

RESOLUTION ACCEPTING BIDS, REJECTING ALL OTHER BIDS, AND AWARDING THE BID FOR REPLACING THE PARK AVENUE PLANT FILTER MEDIA

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is in need of replacement media, services and materials as to the filter at the Park Ave. Treatment Plant & Wells; and

WHEREAS, the MPWC caused the public advertisement for the necessary contracts as set forth below in accordance with the requirements of the Local Public Contracts Act; and

WHEREAS, the engineering and design specifications were prepared into documents by our engineer, who caused it to be advertised for the bid of the materials and services; and gave opportunities for questions and objections; and thereafter there being none; and

WHEREAS, bids were received and opened as described in the final documents; and the bids have been evaluated by the MPWC and their Engineer, respectively and the recommendations are made as hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, et. Seq. and in accordance with the specifications; and

WHEREAS the designated Financial officer has certified to the availability of funds; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder within the meaning of the Act; and so

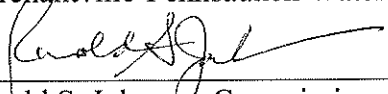
NOW, THEREFORE BE IT RESOLVED, by the unanimous vote of all present Commissioners of the MPWC on this 14th day of February 2019, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that Conditional upon and subject to any further approvals that may be necessary this Commission awards as follows:

Level 1 Construction with a bid of \$161,000.00

And that unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission



Ronald S. Johnson, Commissioner and Secretary
of the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION AUTHORIZING THE DONATION OF A SURPLUS
VEHICLE NO LONGER NEEDED BY THE COMMISSION**

WHEREAS, the Merchantville-Pennsauken- Water Commission, (MPWC), is a governmental entity of the State of New Jersey created on July 1, 1926 in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and permanently created by agreement and ordinance of each of those municipalities in 1942; and

WHEREAS, the Borough of Merchantville is a municipal corporate entity of the State of New Jersey and as noted above is one of the parent municipalities of the MPWC and its citizens are all customers and participants in the cooperative of the MPWC in its mission as a dedicated utility; and

WHEREAS, the vehicle is a 2005 White Ford Explorer XLP, VIN # 1FMZU7365ZA58016 in poor interior condition with in excess of 64,333 miles and an estimated value of below \$2,000.00; and

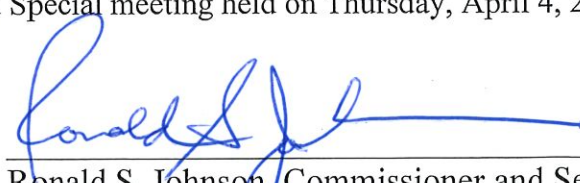
WHEREAS, the MPWC has no further need nor use of this vehicle and would otherwise have sold it at public auction; and

WHEREAS, the Borough has expressed a need for such basic transportation to be used for its Code Enforcement and within the confines of it's one square mile borough; and

THEREFORE, BE IT RESOLVED BY THE COMMISSION that in keeping with its long-standing practice to support the local government hereby transfers and donates without cost to the Borough this vehicle in "as is" condition without any expressed or implied warranties or representations of operability or safety to the Borough of Merchantville; and

BE IT FURTHER RESOLVED BY THIS COMMISSION, that the Chief Operating Officer, Michael Saraceni is hereby authorized to sign on behalf of the MPWC to complete such transfer when he deems it in the best interest of the Commission to do so.

I hereby certify that this Resolution is as adopted by the Merchantville-Pennsauken Water Commission at its publicly advertised Special meeting held on Thursday, April 4, 2019.



