

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION MONTHLY MEETING AGENDA

JULY 17, 2025

In Person Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

ANNUAL REORGANIZATION Required by Statue:

Designation of Commission Officers:

President:

Vice President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan:

Designating Depositories of Funds for the MPWC:

PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; 1st Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Bank, N.A.; First Harvest Credit Union; New Jersey Cash Management, and any other GUDPA participating bank / financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

Designating Bank Signatories:

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Authorization of Petty Cash Fund:

Director of Finance - \$500.00

Designation of FSA/HRA Account and Signatories:

Designation of Official Notices – Designating Newspapers and Websites of the MPWC

Courier-Post, The Retrospect; All Around Pennsauken, Pennsauken Township website, Merchantville Borough website, Merchantville community website, MPWC website

Designation of Meeting Dates & Times for Commission Year 2025-2026

Designation of Public Agency Compliance Officer:

Authorization of the C.O.O. to make NJDEP/EPA Applications:

Authorizing Purchases under the State Contract and Approved Co-Ops:

Approving Maximum Thresholds and Agents for Purchasing:

Designation of the 2025-26 Public Employees Awards Committee:

Resolution Adopting Standard Commission Meeting Procedures for 2025-26:

Resolution Adopting Remote Public Meeting Procedures During State of Emergency:

Appointing Annual Contracts for Professionals or for Extraordinary Unspecifiable Services: (See attachments)

Auditor: Bowman & Company

Accounting Services (Consultant): Your Part Time Controller Insurance Broker of Record: Connor Strong & Buckelew

Broker of Record for Employee Benefits: Connor Strong & Buckelew

RFQs Qualifying Pools of Professionals Under Open & Fair Process for use of Commission: Oualified Pool for Commission Engineers:

Remington & Vernick CES (Consulting Engineer Services) CME Associates

Commission Bond Counsel Qualified Pool:

Parker McCay, P.A. Obermayer Rebmann Maxwell & Hoppel, LLP

REGULAR MONTHLY MEETING AGENDA:

Items to be discussed:

- 1. Backflow Preventer Requirements Discussion, Brian Peshi Presentation
- 2. RFOs for Professional Services
- 3. Employee Manual Policy Revisions for Review & Comment
 - a. Residency Requirements
 - b. Anti-Harassment
- 4. Permission to Post Vehicles for Sale
- 5. Audit Status
- 6. PERMA Update on Federal NSA Impact Discussion

Approval of Minutes:

1. Regular Meeting: June 12, 2025

Approval of Bills:

Bills for Payment: July 17, 2025 (Capital Expense Report attached to Bill List)

Total	\$541,987.90
Merchantville Borough	\$2,990.00
Pennsauken Township	\$1,200.00
Bill List	\$537,797.90

P-Card \$0.00

Correspondence:

Meeting Open to the Public:

Bid Openings:

• Blanked Granular Activated Carbon Replacement

Staff Reports:

- Chief Operating Officer
- Distribution Superintendent
- Customer Service Director
- Engineer
- General Counsel
- Finance

Old Business:

New Business:

- Backflow Preventer Requirements
- RFQs for Professional Services
- Employee Manual Policy Revisions Residency Requirements & Anti-Harassment
- Sale of Vehicles

New Services:

Informational:

Project Status: See attached table

Commissioner Reports:
Executive Session:
Public Meeting (Resumed): (Resolution to return to Public Session #)
Adjournment: