVOLVEMENT IN PROHIBITED ACTIVITIES  
IN RUSSIA OR BELARUS PURSUANT TO P.L.2022, c.3**

**CONTRACT / BID SOLICITATION TITLE** All Covered Care Managed IT Services & Support Proposal

**CONTRACT / BID SOLICITATION No.** Proposal Ref: 11655838

**CHECK THE APPROPRIATE BOX**



I, the undersigned, am authorized by the person or entity seeking to enter into or renew the contract identified above, to certify that the Vendor/Bidder is not engaged in prohibited activities in Russia or Belarus as such term is defined in [P.L.2022, c.3](#),<sup>1</sup> section 1.e, except as permitted by federal law. I understand that the MPWC relies upon this and but for such would not enter such agreement with this vendor.

I understand that if this statement is willfully false, I may be subject to penalty, as set forth in P.L.2022, c.3, section 1.d.

**OR**



I, the undersigned am unable to certify above because the person or entity seeking to enter into or renew the contract identified above, or one of its parents, subsidiaries, or affiliates may have engaged in prohibited activities in Russia or Belarus. A detailed, accurate and precise description of the activities is provided below.

Failure to provide such description will result in the Quote being rendered as non-responsive, and the Department/Division will not be permitted to contract with such person or entity, and if a Quote is accepted or contract is entered into without delivery of the certification, appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**Description of Prohibited Activity**

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*Attach Additional Sheets If Necessary.*

If you certify that the bidder is engaged in activities prohibited by P.L. 2022, c. 3, the bidder shall have 90 days to cease engaging in any prohibited activities and on or before the 90<sup>th</sup> day after this certification, shall provide an updated certification. If the bidder does not provide the updated certification or at that time cannot certify on behalf of the entity that it is not engaged in prohibited activities, the MPWC shall not award the business entity any contracts, renew any contracts, and shall be required to terminate any contract(s) the business entity holds with the MPWC that were issued on or after the effective date of P.L. 2022, c. 3.

Signature of Authorized Representative

**MYRTHA EUGENE  
Assistant Secretary &  
Corporate Counsel**

Print Name and Title of Authorized Representative

Konica Minolta Business Solutions U.S.A. Inc.  
Vendor Name

4/17/25  
Date

<sup>1</sup> Engaged in prohibited activities in Russia or Belarus” means (1) companies in which the Government of Russia or Belarus has any direct equity share; (2) having any business operations commencing after the effective date of this act that involve contracts with or the provision of goods or services to the Government of Russia or Belarus; (3) being headquartered in Russia or having its principal place of business in Russia or Belarus, or (4) supporting, assisting or facilitating the Government of Russia or Belarus in their campaigns to invade the sovereign country of Ukraine, either through in-kind support or for profit.



**Amendment and Supplement to Agreement with the  
Merchantville-Pennsauken Water Commission**

This document amends and supplements the agreement with \_\_\_\_\_ pursuant to New Jersey Water Supply Public-Private Contracting Act, N.J.S.A.58:26-19 et seq. Any language in any document, on any website, subscription plan, or anywhere else notwithstanding, the Parties specifically agrees to the following provisions as superseding conditions of contract:

- 1) The parties agree this contract is written and is to be interpreted under New Jersey law without regard to conflicts of laws; that there shall be no presumption against the author as to interpretation of this amendment and they agree to exclusive jurisdiction and venue in the Superior Court of the State of New Jersey, Camden vicinage regarding any disputes; and
- 2) MPWC may upon no less than 90 days written notice terminate this contract, in whole or in part, any other terms herein notwithstanding; when it is in the government's interest to do so; and
- 3) The term of the contract ends in 3 years and no renewal language shall be otherwise effective;
- 4) The Parties Agree that the contract may be executed at a separate time and place by each party; and
- 5) Parties agree to adopt and incorporate herein by reference the Mandatory State Required language attached hereto at:
  - a) Attachment A- Non-Discrimination provision;
  - b) Attachment B- Americans with Disabilities Act; and
  - c) Attachment C- Absence of investment in Iran- Certification.
  - d) Attachment D -Certification of Non-Involvement with Russia & Belarus

6) N.J.A.C. § 17:44-2.2 State Mandated authority to audit contract records. Pursuant to the N.J. Administrative Code, this and all other public entities are required to provide that:

- (a) Relevant records of private vendors or other persons entering into contracts with covered entities are subject to audit or review by OSC pursuant to N.J.S.A. 52:15C- 14(d).
  - (b) As of November 15, 2010, all covered entities shall insert the following language in any new contracts: "(The contract partner) shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request." and by this reference the parties do so agree.
- 7) All Requirements and conditions included in any RFQ/RFP or bid package issued on behalf of the MPWC are incorporated herein as if set forth at length.
- 8) The MPWC is a NJ governmental entity that is tax exempt and shall not be required to pay or reimburse any taxes of any kind, language to the contrary notwithstanding.
- 9) The agreement of the parties may not be modified or changed except upon a mutually executed amendment.

