

2024 ADOPTED BUDGET RESOLUTION

Merchantville-Pennsauken Water Commission

FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of January 11, 2024; and


WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$13,320,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$9,798,590.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$7,180,000.00 and Total Unrestricted Net Position Utilized of \$2,930,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Merchantville-Pennsauken Water Commission at an open public meeting held on January 11, 2024 that the Annual Budget and Capital Budget/Program of the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been **approved** by the Director of the Division of Local Government Services.


(Secretary's Signature)

1/11/24
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph Scavuzzo, President	X			
Shakir Ali, Vice President	X			
Patrick Brennan, Treasurer	X			
George Piperno, Secretary	X			
Anthony Perno, Asst. Sec'y / Treas.	X			

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-08**

**RESOLUTION ACCEPTING, REJECTING AND AWARDING BIDS FOR TANK RESURFACING
AND/OR PAINTING THE INTERIOR OF THE CHERRY HILL WATER TANK**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) in furtherance of its mission to produce, store and supply safe drinking water to its constituents in need of services and materials in coating or overcoating the current surface of the inside and its water storage 1-million gallon Cherry Hill Water Tank; and

WHEREAS, the engineering and design was done and documents prepared by the MPWC through its engineer, advertised seeking bid of the materials and services; and gave opportunities for questions and objections; and

WHEREAS, the MPWC caused to have the necessary contracts as set forth below publicly advertised in accordance with the requirements of the Local Public Contracts Act; and

WHEREAS bids were received from the parties on the attached list and all were opened in public; and the bids were evaluated by the MPWC Engineer and staff recommendations made as to the lowest responsible and responsive bidder pursuant to applicable and specifications; and

WHEREAS, the Commission has determined that it is in the interest of the Commission and the public that it serves to create an intermediate supervisory position; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder within the meaning of the Act and the next lowest bidder having been significantly higher in their bid; and so

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 13th day of June, 2024, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that conditional upon and subject to any further approvals that may be necessary this Commission awards as follows:

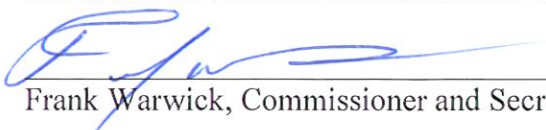
United Painters for \$245,000.00

And that unless the said awardees fail to execute the contract or comply with all requirements as set further in the bid packages, then all other bids shall upon execution be deemed rejected; and

BE IT FURTHER RESOLVED, that the original of this resolution be kept in the Records of the Commission and upon commencement of the construction, the Clerk of the Township of Pennsauken and Borough of Merchantville shall be provided a copy of this resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the 13TH day of June 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION


Frank Warwick, Commissioner and Secretary to the Commission

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-09**

**RESOLUTION AUTHORIZING ADJUSTMENTS
OF COMPENSATION FOR CETAIN LISTED HOURLY EMPLOYEES**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq; and

WHEREAS, the MPWC has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees; and

WHEREAS, the Commissioners appointed a committee of two Commissioners who entertained recommendations from the C.O.O. and staff and after consideration of such made their own recommendations to this assembled body for compensation adjustments; and

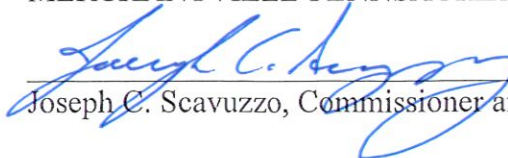
WHEREAS, the Commissioners met on this 13th day of June, 2024 while in open public meeting duly advertised, organized and appearing in public session; and public comment offered or considered and proceeded under the Open Public Meetings Act; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 13th day of June, 2024, at its publicly held meeting in the Township of Pennsauken, in the County of Camden, in the State of New Jersey, the changes set for the on the attached pages for the listed employees for hourly increases, hereby authorized and effectuated and all appropriate staff are directed to take appropriate actions by the Commission's procedures to implement said compensation payments as of the first payroll date after July 1, 2024, in accordance with its routine procedures.

The roll call vote of the Commissioners was 4 yea, 0 nay, 0 abstain/recusal, 1 absent


I hereby certify that the foregoing is accurate recitation of a resolution and vote as adopted by the Merchantville-Pennsauken Water Commission, County of Camden, State of New Jersey at its regular meeting held the 13th day of June, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

ATTEST:



Frank Warwick, Commissioner and Secretary to the Commission

EMPLOYEE	CURRENT RATE	PROPOSED RATE	HOURLY INCREASE	PROMOTION	AMOUNT OF INCREASE- 2024	MERIT
FINANCE						
JEANNINE HERSHEY	\$32.57	\$35.00	\$2.43	YES - NEW TITLE/SALARY	\$2,527.20	YES
LAUREN DYMOND	\$23.00	\$24.00	\$1.00	NO-O4	\$1,040.00	YES
CUSTOMER SERVICE						
AYLA LUSBY	\$22.04	\$23.04	\$1.00	NO - O4	\$1,040.00	YES
LIZABETH ROSADO	\$24.17	\$25.50	\$1.33	NO - O3	\$1,383.20	
BEVERLY	\$22.04	\$23.04	\$1.00	NO - O4	\$1,040.00	YES
MARDWELL						
MADEE ABDULLAH	\$30.90	\$31.90	\$1.00	NO-S2	\$1,040.00	YES
DEVIN LAURICK	\$32.89	\$33.89	\$1.00	NO - S1	\$1,040.00	YES
FIELD SERVICE TECHNICIANS						
DANIEL PERSIANO	\$30.79	\$32.79	\$2.00	YES - F3	\$2,080.00	YES
BRANDON	\$36.34	\$38.84	\$2.50	NO - F2	\$2,600.00	YES
MACZKOWSKI						
ALEXANDER	\$29.55	\$30.94	\$1.39	NO - F4	\$1,445.60	YES
MAROFALO						
JOSEPH HUTTON	\$34.72	\$36.72	\$2.00	YES - F2	\$2,080.00	YES
RYAN MAGEE	\$34.43	\$34.72	\$0.29	NO - F3	\$301.60	YES
DANIEL LOVETT	\$28.94	\$30.44	\$1.50	NO - F4	\$1,560.00	YES
CHRISTOPHER	\$29.55	\$30.94	\$1.39	NO - F4	\$1,445.60	YES
MACOBY						
THOMAS WOLTJEN	\$29.46	\$30.94	\$1.48	NO - F4	\$1,539.20	YES
PLANT OPERATORS						
EUGENE	\$23.69	\$25.69	\$2.00	YES - P2	\$2,080.00	YES
MITZGERALD						
RANK MCCARTHY	\$32.01	\$33.01	\$1.00	NO - P1	\$1,040.00	YES
ROBERT MUNS	\$26.97	\$28.47	\$1.50	NO - P2	\$1,560.00	YES
					\$26,842.40	

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-10**

**REORGANIZATION RESOLUTION
APPOINTING AND DESIGNATING OFFICERS FOR THE COMING COMMISSION YEAR
AND PRESCRIBING SUFFICIENT BOND FOR OFFICERS PERFORMANCE**

WHEREAS, the Merchantville-Pennsauken Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on January 11, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as NJS 40:62-108 et seq. and thereafter permanently created in its present form in 1942 pursuant to the agreement and ordinances by and between the Borough of Merchantville and the Township of Pennsauken; and

WHEREAS, the Merchantville-Pennsauken Water Commission pursuant to the laws of the State of New Jersey under NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and the 1942 agreement between founding municipalities provides that the Commissioners newly appointed thereto shall be sworn in and the Commission recognized and officers elected among them for the coming year of the Commission, and the Commissioners having reorganized in public meeting duly advertised do hereby after vote appoint the following to the positions as follows for the next year, or until replaced in accordance with the statutes and by laws;

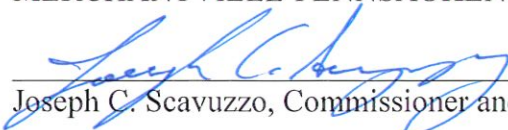
PRESIDENT: Joseph Scavuzzo
VICE PRESIDENT: Shakir Ali
TREASURER: Patrick Brennan
SECRETARY: Frank Warwick
ASSISTANT SECRETARY/TREASURER: Anthony Perno

And WHEREAS, the Permanent Agreement between the founding municipalities provides that "... officers shall give bond for the faithful performance of their duties in such amounts and with such corporate surety or sureties as the Commission may prescribe" and the Commission as a member of the New Jersey Utility Authorities Joint Insurance Fund having been advised by it and its administrators, Perma, Inc., and the MPWC's insurance consultants, Connor Strong and Buckelew that its participation in the fund and its public officials insurance provides sufficient assurance and is hereby as the Commission prescribes.

By Resolution and a vote of the Commissioners on this 11th day of July 2024;

Recorded Vote:	Ali:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Brennan:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Perno:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Scavuzzo:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT
	Warwick:	<input checked="" type="checkbox"/> YEA	<input type="checkbox"/> NO	<input type="checkbox"/> ABSTAIN	<input type="checkbox"/> ABSENT

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION


Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-11**

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN
FOR THE 2024-2025 COMMISSION YEAR**

WHEREAS, the Cash Management plan of the Merchantville-Pennsauken Water Commission for the reorganization period beginning July 11, 2024 and ending July 11, 2025 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of July 11, 2024; and

WHEREAS, the New Jersey Statute NJSA requires the establishment of a Cash Management Plan in accordance with the requirements of the NJSA 40A5-14, et seq; and

WHEREAS, the Administrative Cod at NJAC 5:31-3.1 also requires same; and


WHEREAS, the Cash Management Plan, as attached and presented for adoption, reflects the total funds and accounts covered by the Plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the authorizing agreement creating the Commission requires that all expenditures be authorized by a vote of the majority of the members of the Commission; and

NOW THEREFORE BE IT RESOVED, by the governing body of the Merchantville-Pennsauken Water Commission, at an open public meeting held on July 11, 2024, that the Cash Management Plan of the Merchantville-Pennsauken Water Commission which is attached and is hereby adopted for the Commission year period beginning this day and continuing until replaced hereafter.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
CASH MANAGEMENT PLAN
JULY 11, 2024 UNTIL FURTHER ACTION OR REORGANIZATION

Pursuant to the requirements of NJSA 40A:5-14, et seq., the following is the Cash Management Plan for the Merchantville Pennsauken Water Commission for the fiscal year indicated above.

I. Identification of Funds and Accounts to be Covered by the Plan

- a. Revenue Money Market
- b. Operating Checking
- c. Payroll Checking
- d. Legal/Com. Fees
- e. Change Fund (Cash Drawers)
- f. Petty Cash Fund
- g. Escrow Fund
- h. Bond Funds
- i. Investments
- j. Certificates of Deposit
- k. P-Card Purchases

II. Designation of Individuals Authorized to Make Deposits

- a. Chief Operating Officer
- b. Director of Finance or his/her designee(s)

III. Designation of Depositories

The designation of depositories shall be made by resolution at the annual reorganization meeting of the MPWC. The resolution may be amended or supplemented as deemed by the MPWC, they are:

PNC, N.A.; Bank of American, N.A.; TD Bank, N.A.; First Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; First harvest Credit Union; Cornerstone Bank; Fulton Bank, N.A., New Jersey Cash Management and any other GUDPA participating bank or financial institutions deemed necessary by the Treasurer and approved by the MPWC during the year.

IV. Deposit Policies

All Commission funds received by any official or employee shall be deposited within 48 business hours to an interest-bearing account in the name of the Commission subject to bank and government holiday or emergency closures while being held in a Commission safe/vault.

V. Accounts Held by the Trustee

The accounts will be various according to the covenant of the bond or bond anticipation note issue or other lender.

VI. Investment Policies

It shall be the responsibility of the Director of Finance, under the direct supervision of the Treasurer, to analyze the cash flow and to invest funds in the legal investments so to maximize interest earnings. When investigating funds in commercial savings banks, savings and loans, etc. the Director of Finance shall obtain a minimum of two (2) quotations and shall invest at the institution offering the highest effective rate. The Director of Finance may recommend which type of legal investment will best serve the needs of the MPWC and upon approval by the Treasurer, is hereby authorized to place the funds in any such legal investments unless otherwise restricted by bond or loan covenant of the Commission.

VII. Securities Which May be Purchased by or on Behalf of the MPWC

- a. Certificates of Deposit in compliance with 40A:15-1 (i)
- b. United States Treasury Bills or Notes

VIII. Disbursement Policies

No Commission funds shall be disbursed by the Director/Assistant Director of Finance prior to the approval of the Commission except for the monthly/quarterly payments listed below which are authorized by the Commissioners on a semi-annual or intermittent basis:

- a. Debt Service Payments
- b. Payroll and Payroll Withholdings
- c. Petty Cash-\$500.00
- d. Pension Fund Payments
- e. HRA/FSA Funding

IX. Designation of Individuals to Authorize Disbursements and Electronic Transfers

The Commission designation of individuals to authorize or sign for disbursements shall be made by Resolution at the annual reorganization meeting of the MPWC. The signatures of the following Commissioners shall be required on all checks issued for disbursement of monies and shall be communicated as limited authorizations to the bank/custodian:

- a. Operating Account – Treasurer or Assistant Treasurer and President or Vice President
- b. Payroll Account – Chief Operating Officer or Director of Engineering
- c. Legal Account – any one of the following are authorized to sign: President, Treasurer, Chief Operating Officer or Director of Engineering
- d. HRA/FSA Accounts – any one of the following are authorized to sign: Chief Operating Officer, Director of Engineering, President or Treasurer
- e. Pension (NJ PERS) Contribution Transfers – Director / Assistant Director of Finance
- f. Bank of America P-card Transfers – Director / Assistant Director of Finance
- g. Transfer within above accounts in same bank/custodian – Director / Assistant Director of Finance.

Electronic access and monitoring of all Commission Accounts and Assets is authorized for the Chief Operating Officer, the Director of Finance and the Assistant Director of Finance. However, no other electronic access, disbursements of transfer are authorized or permitted unless included in this Plan or authorized by a specific Resolution of the Commissioners.

X. Cancellation of Outstanding Checks

Outstanding checks shall be addressed as follows:

- a. Checks not cashed at the monthly bank account reconciliation (statement) shall be left open until the following statement, and if still not cashed, the Director of Finance shall:
 1. Wait until the next statement is received and ascertain if the check was cashed, if still not cashed, then
 2. The Director of Finance shall notify the vendor, in writing, of the check number, the date and the amount that has not been cashed and if they never received the check, they are directed to sign the enclosed affidavit and return it. Upon receipt, the check will be voided and a new one issued, and should they still have the check, they will be directed to cash it immediately.

XI. Conflict of Interest

Any official of the Commission involved in the designation of depositories, or in the authorization for investments as permitted pursuant to the Plan, or any combination of the proceeding, who has a material, business or personal relationship with the organization shall disclose the relationship to the Commission as appropriate.

XII. Approval, Amendment and Administration of the Plan

Cash Management Plan shall be approved annually by Resolution and may be amended in order to reflect changes in Federal or state law or regulations, or in the designation of depositories, funds, investment, installments, or the authorization for investments. The Chief Operating Officer shall be charged with administering the Plan; however, any amendments to the Plan shall be approved by the Treasurer on behalf of the Commission prior to implementation. The Director of Finance shall deposit or invest the monies of the Commission as designated or authorized by the Plan, and shall, thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository by, or to decrease in value of any investment authorized by the Plan.

