**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mppwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

George Piperno
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting
January 11, 2024
ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. George Piperno, Secretary
Mr. Anthony Perno, Asst. Secretary/Asst. Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mr. James Garaguso, Distribution Superintendent
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Joyce Peirce, Finance Director
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:03 PM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Annual Maintenance Contracts - Signatures**

Mr. Spafford noted that about half of the contracts were returned and are prepared for Commission signatures.

Final 2024 Budget Approval – Signatures & Resolution

Mrs. Peirce informs the Commission that the final budget is prepared for signatures and asks for a Resolution to adopt.

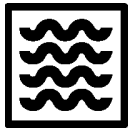
Employee Benefit Contributions

Mr. Brennan noted that all Commissioners have received the new data prepared by staff. There is a discussion regarding the options and recommendation to approve new rates to be effective with the first pay of February.

Mrs. Waldron will prepare notifications to the employees.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the minutes of the Business meeting & the Executive Session of December 14, 2023. **A unanimous roll call vote of all present.**

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentGeorge Piperno
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Approval of the Bills**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of bills dated January 11, 2024 in the amount of \$1,340,776.99; also the P-card for \$1,974.50; also electronic transfers as follows: FSA account dated December 14, 2023 for \$751.00, the HRA account dated December 29, 2023 for \$8,700.00 and for the I-Bank for \$64,354.24. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills for Pennsauken Township dated January 11, 2024 in the amount of \$1,710.00. **A roll call vote approval except Mr. Ali and Mr. Scavuzzo who abstained.**

Staff Reports

Mr. Killion informed the Commissioners that staff recently met with the DOT to discuss the Rt. 70 main replacement project. The meeting was very positive, the project plans are being finalized and staff should have more information regarding the financing of the project shortly. Mr. Brennan made note that Collingswood ran an article in the Retrospect regarding their commitment to the water system. Mr. Spafford informed the Commission that his meeting with Collingswood administration has been postponed and that he will report back once the meeting has been rescheduled. Mr. Brennan inquired of Mr. Spafford as to whether the MPWC can test for microplastics. Mr. Spafford said that he will make the arrangements and bring results back to the Commission when available. Mrs. Waldron informed the Commissioners that an internal candidate applied for the open position in the Finance department, and that she would be sending letters to the Mayors regarding the opening for Plant Operator.

Old Business

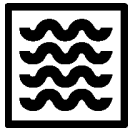
A motion by Mr. Brennan and 2nd by Mr. Perno to approve by Resolution the 2024 Budget. **A unanimous roll call vote of all present. Resol. #2024-_____**

New Business

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the Y2 rates for employee benefit contributions, effective the first pay period of February 2024. **A unanimous roll call vote of all present.**

Project Status Table

Two new Neptune antennas at the Marion Avenue plant will be installed in the next two weeks while the Westfield Ave antenna is still on hold awaiting the electrician.

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Ass't Secretary/ Treasurer

Commissioner Reports

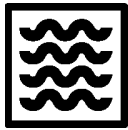
Mr. Ali noted that he received an email from Sean Fitzgerald regarding annual training for Commissioners and informed everyone that his username and password has changed and it would likely be the same for the others. Mr. Brennan asked Mr. Killion and Mr. Spafford if the employment contract negotiations are moving forward and they noted that the process is progressing smoothly. Mr. Scavuzzo informed staff that a recent HomeServe mailing had some confusing language in it regarding the billing/invoicing of the plans and asked staff to address the issue with HomeServe.

Adjournment

A motion by Commissioner Piperno and 2nd by Commissioner Ali to adjourn at 4:38 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann
Jack Killion

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Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting
February 8, 2024
ATTENDEES**

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. George Piperno, Secretary
Mr. Anthony Perno, Asst. Secretary/Asst. Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Karl N. McConnell, General Counsel
Mr. James Garaguso, Distribution Superintendent
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Joyce Peirce, Finance Director
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Marion Avenue Tank Interior Painting**

Staff requests permission to bid for interior tank painting for the Marion Avenue tank.

Plant Projects – Park & Browning, Bond Counsel

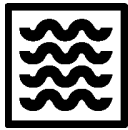
Staff requests Commissioners recommendation of Bond Counsel for the plant projects.

Camden County Educational Service – Permission to Participate

Mr. McConnell requests permission to participate in the co-op for purchasing. This also initiated a discussion regarding investigating partnering with the local vocational and technical schools for trades resources.

Scholarships – Request to Participate from Pennsauken High School

Staff received a request to participate in the scholarship awards for the current school year. A discussion ensued regarding the amount of the scholarship awards since they were last increased in 2014. Commissioner Piperno proposed increasing the amount per scholarship for both Pennsauken and Haddon Heights High schools.

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentGeorge Piperno
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Approval of the Minutes**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the minutes of the business meeting January 11, 2024. **A unanimous roll call vote of all present.**

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of bills dated February 8, 2024 in the amount of \$954,341.71; also to Merchantville Borough for \$13,694.61; also the P-Card for \$589.00; and wire transfers for the HRA account for \$165,300.00 and the FSA account for \$14,269.00. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills for Pennsauken Township dated February 8, 2024 in the amount of \$104,946.25. **A roll call vote approval except Mr. Ali and Mr. Scavuzzo who abstained.**

Staff Reports

Mr. Spafford informed the Commissioners that the MPWC has \$95K budgeted for vehicles for the year and after evaluating the fleet, staff is recommending the purchase of a new dump truck. The MPWC's dump truck is 16 years old. Mr. Spafford received a quote for \$91,521.00 and requests permission to go out for bid. Mr. Brennan inquired about the status of the Route 70 main replacement project and Mr. Spafford indicated that the bid package is being put together and he is still waiting on the final numbers for funding.

Project Status Table

The new Neptune antenna has been installed at the Marion Avenue plant with the Westfield antenna to follow. Mr. Brennan inquired as to the RFQ for marketing and staff indicated that it is still being developed.

Commissioner Reports

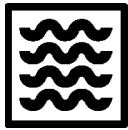
Mr. Brennan indicated that the MPWC's cash position is up \$1.8M from last year and noted that project reimbursements are being received. The Commissioners discussed paying some of the upcoming project expenses with cash rather than to borrow for everything. Mr. McConnell noted that PFAS expenses previously invoiced and invoiced through May can be submitted for consideration to the PFAS "Special Needs Fund". Mr. Brennan informed the Commissioners that Merchantville would be celebrating it's 150 year birthday and inquired about a sponsorship from the MPWC for \$1,000.00, to which the Commissioners agreed.

