

**RESOLUTION DECLARING RATIFYING AND INSTITUTING EMERGENCY
COMMISSION PROCEDURES AND ADDITIONAL APPROPRIATION AND AWARD OF
CONTRACT FOR TO APPROVE AWARD TO CONTRACTOR FOR EMERGENCY MAIN
BREAKS NECESSITATED BY EXTREME WEATHER**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is in need at times in addition to the services supplied by its employees to procure services and materials at various times; and

WHEREAS, the MPWC finds it necessary in order to service and maintain the supply of water to contract for infrastructure rehabilitation, repair and replacement on regular basis and to comply with relevant law and regulation it must publicly advertise for such in accordance with the requirements of the Public Contracts Act; and the Commission is specifically empowered to do so under N.J.S.A. 40:62-108, et. seq., as well as the Public Contracts Act; and

WHEREAS, during the months of late December 2017 and January 2018 the extreme weather created an unexpectedly high number of water main breaks throughout the MPWC system such that the employee crews were overwhelmed, exhausted and unable to keep up with the main breaks in sufficient timely manner; and

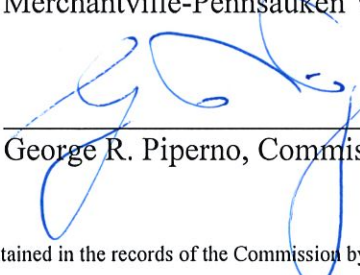
WHEREAS, in order to avoid both lengthy interruptions in water service and to avoid potential health and safety issues in became necessary on short notice to seek the assistance of a heavy highway and experience water main contractor on short notice in order to seek assistance and without the time or designation to provide specifications in accordance with the Local Public Contracts Act or to legally advertised and publicly awarded to the low bidder; and

WHEREAS, the Commissioners at its meeting of January 11, 2018 approved the contract and payment of billed service to Root 24, Inc. of emergency main break services; and the MPWC Director of Engineering and the C.O.O. both declared an Emergency pursuant to the MPWC SOP # 1200 and the Emergency Procedures approved by the Commissioners on 7/10/2014; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 11th day of January 2018 in its duly advertised and publicly held monthly meeting, the Commission hereby authorizes, approves and ratifies nunc pro tunc the Declaration of Emergency and the work, payment and compensation authorized to the Contractor as awarded and paid under this emergency contract that was awarded and approved at that time and hereby authorizes any necessary transfer of funds to cover this unexpected cost.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the 11th day of January, 2018.

Merchantville-Pennsauken Water Commission



George R. Piperno, Commissioner and Secretary

**RESOLUTION DECLARING RATIFYING AND INSTITUTING EMERGENCY
COMMISSION PROCEDURES AND ADDITIONAL APPROPRIATION AND AWARD OF
CONTRACT FOR DISPOSAL OF UNANTICIPATED HAZARDOUS MATERIALS FROM
CHAPEL AVENUE MAIN REPLACEMENT FOR THE PUBLIC SAFETY**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is in need at times in addition to the services supplied by its employees to procure services and materials at various times; and

WHEREAS, the MPWC finds it necessary to service and maintain the supply of water to contracts for infrastructure rehabilitation, repair and replacement on regular basis and to comply with relevant law and regulation it must publicly advertised in accordance with the requirements of the Public Contracts Act; and the Commission is specifically empowered to do so under N.J.S.A. 40:62-108, et. seq., as well as the Public Contracts Act; and

WHEREAS, in accordance with the Local Public Contracts Act the MPWC legally advertised and publicly awarded to the low bidder the Contract for Chapel Avenue Main replacement in Cherry Hill; and the low bid award to Mount Construction provided for removal and disposal of the construction debris from the main replacement but during construction an unknown and undesignated county s drainage line was encountered which caused more debris removal than was anticipated, and after removal to the staging site, testing of the material proved that it was "hazardous material" and could not be disposed in accordance with the contract; and could not be there in that open site and was also contractually prohibited to even be there once discovered to be contaminated; and the cost of change order with Mount for disposal was prohibitive at over \$100,000.00 and emergency quotes received came in at a savings of more than \$48,000.00 for immediate disposal outside of the Mount contract; and

WHEREAS, the Commissioners at its December 2017 meeting approved the contract and payment of \$52,000.00 for the disposal of the contaminated soil; and the C.O.O. declared an Emergency pursuant to the MPWC SOP # 1200 and the Emergency Procedures approved by the Commissioners on 7/10/2014; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 11th day of January 2018 in its duly advertised and publicly held monthly meeting, the Commission hereby authorizes, approves and ratifies nunc pro tunc to the date of October 12, 2017 the Declaration of Emergency and the work, payment and compensation authorized to the Contractor as awarded and paid under this emergency contract that was awarded and approved at that time and hereby authorizes any necessary transfer of funds to cover this unexpected cost.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the 11th day of January, 2018.