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-12**

**REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS
AND FUNDS FOR THE 2024-2025 COMMISSION YEAR**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) is a regional governmental water authority created by its name municipalities pursuant to the Laws of the State of New Jersey under L.1923 c. 195, now known as NJSA 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that the public funds and monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE BE IT RESOLVED HEREBY, that the MPWC Resolves that:

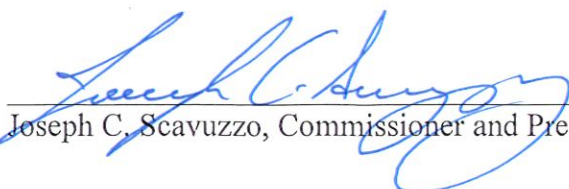
PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; First colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Bank, N.A.; First Harvest Credit Union; Cornerstone Bank; New Jersey Cash Management, and any other GUDPA participating bank / financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

Such institutions are acceptable once deemed necessary by the Treasurer and approved by the Commission during the year including all banks / financial institutions authorized and located in the State of new Jersey that are authorized participants in GUDPA and are approved by the NJ Department of Treasury to be a depository for all current public funds of the MPWC.

1. That the MPWC is authorized to apply, to participate in and is legally authorized by its governing body to participate in the State of NJ Cash Management Fund; and
2. The Treasurer, Assistant Treasurer, or the Chief Operating Officer of the MPWC is authorized to execute any necessary documentation to effectuate same. These persons are authorized to purchase and sell participation in the Fund for the account of the participant, and written notification will be made promptly of any change in the authorized personnel.
3. The participant accepts the terms and conditions of the administration of the Fund as established in the regulations promulgated by the State Treasurer, pursuant to PL 1977, c. 281 et seq. or any subsequent amendment thereto.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution arrived at and voted by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION


Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-13**

**REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR OPERATING
ACCOUNTS AND PAYROLL ACCOUNTS AND FUNDS OF THE COMMISSION AND
DESIGNATING SIGNATORIES FOR SUCH ACCOUNTS/ INSTRUMENTS**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund, general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE BE IT HEREBY RESOLVED, that the MPWC hereby and until further notice designates:

1st Colonial Community Bank of Collingswood

And including all banks/financial institutions located in the State of new Jersey shall be an authorized depository for general operating / checking account of the Commission and Signatories on the accounts shall be as follows and two of the following must sign all disbursements:

MPWC Operating Account – two individuals must sign the account / instruments as follows:

Must be **signed by ONE** of the following: Treasurer of the Commission, or the Assistant Treasurer

And also, ONE of the following: President of the Commission or Vice President


However, the regular **Payroll Account** requires **only ONE signature** from any of the following:
The Chief Operating Officer or the Engineering Director.

and the **Special Legal Account** requires **only ONE signature** from any of the following:
The Commission President, the Commission Treasurer, the Chief Operating Officer or the Engineering Director.

and the **HRA/FSA Account** requires **only ONE signature** from any of the following:
The Commission President, the Commission Treasurer, the Chief Operating Officer or the Engineering Director.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution arrived at and voted by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-14**

**REORGANIZATION RESOLUTION AUTHORIZING
MANAGEMENT OF THE PETTY CASH FUND**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and

WHEREAS, the New Jersey Statutes NJSA 40A:5-14 and the Administrative Code at NJAC 5:31-3 require adoption of a Cash Management Plan; and

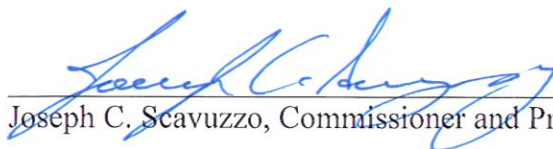
WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., the operating fund general fund, capital fund, trust fund and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the Commission must operate effectively, efficiently, and be able to manage and expend some operating funds where appropriate in small amounts between Commission meetings; and

THEREFORE IT IS HEREBY RESOLVED by the MPWC that in accordance with the Commission's Cash Management Plan which was also reapproved today, the Commission hereby authorizes and establishes from its general operating revenues/accounts to a monthly Petty Cash Fund which shall be administered and maintained by the Chief Operating Officer and Director of Finance and/or Asst. Director of Finance and shall not exceed \$500.00 in expenditures per month until further order of the Commission.

I hereby certify this to be an accurate and true recitation of the action of the Commissioners taken by Resolution and adopted at open public meeting on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-15**

**REORGANIZATION RESOLUTION DESIGNATING & AUTHORIZING
SIGNATORIES FOR ITS FLEXIBLE SPENDING / SECTION 125 PLAN
AND HEALTHCARE REIMBURSEMENT ACCOUNTS**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC) pursuant to the laws of the State of New Jersey under L. 1923 c. 195, now known as NJS 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust and shall not be diverted to any other purpose except by majority vote of the Commissioners; and

WHEREAS, said authorizing statute also provides for the MPWC to have authority to handle and direct funds for the benefit of the Commission; and

WHEREAS, P.L. 2011, Chapter 78 has required that all public employers establish flexible spending accounts for pre-tax dollars pursuant to Section 125 of the IRS code; and

WHEREAS, the MPWC has established both a medical healthcare FSA as well as a dependent care FSA; and has also a part of its High Deductible Healthcare Plan authorized HRA accounts for its employees; and

WHEREAS, the MPWC has established a separate bank account for funding of such at 1st Colonial Community Bank and/or any other bank it may so decide or choose to use in addition or instead of same; and


WHEREAS, the MPWC in order to permit the efficient, routine, authorized transactions and to permit administrative authorization to avoid delays in processing, to permit the administrator access to the MPWC funds without permitting them access to the general funds and to segregate such funds;

THEREFORE IT IS HEREBY RESOLVED by the MPWC as follows:

The Chief Operating Officer, the Director of Engineering, the Commission President, or The Commission Treasurer are hereby authorized as individual signatories on the account at 1st Colonial Community Bank to sign FSA and HRA account checks, transfers and disbursement authorizations to the extend that such is required. (ONLY ONE of said signatures is required.)

I hereby certify this to be an accurate and true recitation of the Resolution adopted by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-16**

**REORGANIZATION RESOLUTION FOR OFFICIAL PUBLIC NOTICES AND
DESIGNATING NEWSPAPERS AND WEBSITES OF THE COMMISSION**


WHEREAS, the "Open Public Meetings Act" requires that advance posting of written notice of meetings of the MPWC in one public place designated by Resolution.

THEREFORE IT IS HEREBY RESOLVED by the MPWC as follows:

1. All advance written notices of the MPWC public meetings shall be forwarded to:
 - a. the Clerks of all four municipalities in the service area for dissemination and request that those clerks post the notice on the bulletin boards located in their municipal buildings; and
 - b. post notice in the lobby of the MPWC administrative headquarters; and
 - c. post on the MPWC website, and make available for posting to the websites of Pennsauken Township and Merchantville Borough, as well as the Merchantville Community website.
2. Advance written notice of annual Commission meetings shall be posted to the following newspapers: Courier-Post, the Retrospect, and All Around Pennsauken.
 - a. If subsequent notices of special meetings are held, then notices shall be provided to The Courier Post, and the Retrospect, depending upon publication schedule and in compliance with the NJ Open Public Meetings Act
3. The schedule of regular official MPWC meetings and any regular work sessions for the period from after this reorganization meeting until July 11, 2025, shall be in accordance with the accompanying resolution designating the dates, times and places of meetings.
4. The official newspapers of the MPWC for the purposes of legal advertisement and any other notices of rate hearings required to be legally advertised shall be the Courier Post and the Retrospect as well as all listed in item 1 above.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution approved by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-17**

**REORGANIZATION RESOLUTION ESTABLISHING
THE MEETING DATES AND TIMES FOR THE NEW COMMISSION YEAR**

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Merchantville-Pennsauken Water Commission of the following list of regular meetings of the MPWC normally held on the second Thursday of each month at the listed times, unless otherwise noticed and announced, until the next regular Reorganization meeting on the second Thursday in July 2025, except as otherwise noted herein.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall be held live and in person at 4:00 PM in the G. Burton German Meeting Room at the MPWC Administrative Headquarters located at 6751 Westfield Avenue, Pennsauken, NJ 08110 on the dates and times as follows:

ON THE ATTACHED LIST HERETO AND IN THE MANNER DESCRIBED HEREIN


The next Reorganization meeting shall be held on July 10, 2025 at 4:00 PM and the regular business meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the MPWC.

The official meeting dates are HEREBY ADOPTED by Resolution by the Commissioners of the MPWC.