The parties hereto by their authorized representatives agree to all the above.

For MPWC

For Vendor: Konica Minolta Business Solutions U.S.A., Inc

\_\_\_\_\_  
John Killion  
C.O.O. of MPWC

\_\_\_\_\_  
Name (Print) MYRTHA EUGENE  
Assistant Secretary &  
Corporate Counsel

Date: \_\_\_\_\_

Title: \_\_\_\_\_  
Date: 4/17/25



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-32**

**RESOLUTION CONFIRMING THE PURCHASE  
OF NEW VEHICLES UTILIZING THE STATE CONTRACT**

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WHEREAS, the Merchantville-Pennsauken Water Commission authorizes the purchase of any goods and services from any state contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts in place with such cooperatives pursuant to N.J.S.A. 40A:11-12a and as authorized by Resolution 2025-21; and

WHEREAS, the Commission had a need on a timely basis for the purchase and utilized the State contract for the purchase of new vehicles as indicated below:


|                                     |             |
|-------------------------------------|-------------|
| Ford F-150 base XL 4x4 extended cab | \$43,996.00 |
| Ford F-150 base XL 4x4 extended cab | \$43,996.00 |
| Ford F-150 XLT extended cab         | \$47,541.00 |

NOW THEREFORE BE IT RESOLVED, by the Commission hereby approves the above purchase listed above; and

BE IT FURTHER RESOLVED, that pursuant to the N.J.A.C. 5:30-5.5(b), the QPA/Purchasing Agent certified as to the availability of funds for this purchase prior to placing the order, and via authorized purchase order.

I certify this is an accurate and true copy of the Resolution adopted by the MPWC at its duly advertised and legally held monthly public meeting of September 11, 2025.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Frank Warwick, Commissioner and Secretary to the Commission



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-33

RESOLUTION RATIFYING THE LATE INTRODUCTION AND SUBMISSION OF THE  
BUDGET FOR THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
FOR THE FISCAL YEAR JANUARY 1, 2025 TO DECEMBER 31, 2025

---

**WHEREAS**, the regulatory deadline for introduction of Commission's Budget is 2 months prior to the beginning of the Commission's fiscal year, and

**WHEREAS**, as a result of a miscommunication between the Commission's Auditor, the budget document was never submitted to the Division of Local Government Services for approval, and

**WHEREAS**, said Budget has now been submitted;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Merchantville-Pennsauken Water Commission as follows:

1. The above recitals are incorporated herein.
2. The Board authorizes the late introduction and submission of the budget for the Merchantville-Pennsauken Water Commission for the fiscal year January 1, 2025 to December 31, 2025

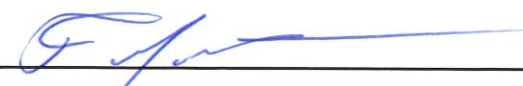
I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 9<sup>th</sup> of October, 2025 by the Merchantville-Pennsauken Water Commission.

|                       |           |                                         |                             |                                  |                                 |
|-----------------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| <b>Recorded Vote:</b> | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:   
Joseph C. Scavuzzo, Commissioner and President of  
The Commission

ATTEST:

  
Frank Warwick, Commissioner and Secretary  
To the Commission



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-35

RESOLUTION AFFIRMING THE ANNUAL REVIEW OF AUDIT BY THE COMMISSIONERS  
OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

---

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended December 31, 2023 has been completed and filed with the Merchantville-Pennsauken Water Commission, County of Camden, pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual report of audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Questioned Costs", in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, the governing body of the Merchantville-Pennsauken Water Commission, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2023 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 9th of October, 2025 by the Merchantville-Pennsauken Water Commission.

|                       |           |                                         |                             |                                  |                                 |
|-----------------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| <b>Recorded Vote:</b> | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:   
Joseph C. Scavuzzo, Commission President

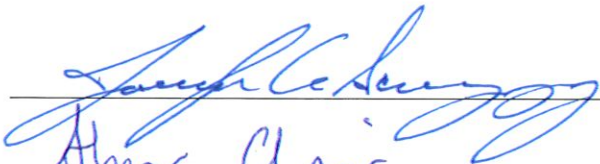

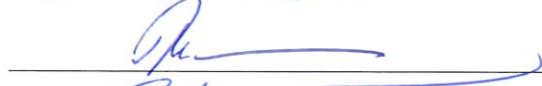

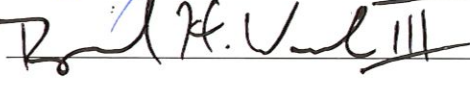
ATTEST:   
Frank Warwick, Commission Secretary