Old Business

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve an employment contract between the MPWC and the Director of Engineering as prepared. **A unanimous roll call vote of all present. Resolution #2024-04**

New Business

A motion by Mr. Brennan and 2nd by Mr. Perno to approve participating in the Camden County Educational Services Co-op for Purchasing. **A unanimous roll call vote of all present. Resolution #2024-03**

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Ass't Secretary/ Treasurer

A motion by Mr. Perno and 2nd by Mr. Piperno to approve an increase to the high school scholarship awards to \$1,500.00 each. **A unanimous roll call vote of all present.**

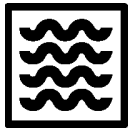
A motion by Mr. Brennan and 2nd by Mr. Ali to approve going out for bid for the purchase of a new dump truck. **A unanimous roll call vote of all present.**

Adjournment

A motion by Commissioner Piperno and 2nd by Commissioner Ali to adjourn at 5:08 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann
Karl McConnell
Jack Killion

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Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting**March 12, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. George Piperno, Secretary
Mr. Anthony Perno, Asst. Secretary/Asst. Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Karl N. McConnell, General Counsel
Mr. James Garaguso, Distribution Superintendent
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Joyce Peirce, Finance Director
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Marion Avenue Tank Interior Painting – Bids Received**

Staff recommends awarding the bid to the low bidder – Allied Painting.

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Brennan to approve the minutes of the business meeting February 8, 2024. **A unanimous roll call vote of all present.**

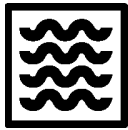
Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of bills dated March 12, 2024 in the amount of \$1,349,740.06 and for the P-Card for \$895.13. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of bills for Pennsauken Township dated March 12, 2024 in the amount of \$1,045.00. **A roll call vote for approval except Mr. Ali and Mr. Scavuzzo who abstained.**

A motion by Mr. Brennan and 2nd by Mr. Ali to approve payment of bills for Merchantville Borough dated March 12, 2024 in the amount of \$460.00. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of bills for Thomas Woltjen dated March 12, 2024 in the amount of \$174.00. **A roll call vote approval except Mr. Brennan who abstained.**

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentGeorge Piperno
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Staff Reports**

Mr. Killion informed Commissioners of a request for sponsorship by the MPWC for the Merchantville 150th Anniversary celebration, and reminded them to complete their annual training this month.

Mrs. Waldron informed the Commission that the RFP for Marketing has been posted and sent out with a response date of April 9, 2024. Mr. Brennan and Mr. Piperno initiated a discussion about the MPWC's allocation. Staff assured the Commissioners that the allocation is continuously monitored and the MPWC is in no current danger of exceeding allocation limits.

Mr. Spafford informed the Commission that the design for the Route 70 main project in partnership with the DOT is complete but there are no firm numbers as of this date. The MPWC was invited to a breakfast for their participation in the project along Rt. 70 and was presented with an award that morning. It was discussed that the award would be advertised to the public through all of our media / social media sources.

Commissioners inquired of Mr. Spafford if there was any information available on the sampling for microplastics. Mr. Spafford indicated that the sample was sent to a lab in California, currently the only state testing for microplastics, and that results were expected to take approximately three months. Mr. McConnell informed the Commissioners that our Special Counsel, Kevin Madonna, Esq. had been requesting of Mr. Spafford and him any information regarding both our 1,4 dioxane well readings and the closest area contamination sites, known area producers, and DEP designated sites near us for use in drafting complaint and venue for our action in that regard.

New Business

A motion by Mr. Brennan and 2nd by Mr. Piperno to award the bid for interior tank painting of the Marion Avenue tank to Allied Painting for \$285,000.00. **A unanimous roll call vote of all present. Resolution #2024-05**

Project Status Table

Marketing RFP is out.

Mr. Spafford will distribute to Commissioners renderings of the Park Avenue plant structure from R&V. The National Highway plant is expected to be online sometime in July.

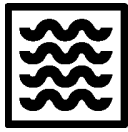
Commissioner Reports

Mr. Piperno informed Commissioners and staff that he has submitted his resignation and that this would be his last meeting. Noting that he's served as MPWC Commissioner in the past, he continues to recognize what a unique organization this is and his current service just reinforces his opinion. Mr. Piperno praised the organizational structure of the MPWC and commended management and hourly staff for their efforts and reminded staff to never become complacent. Mr. Perno wished everyone a happy Pi Day.

Mr. Ali thanked Mr. Piperno for his service to the Commission and stated that it has truly been a privilege to service alongside of him.

Mr. Ali congratulated Ms. Peirce of her upcoming retirement and also noted that there will be a Memorial Day ceremony in Pennsauken this year and requests the MPWC's participation in the wreath laying.

Mr. Brennan wished Mr. Piperno well and noted that he will miss his phone calls and advice. Mr. Scavuzzo echoes the sentiments of the other commissions and wishes Mr. Piperno well and thanked him for his service.



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Ass't Secretary/ Treasurer

Adjournment

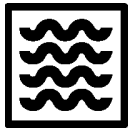
A motion by Commissioner Brennan and 2nd by Commissioner Perno to adjourn at 4:42 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann

Karl McConnell

Jack Killion



MPWC

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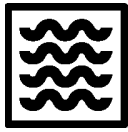
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Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting**April 11, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. Frank Warwick, Secretary

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mr. James Garaguso, Distribution Superintendent
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Joyce Peirce, Finance Director
Mrs. Angela Waldon, Asst. Finance Director
Mrs. Jeannine Hershey

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

Oath of Office – Pennsauken Township Appointment: Mr. Frank Warwick

A motion was made by Mr. Brennan and 2nd by Mr. Ali to nominate officers as follows:

President: Mr. Joseph Scavuzzo

Vice President: Mr. Shakir Ali

Treasurer: Patrick J. Brennan

Secretary: Mr. Frank Warwick

Assistant Secretary/Treasurer: Mr. Anthony Perno

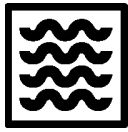
A unanimous roll call vote of all present, Mr. Perno was absent.