I hereby certify this to be an accurate and true recitation by Resolution by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is the **Annual Notice of Public Meetings of the Merchantville-Pennsauken Water Commission.**

Meeting Location: 6751 Westfield Avenue, Pennsauken, NJ 08110

Meeting Time: 4:00 PM

Meeting Dates: August 8, 2024
September 12, 2024
October 10, 2024 (Rate/Connection Fee Hearing)
November 14, 2024
December 12, 2024 (9:30 AM)
January 9, 2025
February 13, 2025
March 13, 2025
April 10, 2025
May 8, 2025
June 12, 2025
July 10, 2025 (REORGANIZATION)

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-18**

**REORGANIZATION RESOLUTION APPOINTING
A PUBLIC AGENCY COMPLIANCE OFFICER**

WHEREAS, the Public Contracts Law (NJSA 40A:11.1 et seq) requires that public bodies award contracts subject to certain conditions and restrictions and require certain submissions to the public agency; and

WHEREAS, State and Federal agencies require designated representatives to take actions, make applications and produce signatures on behalf of such public entities, corporations and agencies such as the MPWC; and

WHEREAS, one such requirement is that all regulations be met regarding both employing, reporting and filing regarding employees of any vendors or contractors of public entities; and

WHEREAS, the appointment of a compliance officer is required for the purpose of ensuring all those individuals and corporations who have contracts with the MPWC comply with all Equal Opportunity rules and regulations and all other state and federal requirements; and


THEREFORE, BE IT RESOLVED, that the Merchantville-Pennsauken Water Commission, in public meeting, properly advertised and held this date in the Township of Pennsauken, in the County of Camden, New Jersey, is hereby appointing the following person to serve in the designated position for a term of one (1) year commencing today until replaced:

**PUBLIC AGENCY COMPLIANCE OFFICER:
John Killion, Sr., Chief Operating Officer**

This Resolution shall take effect immediately upon adoption on this 11 day of July, 2024.

I hereby certify this to be an accurate and true recitation of the unanimous Resolution by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-19**

**REORGANIZATION RESOLUTION GRANTING AND DESIGNATING
THE MPWC TO EXECUTE NJDEP AND EPA APPLICATIONS AND DOCUMENTS**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq. grants permission and authorization and delegates authority for either the Engineering Director or the Chief Operating Officer to act on behalf of the MPWC to execute NJDEP and EPA applications and to submit documents on behalf of the MPWC.

THEREFORE BE IT RESOLVED, that the MPWC hereby designates

DIRECTOR OF ENGINEERING AND/OR CHIEF OPERATING OFFICER


As an authorized representative of the MPWC to take all actions in all matters relating to the NJDEP and EPA applications and any other matter on behalf of the MPWC. Either authorized representative may be contacted at the following address and are authorized spokespersons for the MPWC:

Merchantville-Pennsauken Water Commission
6751 Westfield Avenue
Pennsauken, NJ 08110

BE IT ALSO FURTHER RESOLVED, that whenever the NJDEP or EPA requires that the MPWC act, sign or be represented by an individual other than the Licenses Operator, that the MPWC hereby and until further notice authorizes and appoints the Engineering Director and /or the Chief Operating Officer to so act on behalf of the MPWC and to represent the Commission.

I hereby certify this to be an accurate and true recitation of the Resolution by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-20**

**REORGANIZATION RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER
THE STATE CONTRACT AND UNDER THE CAMDEN COUNTY COOPERATIVE PRICING
SYSTEM OR OTHER APPROVED COOPERATIVES**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) pursuant to NJSA 40A:11-12(a) and NJAC 5:34-7.29(c) may, by Resolution and without advertising for bids, purchase goods or services under the State of New Jersey Cooperative Purchasing Program for any state contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) pursuant to NJSA 40A:11-11(5) and NJAC 5:34-7.29(c) may, by Resolution and without advertising for bids, purchase goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of a state approved cooperative as long as it utilizes bids and other Open and Fair purchasing procedures.

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, on March 13, 2014, the MPWC passed Resolution 2014-08 joining said Cooperative Pricing System, and by Resolution 2018-03 on February 8, 2018 the MPWC approved joining the Sourcewell; and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

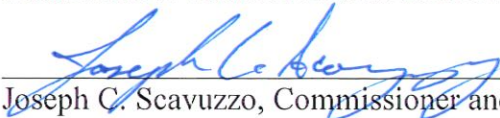
NOW THEREFORE BE IT RESOLVED, that the MPWC authorizes the purchase of any goods and services from any state contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts in place with such cooperatives; and

BE IT FURTHER RESOLVED, by the MPWC that pursuant to the NJAC 5:30-5.5(b), the certification of available funds shall be certified as the goods and services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify this to be an accurate and true recitation of the Resolution by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-21**

**RESOLUTION TO SET THE COMMISSION'S BID THRESHOLD AND TO AUTHORIZE
AGENTS FOR PURCHASES UNDER THE BID THRESHOLD**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq; and

WHEREAS, the MPWC has the authority and the duty to provide for the orderly and efficient operation of the Commission, finances, water supply and quality, and the MPWC on this date while in open public meeting duly advertised by the MPWC appeared in public session, and proceeded under the Open Public Meetings Act; and

WHEREAS, NJSA 40A:11-3 supplementing and amending the New Jersey Statutes allows local contracting units to increase the bidding threshold to the limit as set by the Governor; and the State has raised the thresholds for both bidding and quotes (15% of bid threshold) under Local Public Contracts Act if a local entity has a certified QPA, and the MPWC desires to continue to set its thresholds to those maximums as they increase as the MPWC has a designated QPA, as well as one other; and

WHEREAS, employees Angela Waldron and Jeannine Hershey have both been certified by the state as a Qualified Purchasing Agent and the MPWC has appointed Angela Waldron to the position of Commission QPA; and along with, who are together authorized to secure purchases of items under the bid threshold in accordance with Commission practice and procedures; and

WHEREAS, for contracting units that have appointed a Qualified Purchasing Agent pursuant to NJSA 40A:11-9(b) and avail themselves of the related higher bid threshold pursuant to NJSA 40A:11-3 and 40A:18A-3, the current maximum bid threshold is \$44,000.00 or higher as may be permitted; and


NOW THEREFORE BE IT RESOLVED, on this 11th day of July 2024 by the Merchantville Pennsauken Water Commission that:

- 1 This Commission hereby designates the MPWC's Chief Operating Officer, Joh Killion Sr., as the MPWC Contracting Agent; and
- 2 The bid threshold is hereby set at the maximum permitted by NJSA 44A:11-3, and by NJAC 5:34-5.2, or any other order or action of the State of NJ or the Governor so that the Commission approves the permitted maximum whenever it is raised and the quote threshold at 15% of that bid threshold, so long as that permission and regulation shall be in place and this government agency shall qualify and as set forth by the NJ DCA Regulations.

BE IT FURTHER RESOLVED, that the Agents listed above shall have the authority, responsibility, and accountability for the purchasing activity for the MPWC subject to the approval and signature on all contracts of the Chief Operating Officer as set forth in Resolution 2011-27

I hereby certify this to be an accurate and true recitation of the Resolution approved by the Commissioners present on July 11, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION


Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-22**

**REORGANIZATION RESOLUTION REESTABLISHING THE EMPLOYEE AWARDS PROGRAM
AND APPOINTING AND DESIGNATING AN EMPLOYEE AWARDS COMMITTEE
FOR THE UPCOMING COMMISSION YEAR**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq; and

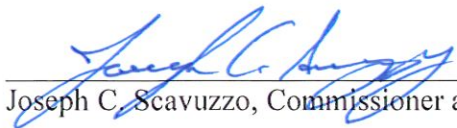
WHEREAS, the MPWC is a public entity that chooses to establish a Public Employees Awards Program and to designate a Public Employees Awards Committee in accordance with and pursuant to NJSA 40A:5-31; and

NOW THEREFORE BE IT RESOLVED, on this 11th day of July 2024 by the MPWC appointing the Employee Awards Committee as follows:

- 1 Jack Killion, C.O.O., beginning the 2nd year of an existing two (2) year term
- 2 Commissioner Scavuzzo, beginning the 2nd year of an existing two (2) year term and
- 3 Brandy Eisenmann beginning the 3rd year of a three (3) year term having been appointed to the Committee in prior years in accordance with the statute and until further resolution or appointment being made to the committee by the Commissioners.