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM**  
**PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD**  
**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Merchantville-Pennsauken Water Commission, County of Camden, being of full age and being duly sworn according to law, upon our oath depose and say:

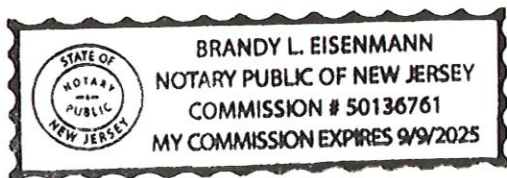
1. We are duly appointed/elected members of the Merchantville-Pennsauken Water Commission, County of Camden

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2023, and specifically the section of the report of audit entitled "Schedule of Findings and Questioned Costs".

| <i>Name</i>                              | <i>Signature</i>                                                                     |
|------------------------------------------|--------------------------------------------------------------------------------------|
| Joseph Scavuzzo, President               |    |
| Shakir Ali, Vice President               |    |
| Patrick Brennan, Treasurer               |    |
| Frank Warwick, Secretary                 |   |
| Ray Woods, Assistant Treasurer/Secretary |  |

Sworn to and subscribed before me this 9th day of October, 2025

  
\_\_\_\_\_  
Notary Public of New Jersey



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-36

RESOLUTION AFFIRMING THE ANNUAL REVIEW OF AUDIT BY THE COMMISSIONERS  
OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

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**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

**WHEREAS**, the annual report of audit for the year ended December 31, 2024 has been completed and filed with the Merchantville-Pennsauken Water Commission, County of Camden, pursuant to N.J.S.A. 40A:5A-15, and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

**WHEREAS**, the members of the governing body have received the annual report of audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "Schedule of Findings and Questioned Costs", in accordance with N.J.S.A. 40A:5A-17,

**NOW THEREFORE BE IT RESOLVED**, the governing body of the Merchantville-Pennsauken Water Commission, County of Camden, hereby certifies to the Local Finance Board of the State of New Jersey that each Board member has personally reviewed the annual report of audit for the year ended December 31, 2024 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Questioned Costs", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED**, that the Secretary of the Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 9th of October, 2025 by the Merchantville-Pennsauken Water Commission.

|                |           |                                         |                             |                                  |                                 |
|----------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| Recorded Vote: | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:   
Joseph C. Scavuzzo, Commission President

ATTEST:   
Frank Warwick, Commission Secretary

**LOCAL AUTHORITIES GROUP AFFIDAVIT FORM**  
**PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD**  
**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the Merchantville-Pennsauken Water Commission, County of Camden, being of full age and being duly sworn according to law, upon our oath depose and say:

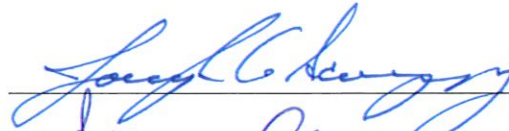
1. We are duly appointed/elected members of the Merchantville-Pennsauken Water Commission, County of Camden

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2024, and specifically the section of the report of audit entitled "Schedule of Findings and Questioned Costs".

*Name*

*Signature*


Joseph Scavuzzo, President



Shakir Ali, Vice President



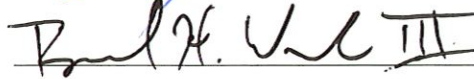
Patrick Brennan, Treasurer



Frank Warwick, Secretary



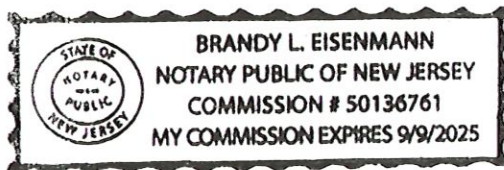
Ray Woods, Assistant Treasurer/Secretary



Sworn to and subscribed before me this 9th day of October, 2025



Notary Public of New Jersey



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-37

**RESOLUTION APPROVING THE ADOPTION OF THE REVISED EMPLOYEE  
MANUAL FOR THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**WHEREAS**, the Employee Manual of the Merchantville-Pennsauken Water Commission serves as governing document for all employees, volunteers, appointed officials and independent contractors for the Merchantville-Pennsauken Water Commission; and

**WHEREAS**, the Chief Operating Officer, in consultation with General Counsel, has reviewed and updated the Personnel Policies and Procedures Manual and Employee Handbook to ensure compliance with current JIF requirements and sound practices in regards to administration of the Merchantville-Pennsauken Water Commission; and

**WHEREAS**, certain revisions to the Employee Manual are necessary in order to comply with Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund plan of risk management and regulations and to better suit the needs of the Merchantville-Pennsauken Water Commission workplace;

**NOW THEREFORE BE IT RESOLVED** that the Merchantville-Pennsauken Water Commission hereby agrees to adopt the revised Employee Manual.