ITEMS TO BE DISCUSSED:**RFQ for Marketing & PR Services – Quotes Received**

Mrs. Waldron informed the Commissioners that the MPWC received two quotes for marketing services. Staff would review the quotes in detail and report back next month.

Cherry Hill Tank -Interior Painting – Permission to Bid

Mr. Spafford reported that it has been 16 years since the Cherry Hill tank was last painted and requests Commission approval to bid the project.

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Marion Tank Painting Contracts – Prepared for Signature**

Mr. Spafford provided the contracts for the Marion Avenue Tank Painting contract for Commission signature.

EPL Training for Commissioners

Staff reminded Commissioners to complete their annual training.

Summer Help Recruitment

Staff seeks Commission approval to hire seasonal employees.

Financial Disclosure Forms

Staff and Commissioners were reminded to complete their Financial Disclosure Forms by April 30, 2024.

DillonMarcus – Strategic Plan Follow-up Meeting

Mrs. Waldron summarized the most recent strategic planning meeting with Tara.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Ali to approve the minutes of the business meeting March 14, 2024. **A unanimous roll call vote of all present, except Mr. Warwick who abstained.**

Approval of the Bills

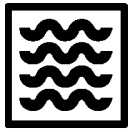
A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills dated April 11, 2024 in the amount of \$966,890.77, and for Merchantville Borough for \$2,000.00, and for the P-Card for \$4,695.46.

A unanimous roll call vote of all present.

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills for Pennsauken Township dated April 11, 2024 in the amount of \$10,246.67. **A roll call vote approval including Mr. Ali who invoked the Doctrine of Necessity, and except and Mr. Scavuzzo who abstained.**

Staff Reports

Mr. Spafford informed the Commission that the EPA has officially released its PFAS rule. Utilities will have a 3 year testing window and 2 years to implement treatment so about a 5 year lead time. The MPWC is already ahead of the curve with addressing the treatment concerns with the new plants. Mr. Spafford discussed the plans for the construction of Browning Road's plant and noted that the cost estimate was bumped up from \$8.8M to \$9.3M. Mr. Brennan asked Mr. Spafford about progress at Collingswood and he reported the focus is on PFAS as they have been under the NJDEP limit but the new EPA limits need to be evaluated. Mr. Killion noted that the Commissioners should start to think about potential dedication plaque recipients for the National Highway Plant. Mr. Brennan asked about the Rt. 70 main replacement project. Mr. Spafford noted that the project scope has been finalized with the engineering firm. There is still no confirmation on the financing piece. And lastly, lead & copper testing is scheduled for this year.

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TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**New Business**

A motion by Mr. Brennan and 2nd by Mr. Warwick to go out for bid to paint the interior of the Cherry Hill tank.
A unanimous roll call vote of all present.

A motion by Mr. Brennan and 2nd by Mr. Ali agreeing to NJEIT financing for the construction of the Browning Road Plant. **A unanimous roll call vote of all present. Resolution 2024-06**

A motion by Mr. Brennan and 2nd by Mr. Warwick for MPWC's intent to reimburse expenditures for the Browning Road plant construction project. **A unanimous roll call vote of all present. Resolution 2024-07**

New Service

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve a new 6" domestic and 6" fire service for 5605 N Crescent Blvd. **A unanimous roll call vote of all present.**

Project Status Table

Proposals received for the marketing initiative and the National Highway plant building is fully enclosed.

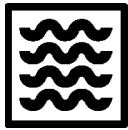
Commissioner Reports

Mr. Warwick is happy to be back and looking forward to serving again on the Commission. Mr. Ali welcomes back Mr. Warwick, as does Mr. Brennan. Mr. Brennan noted that the MPWC is doing a lot of things right, ahead of the curve and scheduled to be fully compliant by the deadlines set by the EPA. Mr. Spafford noted that he was still waiting the results of the microplastics samples sent to California for testing. Mr. Brennan also inquired as to whether staff has had the opportunity to watch the Bloomberg video and how they intended to utilize it. Staff noted that it would be shown to staff in the next Employee Development sessions. Mr. Killion informed the Commission that he's been conducting employee interviews and getting really great feedback from all departments. Mr. Brennan asked about the career path and succession planning, specifically related to recruitment of an Engineer. Mr. Spafford noted that he would be preparing a job description for a recruitment initiative in the next couple of months. Mr. Scavuzzo welcomed Mr. Warwick back – "ice never fails".

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Warwick to adjourn at 4:53 PM. **A unanimous voice vote of all present.**

Submitted By:Brandy Eisenmann
Jack Killion

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

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Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting**May 9, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Shakir Ali, Vice President
Mr. Frank Warwick, Secretary
Mr. Anthony Perno, Ass't Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mr. James Garaguso, Distribution Superintendent
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Joyce Peirce, Finance Director
Mrs. Angela Waldon, Asst. Finance Director
Mrs. Jeannine Hershey

Mr. Scavuzzo called the meeting to order at 4:03 PM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Bid Opening – Cherry Hill Tank Interior Painting**

Mr. Spafford distributed the summary of bidders for the project, noting that the low bidder is United Painters.

AWWA National Conference – MPWC Attendance

There was a discussion about the MPWC's attendance at the National AWWA Conferences in the past and the potential for resuming participation in the future. Commissioners agreed to consider adding this valuable training expense to the budget for next year.

PHS Scholarship Ceremony

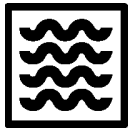
Pennsauken High School submitted their invitation to the award's ceremony for scholarship recipients.

RMC Agreement for Signatures

Mrs. Waldron provided contracts for signature by Commissioners.

Salary Committee Recommendations

President Scavuzzo summarized the Salary Committee's meeting with staff regarding recommendations for hourly employees. Commissioners were instructed to review the provided recommendations and to contact Salary Committee members or staff ahead of next month's meeting.

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mppwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Memorial Day Ceremonies**

Staff indicated that wreaths for events in both Merchantville and Pennsauken are prepared for the event. It is believed that Pennsauken's event would take place Sunday, May 26 and Merchantville's event would take place on Monday, May 27, 2024. Staff is awaiting information, time & location for Pennsauken's event.