Ronald S. Johnson, Commissioner and Secretary of the
Merchantville-Pennsauken Water Commission

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION AUTHORIZING ADJUSTMENTS OF COMPENSATION FOR
CERTAIN LISTED EMPLOYEES on Attached List**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees; and

WHEREAS, the President and Treasurer were constituents of a committee of commissioners who had entertained recommendations from staff, and made its own considerations, and thereafter said Commissioners made their own recommendations to this assembled body, **and**

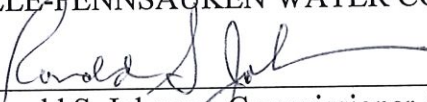
WHEREAS, the Commission met on this 13th of June 2019 while in open public meeting duly organized and advertised and appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act; and

NOW, THEREFORE BE IT SO RESOLVED by the MPWC in the COUNTY of Camden, STATE OF NEW JERSEY, That the changes set forth on the attached page for the therein listed employees is HEREBY authorized, effectuated and all appropriate staff are directed to take appropriate actions by the Commissions procedures to implement said compensation payments as of the date or the first full payroll date after July 1, 2019 in accordance with its routine procedures.

The Roll Call Vote of Commissioners* was: 5 Yea; 0 Nay; 0 Abstain; 0 Absent.

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD THE 13TH Day of JUNE 2019.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner &
Secretary to the Commission

ATTEST:



Patrick Brennan, Treasurer

*The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the Commission by the Chief Operating Officer.

EMPLOYEE EVALUATIONS – MAY 2019 / HOURLY CAREER PATH ADJUSTMENTS

JUNE 13, 2019

Employee Operations	Current Rate	Proposed Rate	Increase/ Hourly	Promotion	Merit	Balance of Year Impact
Field Supervisors						
Tom Fimple	\$37.81	\$37.81	\$1,500 Bonus	No	Yes	\$1,500.00
Chris Kuchera	\$37.81	\$37.81	\$2,000 Bonus	No	Yes	\$2,000.00
Treatment Technician						
Sean Fitzgerald*	\$33.23	\$34.23	\$1.00/hr	No	Yes	\$1,040.00
Field Service Techs						
Brandon Raczkowski	\$25.63	\$26.63	\$1.00/hr	No	Yes	\$1,040.00
Joseph Palumbo	\$19.75	\$20.74	\$1.00/hr	No	Yes	\$1,040.00
Joseph Hutton	\$25.29	\$26.29	\$1.00/hr	No	Yes	\$1,040.00
Rick Lukasiak	\$32.78	\$33.78	\$1.00/hr	No	Yes	\$1,040.00
James Duffy	\$18.73	\$19.73	\$1.00/hr	No	Yes	\$1,040.00
Joseph Magliari	\$18.73	\$19.73	\$1.00/hr	No	Yes	\$1,040.00
Plant Operators						
Tom Balducci	\$23.50	\$24.50	\$1.00/hr	No	Yes	\$1,040.00
Rob Munn	\$18.73	\$19.73	\$1.00/hr	No	Yes	\$1,040.00
Customer Service						
Colleen O'Brien	\$24.54	\$25.54	1.00/hr	No	Yes	\$1,040.00
Gordon Hartson	\$33.88	\$34.88	1.00/hr	No	Yes	\$1,040.00
Helen Adams	\$26.36	\$27.36	1.00/hr	No	Yes	\$1,040.00
Finance						
Jeannine Hershey	\$23.52	\$24.52	1.00/hr	No	Yes	\$1,040.00
<i>Total</i>						<i>\$17,020.00</i>

**RESOLUTION ACCEPTING, REJECTING, AND
AWARDING BIDS FOR THE PROJECT FOR 2019 MAIN REPLACEMENT
PROJECT OF RIVER ROAD AND UNION AVENUE WATER MAINS**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to produce and supply safe drinking water to its constituents requires services and materials in replacing certain water mains and street surface of River Road and Union Ave.; and

WHEREAS, the engineering, design and specifications were prepared by our engineer; and

WHEREAS, the MPWC caused to have the required terms and bid packages publicly advertised in accordance with the requirements of the N.J. Public Contracts Act; and seven contractors picked up packages; and

WHEREAS, the MPWC included in the advertised bid of the materials and services and gave opportunities for questions and objections; and no objections having been timely received; and

WHEREAS, 4 separate bids were timely received and opened as advertised in public; and