Merchantville-Pennsauken Water Commission



George R. Piperno, Commissioner and Secretary

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO JOIN THE NATIONAL PURCHASING COOPERATIVE NATIONAL JOINT POWER ALLIANCE (NJPA) AND TO UTILIZE THEIR CONTRACTS TO PURCHASE UNDER THIS COOPERATIVE PURCHASING SYSTEM

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of that approved Cooperative Pricing System; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing the NJPA Cooperative System; and whereas the terms, conditions and price is superior to any currently offered by the State contract or other Cooperatives in which the Commission participates regarding certain contracts including some construction equipment; and

WHEREAS, the Commission has hereby determined based on the evidence presented by its Director of Engineering and it's Qualified Purchasing Agent that the use of this Co-Op and its cooperative purchasing agreements the MPWC shall obtain both superior terms and cost savings after all factors, including charges for service, material, and delivery, have been considered; and that the procedures followed by this CO-OP, and

WHEREAS, the MPWC has reviewed the procedures utilized by the NJPA and has determined that in accordance with applicable statutes and N.J.S.A. 52:34-6.2 and LFN 2012-10 and complies with the requirements of NJ purchasing requirements; and

WHEREAS, The National Joint Powers Alliance® (NJPA) was authorized by Minnesota state law as an Educational Cooperative Service Unit (Service Cooperative #924) to serve education and government entities with solutions, as outlined in Minn. Stat. 123A.21, which are more efficiently delivered cooperatively than by an entity individually and as a service cooperative, NJPA is a governmental unit of the State of Minnesota and all NJPA employees are government employees; and

NOW, THEREFORE, BE IT RESOLVED that the Merchantville-Pennsauken Water Commission authorizes the application and participation of the MPWC in the NJPA to purchase goods and services through approved processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts; and

BE IT ALSO RESOLVED, by the Merchantville-Pennsauken Water Commission that pursuant to the N.J.A.C. 5:30-5.5 (b), the certification of available funds shall be certified as the goods or services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further Resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on February 8, 2018.

By 

George R. Piperno, Esq., Commissioner &
Secretary to the Commission

The Official Minutes and the List of the Roll Call vote is in the official records maintained by the C.O.O. of the MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO PURCHASE A MINIEXCAVATOR 35G OR EQUIVALENT THROUGH THE NATIONAL PURCHASING COOPERATIVE NATIONAL JOINT POWER ALLIANCE (NJPA) AND TO UTILIZE THEIR CONTRACTS TO PURCHASE UNDER THIS COOPERATIVE PURCHASING SYSTEM

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any Cooperative that meets the New Jersey state requirements for contracts; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of that approved Cooperative Pricing System; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements and therefrom the MPWC has joined the NJPA; and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing the NJPA Cooperative System; and whereas the terms, conditions and price is superior to any currently offered by the State contract or other Cooperatives in which the Commission participates regarding certain contracts including some construction equipment; and after extensive research, pricing, and quotes has determined that the price offered thru NJPA is 30% below retail list price for this or similar equipment and terms; and

WHEREAS, the Commission has hereby determined based on the evidence presented by its Director of Engineering and it's Qualified Purchasing Agent that the use of this Co-Op and its cooperative purchasing agreements, and in particular NJPA Cooperative Contract 032515-JDC, 35G Compact Excavator, the MPWC shall obtain both superior terms and cost savings after all factors, including charges for service, material, and delivery, have been considered; and that the procedures followed by this CO-OP, and

WHEREAS, The National Joint Powers Alliance® (NJPA) was authorized by Minnesota state law as an Educational Cooperative Service Unit (Service Cooperative #924) to serve education and government entities with solutions, as outlined in Minn. Stat. 123A.21, which are more efficiently delivered cooperatively than by an entity individually and as a service cooperative, NJPA is a governmental unit of the State of Minnesota and all NJPA employees are government employees; and

WHEREAS, the MPWC has reviewed the procedures utilized by the NJPA and has hereby determined that in accordance with applicable statutes and N.J.S.A. 52:34-6.2 and LFN 2012-10 and complies with the requirements of NJ purchasing requirements; and

NOW BE IT RESOLVED that the Merchantville-Pennsauken Water Commission finds that the procurement process used by NJPA meets or exceeds all requirements of New Jersey law and regulation and is done through a fair and open process and awards the NJPA purchase through their contract to John Deere Inc. for the sum of \$59,856.77 for the 35G Excavator and \$9,200.00 for the trailer with a 12 Months/Unlimited hour full machine coverage Warranty with 60 Months or 2000 Hours powertrain &

hydraulics coverage, whichever occurs first, pursuant to all the conditions of the relevant contracts; and awards same to

Jesco Inc, 118 St Nicholas Ave, South Plainfield, NJ

BE IT ALSO RESOLVED, by the Merchantville-Pennsauken Water Commission that pursuant to the N.J.A.C. 5:30-5.5 (b), the QPA has certified the availability and encumbrance of the availability of the \$69,056.77 funds and via authorized purchase order will do so, as attached hereto.