Financial Disclosure Forms

Commissioners and senior staff were reminded to complete their annual financial disclosure statements.

EPL Training for Commissioners

Commissioners were reminded to complete their annual training.

Open Position – Customer Support Center

Staff indicated that they would begin the recruitment process for the opening in the Customer Support Center.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the minutes of the business meeting April 11, 2024. **A unanimous roll call vote of all present.**

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills dated May 9, 2024 in the amount of \$1,187,077.03, and for the P-Card for \$1,028.89. **A unanimous roll call vote of all present.**

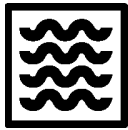
A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills for Pennsauken Township dated May 9, 2024 in the amount of \$106,006.25. **A unanimous roll call vote of all present, except Mr. Scavuzzo & Mr. Ali who abstained.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills for Merchantville Borough, dated May 9, 2024 in the amount of \$14,327.11. **A unanimous roll call vote of all present.**

Staff Reports

Mr. Spafford informed the Commissioners that Collingswood's latest lab results indicate that they would be needing a new treatment plant at Hillcrest. A meeting has been scheduled to discuss and determine the needs going forward. Mr. Spafford indicated that a new plant would require additional people and more money. Mr. Spafford will report back to the Commission after the initial meeting. The DEP is preparing to drill test holes along Rt 70 for the main replacement project. A discussion ensued regarding the MPWC's offer and understanding of financial responsibility. The Commission asked staff to be sure that the details are documented for the record.

Ms. Peirce announced that this would be her final Commission meeting prior to her upcoming retirement and thanked the Commission for her many years. Ms. Peirce noted that she is who she is today thanks to her time working for this commission.

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TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer

Mrs. Waldron informed the Commission that a Teams meeting took place with Imbue to further discuss the marketing proposal. Staff will send Imbue a scaled down project plan outline and budget so that a revised quote for services can be prepared. During the conversation it was noted that the MPWC should consider converting its old DVD promotional videos to digital format to be stored for long term use.

Bid Openings

A motion by Mr. Brennan and 2nd by Mr. Perno to award the bid for the interior painting of the Cherry Hill tank to the low bidder United Painters for \$245,000.00. **A unanimous roll call vote of all present.**

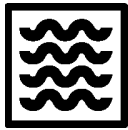
Commissioner Reports

Mr. Warwick wished Ms. Peirce well in her upcoming retirement. Mr. Perno echoed those sentiments and also wished a Happy Mother's Day to staff who celebrate. Mr. Ali joined in the well wishes of a Happy Mother's Day and retirement to Ms. Peirce. Mr. Brennan offered thanks to Ms. Peirce for all of her efforts and many years of service to the Commission. Mr. Brennan also noted that he'd sent an advertisement circulated by NJAW regarding their lead line replacement efforts and asked staff to take a look at it and to consider how we might further enhance our own efforts of informing the public of this project and the need to identify and replace service line materials. Mr. Perno wished a Happy Mother's Day and wonderful retirement to Ms. Peirce. Mr. Scavuzzo thanked Ms. Peirce for her years of dedicated service alongside of Mr. German and the Salary Committee. Despite being sad to see her go, he wishes her well and knows that all of the efforts put into succession planning will leave the finance department well prepared to operate successfully in the future. Mr. Scavuzzo mentioned that Pennsauken Township would be holding a Senior Citizen Appreciation Day and wondered if staff could staff a table with information that would be helpful and relevant to the Seniors with regard to any of our ongoing projects, efforts. Mr. Brennan suggested that staff schedule a meeting with the auditors ahead of the start of this year's audit to discuss finances and how best to plan for future projects and how to spend, borrow and invest in the best interests of the Commission and its customers.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Ali to adjourn at 5:03 PM. **A unanimous voice vote of all present.**

Submitted By:Brandy Eisenmann
Jack Killion

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Minutes of the Monthly Business Meeting****June 13, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President

Mr. Shakir Ali, Vice President

Mr. Frank Warwick, Secretary

Mr. Anthony Perno, Ass't Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.

Mr. Richard F. Spafford, P.E., Engineering Director

Mr. James Garaguso, Distribution Superintendent

Mrs. Brandy Eisenmann, Customer Service Director

Mrs. Angela Waldon, Asst. Finance Director

Mrs. Jeannine Hershey

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Brennan.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**RFPs for Annual Contracts**

Return date is June 26, 2024

Route 71 Main Project

Mr. Spafford reported that he is waiting on an email from the DOT with a betterment agreement that locks the MPWC into the project at \$1.3M

Salary Committee – Approval of Recommendations

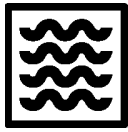
Mr. Scavuzzo reported that neither he or Mr. Brennan received any questions or comments on the recommendations.

Cherry Hill Tank Painting Contracts

Staff provided the Commissioners with project contracts for signature.

Approval of the Minutes

A motion by Mr. Warwick and 2nd by Mr. Ali to approve the minutes of the business meeting May 9, 2024. **A unanimous roll call vote of all present.**

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Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Approval of the Bills

A motion by Mr. Perno and 2nd by Mr. Warwick to approve payment of bills dated June 13, 2024 in the amount of \$1,455,225.87. **A unanimous roll call vote of all present.**

A motion by Mr. Perno and 2nd by Mr. Ali to approve payment of P-card dated June 13, 2024 in the amount of \$1,645.29. **A unanimous roll call vote of all present.**

A motion by Mr. Perno and 2nd by Mr. Warwick to approve payment of bills for Pennsauken Township, dated June 13, 2024 in the amount of \$3,30.00. **A roll call vote approval including Mr. Ali who invoked the Doctrine of Necessity, and except and Mr. Scavuzzo who abstained.**

Staff Reports

Staff had nothing further to report.

New Business

A motion by Mr. Perno and 2nd by Mr. Warwick to approve the recommendations of the Salary Committee for salary increases for hourly employees as submitted. **A unanimous roll call vote of all present.**

Commissioner Reports

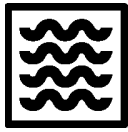
Mr. Scavuzzo thanked staff for assistance with emergency turnoffs at the athletic fields. There was a discussion regarding the meter data collection antennas collecting 97% of the area. Mr. Perno wished a happy Father's Day to all of the dads.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Ali to adjourn at 4:11 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann
Jack Killion

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Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting**July 11, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Frank Warwick, Secretary
Mr. Patrick Brennan, Treasurer
Mr. Anthony Perno, Ass't Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mr. James Garaguso, Distribution Superintendent
Mr. Karl McConnell, General Counsel
Ms. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:02 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno, who arrived at 4:06 PM.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

Mr. McConnell delivered the Oath of Office to Mr. Patrick Brennan.