WHEREAS, multiple parties submitted bids for the contract; and

WHEREAS, the bid(s) have been evaluated by the MPWC and their Engineer, respectively and his recommendations are made as hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.* and in accordance with the specifications; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder responsive to the bid as stated within the meaning of the Act; and no bid challenges or protests having been received or indicated; and

WHEREAS, the Director of Finance, Commission QPA, and Commission C.O.O. have certified to the budgeted funds that are available and encumbered for such award/expense in Account/Line item as set forth in the attached certification; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 11th day of April 2019, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that subject to the following conditions all other bids are rejected or deemed as not responsive as applicable; and

BE IT FURTHER RESOLVED that Conditional upon and subject to any further bonds being posted, documents being executed, and approvals that may be necessary, this Commission awards the 2019 Main Replacement River Road Project as follows:

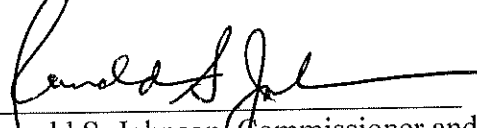
awarded to **RTW CONSTRUCTION** with a low bid in the amount of **\$546,200.00.** and without an award of the Alternate;

And that unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and

ALSO, BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the Records of the Commission and upon Commencement of the construction the Clerk of the Townships of Pennsauken and the Borough of Merchantville shall be provided a copy of this Resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission


Ronald S. Johnson, Commissioner and
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION OF THE COMMISSION appointing and DESIGNATING its OFFICERS for the Coming COMMISSION YEAR

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942 pursuant to the agreement between Merchantville Borough and the Township of Pennsauken; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto, and the 1942 agreement between the founding municipalities provides that the commissioners newly appointed thereto shall be sworn in and the Commission reorganized and officers elected among them for the coming year of the Commission, and the Commissioners having reorganized in Public meeting duly advertised do hereby after vote appoint the following to the positions as follows for the next year, or until replaced in accordance with the statutes and by-laws:

PRESIDENT- Joseph C. Scavuzzo

VICE-PRESIDENT- George R. Piperno, Esq.

TREASURER- Patrick Brennan

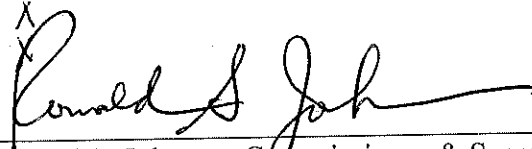
SECRETARY- Ronald S. Johnson

ASST. TREASURER & ASST. SECRETARY – Edward F. Brennan, Esq.

By Resolution and vote of the Commissioners on July 11, 2019; Result of Roll call Vote:

Commissioners:	#YEAs	#NAYs	# ABSTAINs	# Absent
Brennan, E.	X			
Brennan, P.	X			
Johnson	X			
Piperno	X			
Scavuzzo	X			

Date: July 11, 2019



Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE 2019-20
COMMISSION YEAR**

WHEREAS, the Cash Management Plan of the Merchantville-Pennsauken Water Commission for the reorganization period beginning July 11, 2019 and ending July 2020 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of July 11, 2019; and

WHEREAS, the New Jersey Statute NJ.S.A. 40A5-14 requires the establishment of a Cash Management Plan in accordance with the requirements of NJ.S.A. 40A5-14, *et seq*; and

WHEREAS, the Administrative Code at N.J.A.C.5:31-3.1 also require same; and

WHEREAS, the Cash Management Plan as attached and presented for adoption reflects the total funds and accounts covered by the Plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Merchantville-Pennsauken Water Commission, at an open public meeting held on July 11, 2019 that the Cash Management Plan of the Merchantville-Pennsauken Water Commission which is attached and is hereby adopted for the Commission Year period beginning July 11, 2019.