**BE IT FURTHER RESOLVED** that copies of the revised Employee Manual will be produced in electronic form through the Automatic Data Processing (ADP) system to all current and future employees of the Merchantville-Pennsauken Water Commission.


I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 9<sup>th</sup> of October, 2025 by the Merchantville-Pennsauken Water Commission.

|                       |           |                                         |                             |                                  |                                 |
|-----------------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| <b>Recorded Vote:</b> | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:   
Joseph C. Scavuzzo, Commissioner and President of  
The Commission

ATTEST:

  
Frank Warwick, Commissioner and Secretary  
To the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-38

RESOLUTION TO ADJUST THE RATES AND FEES CHARGED FOR WATER AND SERVICES SUPPLIED  
BY THE MPWC AND TO REVISE CONNECTION FEES PURSUANT TO STATUTORY FORMULA  
ESTABLISHED BY THE LEGISLATURE

WHEREAS the Merchantville-Pennsauken Water Commission evaluates its consumer rate structure, including statutorily calculated connection fees annually concurrent with the preparation of its annual budget for the coming fiscal year; and

WHEREAS the Merchantville-Pennsauken Water Commission has approved the annual budget for the fiscal year beginning, January 1, 2026 and ending, December 31, 2026 and

WHEREAS the schedule of rates, fees and other charges, including statutorily calculated connection fees determined in the schedules accompanying this resolution will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS the accompanying schedule of rates, fees and other charges including statutorily calculated connection fees is required to be published twenty days prior to a rate hearing, and the Merchantville- Pennsauken Water Commission at an open public meeting held on November 13, 2025 that the accompanying schedule of rates, fees and other charges of the Merchantville-Pennsauken Water Commission for the fiscal year beginning, January 1, 2026 and ending at the Commission discretion pursuant to its statutory duties is hereby approved; and the new Connection Fees Commencing December 30, 2025 until further notice and new calculated fee per direction of the applicable statutory formula; and

BE IT FURTHER RESOLVED that the accompanying schedules of rates, fees and other charges, including statutorily calculated connection fees together with all other anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT ALSO FURTHER RESOLVED that the governing body of the Merchantville-Pennsauken Water Commission HEREBY ADOPTS AND ENACTS the accompanying schedule of rates, fees and other charges including statutorily calculated connection fees as attached hereto.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY A ROLL CALL VOTE OF ALL MEMBERS OF THE COMMISSION AT A REGULAR MEETING HELD ON NOVEMBER 13, 2025.

|                |           |                                         |                             |                                  |                                 |
|----------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| Recorded Vote: | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:

  
Joseph C. Scavuzzo, Commission President

ATTEST:

  
Frank Warwick, Commission Secretary

**RESOLUTION OF THE MERCHANTVILLE PENNSAUKEN WATER COMMISSION  
AUTHORIZING THE FILING OF AN APPLICATION WITH THE NEW JERSEY  
DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE NEW JERSEY  
ENVIRONMENTAL INFRASTRUCTURE TRUST**

**WHEREAS**, the Merchantville Pennsauken Water Commission (the “Commission”) has determined that there exists a need to construct a project consisting of various improvements to its water system consisting of the construction of granular activated carbon (“GAC”) filters and an advanced oxidation system to remove Per- and polyfluoroalkyl substances (“PFAS”) and 1,4 dioxane from the water supply at a treatment plant to be located near the Commission’s Park Avenue GAC Plant in Camden County, New Jersey (the “Project”), and it is the desire of the Commission to obtain financing for such Project through participation in the environmental infrastructure financing program (the “Environmental Infrastructure Financing Program”) administered by the New Jersey Department of Environmental Protection (“NJDEP”) and the New Jersey Environmental Infrastructure Trust (the “Trust”); and

**WHEREAS**, the Commission intends to file an application for financial assistance from the NJDEP and the Trust for the above-described project under Project Number 0424001-008 (the “Project”); and

**WHEREAS**, it is necessary to designate an Authorized Representative to act on behalf of the Commission in all matters relating to the application and the administration of a loan from the Trust and NJDEP, as applicable;

**NOW, THEREFORE, BE IT RESOLVED** by the Commission that:

**RESOLVED** that the Commission hereby authorizes the filing of an application for financial assistance with the NJDEP and the Trust for the Project.

**FURTHER RESOLVED** that Richard Spafford, Director of Engineering for the Commission, is hereby designated as the “Authorized Representative” of the Commission for the purposes of the application and any subsequent actions relating to the Project, including related applications for short-term and permanent loans.