ANNUAL REORGANIZATION Required by Statute:

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to nominate officers as in the previous year:

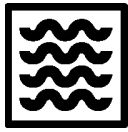
President: Mr. Joseph Scavuzzo
Vice President: Mr. Shakir Ali
Treasurer: Patrick J. Brennan
Secretary: Mr. Frank Warwick
Assistant Secretary/Treasurer: Mr. Anthony Perno

A unanimous roll call vote of all present.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to approve the Cash Management Plan as presented. **A unanimous roll call vote of all present.**

Designating Depositories of Funds for the MPWC:

- PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; First Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Savings Bank, First Harvest Credit Union; Cornerstone Bank; New Jersey Cash Management, and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

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Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to approve the following items related to the Commission's Annual Reorganization. **A unanimous roll call vote of all present.**

- Designating Bank Signatories
- Authorization of Petty Cash Fund: Director of Finance - \$500.00
- Designation of FSA/HRA Account and Signatories
- Designation of Official Notices – Designating Newspapers and Websites of the MPWC
- Designation of Meeting Dates & Times for Commission Year 2023-24
- Designation of Public Agency Compliance Officer
- Authorization of the C.O.O. to make NJDEP/EPA Applications
- Authorizing Purchases under the State Contract and Approved Co-Ops
- Approving Maximum Thresholds and Agents for Purchasing
- Approving MPWC Representatives to NJUA JIF Fund
- Designation of the 2023-24 Public Employees Awards Committee
- Resolution Adopting Standard Commission Meeting Procedures for 2023-24
- Resolution Adopting Remote Public Meeting Procedures During State of Emergency

A unanimous roll call vote of all present.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick Appointing Annual Contracts for Professional or Extraordinary Unspecifiable Services as follows:

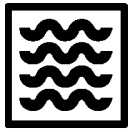
Auditor: Bowman & Company

Accounting Services (Consultant): Your Part Time Controller

Insurance Broker of Record: Connor Strong & Buckelew

Broker of Record for Employee Benefits: Connor Strong & Buckelew

A unanimous roll call vote of all present; except Mr. Perno abstained.

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Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion was made by Mr. Brennan and 2nd by Mr. Ali Qualifying Pool of Engineers Under Fair & Open Process for use of Commission as follows:

Remington & Vernick

T & M Associates

CES (Consulting Engineer Services)

CME Associates

A unanimous roll call vote of all present, except Mr. Brennan abstained.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick Qualifying Pool of Bond Counsel as follows:

Parker McCay, P.A.

Obermayer Rebmann Maxwell & Hoppel, LLP

A unanimous roll call vote of all present, except Mr. Perno abstained.

ITEMS TO BE DISCUSSED:**RFPs for Annual Contracts**

Ms. Waldron noted that all parties would be notified next week of their qualification.

Audit Status

Ms. Waldron reported the fieldwork has been completed and an audit exit conference will be scheduled upon completion of the analysis of data.

Rt.70 Main Replacement

Mr. Brennan stated that staff had authorization to proceed with the betterment agreement, although that it still needed to be substantiated how we would pay the 1.3M, via lump sum or incrementally.

Approval of the Minutes

A motion by Mr. Warwick and 2nd by Mr. Perno to approve the minutes of the business meeting June 13, 2024.

A unanimous roll call vote of all present.

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills dated July 11, 2024 in the amount of \$1,157,431.33. **A unanimous roll call vote of all present.**

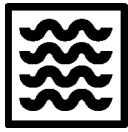
A motion by Mr. Brennan and 2nd by Mr. Ali to approve payment of P-card dated July 11, 2024 in the amount of \$480.94. **A unanimous roll call vote of all present.**

New Services:

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the following new services:

- Two 1" domestic services at 7262 & 7266 Cedar Avenue
- One 6" domestic service at 1705 Suckle Highway

A unanimous roll call vote of all present.

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Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Correspondence

Mr. Scavuzzo noted the receipt of thank-you letters from the scholarship recipients.

Meeting Open to the Public

The meeting was opened to the public at 4:18 PM. Present was Mr. Tom Merchel, a franchise resident and a representative from Conner Strong & Buckelew, who expressed pleasure at being reappointed by the Commission.

Staff Reports

Mr. Killion wanted to thank Brandy, Angela, Jeannine & Maureen for the wonderful job transitioning duties these past few months. He also welcomed back Mr. Brennan.

Mr. Spafford requested that with the Neptune Antennae now at 97% if it could be removed from the Project Status table. Mr. Brennan agreed that it should be.

Commissioner Reports

Mr. Scavuzzo noted the heat and advised all to stay cool.

Mr. Perno hoped all had a wonderful 4th of July.

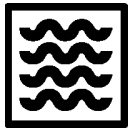
Mr. Brennan noted with pleasure that the National Highway project was completed right within the proposed timeline. He also stated that he was thrilled to be back, and that it was an honor to be a part of the Commission and work with staff.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Perno to adjourn at 4:26 PM. **A unanimous voice vote of all present.**

Submitted By:

Angela Waldron
Jack Killion

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Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting**August 8, 2024****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Browning Road Plant – PSE&G Transformer**

Mr. Spafford summarized the options available and recommended that the MPWC proceed with ordering the transformer directly from PSE&G so as not to cause any delays in the project timeline.

Hiring for Staff Engineer

Mr. Spafford noted that the job description has been prepared for posting but that in order to proceed a salary range needed to be decided. Commissioners and staff discussed the range for a candidate with 3-5 years of experience. It was decided that the listing should include a residency preference.

National Highway Plant Dedication

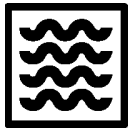
Mr. Spafford advised the Commissioners that construction was essentially complete with only minor items were left including landscaping and cleanup prior to a formal plant dedication. The dedication plaque has been ordered.