Merchantville-Pennsauken Water Commission By:


RONALD S. JOHNSON, Commissioner and
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION DESIGNATING DEPOSITORY FOR OPERATING/CHECKING ACCOUNTS
AND FUNDS OF THE COMMISSION AND DESIGNATING SIGNATORIES FOR SUCH
ACCOUNTS/INSTRUMENTS AND FOR PAYROLL ACCOUNT**

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW, THEREFORE BE IT HEREBY RESOLVED that the MPWC hereby and until further notice designates:

1st Colonial Community Bank of Collingswood

and including all banks/Financial Institution located in the State of New Jersey shall be an authorized depository for the general operating/checking account of the Commission and Signatories on the accounts shall be as follows AND Two of the following must sign all disbursements:

The Account/Instruments must be signed by two individuals as follows:

Must be **signed by ONE** of the following:

Treasurer of the Commission, Patrick Brennan, **or**
Assistant Treasurer of the Commission, Edward F. Brennan, Esq.

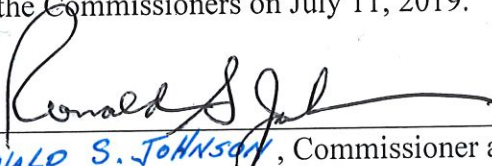
and one of the Following:

President of the Commission, Joseph C. Scavuzzo, **or**
Vice-President of the Commission, George R. Piperno, Esq.

However, the regular PAYROLL ACCOUNT and the Special Legal Account of the Commission only require one signature from any of the following individuals:

Michael Saraceni, C.O.O., **or**
Richard Spafford, Engineering Director, **or**
Joseph C. Scavuzzo, **or**
Patrick Brennan, as authorized signatures for the MPWC **Payroll Account**

By Resolution and vote of the Commissioners on July 11, 2019.


RONALD S. JOHNSON, Commissioner and Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the MPWC by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS AND FUNDS OF THE COMMISSION FOR THE COMING COMMISSION YEAR

WHEREAS, the Merchantville Pennsauken Water Commission a regional governmental water authority created by its named municipalities pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that the public funds and monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE, BE IT RESOLVED HEREBY, THAT the Merchantville-Pennsauken Water Commission Resolves that:

Bank of America, N.A.; Beneficial Bank; Columbia Bank; First Colonial Community Bank of Collingswood; Haddon Savings Bank; PNC Bank, N.A.; Santander Bank, N.A.; TD Bank, N.A.; Wells Fargo Bank, N.A., and The State of New Jersey Cash Management Fund

and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year including all banks/Financial Institution authorized and located in the State of New Jersey that are authorized participants in GUDPA and are approved by NJ Dept. Of Treasury to be a depository for all current public funds of the Merchantville- Pennsauken Water Commission.

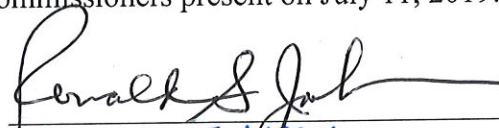
1. That the MPWC is authorized to apply, to participate in, and is legally authorized by its governing body to participate in the State of New Jersey Cash Management Fund; and

2. The Treasurer, Assistant Treasurer, or the Chief Operating Officer of the MPWC is authorized to execute any necessary documentation to effectuate same. These persons are authorized to purchase and sell participation in the Fund for the account of the participant, and written notification will be made promptly of any change in the authorized personnel.

3. The participant accepts the terms and conditions of the administration of the Fund as established in the regulations promulgated by the State Treasurer, pursuant to P.L. 1977, c. 281 *et seq.* or by subsequent amendment thereto.

I hereby certify this to be an accurate and true recitation of the Unanimous Resolution arrived at and voted by the Commissioners present on July 11, 2019.

Date: 7/11/19


RONALD S. JOHNSON
Secretary to the Commission

, Commissioner and

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION Authorizing A PETTY CASH FUND to Be Managed By the Director Of Finance and the Chief Operating Officer

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and

WHEREAS, the New Jersey statutes N.J.S.A.40A:5-14 and the Administrative code at N.J.A.C. 5:31-3 require the adoption of a cash management plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the Commission must also operate effectively and efficiently, and must be able to handle and expend some operating funds where appropriate in small amounts between Commission meetings; and

THEREFORE, IT IS HEREBY RESOLVED by the Commission that in accordance with the Commission's Cash Management Plan which was also reapproved today, the Commission hereby authorizes and establishes from its general operating revenues/accounts a monthly Petty Cash Fund which shall be administered and maintained by the Chief Operating Officer, Michael Saraceni and Director of Finance Joyce Pierce and shall not exceed \$500.00 in expenditures per month until further order of the Commission.