BE IT THEREFORE SO RESOLVED, by this Resolution and vote of the Commissioners on this date of July 11th, 2024.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-23**

**REORGANIZATION RESOLUTION ADOPTING STANDING RULES OF THE COMMISSION
FOR THE CONDUCT OF ITS BUSINESS AND PROCEEDINGS
FOR COMMISSION YEAR 2024-2025**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter, the MPWC) is a public entity of the State of New Jersey created pursuant to NJSA 40:62-108 et seq and has the authority to provide for the orderly and efficient operation of the MPWC finances; and

WHEREAS, the MPWC desires to provide the clarity that comes from a formal statement and adoption regarding the rules which it has maintained for many years for the conduct of its business and proceedings as otherwise authorized for the Commission to establish as determined by its enabling act, the Agreement of its host communities, its Regulations, its internal handbook and as directed by the dictates of Roberts Rules of Order; and

NOW THEREFORE BE IT RESOLVED, by the MPWC in the County of Camden, State of New Jersey, that the following rules for the conduct of business proceedings are hereby stated, published and formally adopted for the coming Commission year of 2024-2025:

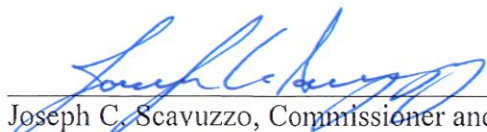
1. The Regular Meetings of the MPWC shall be determined at the Annual Reorganization MEETING AND ADOPTED BY Resolution and publicly advertised and posted on the MPWC website thereafter. The meetings of the MPWC shall, unless otherwise adopted and announced, will take place at the MPWC Administrative Headquarters located at 6751 Westfield Avenue, Pennsauken, NJ, in the G. Burton German Meeting Room at the time adopted by Resolution for Annual Meetings, or as otherwise determined by the MPWC and announced and publicized in conformance with the Senator Byron Baer Open Public Meetings Act (OPMA). If a meeting should fall on a legal holiday, such meeting shall be held at a time and place which shall be a fixed agreement of the MPWC, noticed in advance in accordance with OPMA and so advised to the franchise area Clerks. Any meeting may be held at a time and place other than hereinabove provided, in which event, the time and place of such meetings shall be agreed to by the MPWC, noticed and advised to the franchise area Clerks.
2. Whenever any meeting is held virtually by electronic means in accordance with the attached procedures, or due to an Emergency Declaration, or any other law or regulation, notice of such and all required information for consideration of/and action on any request for electronic participation in meetings shall be provided in advance to the public with such advance notices as referenced in the attached Commission Remote Attendance Procedures, Exhibit A, or Emergency Declaration Procedures in Resolution 2022-26 and any attachments there.
3. A majority of the members shall constitute a quorum for the transaction of business.
4. The order of business shall be determined from time to time by the Commissioners.
5. The Commissioners may suspend with the normal order of business for the convenience of the Commission, for witnesses, for members of the public and for other guests as the Commissioners determine the most proper at that time during the meeting.
6. Every member desirous of speaking in debate or of presenting any petition, bill, report of other material to the MPWC shall address himself to the President or other presiding officer of the meeting, and if two members shall speak at once, the President or presiding officer shall name the member who is entitled to the floor.

7. If a person other than a member of the MPWC is granted the privilege of the floor, they shall rise, address the President or presiding officer, and give their name and address. Further, all such individuals shall be limited to a five (5) minute aggregate speaking period.
8. No questions, motion or resolution shall be debated or put to vote unless the same shall have received a second. When a motion or resolution shall be seconded, it shall be summarized or stated by the President or presiding officer of the meeting before debate or other action or comment occurs.
 - a. No person other than a Commissioner or Staff shall be entitled to address the Commission unless the privilege of the floor shall be extended to them by the consent of the President or presiding officer of the MPWC present.
 - b. No person shall speak to another or leave their seat as to interrupt the business of the MPWC while any papers are being read of any member is engaged in debate.
9. In the absence of the President from the meeting, the Vice President shall preside. In the absence of both, a Chairperson *pro tem* shall be selected to preside by the Commissioners present.
10. Monthly statements or reports by the Chief Operating Officer and his designated staff shall be presented as deemed necessary and/or appropriate by the C.O.O.
11. In all other incidence the Water Commission will comply with OPMA for all special and emergency meetings.
12. All other rules of order not herein enumerated shall be decided according to the agreement between the founding towns, and Roberts Rule of Order, the version as selected by the MPWC at its discretion.

BE IT THEREFORE SO RESOLVED, by the MPWC Commissioners that the aforementioned Rules be and are hereby adoption by this Resolution until further decision or amendment of the Commission and shall be interpreted and applied so as to be in conformance with all applicable laws and regulations; and

BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the Official Record of the MPWC. I hereby certify that this is a true and accurate recitation of the resolution adopted by the MPWC on this 11th day of July, 2024 in the County of Camden, and State of New Jersey.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-23**

EXHIBIT A

Remote Attendance Procedures at Merchantville-Pennsauken Water Commission Meetings

Policy Considerations:

It is the policy of the Merchantville Pennsauken Water Commission (MPWC) to encourage in person meetings and that the corporeal gatherings of the Commission Members at all public meetings is desirable to ensure transparency with regard to deliberations and decision on which public policy is based. Moreover, the State Department of Community Affairs has declared that the default position on meetings is live and in person. The public's ability to view actions being taken by appointed public officials and to have the personal opportunity to provide meaningful input into the decision-making process may be impaired by the lack of direct access to such officials in the public forum provided by meetings of the Commission. However, the New Jersey Open Public Meetings Act recognizes that a meeting of such officials may take place by means of communication equipment.

1. Definitions

For the purpose of this policy, the following term shall have the following meaning:

- a. "Electronic means" is defined as attending by telephone, internet or satellite enabled audio or video conferencing or any other technology that enables remote participation provided that all persons present at the meeting location are clearly audible to one another.

2. Minimum Requirements for Electronic Participation

- a. A quorum of governing body of the MPWC must be physically present at the meeting location.
- b. A Commissioner who participates by electronic means and all persons present at the meeting must be clearly audible to each other.
- c. All votes taken during the meeting in which a member participates by electronic means must be made by individual roll call vote.

3. Electronic Participation

- a. If a quorum of the members of the Water Commission is physically present, a majority of those Commission persons present may allow a Commission member to attend the meeting by electronic means if he/she is prevented from physically attending due to one of the following reasons:
 - i. Personal illness or disability; or
 - ii. Employment purposes; or
 - iii. Business of the public body; or
 - iv. A family or other emergency.

4. Notification Requirements

- a. A Commissioner who wishes to attend a meeting by electronic means must notify the President and Chief Operating Officer before the meeting unless such advance notice is impractical.

5. Consideration of Request for Electronic Participation and Placement on the Agenda

- a. Consideration of a Commissioner's request for electronic participation shall occur immediately after roll call is taken and prior to any other business being conducted.
- b. Such consideration shall appear on the agenda as "consideration of and possible actions on any requests for electronic participation in meeting" and be placed on the agenda immediately following the roll call.
- c. Those Commissioners physically present shall consider whether any such request meets the requirements of Paragraph 3, and vote regarding whether such member may be allowed to participate electronically.
- d. Any Commissioner requesting to attend the meeting by electronic means must have such request approved by a majority vote of those members physically present.
- e. Any Commission member requesting to attend the meeting by electronic means, may participate in the debate on such question but may not vote on the approval of their own request.
- f. If more than one member requests to attend the meeting by electronic means, such requests shall be considered in the order in which notification was received by the President in Paragraph 4.
- g. Any member whose request to attend the meeting by electronic means is approved may not vote on the approval of any other member's request considered during that meeting but may participate in any debate on the question.
- h. Any member whose request for attendance by electronic means is denied may continue to listen to and/or view the meeting via electronic means but may only participate to the same extent in which a member of the public physically present at the meeting could participate.
- i. A Commissioner who participates by electronic means may vote on all matters presented to the public body and shall not be deemed absent.