Conner Strong & Buckelew Agreements

Staff provided the Commissioners with agreements for signature.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the minutes of the business meeting July 11, 2024. **A unanimous roll call vote of all present.**

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Approval of the Bills**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills dated July 15, 2024 in the amount of \$1,300,000.00 to the NJDOT; also bills dated August 8, 2024 in the amount of \$804,417.46, and to Merchantville Borough in the amount of \$13,694.61, and for the P-card for \$204.98. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment to Pennsauken Township dated August 8, 2024 in the amount of \$119,286.25. **A roll call vote approval of all present, including Mr. Ali who invoked the Doctrine of Necessity, and except Mr. Scavuzzo who abstained.**

Staff Reports

Mr. Spafford updated the Commissioners on discussions with Bond Counsel regarding reimbursement potential for both the National and Browning Rd plant projects for \$1M and \$2M, respectively. Mr. Spafford noted that the Park Plan may also be eligible. Mr. Spafford informed the Commissioners that the payment to the NJDOT has been deposited and that the MPWC is just waiting to receive the signed agreement. In addition, Mr. Spafford indicated that he has escalated his inquiry with the DEP to correct the Failure to File a Report violations issued for the Closed National Highway Plant and expects to have it resolved shortly.

Mr. McConnell informed the Commissioners that in the PFAS federal Class Action suit the MPWC has a regular claim in the DuPont and 3M settlement which has been officially submitted and with the help of Mrs. Waldron and Mr. Spafford, the MPWC is submitting a Special Needs claim of over \$15M spent to-date. Mr. McConnell also noted that the Commission would be scheduling its annual rate hearing for November.

Mrs. Waldron noted that two CDs renewed at 4.35% and another for 4%.

Project Status

It was discussed that both the Browning and Park Ave plants would be added to the project status table.

Commissioner Reports

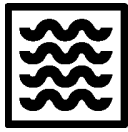
Mr. Brennan noted that pumpage was up with the National Highway plant back online. Mr. Brennan thanked the Commission for their sponsorship of the Tri-County swim meet and noted that the MPWC was well represented. Mr. Scavuzzo also thanked staff for their participation in the event and opened a discussion about the National Highway plant dedication, noting that plans should include a staff celebration.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Warwick to adjourn at 4:43 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann, Karl McConnell & Jack Killion

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Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting
September 12, 2024
ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary
Anthony Perno, Asst Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director
James Garaguso, Distribution Superintendent
Karl N. McConnell, General Counsel

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno who arrived late.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**2023 Audit Status**

Mrs. Waldron informed the Commissioners that the audit exit conference the week of September 26, 2024.

2025 Budget Status

Staff anticipates holding an initial budget meeting with the President and Treasurer in late September and presenting the draft budget at the October business meeting for review and comment.

Utility Services Contract Amendment

Mr. Spafford summarized the contract changes and noted that the contract is available for signature.

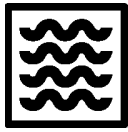
Career Development Path Revisions for FSTs

Mr. Spafford will resend the documents to Commissioners after the meeting due to technology issues. Commissioners will review and discuss next month.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the minutes of the business meeting August 8, 2024. **A unanimous roll call vote of all present.**

Approval of the Bills

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mppwc.comMr. Joseph Scavuzzo
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Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer

A motion by Mr. Brennan and 2nd by Mr. Ali to approve payment of bills dated September 14, 2024 in the amount of \$1,137,109.54 and also for the P-card in the amount of \$805.57. **A unanimous roll call vote of all present.**

Staff Reports

Mr. Killion noted that staff has discovered an account error regarding meter sizes for the Cooper Health Systems accounts. The billings have been recalculated and a substantial credit is to be applied to the account. Staff will process the adjustment and notify the customer in writing.

Mr. Brennan asked Mr. Spafford about Collingswood and a brief discussion was had regarding the potential for future support from the MPWC.

Mr. McConnell informed the Commissioners that the complaint in the Dioxane case was filed in Camden yesterday. Mr. McConnell also reminded the Commissioners that staff would need to advertise for the annual rate and connection fee hearing by October 14, 2024.

Old Business

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the amended contract with Utility Services for main lining and replacement services for 2024-25. **A unanimous roll call vote of all present.**

New Services

A motion by Mr. Warwick and 2nd by Mr. Ali to approve a new 1" domestic service at 3216 Union Avenue. **A unanimous roll call vote of all present.**

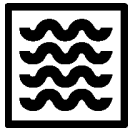
Project Status

Mr. Scavuzzo asked staff to provide an update on the finalization of the National Highway plant construction. Mr. Spafford summarized a small list of items to be handled including clean up. Also discussed was that the Browning Rd plans have been submitted to the I-bank and staff would now be moving forward with finalizing the plans for the Park Ave plant. Mrs. Waldron noted that she had some discussions with Pennsauken Twp regarding the costs of updating their website in anticipation of updating the MPWC website and engaging in marketing services. Staff also noted that plans are being made for a formal dedication of the National Highway plant and details would be forthcoming. Mr. Killion informed the Commissioners that the MPWC has been contacted about being a potential participant in An American Story. Links will be forwarded to Commissioners for review.

Commissioner Reports

Mr. Ali wished the C.O.O. a happy birthday. Mr. Brennan noted that the MPWC's finances are in great shape. CDs have been renewed for 12 months to lock in a 4% rate. Staff is anticipating a modest rate increase for 2025. Mr. Brennan shared information from a NJ Pen article discussing the rate increases at NJAW which is substantially larger than any rate increase that the MPWC would consider.

Adjournment



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

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Vice President

Mr. Frank Warwick
Secretary

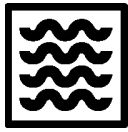
Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion by Mr. Warwick and 2nd by Mr. Brennan to adjourn at 4:40 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann, Karl McConnell & Jack Killion

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Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting
October 10, 2024
ATTENDEES**

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary
Anthony Perno, Asst Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director
James Garaguso, Distribution Superintendent
Karl N. McConnell, General Counsel

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno who arrived late.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**2025 Operating Budget Discussion & Proposed Rate Adjustments**

Mr. Brennan indicated that the proposed budget is based on a 3% rate adjustment and noted a surplus against anticipated debt obligations. Mr. Spafford indicated that after review, he is proposing an increase to the 1" and 2" tapping fees to cover increased costs to \$600 & \$1,200, respectively.