By Resolution and vote and adopted at the Public Meeting of Commissioners on July 11, 2019,

Date: 7/11/19

Commission


RONALD S. JOHNSON

, Commissioner & Secretary to the

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION DESIGNATING AND AUTHORIZING SIGNATORIES FOR
MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

Flexible Spending/ Section 125 ACCOUNTS

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose except by majority vote of Commissioners; and

WHEREAS, said authorizing statute also provides for the MPWC to have the authority to handle and direct funds for the benefit of the Commission; and

WHEREAS, P.L. 2011, Chapter 78 has required that all public employers establish Flexible Spending accounts for pre-tax dollars pursuant to Section 125 of the IRS Code; and

WHEREAS, the MPWC has establish both a medical healthcare FSA as well as a Dependent Care FSA; and has also this past year authorized and HRA account for its employees; and

WHEREAS the MPWC has established a separate bank account for funding of such at 1st Colonial National Bank; and/or any other bank it may so decide or chose to use in addition to or instead of same; and

WHEREAS the MPWC in order to permit the efficient routine authorized transactions and to permit administrative authorization to avoid delays in processing, to permit the administrator access to the MPWC funds without permitting them access to the MPWC general funds, and to segregate such funds;

THEREFORE, IT IS HEREBY RESOLVED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION as follows:

Chief Operating Officer, **Michael Saraceni**, or Director of Engineering, **Richard Spafford**, or President of the Commission, **Joseph C. Scavuzzo**, or Treasurer of the Commission, **Patrick Brennan** are HEREBY authorized as individual signatories on the account at 1st Colonial National Bank to sign FSA and HRA account checks, transfers, and disbursement authorizations to the extent such is required. (**ONLY One of Said Signatories Signature is REQUIRED**)

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A UNANIMOUS RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD ON July 11, 2019.

Date: July 11, 2019


RONALD S. JOHNSON, Commissioner &
Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the MPWC by the Chief Operating Officer.

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION FOR OFFICIAL PUBLIC NOTICES AND DESIGNATING NEWSPAPERS AND WEBSITES OF THE COMMISSION

WHEREAS, the "OPEN MEETINGS ACT" requires that advance posting of written notice of meetings of the Authority in one (1) public place designated by Resolution and mailed to all persons requesting a copy of the same upon payment of an established fee.

NOW THEREFORE, BE IT RESOLVED by the Merchantville Pennsauken Water Commission as follows:

- (1) All advance written notices of the Commission meetings shall be forwarded to:
 - a. the Clerks of the Municipalities in service area for dissemination and posting on the bulletin Board located in all Four (4) Municipal Buildings, and
 - b. also posted in the MPWC lobby and
 - c. on the MPWC website,
 - d. as well as be made available for posting on the website of Pennsauken Township and
 - e. made available for posting on the website of the Borough of Merchantville and the Merchantville Community website.
- (2)
 - a. Advance written notices of Annual Authority meetings shall be provided to the following newspapers: Courier-Post, The Retrospect, The Inquirer and All-Around Pennsauken; and
 - b. If subsequent Notices or Special Meetings then said Notices shall be provided to Courier-Post, The Inquirer, The Burlington County Times, and The Retrospect of Collingswood, NJ depending upon publication schedule and in compliance with The New Jersey Open Public Meetings Act.
- (3) All advance written notices of Commission meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such person (s) of a fee at a maximum rate allowed by Law. News media shall be exempt from such fees.
- (4) The schedule of regular official Commission meetings and any regular Commission work sessions for the period from after this reorganization meeting until July 2019 shall be in accordance with the accompanying Resolution designating the dates, times and places of meetings.
- (5) The Official Newspapers of the MPWC for the purposes of legal advertisement and any other Notices of rate hearings required to be legally advertised shall be the Courier-Post, The Retrospect of Collingswood, and the Burlington County Times.