6. Closed Sessions

- a. A Commissioner may attend the closed session of any such meeting by electronic means.
- b. At the start of such closed session, the Commission member attending by electronic means must state that no other person(s) is present or able to hear the discussions at a remote location.

7. Miscellaneous Matters

- a. If technical difficulties arise as a result of utilizing remote participation, the President or other presiding officer, may decide, in consultation with fellow Commissioners, how to address the situation. The Commission is encouraged, whenever possible, to suspend discussion while reasonable efforts are made to correct any problem that interferes with a remote participant's ability to hear or be heard clearly by all people present at the meeting location. If a remote participant is disconnected from the meeting, the minutes must note that fact and the time at which disconnection occurred. Text messaging, instant messaging, email and we chat without audio are not acceptable methods of participation.

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-24**

RESOLUTION AWARDING ANNUAL CONTRACTS OF THE MPWC

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure certain services from professionals deemed qualified from announced and publicly advertised criteria and the service of licensed professional services is authorized to be engaged without bidding under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and is not prudent to simply award to lowest bidder; and

WHEREAS there also exists a need to procure advertised services from qualified individuals/firms to contract for insurance consultation services and insurance broker services, NJSA 40A:11-5(1)(a)(ii) and (5)(1)(m) as well as receive bids from Commission IT consultants and cyber security experts; and

WHEREAS the Chief Operating Officer assisted by his respectively and appropriately assigned Commission staff have recommended the below listed as meeting the qualifications and/or for award; and

WHEREAS the need for such services were publicly bid and advertised with criteria and qualifications made public in advance and an open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq authorizes qualification of such professionals and such positions/vendors and pursuant to the States Local Unit Pay-to-Ply, NJSA 19:44A-20.4 et seq and establishes a bidding process and a "Fair and Open" process compliant with the rules and restrictions set forth therein which requires a Resolution authorizing the award of contracts for such respective services after established criteria and publicly advertised, and publicly receiving responsive proposals/bids, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for such and for appointment under the Fair and Open process which it hereby deems this to have been and having proceeded in accordance with the procurement and bidding laws; and

BE IT THEREFORE SO RESOLVED in duly advertised this Public Meeting as follows:

Section 1: The President and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised bids/RFPs or responded for Extraordinary Unspecifiable Services for the Commission year subject to reaching acceptable terms and conditions in contract language for one-year contracts with the following professionals for:

- | | |
|--------------------------------------|---|
| a. Accountant Services / Consultants | Your Part Time Controller, Philadelphia, PA |
| b. Auditor | Bowman & Company LLC, Voorhees, NJ |


And the Commission authorizes and awards two-year contracts with each of the following sole responders in accordance with their bids/proposals for their respectively submitted contracts as either EUS proposals and/or complaint bid responses:

- | | |
|---------------------------------------|--|
| c. Employee Benefits Broker of Record | Conner, Strong & Buckelew, Marlton, NJ |
| d. Insurance Broker of Record | Conner, Strong & Buckelew, Marton, NJ |

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 11, 2024

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-25**

**RESOLUTION AUTHORIZING A POOL OF QUALIFIED PROFESSIONAL ENGINEERS FOR
ANNUAL CONTRACT ENGAGEMENTS PURSUANT TO FAIR & OPEN PROCEDURES**

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure licensed professional engineering services from professionals deemed highly skilled and specialized, and sometimes on short notice while still obtaining the advantages of competitive bidding and yet from engineers familiar with the local conditions, regulations and our system and qualified from announced and publicly advertised criteria; and

WHEREAS the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law, and is not prudent or possible to simply obtain low bids from anyone; and

WHEREAS the need for such services were publicly with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq, authorizes qualification of such professionals NJSA 40A:11-S(1)(a)(i) and 5(l)(m) and pursuant to the State's Local Unit Pay-to-Play NJSA 19:44A-20.4 et seq, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein and requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised this Public Meeting as follows:


Section 1: The President and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were respondents to the publicly advertised RFQ/RFPs or responded for the Commission year were found to be included within the Qualified Pool from which the Commission will receive proposals to select the professionals and engage on an as-needed or project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and or per project as Engineers:

- Remington & Vernick
- T&M Associates
- CES (Consulting Engineer Services)
- CME Associates

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 11, 2024

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Seavuzzo, Commissioner and President of the Commission

SEAL

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION NO. 2024-26**

**RESOLUTION FOR ADOPTION OF QUALIFICATION OF BOND COUNSEL PROFESSIONALS
FOR CONTRACT YEAR PURSUANT TO FAIR AND OPEN PROCEDURES**

WHEREAS, there exists a need for the Merchantville-Pennsauken Water Commission (MPWC) to procure professional services from professionals deemed qualified from announced and publicly advertised criteria;

WHEREAS the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law, and is not prudent or possible to simply obtain and rely on the lowest bidder; and

WHEREAS the need for such services were publicly bid and advertised with criteria and qualifications made public in advance and an open and public return date with all applications opened publicly; and the Local Public Contracts Law, NJSA 40A:11-1 et seq authorizes qualification of such professionals and such positions/vendors and pursuant to the States Local Unit Pay-to-Ply, NJSA 19:44A-20.4 et seq and establishes a bidding process and a "Fair and Open" process compliant with the rules and restrictions set forth therein which requires a Resolution authorizing the award of contracts for such respective services after established criteria and publicly advertised, and publicly receiving responsive proposals/bids, and the Commission having done so; and

NOW THEREFORE, The Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open process which it hereby deems this to have been complied with by the process employed; and

FURTHER BE IT RESOLVED in duly advertised this Public Meeting as follows:


Section 1: The President and Secretary are hereby authorized and directed to execute any necessary documents to designate the following professionals, who were the sole respondents to the publicly advertised RFQ/RFPs and are hereby designated for the year to act as Bond Counsel, and the Commission hereby finds the following Bond Counsel to have applied and met the Qualifications to be Bond Counsel at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and/or per project upon scope of project and deemed the most advantageous to the MPWC as determined by the Commission as the following have responded and having been deemed to be included with in the pool of applicants qualified to be contracted during the coming year:

- Parker McCay, Mt. Laurel, NJ
- Obermayer, Rebman, Maxwell & Hoppell, LLP of Mt. Laurel, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in the above determinations comply with Open & Fair procedures and with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and hereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 11, 2024

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



Joseph C. Scavuzzo, Commissioner and President of the Commission

SEAL

RESOLUTION NO. 2024-27

**RESOLUTION AFFIRMING ANNUAL REVIEW OF AUDIT BY THE MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION COMMISSIONERS**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, and

WHEREAS, the annual report of audit for the year ended December 31, 2023 has been completed and filed with the Merchantville-Pennsauken Water Commission, pursuant to N.J.S.A. 40A:5A-15, and


WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report of audit, and specifically the section entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the governing body have received the annual report of audit, and have specifically reviewed the section entitled "Schedule of Findings and Recommendations", in accordance with N.J.S.A. 40A:5A-17,

NOW THEREFORE BE IT RESOLVED, the governing body of the Merchantville-Pennsauken Water Commission hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual report of audit for the year ended December 31, 2023 and specifically has reviewed the sections of the report of audit entitled "Schedule of Findings and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED, that the Secretary of the Commission is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

It is hereby certified that this is a true copy of the Resolution adopted at the meeting of the Commission on October 10, 2024.



Frank Warwick, Commissioner & Secretary to the
Commission

ATTACHMENT TO
RESOLUTION NO. 2024-27

LOCAL AUTHORITIES GROUP AFFIDAVIT FORM
PRESCRIBED BY THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Merchantville-Pennsauken Water Commission, being of full age and being duly sworn according to law, upon oath, depose and say:

1. We are duly appointed members of the Merchantville-Pennsauken Water Commission.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual report of audit for the year ended December 31, 2023, and specifically the section of the report of audit entitled "Schedule of Findings and Recommendations" and approved same at the October 10, 2024 meeting of the Commission as reflected in the Resolution _____ attached hereto.