**FURTHER RESOLVED** that the Authorized Representative is empowered to execute all documents, agreements, and other instruments necessary in connection with the Project, including the application and administration of the loan.

**FURTHER RESOLVED** that the Authorized Representative may be contacted at the following address and phone number:

6751 Westfield Avenue, Pennsauken, NJ 08110-1519

Phone: 856-486-9317

**ALSO, BE IT FURTHER RESOLVED**, that the original of this Resolution be kept in the Records of the Commission and, upon commencement of the construction, the Clerk of the Townships of Pennsauken and the Borough of Merchantville shall be provided a copy of this resolution.

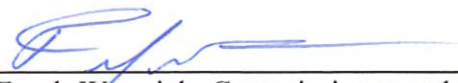
|                |              |                                         |                             |                                  |                                 |
|----------------|--------------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| Recorded Vote: | S. Ali:      | <input checked="" type="checkbox"/> AYE | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | R. Woods:    | <input checked="" type="checkbox"/> AYE | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | P. Brennan:  | <input checked="" type="checkbox"/> AYE | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | J. Scavuzzo: | <input checked="" type="checkbox"/> AYE | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                | F. Warwick:  | <input checked="" type="checkbox"/> AYE | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on November 13 2025.

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

BY:   
Joseph C. Scavuzzo, Commissioner and President of the Commission

**ATTEST:**

  
Frank Warwick, Commissioner and Secretary to the Commission

[Seal]



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**RESOLUTION**

Account Title(s):

Government Unit Name Merchantville-Pennsauken Water Commission  
County of Camden  
State of New Jersey

**WHEREAS** the Merchantville-Pennsauken Water Commission has determined at a legal meeting of the Commission, to designate OceanFirst Bank N.A., which is a qualified public depository under N.J.S.A. 17:9-41, as an approved depository for the Government Unit's funds for the performance of banking transactions.

NOW THEREFORE, BE IT RESOLVED, by the Commission of the Merchantville-Pennsauken Water Commission, as follows:

1. **OPENING THE ACCOUNT:** That an account or accounts be opened (or continued and maintained) with OceanFirst Bank, titled:

Merchantville-Pennsauken Water Commission under the Taxpayer Identification Number (TIN) 21-6000864 and there may be deposited to its credit in one or more accounts with the Bank any monies, checks and other instruments which may come into possession of this Commission. It is agreed that said account or accounts shall be subject to the Bank's rules and regulations as may be in effect from time to time. Any other property may be deposited with the Bank for safekeeping, custody, or other purposes. Items for deposit, collection or discount may be endorsed by any person authorized to sign checks, or the endorsement thereof may be made in writing or by a facsimile signature stamp without designation of the person so endorsing.

2. **AUTHORIZED SIGNERS:** Any 4 of the following Commission Members, officers, employees, or agents, specifically the:

President or Vice President and Treasurer or Assistant Treasurer

of this Commission are authorized, on behalf of this Commission and in its name, (a) to sign checks, savings withdrawals, drafts, notes, wire transfer requests, acceptances and other instruments and orders for the payment of money or for the withdrawal or delivery of funds or other property at any time held by the Bank and to receive any thereof, and to issue instructions for the conduct of any account of this Commission with the Bank; (b) to accept drafts, checks, any other instruments or orders, including any payable to the Bank, and to waive demand, protest, and notice of protest or dishonor of any instrument made, drawn, or endorsed by this Commission; and (c) to endorse, negotiate, and receive, or authorize the payment of or the proceeds of any negotiable or other instruments or orders for the payment of money payable to or belonging to this Commission; and (d) to open and have access to a safe deposit box or boxes subject to the terms and conditions specified in the applicable lease.

3. **TERMS AND CONDITIONS:**

A. The Bank may honor all such checks and other instruments for the payment or delivery of money or property when signed as authorized above, regardless of whether such action would create or increase an overdraft and regardless of amount, including any payable to the Bank or to any signer or other officer or employee of the Commission or to cash or bearer, and may receive the same in payment of or as security for the personal indebtedness of any signer or other officer or employee or other person to the Bank or in any transaction whether or not known to be for the personal benefit of any such person, without inquiry as to the circumstances of their issue or the disposition of their proceeds, and without liability to the Bank, and without any obligation upon the Bank to inquire whether the same be drawn or required for the Commission 's business or benefit.

B. The Bank shall be entitled to honor and charge the Commission for all such checks, drafts or other orders regardless of by whom or by what means the facsimile signature or signature on the checks, drafts or other orders may have been affixed, if such facsimile signature or signatures resemble the facsimile specimen duly filed with the Bank by any of the named Commissioners, officers, employees or agents.