This Resolution Adopted by the Vote of the Commissioners in Public Session on July 11, 2019.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the afore noted date

By:



RONALD S. JOHNSON, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION ESTABLISHING THE MEETINGS DATES AND TIMES FOR THE NEW COMMISSION AND THE NEW COMMISSION YEAR

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Merchantville-Pennsauken Water Commission of the following list of regular meetings of the Commission normally held on the **second Thursday of each month**, and until the next regular Reorganization meeting at the second Thursday in JULY 2020.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall be held at **4:00 PM** in the G. Burton German Meeting Room at the Headquarters of the Merchantville Pennsauken Water Commission at 6751 Westfield Ave., Pennsauken, NJ. Formal action may be taken at such meetings on any business coming before the Commission on the dates and times:

ON THE LIST ATTACHED HERETO

The July 9, 2020 Reorganization meeting shall be held at 4:00 PM and Regular Business Meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the Commission.

These Official meeting dates are HEREBY ADOPTED by Resolution and vote of the Commissioners on July 11, 2019 by the Roll Call Vote of Commissioners.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the date aforementioned.

SEAL

By: 
RONALD S. JOHNSON Commissioner & Secretary
To the Commission

The Official Minutes including the official Roll Call vote is maintained by the Chief Operating Officer.

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is the **Annual Notice of Public Meetings of the Merchantville-Pennsauken Water Commission.**

Meeting Location: 6751 Westfield Avenue, Pennsauken, NJ 08110

All Meeting Times: 4:00 PM
(unless noted otherwise)

Meeting Dates: August 8, 2019

September 12, 2019

October 10, 2019

November 14, 2019 (Public Connection /Rate Hearing)

December 12, 2019 (9:30 AM)

January 9, 2020

February 13, 2020

March 12, 2020

April 9, 2020

May 14, 2020

June 11, 2020

July 9, 2020 (REORGANIZATION)

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION OF THE COMMISSION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER

WHEREAS, The Public Contracts Law (N.J.S.A. 40A: 11.1 *et seq*) requires that Public Bodies award contracts subject to certain conditions and restrictions and require certain submissions to the public agency; and

WHEREAS one such requirement is that all regulations be met with regard to the laws regarding both employing and reporting and filing regarding employees of any vendors or contractors of public entities; and

WHEREAS the appointment of a compliance officer is required for the purpose of ensuring all those individuals and corporations who have contracts with the Merchantville-Pennsauken Water Commission comply with all Equal Opportunity rules and regulations and other state and federal requirements; and

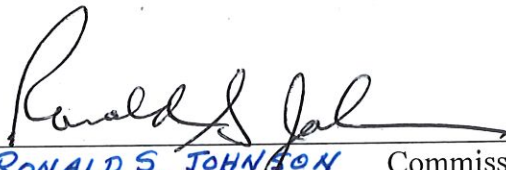
THEREFORE, BE IT RESOLVED, that the Merchantville-Pennsauken Water Commission in Public meeting, properly advertised and held this date in the Township of Pennsauken, in the County of Camden, New Jersey, is hereby appointing the following to serve in the designated position for a one (1) year term commencing today until replaced.

Public Agency Compliance Officer:
Michael Saraceni, Chief operating Officer

This Resolution shall take effect immediately upon adoption this 11th day of July 2019.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 11, 2019.

Merchantville-Pennsauken Water Commission

By: 
RONALD S. JOHNSON Commissioner &
Secretary of The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION GRANTING AND DESIGNATING THE AUTHORITY TO EXECUTE
NJDEP AND EPA APPLICATIONS**

WHEREAS, the Merchantville-Pennsauken Water Commission has granted permission for the the Chief Operating Officer or the Director of Engineering of the Authority to execute NJDEP and EPA Applications.

THEREFORE By These Presents, the Authority hereby designates its

Chief Operating Officer, Michael Saraceni; and/or
Director of Engineering, Richard Spafford

as the authorized representative of this Authority to take all action in all matters relating to the NJDEP and EPA Applications.