Name

Signature

Joseph C. Scavuzzo

Joseph C. Scavuzzo

FRANK WARDWICK

FRANK WARDWICK

ANTHONY J. PERNO III

ANTHONY J. PERNO III

Shakir Ali

Shakir Ali

PATRICK BRENNAN

PATRICK BRENNAN

Sworn to and subscribed to before me on this date by these, known to me to have been sworn as the Commissioners of the Merchantville-Pennsauken Water Commission

Karl N. McConnell, Esquire

Attorney at Law of the State of New Jersey

RESOLUTION ACCEPTING BIDS, REJECTING ALL OTHER BIDS, AND AWARDING THE BELOW LISTED ANNUAL MAINTENANCE AND SUPPLY CONTRACTS COMMENCING JANUARY 1, 2025 FOR CONTRACTS ON ATTACHED LIST

WHEREAS the Merchantville-Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to produce, store and supply safe drinking water to its constituents, is on an unpredictable and unquantifiable basis in need of contract services and supply of materials on an as needed basis; and

WHEREAS the MPWC caused to have the necessary contracts as set forth below publicly advertised in accordance with the requirements of the Local Public Contracts Act; and

WHEREAS these are the recent bid contracts starting in Calendar year 2025 and ending as specified for each particular bid; and

WHEREAS the specifications and estimates for bids were prepared as best estimated by the Commission based on knowledge and past experience and calculated by the Commission engineer using anticipated amounts and as proposed or hypotheticals advertised for the bid of the materials and services; and having given opportunities for questions and objections; and

WHEREAS bids were received and publicly opened as stated in the final documents and

WHEREAS the bids are all awarded on an "as-needed" basis in undesignated quantity and the numbers listed are not the amount to be paid but rather the amount bid based on the estimated quantities to establish a per item and quantity price; and all the bid(s) have been evaluated by the MPWC, its QPA, and our Engineer, respectively; and the recommendations are made as hereinafter provided to the lowest responsive bidder who has complied with the advertised specifications pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq. and in accordance with the instructions for bidding; and

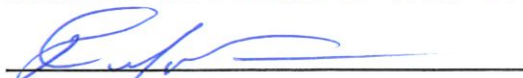
WHEREAS the designated financial officer has certified to the availability of funds attached; and

THEREFORE, THE MPWC COMMISSIONERS HEREBY RESOLVE based upon the available and supplied information having found the referenced bidders on the attached list to be the lowest responsible bidders within the meaning of the Act; and so

THEREFORE FURTHER RESOLVE on this 12th day of December 2024 in duly advertised and publicly held meeting that this Commission awards the annual Maintenance and Supply Bids as listed on the attached summary sheet, (Exhibit 1) and unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then, upon contract execution, all other bids shall be deemed rejected; and the MPWC staff are directed to take all necessary action to implement the appropriate agreements with those so designated and upon the terms as set by the Commission.

BE IT FURTHER RESOLVED that the original of this resolution be kept in the Official Records of the Commission. I hereby certify that this is a true and accurate recitation of the resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission


Frank Warwick, Commissioner and
Secretary of the Commission

Annual Maintenance Bid Summary				
Bid No.	Bid Description	Low Bidder	Address	Total Amount
25-01 part 1	Ductile and Copper Fittings	Ferguson Enterprises	112 W. Atlantic Ave, Clementon, NJ 08021	\$57,870.00
25-01 part 2	Ductile and Copper Fittings	Ferguson Enterprises	112 W. Atlantic Ave, Clementon, NJ 08021	\$54,569.86
25-01 part 3	Ductile and Copper Fittings	Atlantic Supply	543 Wrightstown-Sykesville Rd, Wrightstown, NJ 08562	\$128,551.32
25-02	Electrical Work	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$19,750.00
25-03	Chemical Analysis of Water	Pace Analytical	812 Silvia Street, Bldg B, Ewing, NJ 08628	\$126,120.00
25-04	Maintenance of Electrical Valves & Analyzers	Complete Control Services	1515 Grant Street, Egg Harbor City, NJ 08215	\$143,700.00
25-06	Maintenance of Air Strippers	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$39,540.00
25-07	Water Meters / MIU Leak Detector	Rio Supply*	100 Allied Pkwy, Sicklerville, NJ 08081	\$436,995.00
25-09	Corrosion Inhibitor	Klenzoid	912 Spring Mill Ave, Conshohocken, PA 19428	\$94,050.00
25-11	Sodium Hypochlorite / Lime	Hibrett Puratex	7001 Westfield Ave, Pennsauken, NJ 08109	\$69,860.00
25-13	Generator Preventative Maintenance	Power Equipment*	1259 N. Church St, Bld 2, Moorestown, NJ 08057	\$20,512.50
25-14	Advanced Oxidation Equipment Material Supply	Trojan Technologies Group	3020 Gore Rd, London, Ontario N5V 4T7	\$48,628.80

* contractors were extension years and not bid this year

Street opening / paving repairs was removed from the list. GWP will be used from the County cooperative purchasing agreement.

Merchantville-Pennsauken Water Commission**RESOLUTION AUTHORIZING ADJUSTMENTS
OF COMPENSATION FOR MPWC EMPLOYEES AS LISTED HEREIN**

WHEREAS the Merchantville-Pennsauken Water Commission (MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS the Commission has the authority to provide for the orderly and efficient operation of the Commission finances, and to employ and compensate employees; and

WHEREAS the Commission had established a Salary Committee to research in detail and consider and report to the Commissioners and said Committee after consulting Staff did so; and

WHEREAS the Commission duly considered the recommendations of the Salary Committee and afterward adopted the committee's recommended salary changes as set forth herein below and as attached; and

WHEREAS the Commission on December 12, 2024, while in open public meeting duly advertised and organized appeared in public session; and had after receiving recommendations made by a salary committee for salaried personnel having considered and proceeded under the Open Public Meetings Act; and

NOW THEREFORE BE IT SO RESOLVED by the Commissioners of the MPWC in lawful meeting publicly advertised and in Open Session in the Township of Pennsauken, County of Camden, State of New Jersey, adopt and authorize the following changes in compensation enacted effective the first pay in 2024 as follows:

- 1) a cost-of-living increase (COLA) of 2.5 % increase for all permanent employees effective date the first full pay period in the new calendar year of 2025,
- 2) additional further individual compensation adjustments for the specific salaried personnel as listed on the attached schedule prior to calculation of the above COLA.

AND THEREFORE, BE IT FURTHER RESOLVED that the MPWC staff is hereby directed to effectuate and make said compensation changes and payments in accordance with its proper procedures.

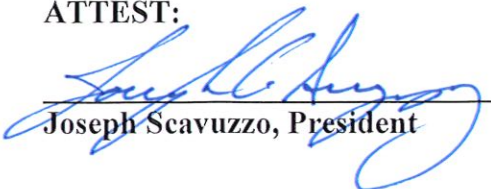
I, Patrick Brennan, Treasurer of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by Commission at a meeting of said Commission on December 14, 2023, and said Resolution passed by a unanimous vote of the members of Commission present at the meeting.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION



**Patrick Brennan, Commissioner and
Treasurer to the Commission**

ATTEST:



Joseph Scavuzzo, President



Frank Warwick, Secretary

2.00%

2025 MPWC PROPOSED SALARY SCALES

OFFICE	01	\$33.23	-	\$40.52
	02	\$27.87	-	\$33.06
	03	\$24.66	-	\$27.73
	04	\$21.43	-	\$24.53
SERVICE	S1	\$32.72	-	\$35.91
	S2	\$29.32	-	\$32.55
	S3	\$26.08	-	\$29.17
	S4	\$22.70	-	\$25.94
FIELD SERVICE TECH	F1	\$41.20	-	\$45.20
	F2	\$35.43	-	\$40.99
	F3	\$31.57	-	\$35.24
	F4	\$27.95	-	\$31.41
	F5	\$24.65	-	\$27.80
PLANT OPS	P1	\$31.09	-	\$35.19
	P2	\$25.73	-	\$30.93
	P3	\$22.50	-	\$25.59
PROPOSED				
STAND-BY RATE		\$25.50		
LICENSE	W-1	\$15.76		
	W-2	\$21.01		
	W-3	\$26.27		
	W-4	\$36.77		
	QPA	\$15.76		
	T-1	\$15.76		
	T-2	\$21.01		
	T-3	\$26.27		
	T-4	\$36.77		

(ONLY HIGHEST LICENSE IN EACH CATEGORY BY WEEK.)