Salary Committee – Meeting Date for Salary & COLA Discussions

The Salary Committee will be meeting to discuss potential salary increases as well as COLA ahead of the November Commission meeting.

Audit Adoption

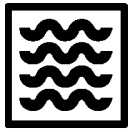
Mr. Brennan noted that the MPWC once again has a clean audit with no findings and recommended adopting the audit report.

Career Development Path Revisions for FSTs

Staff submitted the recommended changes to the FST career path for review and discussion.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the minutes of the business meeting of September 12, 2024. **A unanimous roll call vote of all present.**

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Approval of the Bills**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills dated October 10, 2024 in the amount of \$545,040.19 and also for the P-card in the amount of \$3,787.48. **A unanimous roll call vote of all present.**

Staff Reports

Mr. Killion informed the Commissioners of staff's meeting with Scott Davenport to review employee benefits renewal at an 11.26% increase. Mrs. Waldron noted that the changes to the Medicare Advantage Plan are driving a larger increase for retirees.

Mr. Killion also shared a recent customer experience with the Commissioners, explaining the lengths that staff had gone to help this customer locate a missing payment for which she had no receipt. Staff utilized the cameras, the billing software and receipts of several days to figure out the date and time of the customer's visit in order to solve the problem.

Mr. Brennan asked staff about the MPWC's current cyber security protocols and practices in light of recent breaches at other organizations. Mr. Spafford outlined all of the MPWC's current tools and practices. Mr. Brennan also inquired as to a recent meeting that Mr. Spafford had with Collingswood officials to discuss their future needs. Mr. Spafford summarized the meeting and offered to forward meeting notes to the Commissioners for review.

Mr. McConnell noted that he received figures from Bowman in order to advertise the proposed connection and rates for the November hearing.

New Business

A motion by Mr. Brennan and 2nd by Mr. Perno to adopt the 2023 Audit. **A unanimous roll call vote of all present. Resolution #2024-27**

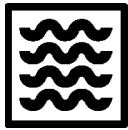
A motion by Mr. Brennan and 2nd by Mr. Perno to approve changes to the Career Path for Field Service Techs. **A unanimous roll call vote of all present.**

New Services

A motion by Mr. Warwick and 2nd by Mr. Ali to approve a new 1" domestic service at 119 Wisteria Ave, and a 1" domestic service at 619 Helena Ave. **A unanimous roll call vote of all present.**

Project Status

The National Highway Plant project can be removed from the project status table. It was noted that the dedication and photos should be included in the next edition of the All Around Pennsauken publication.

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Mr. Patrick Brennan
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Ass't Secretary/ Treasurer

Commissioner Reports

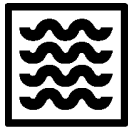
Mr. Warwick thanked staff for a job well done on the audit. Mr. Perno agreed with those sentiments and also thanked staff for going above and beyond in a customer situation described by Mr. Killion. Mr. Brennan summarized the MPWC's financial position as the end of the year approaches and complimented staff on a continued excellent. Mr. Scavuzzo noted that the cleanup work done on the Park Ave property along Haddonfield Rd looks great.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Brennan to adjourn at 4:55 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann, Karl McConnell & Jack Killion

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Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting
November 14, 2024
ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary
Anthony Perno, Asst Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mrs. Brandy Eisenmann, Customer Service Director
Mrs. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director
James Garaguso, Distribution Superintendent
Karl N. McConnell, General Counsel
Nick Colanzi, Bowman & Co LLP
Caren Sheehan, Stenographer

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:**Annual Connection Fee & Rate Hearing**

The President turned the meeting over to General Counsel McConnell to conduct the Public Hearing regarding the advertised proposed changes to the 2024 Connection Fees and the 2025 Water Rates. The court reporter swore in the witnesses Richard Spafford, Brandy Eisenmann, and Nick Colanzi. There were no members of the public present.

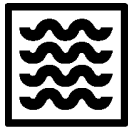
Staff presented recommendations for a rate increase based on Commission projected needs and capital Plan , along with the 2024 connection fee adjustments based on statutory formula as calculated by Bowmans's report. (Attached). At the conclusion there were no questions or comments from the Commissioners. Mr. Colanzi and Ms. Sheehan were excused. A verbatim transcript of the hearing will be created and on file at the MPWC.

Browning Road Plant – Permission to Bid

Staff requested permission to go out for bid for the construction of a new treatment plant at Browning Road.

Annual Maintenance Contracts – Permission to Bid

Staff requested permission to go out for bid for 2025 maintenance contracts.

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Salary Committee – Meeting Date for Salary & COLA Discussions

Mr. Scavuzzo summarized the Salary Committee's proposed adjustments for certain personnel as well as COLA percentages. Mr. Brennan noted that all Commissioners should review the proposed adjustments and reach out to the Salary Committee members with any questions, with the intent to discuss and approve at next month's meeting.

Proposed Holiday Schedule for 2025

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the 2025 Holiday schedule. **A unanimous roll call vote of all present.**

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the minutes of the business meeting of October 10, 2024. **A unanimous roll call vote of all present.**

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills dated November 14, 2024 in the amount of \$505,636.68 and also for Merchantville Borough in the amount of \$13,694.60, and for the P-card in the amount of \$2,726.97. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills for Pennsauken Township, dated November 14, 2024 in the amount of \$128,625.14. **A roll call vote approval except and Mr. Ali and Mr. Scavuzzo who abstained.**

Staff Reports

Mr. Killion initiated a discussion regarding a recent fatal worksite accident of a Maple Shade utility worker. Mr. Garaguso and Mr. Spafford noted that the MPWC has made immediate changes to protocols in an effort to provide our field crew with a safer environment.

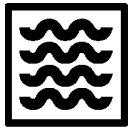
Mr. Brennan asked staff to please post information regarding the NJ state of emergency drought warning. A discussion continued on potential additional social media sites that could be utilized going forward.

Mr. Spafford announced that Sean Fitzgerald passed is T4 exam.

Mr. McConnell noted he clarified with the MPWC's dioxane Counsel that a former partner affiliated with the firm and currently in the news headlines is no longer affiliated with the firm and has not been since prior to our retention of that group..