4. **INSTRUCTIONS TO THE BANK:** Those persons authorized by the preceding resolution are also authorized on behalf of this Commission to give instructions to the Bank as to the account(s) or other dealings between this Commission and the Bank by any means including (but not limited to) telephone, telegraph, telex, audio response, fax transmission, computer or data link, electronically, orally or in writing and the Bank shall be entitled to follow such instructions without inquiry or confirmation as long as the Bank honestly believes at the time of receipt that such instructions were given by a person authorized by the preceding resolution.

5. **WIRE INSTRUCTIONS:** Unless utilizing the Banks online Treasury Management Services, ALL wire transfer instructions must be presented in writing to the Bank by those persons authorized by this resolution. These instructions must be signed by an authorized representative(s) and specify the amount, receiving institution's name, address, ABA number and account name and number where the funds are to be deposited and any other additional information that may be necessary. The Government Unit is also asked to comply with the Bank's security procedures which include (but are not limited to) a call-back procedure. Upon receipt of the signed wire instructions, a call-back at the telephone number on the Bank's records will be performed to verify the accuracy of the wire instructions. OceanFirst reserves the right to refuse a wire transfer transaction if the above requirements are not met. The Commission further acknowledges and agrees that the above security procedures are a commercially reasonable method for providing security against unauthorized payment orders.

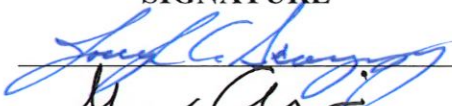
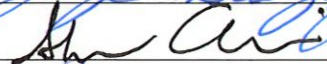


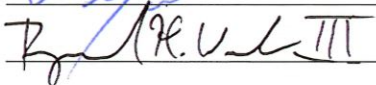
6. **ADDITIONAL AGREEMENTS:** Those persons authorized by the foregoing are also authorized on behalf of this Commission to enter into and execute all agreements and other documents requested by the Bank in connection with any dealings including (a) agreements for Treasury Management services; (b) funds transfer agreements, including but not limited to wire transfers, which may incorporate the selection of security procedures and the delegation of authority to other individuals who may then initiate and/or confirm funds transfers; (c) agreements of indemnity in favor of the Bank; and (d) Night Depository Agreement(s).

7. **LIABILITY:** The Chief Operating Officer or Finance Director is authorized to certify to the Bank the persons now holding the authorized offices of President or Vice President and Treasurer or Assistant Treasurer and any changes hereafter in the persons holding these offices together with specimens of the signatures of such present and future officers. The Chief Operating Officer or Finance Director shall notify the bank of changes within the authorized offices as identified herein within a reasonable time.

Account Title(s): Merchantville-Pennsauken Water Commission

8. **CHANGES TO RESOLUTION:** The Chief Operating Officer or Finance Director is authorized, if the Bank shall so request, to furnish a certified copy of these resolutions to the Bank, which shall be entitled to assume conclusively that the foregoing resolutions remain in full force and effect until the Bank has received express written notice of their rescission or modification, accompanied by a copy of the resolution effecting such rescission or modification duly certified by the Secretary of this Commission.

9. **AUTHORIZED SIGNORS:** I FURTHER CERTIFY that the names of the persons who respectively hold the offices or positions mentioned in the foregoing resolutions and their actual signatures are as follows:

| NAME              | TITLE                         | SIGNATURE                                                                           |
|-------------------|-------------------------------|-------------------------------------------------------------------------------------|
| Joseph Scavuzzo   | President                     |  |
| Shakir Ali        | Vice President                |  |
| Patrick Brennan   | Treasurer                     |  |
| Frank Warwick     | Secretary                     |  |
| Raymond Woods III | Assistant Secretary/Treasurer |  |

**10. TAXPAYER IDENTIFICATION NUMBER (TIN) CERTIFICATION:**

Under penalties of perjury, I certify that:

1. The number shown on this form is the Commission's correct taxpayer identification number (TIN) and
2. The Commission is not subject to backup withholding because: (A) it is exempt from backup withholding, or (B) it has not been notified by the Internal Revenue Service that it is subject to backup withholding as a result of a failure to report all interest or dividends, or (C) the IRS has notified the Commission that it is no longer subject to backup withholding.