Jan. 1, 2025

2.50%

2025 MPWC PROPOSED SALARY SCALES

OFFICE	01	\$33.39	-	\$40.72
	02	\$28.01	-	\$33.22
	03	\$24.78	-	\$27.86
	04	\$21.54	-	\$24.65
SERVICE	S1	\$32.88	-	\$36.09
	S2	\$29.47	-	\$32.71
	S3	\$26.20	-	\$29.31
	S4	\$22.81	-	\$26.07
FIELD SERVICE TECH	F1	\$41.41	-	\$45.42
	F2	\$35.60	-	\$41.20
	F3	\$31.73	-	\$35.42
	F4	\$28.08	-	\$31.56
	F5	\$24.77	-	\$27.94
PLANT OPS	P1	\$31.24	-	\$35.36
	P2	\$25.86	-	\$31.08
	P3	\$22.61	-	\$25.72
PROPOSED				
STAND-BY RATE		\$25.63		
LICENSE	W-1	\$15.84		
	W-2	\$21.12		
	W-3	\$26.39		
	W-4	\$36.95		
	QPA	\$15.84		
	T-1	\$15.84		
	T-2	\$21.12		
	T-3	\$26.39		
	T-4	\$36.95		

(ONLY HIGHEST LICENSE IN EACH CATEGORY BY WEEK.)

Jan. 1, 2025

2025 Health Benefits with COLA Increase

[illegible]

Salary Recommendations - Presented to the Salary Committee - October 22, 2024
For January 1, 2025.

Employee	Current Salary	Merit Percent	Merit Amount	Proposed Salary	Bonus	Notes
Brandy Eisenmann	\$ 96,773.56	2.00%	\$ 1,935.47	\$ 98,709.03		
Thomas Fimple	\$ 107,120.00	2.00%	\$ 2,142.40	\$ 109,262.40		
James Garaguso	\$ 128,562.72	1.50%	\$ 1,928.44	\$ 130,491.16		
Jeannine Hershey	\$ 72,800.00	3.00%	\$ 2,184.00	\$ 74,984.00		
John Killion	\$ 73,804.64	2.00%	\$ 1,476.09	\$ 75,280.73		
Christopher Kuchera	\$ 107,120.00	2.00%	\$ 2,142.40	\$ 109,262.40		
Richard Spafford	\$ 200,000.00	1.50%	\$ 3,000.00	\$ 203,000.00		per contract
Angela Waldron*	\$ 82,988.88	7.00%	\$ 5,809.22	\$ 88,798.10		bonus in 2024
*reflects new position of Finance Director						
Totals	\$ 869,169.80		\$ 20,618.03	\$ 889,787.83		

revised per Sal Comm 10-22-24

COLA has been proposed for 2.0% or 2.5% for all employees and will be calculated on top of the Proposed Salary.

EMPLOYEE	CURRENT RATE	PROPOSED RATE	HOURLY INCREASE	PROMOTION	AMOUNT OF INCREASE- 2024	MERIT
FINANCE						
CUSTOMER SERVICE						
ELIZABETH ROSADO	\$23.47	\$27.25	\$3.78	Yes – New Title	\$7,862.40	Yes
FIELD SERVICE TECHNICIANS						
PLANT OPERATORS						

10/22/24

RESOLUTION TO AUTHORIZE, PERMIT AND DIRECT THE COMMISSION TO DEEM CERTAIN ACCOUNTS RECEIVABLE AS UNCOLLECTIBLE AND TO REMOVE IT FROM COMMISSION BOOKS AND ACCOUNTS AND TO FOREGO FURTHER ACTION

WHEREAS the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority and the duty thereby to provide for the orderly and efficient operation of the Commission, finances, and water supply and quality; and

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual review of its accounts, and the MPWC has complied with same; and

WHEREAS, the MPWC has attempted through an aggressive program of collections to resolve all outstanding collectibles; and see no reasonable expectation of collection; and

WHEREAS the State has legislated or directed regulations further limiting the Commissions ability to require, to compel and or to assess interest for periods involving delinquencies; and has barred the MPWC from utilizing its statutory right of turn-offs, its primary form of compelling payment;

WHEREAS the Commissioners are satisfied that the attached schedule of receivables presented by staff are in fact uncollectible and/or there is no reasonable prospect of successful recovery that would justify further actions, legal or otherwise or further expenditure of Commission funds or staff time and to not recognize same would not be true and fair statement of MPWC finances; and

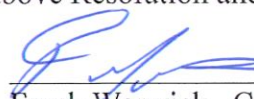
WHEREAS, The Commission has entertained these matters; and after allowing for public comment prior to a vote there upon voted by roll call vote in open session to take the following action:

NOW, THEREFORE BE IT SO RESOLVED on this 12th Day of December 2024 by the MPWC that the attached schedule of receivables is deemed uncollectable and are removed from the Books and accounts of the Commission.

Result of Vote:	YEAs	NAYs	ABSTAINs	Absent
Ali, Shakir	X			
Brennan, P.	X			
Perno, A.				X
Scavuzzo, J.	X			
Warwick, F.	X			

I certify the accuracy of the above Resolution and Roll Call on the date stated.

12/12/2024
Date



Frank Warwick, Commissioner and
Secretary to the MPWC

PROPOSED BAD DEBT WRITE OFF 2024

Utm Id	Property Location	Water Penalty Balance	Write Off Amount
1023810-0	4560 S CRESCENT BLVD	\$ 1,665.90	-\$1,165.90
1004020-0	4121 WESTFIELD AVE	\$ 1,040.32	-\$540.32
4018800-0	1515 49TH ST	\$ 741.80	-\$241.80
4038610-0	2209 HOLLINSHED AVE	\$ 711.16	-\$211.16
4124970-0	8766 STOCKTON AVE	\$ 794.64	-\$294.64
2131840-0	213 WILBUR AVE	\$ 716.50	-\$216.50
			-\$2,670.32
VACANT PROPERTIES WITH INTEREST OVER \$500			

2025 ADOPTED BUDGET RESOLUTION

Merchantville-Pennsauken Water Commission

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of November 14, 2024; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$13,285,640.00, Total Appropriations, including any Accumulated Deficit, if any, of \$10,506,909.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$6,825,000.00 and Total Unrestricted Net Position Utilized of \$2,575,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Merchantville-Pennsauken Water Commission at an open public meeting held on November 14, 2024 that the Annual Budget and Capital Budget/Program of the Merchantville-Pennsauken Water Commission for the fiscal year beginning January 01, 2025 and ending December 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

12/12/2024
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph Scavuzzo, President	✓			
Shakir Ali, Vice President	✓			
Patrick Brennan, Treasurer	✓			
Frank Warwick, Secretary	✓			
Anthony Perno, Asst. Sec'y/Treas.				✓


2025 ADOPTION CERTIFICATION

Merchantville-Pennsauken Water Commission

AUTHORITY BUDGET

FISCAL YEAR: January 01, 2025 to December 31, 2025

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Merchantville-Pennsauken Water Commission, pursuant to N.J.A.C 5:31-2.3, on November 14, 2024.

Officer's Signature:			
Name:	Frank Warwick		
Title:	Secretary		
Address:	6751 Westfield Avenue Pennsauken, NJ 08110		
Phone Number:	856-663-0043	Fax:	856-486-7417
E-mail address:	fwarwick@mpwc.com		