Either Authorized Representative may be contacted at the following address:

Merchantville-Pennsauken Water Commission.
6751 Westfield Ave.
Pennsauken, NJ 08110

This Resolution shall take effect immediately upon adoption on this 11th day of July 2019 and continue until further notice.

I hereby certify that this a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 11, 2019.

Merchantville-Pennsauken Water Commission

By: 
RONALD S. JOHNSON, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER STATE CONTRACT AND UNDER CAMDEN COUNTY COOPERATIVE PRICING SYSTEM or other approved Cooperatives

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of an approved Cooperative so long as it utilizes bids and other Open and Fair purchasing procedures; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, the MPWC on March 13, 2014 passed Resolution 2014-08 joining said Cooperative Pricing System; and By Resolution 2018-03 on February 8, 2018 the Commission approved joining The National Joint Powers Alliance® (NJPA); and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

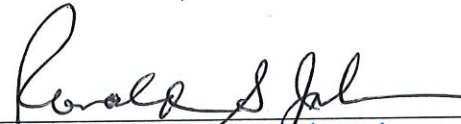
NOW, THEREFORE, BE IT RESOLVED that the Merchantville-Pennsauken Water Commission authorizes the purchase of certain goods and services from any State contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts; and

BE IT FURTHER RESOLVED by the Merchantville-Pennsauken Water Commission that, pursuant to the N.J.A.C. 5:30-5.5 (b), the certification of available funds shall be certified at as the goods or services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further Resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 11, 2019.

By


RONALD S. JOHNSON

, Commissioner &
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**RESOLUTION TO SET THE COMMISSION'S BID THRESHOLD AND TO
AUTHORIZE AGENTS FOR PURCHASES UNDER BID THRESHOLD**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority and the duty to provide for the orderly and efficient operation of the Commission, finances, and water supply and quality; and

WHEREAS, the Commission on this date while in open public meeting duly advertised by the Commission appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act;

WHEREAS, N.J.S.A. 40A:11-3 supplementing and amending the New Jersey Statutes allows local contracting units to increase the bidding threshold to the limit set by the Governor; and

WHEREAS, the State has raised the thresholds for both bidding and quotes (15% of bid threshold) under the Local Public Contracts Act if a local entity has a certified QPA, and the MPWC desires to continue to set its thresholds to those maximums as they increase; and

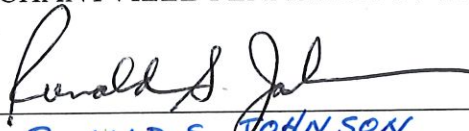
WHEREAS, employee Joyce Pierce, has been certified by the state as a QPA and the MPWC appoints her to the position of the Commission QPA and along with the Designated Commission Contracting Agent, Michael Saraceni, are together authorized to secure purchases of items under the bid threshold in accordance with Commission practice and procedure:

NOW, THEREFORE, BE IT RESOLVED on this 11th Day of July by the **MERCHANTVILLE-PENNSAUKEN WATER COMMISSION** that the Bid threshold is hereby set at the maximum permitted by N.J.S.A.40A11-3, and is currently pursuant to N.J.A.C. 5:34-5.2, AT \$40,000.00 the permitted maximum and the quote threshold at 15% of that bid threshold, so long as that permission and regulation shall be in place and this government agency shall qualify and as set forth by the NJ DCA.

BE IT FURTHER RESOLVED that the Agents listed above shall have the authority, responsibility and accountability for the purchasing activity for the COMMISSION subject to the approval and signature on all contracts of the Chief Operating Officer as set forth in Resolution 2011-27.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT A REGULAR MEETING HELD ON July 11, 2019.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



 RONALD S. JOHNSON

, Commissioner and

Secretary to the Merchantville-Pennsauken Water Commission

MERCHANTVILLE PENNSAUKEN WATER COMMISSION
RESOLUTION FOR ADOPTION OF ANNUAL CONTRACTS WITH PROFESSIONALS AND
QUALIFICATION OF OTHERS PURSUANT TO FAIR & OPEN PROCEDURES

WHEREAS, there exists a need for the MPWC to procure the certain licensed professional services from professionals deemed qualified from announced and publicly advertised criteria; and

WHEREAS, the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and it is not prudent or possible to simply obtain bids; and

WHEREAS, the need for such services were publicly advertised with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and

WHEREAS, the Local Public Contracts Law, NJSA 40A:11-1, *et. seq.* authorizes qualification of such professionals and pursuant to the State's Local Unit Pay-to-Play, N.J.S.A. 19:44A-20.4 *et seq.*, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein which requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW, THEREFORE, the Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open Process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised Public Meeting as follows:

Section 1: President, and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised RFP's for the Commission year subject to reaching acceptable terms and conditions in contract language:

- (a) Insurance BROKER of Record: Conner Strong & Buckelew, Marlton, NJ
- (b) AUDITOR: Bowman & Company, Voorhees, NJ 08043;.
- (c) Employee Benefits Broker of Record: Conner Strong & Buckelew, Marlton, NJ
- (d) Bond Counsel: Parker McCay, Mt. Laurel, NJ
- (e) Accountants/ Consultants Your Part Time Controller, Philadelphia, PA

And hereby finds the following Engineers to have applied and met the Qualifications to be included the qualified pool from which the Commission will receive proposals to select the professional and engage on an as needed per project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and or per project:

- (f) Engineers: CES Associates, Camden, NJ; H2M, Wall Twp., NJ
T&M Associates, Moorestown, NJ

Pennoni Associates, Haddon Heights, NJ; Remington & Vernick, Haddonfield, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in above determinations comply with Open & Fair procedures, with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and thereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis, and

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 11, 2019.

By: 
Ronald S. Johnson, Commissioner & Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

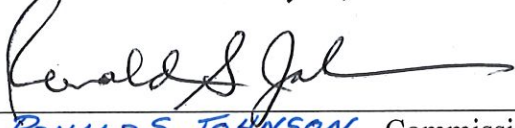
**REORGANIZATION RESOLUTION OF THE COMMISSION REESTABLISHING
EMPLOYEE AWARDS PROGRAM AND APPOINTING AND DESIGNATING
EMPLOYEE AWARDS COMMITTEE for the Coming COMMISSION YEAR**

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto the Commission is a public entity that chooses pursuant to establish a Public Employees' Awards Program and Designating a Public Employees' Awards Committee in accordance with and pursuant to N.J.S.A. 40A:5-31.

THEREFORE, BE IT HEREBY RESOLVED by this Commission on this date that the following are appointed so that Brandy Eisenmann and Joyce Peirce each beginning 3rd year of 3 yr. term) having been appointed to the Committee so that the Committee shall now consist of the Following: Commissioner Johnson (1 year term), along with the current Commissioner Scavuzzo beginning 2nd Year of an existing two (2) year appointment, and Mr. Saraceni, beginning 2nd Year of an existing two (2) year term in accordance with the statute until further resolution or appointment being made to the committee by the Commissioners.

Resolved by Resolution and vote of the Commissioners on July 11, 2019.



RONALD S. JOHNSON, Commissioner & Secretary
to the Commission

The MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

County of CAMDEN:
State of New Jersey :

Affidavit of Oath of Office

"I, Patrick J. Brennan, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people, So help me God."

"I, further do solemnly swear (or affirm) that I will faithfully, impartially and justly perform all the duties of the office of COMMISSIONER OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION according to the best of my ability, So help me God."

I hereby affix my signature under oath.

Signature



Patrick J. Brennan

Address: 129 South Browning Road
Merchantville, NJ 08109

Sworn and Subscribed before the undersigned

this 12th day of July 2018.



Edward F. Brennan
Attorney -at-Law of the State of New Jersey

I, Patrick J. Brennan, hereby certify that I reside at the above noted address which is my legal residence and I understand that I must remain a "resident of the municipality by which I have been appointed during my term in office" ending June 30, 2024 and until replaced. "I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment."

Date: _____



Patrick J. Brennan