Mrs. Waldron noted that the final page of the Salary Committee's package included the healthcare deductions for year two. Mrs. Waldon also noted that the MPWC received the budget approval letter and asked for a motion under new business, and in addition asked for a motion and for the HIF agreement and resolution.

New Business

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Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion by Mr. Brennan and 2nd by Mr. Perno to approve a new connection fee effective December 31, 2024; and to approve adjusted water rates and fees to be effective January 1, 2025. **RESOLUTION 2024-29**

A motion by Mr. Brennan and 2nd by Mr. Perno go out for bid on the construction of a new Browning Road plant. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Perno to advertise for bid the annual maintenance contracts for 2025. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve the 2025 Operating Budget. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to the HIF agreement for 2025. **A unanimous roll call vote of all present.**

New Services

A motion by Mr. Warwick and 2nd by Mr. Ali to approve a new 1" domestic service at 1701 42nd Street, and a 2" fire service at 28 S Centre Street. **A unanimous roll call vote of all present.**

Project Status

The Career Path Development updates can be removed from the Project Status Table.

Commissioner Reports

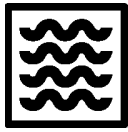
Mr. Warwick wished everyone a Happy Thanksgiving, as did Mr. Perno. Mr. Brennan further discussed the Maple Shade worksite accident and stressed that the MPWC take every possible precaution to protect our staff from accidental injury. Mr. Brennan asked Mr. Garaguso about the recent string of main breaks and whether they may have been related to the fall flushing of fire hydrants. Mr. Garaguso indicated that it was a possibility but that Cherry Hill FD was also performing hydrant inspections during that time and it could also have contributed. Mr. Scavuzzo asked staff about the expenses for the Browning Rd plant construction and Mr. Spafford indicated that the costs were split across two years in anticipation of a lengthier approval process. It was discussed that once Browning and Park are complete, the Marion Avenue plant would also get upgraded.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Warwick to adjourn at 4:05 PM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann, Karl McConnell & Jack Killion

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Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting
December 12, 2024
ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary

Other Attendees:

Mr. Jack Killion, C.O.O.
Mr. Richard F. Spafford, P.E., Engineering Director
Mrs. Brandy Eisenmann, Customer Service Director
Karl N. McConnell, General Counsel
Mrs. Angela Waldon, Finance Director
Mrs. Jeannine Hershey, Asst. Finance Director
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 9:30 AM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno was absent.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

DISCUSSIONS:**2025 Budget Adoption**

Mr. Brennan noted that Commissioners have had time to review the proposed budget , asked for any comments and there were none.

Bid Opening- Annual Contracts

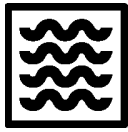
Mr. Spafford summarized the bid results, noting that Advanced Oxidation Equipment Material was added to accommodate new treatment technology, paving was removed due to the MPWC contracting through the CCCPS, county purchasing cooperative and that a new lab came in as low bidder in that category.

Salary Committee

Mr. Brennan noted that he did not receive any questions or comments regarding the Committee's proposed adjustments.

Uncollected Debt Write-off

Commissioners were presented with a report of uncollected interest charges on vacant properties.

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Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
SecretaryMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary/ Treasurer**Approval of the Minutes**

A motion by Mr. Brennan and 2nd by Mr. Ali to approve the minutes of the business meeting of November 14, 2024. **A unanimous roll call vote of all present.**

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of bills dated December 12, 2024 in the amount of \$353,584.98 and also for the P-card in the amount of \$1,907.39. **A unanimous roll call vote of all present.**

Staff Reports

Mr. Killion reported that staff identified large open balances on past due accounts for two billboard monument fountains. Mr. Killion consulted with Pennsauken Township and learned that the owners of the properties owe large balances to them as well. Contact information was secured and payment from the sale of assets is forthcoming. Mr. McConnell will prepare a letter to the tax clerk in order to put them on notice of the MPWC's is asserting a water tax lien. Mr. Brennan asked staff to consider including Commissioners and some rising staff in the next NJ Water Group meeting. Mr. Spafford indicated that the AWWA Conference would be a more informative option.

There was a discussion regarding the drought, lack of rain and rising salt line in the Delaware River and its threat to communities that draw drinking water from the Delaware River. ... (I need help with this conversation, please!)

Mr. McConnell summarized the latest settlement information regard the PFAS Class Action being held in South Carolin Federal Court . Our counsel advised that the claims administrator believes that the 3M and Dupont Settlements evaluation calculations for each claimants case value is expected to be made public by the end of the year, and beginning payouts in the first quarter of 2025.

New Business

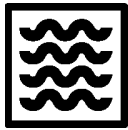
A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the low bidders for the annual maintenance contracts as presented. **A unanimous roll call vote of all present. RESOLUTION 2024-30**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve salary adjustments and COLA for 2025. **A unanimous roll call vote of all present. RESOLUTION 2024-31**

A motion by Mr. Brennan and 2nd by Mr. Ali to approve write off of uncollected debt in the mount of \$2,670.32. **A unanimous roll call vote of all present. RESOLUTION 2024-32**

A motion by Mr. Brennan and 2nd by Mr. Warwick to adopt the 2025 Operating Budget. **A unanimous roll call vote of all present. RESOLUTION 2024-33**

New Services

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Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion by Mr. Warwick and 2nd by Mr. Ali to approve a new 2" domestic and 4" fire services 41 Coles Avenue, and 1" domestic service at 640 Third Avenue. **A unanimous roll call vote of all present.**

Project Status

It was noted that a final proposal and project plan was received by IMBUE to redesign the MPWC website.

Commissioner Reports

Mr. Warwick wished everyone Happy Holidays and a wonderful New Year. Mr. Ali thanked Commissioners and staff for their efforts over the past year to make Aqua great again. Mr. Brennan echoed the sentiments of a great year and thanked staff for their hard work and said it has been an honor to be here working alongside of Commissioners and staff. Mr. Brennan also wished everyone a wonderful holiday. Mr. Scavuzzo thanked the C.O.O. for a fun, lighthearted speech at the morning's employee recognition event and noted that it made his turn at the podium that much easier and more fun. Thanks to all for a great year and happy holidays.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Ali to adjourn at 10:02 AM. **A unanimous voice vote of all present.**

Submitted By:

Brandy Eisenmann, Karl McConnell & Jack Killion