You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Commission of the Merchantville-Pennsauken Water Commission at a meeting held on December 11, 2025.

x 

Name: Frank Warwick

Title: Secretary

Date Signed: 12/11/2025

(Seal)

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-42**

**RESOLUTION AUTHORIZING ADJUSTMENTS OF COMPENSATION  
FOR MPWC EMPLOYEES AS LISTED HERIN**

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**WHEREAS**, the Merchantville-Pennsauken Water Commission (MPWC) is a public entity and a body politic of the State of new jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

**WHEREAS**, the MPWC has the authority to provide for the orderly and efficient operation of the Commission finances, and to employ and compensate employees; and

**WHEREAS**, the MPWC has an established Salary Committee to research in detail and consider and report to the Commissioners and said Committee after consulting Staff did so; and

**WHEREAS**, the MPWC, on December 11, 2025, while in open public meeting duly advertised and organized appeared in public session, and after receiving recommendations made by the Salary Committee for salaried personnel having considered and proceeded under the Open Public Meetings Act; and

**NOW THEREFORE BE IT RESOLVED** by the Commissioners of the MPWC in lawful meeting publicly advertised and in open session in the Township of Pennsauken, County of Camden, State of New Jersey, adopt and authorize the following changes in compensation:

1. Cost of living increase (COLA) of 3.5 % for all permanent employees effective the first full pay period of the new calendar year for 2026,
2. Additional further individual compensation adjustments for the specific salaried personnel as listed on the attached schedule prior to calculation of the above COLA increase.

**BE IT FURTHER RESOLVED** that the MPWC staff is hereby directed to effectuate and make said compensation changes and payments in accordance with its proper procedures.


I, Patrick Brennan, Treasurer of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by the Merchantville-Pennsauken Water Commission at a meeting of said Commission on December 11, 2025, and said Resolution passed by a unanimous vote of the members of the MPWC present at the meeting.

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

BY:   
\_\_\_\_\_  
Patrick Brennan, Commission Treasurer

**ATTEST:**

  
\_\_\_\_\_  
Frank Warwick, Commission Secretary

  
\_\_\_\_\_  
Joseph Scavuzzo, Commission President

|                  | Current Salary | Proposed Merit increase  | Amount of increase/bonus |
|------------------|----------------|--------------------------|--------------------------|
| James Garaguso   | \$133,753.36   | 2%                       | \$2,500.00*              |
| Tom Fimple       | \$111,993.96   | 2%                       | \$2,239.88               |
| Chris Kuchera    | \$111,993.96   | 2%                       | \$2,239.88               |
| Raven Linton     | \$93,999.88    | 1%                       | \$940.00                 |
| Angela Waldron   | \$91,018.20    |                          | \$0.00                   |
| Jeannine Hershey | \$76,858.60    | 3%                       | \$2,305.76               |
| Brandy Eisenmann | \$101,176.92   | 2%                       | \$2,023.54               |
| Rich Spafford    | \$205,075.00   | 2%                       | \$4,101.50*              |
| Jack Killion     | \$77,162.80    | Commission determination | TBD                      |

\* bonus instead of salaried increase

COLA information

Inflation rates to employees

% increase last 12 months

|             |      |
|-------------|------|
| Food        | 3.2  |
| Housing     | 4.7  |
| Natural Gas | 10.0 |
| Electric    | 18.5 |
| Car         | 5.1  |

US inflation rate 3.0 (as of September)

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-43**

**RESOLUTION ACCEPTING BIDS, REJECTING ALL OTHER BIDS AND AWARDING THE LISTED ANNUAL MAINTENANCE AND SUPPLY CONTRACTS COMMENCING JANUARY 1, 2026 FOR CONTRACTS ON THE ATTACHED LIST**

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**WHEREAS**, The Merchantville-Pennsauken Water Commission (MPWC) in furtherance of its mission to produce, store and supply safe drinking water to its constituents, is on an unpredictable and unquantifiable basis in need of contract service and supply materials on an as needed basis; and

**WHEREAS**, the MPWC caused to have the necessary contracts as set forth below publicly advertised in accordance with the requirements of the Local Public Contracts Act; and

**WHEREAS**, these are the recent bid contracts starting in Calendar year 2026 and ending as specified for each particular bid; and

**WHEREAS**, the specifications and estimates for bids were prepared as best estimated by the MPWC based on knowledge and past experience and calculated by the Commission engineer using anticipated amounts and as proposed or hypotheticals advertised for the bid of the materials and services, and having given opportunities for questions and objections; and

**WHEREAS**, bids were received and publicly opened as stated in the final documents; and

**WHEREAS**, the bids are all awarded on an “as needed” basis in undesignated quantity and the numbers listed are not the amount to be paid but rather the amount bid based on the estimated quantities to establish a per item quantity and price, and all the bids have been evaluated by the MPWC, its QPA and Engineer, respectively and the recommendations are made as hereinafter provided to the lowest responsive bidder who has complied with the advertised specifications pursuant to Local Public Contracts Law NJSA 40A:11-1, et. Seq. and in accordance with the instructions for bidding; and

**WHEREAS**, the designated financial officer has certified the availability of funds attached; and

**NOW THEREFORE BE IT RESOLVED** that based on the available supplied information having found the referenced bidders on the attached list to be the lowest responsible bidders within the meaning of the Act; and so

**BE IT FURTHER RESOLVED** that on this 11<sup>th</sup> Day of December 2025 in duly advertised and publicly held meeting that the MPWC awards the annual Maintenance and Supply Bids listed on the attached summary sheet (Exhibit 1) and unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid package, then, upon contract execution, all other bids shall be deemed rejected, and the MPWC staff are directed to take all necessary action to implement the appropriate agreements with those so designated and upon the terms as set forth by the MPWC.

**RESOLUTION NO. 2025-43**

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted on the 11<sup>th</sup> of December, 2025 by the Merchantville-Pennsauken Water Commission.

|                       |           |                                         |                             |                                  |                                 |
|-----------------------|-----------|-----------------------------------------|-----------------------------|----------------------------------|---------------------------------|
| <b>Recorded Vote:</b> | Ali:      | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Brennan:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Woods:    | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Scavuzzo: | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |
|                       | Warwick:  | <input checked="" type="checkbox"/> YEA | <input type="checkbox"/> NO | <input type="checkbox"/> ABSTAIN | <input type="checkbox"/> ABSENT |

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

BY:   
Joseph C. Scavuzzo, Commission President

ATTEST:

  
Frank Warwick, Commission Secretary

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
RESOLUTION NO. 2025-44**

**RESOLUTION AWARDING A CONTRACT FOR  
MARKETING AND PUBLIC RELATIONS SERVICES**

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WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure certain services from professionals deemed qualified and authorized to be engaged without bidding under the Local Public Contract Law because such services are to be respectively performed by a person or persons in a recognized profession and is not prudent to simply award to lowest bidder; and

WHEREAS the MPWC and appropriately assigned staff have recommended that the below listed organization or individual meets the qualifications for award; and

WHEREAS the need for such services were publicly advertised with criteria and qualifications made public in advance and an open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq authorizes qualification of such professionals and such positions/vendors and pursuant to the States Local Unit Pay-to-Ply, NJSA 19:44A-20.4 et seq and establishes a bidding process and a "Fair and Open" process compliant with the rules and restrictions set forth therein which requires a Resolution authorizing the award of contracts for such respective services and publicly receiving responsive bids, and the MPWC having done so; and

NOW THEREFORE, the MPWC finds that it has proceeded in accordance with the procedures required under New Jersey law for such and for appointment under the Fair and Open process which it hereby deems to have been and having proceeded in accordance with the procurement and bidding laws; and

BE IT THEREFORE SO RESOLVED in duly advertised this Public Meeting as follows:

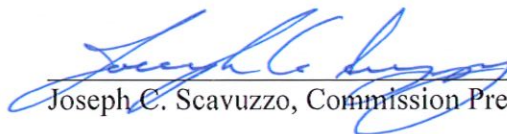
The MPWC hereby authorizes execution of the necessary contracts to engage the following professionals who were sole respondents to the publicly advertised RFP subject to reaching acceptable terms and conditions in contract language for a one-year contract with the following professional for:

***MARKETING & PUBLIC RELATIONS SERVICES***

***Imbue Creative, Lambertville, NJ***

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on December 11, 2025

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

  
\_\_\_\_\_  
Joseph C. Scavuzzo, Commission President

**ATTEST:**

  
\_\_\_\_\_  
Frank Warwick, Commission Secretary

## 2026 ADOPTED BUDGET RESOLUTION

Merchantville-Pennsauken Water Commission

**FISCAL YEAR: January 01, 2026 to December 31, 2026**

WHEREAS, the Annual Budget and Capital Budget/Program for the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2026 and ending December 31, 2026 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of December 11, 2025; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$13,521,474.00, Total Appropriations, including any Accumulated Deficit, if any, of \$11,454,005.74, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$9,980,000.00 and Total Unrestricted Net Position Utilized of \$5,480,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Merchantville-Pennsauken Water Commission at an open public meeting held on December 11, 2025 that the Annual Budget and Capital Budget/Program of the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2026 and ending December 31, 2026 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
(Secretary's Signature)

December 11, 2025  
(Date)

**Governing Body Recorded Vote**

| Member                        | Aye | Nay | Abstain | Absent |
|-------------------------------|-----|-----|---------|--------|
| Joseph Scavuzzo, President    | ✓   |     |         |        |
| Shakir Ali, Vice President    | ✓   |     |         |        |
| Patrick Brennan, Treasurer    | ✓   |     |         |        |
| Frank Warwick, Secretary      | ✓   |     |         |        |
| Ray Woods, Asst. Sec'y/Treas. | ✓   |     |         |        |