BE IT FURTHER RESOLVED that the proper officers of the College are hereby authorized to negotiate the appropriate further terms and execute all such documents or other instruments and to make appropriate arrangements and/or receive or make payments to effectuate this resolution of the Board of Trustees.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on February 8, 2018.

By



George R. Piperno, Esq., Commissioner &
Secretary to the Commission

Official Minutes and the List of the Roll Call vote is in the official records maintained by the C.O.O. of the MPWC



Resol # 2018-05

RESOLUTION

Appointment of G. Burton German Jr. to Commissioner Emeritus

WHEREAS, G. Burton German will retire on April 12, 2018 after serving the Merchantville-Pennsauken Water Commission for forty-two years and

WHEREAS, prior to his appointment in July 1976, Commissioner German serviced with distinction, inter alia, as the Mayor of the Borough of Merchantville, as Town Council Member of the Borough of Merchantville, and as Chief of the Niagara Fire Department; and

WHEREAS, Commissioner German brought to the MPWC a style of leadership that focused on the financial and fiscal affairs while creating an environment in which his employees and fellow Commissioners always felt valued and respected and cultivated; and

WHEREAS, Commissioner German always enhanced the integrity of the MPWC through his leadership and management; and

WHEREAS, under the guidance of Commissioner German, the MPWC transformed into a modern and well managed water utility; and

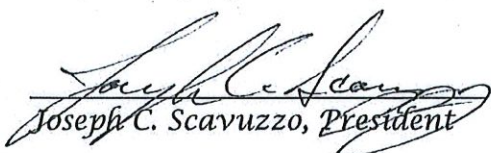
WHEREAS, in addition to his responsibilities, Commissioner German was always actively involved in and controlled the finances of the Commissioner as the Treasurer; and

WHEREAS, during his tenure, Commissioner German guided the unprecedented development of the MPWC water system, operations and its management; and

WHEREAS, G. Burton German has, during all of his forty-one plus years, always been the consummate dedicated Commissioner and friend to all dedicated to the Commission; and

THEREFORE, BE IT RESOLVED that the Commissioners of the Merchantville-Pennsauken Water Commission hereby extends its utmost appreciation to G. Burton German for his leadership and outstanding service to Merchantville Borough, and extends its sincere and heartfelt best wishes for much happiness and success to him and his family in his retirement, and be it further

RESOLVED, that the Commission confers upon G. Burton German, the title Commissioner Emeritus of the Merchantville-Pennsauken Water Commission, with all the privileges pertaining thereto, effective April 12, 2018.


Joseph C. Scavuzzo, President

RESOLUTION ACCEPTING, REJECTING, AND AWARDING A CONTRACT FROM PUBLIC BIDS FOR THE PROJECT OF 2018 RELINING OF HAMPTON ROAD WATER MAIN

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is in need of services and materials in relining certain water mains under Hampton Road; and

WHEREAS, the MPWC caused the specifications to be publicly advertised in accordance with the requirements of the Public Contracts Act; and

WHEREAS, the engineering and design was done and prepared into documents by our engineer; and the MPWC through the engineer, advertised for the bid of the materials and services; and gave opportunities for questions and objections; and

WHEREAS, bids were received and opened as described and multiple parties having submitted bids for the contract; and

WHEREAS, the bid(s) have been evaluated by the MPWC and their Engineer, respectively and the recommendations are made as hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.* and in accordance with the specifications; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder responsive to the bid; and

WHEREAS, the Director of Finance, Commission QPA, has certified that the funds for such award/expense are available and encumbered in Account/Line item as set forth in the attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 12th day of April 2018, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that all other bids are rejected, and or deemed not responsive as applicable; and

BE IT FURTHER RESOLVED that Conditional upon and subject to any further bonds being posted, documents being executed, and approvals that may be necessary, this Commission awards the 2018 Hampton Road Relining project as follows to:

J. Fletcher Creamer for a low bid of \$398,000.00

And that unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution of this award, be deemed rejected; and

ALSO, BE IT FURTHER RESOLVED, that the staff of the Commission are authorized to take all necessary action to effectuate this resolution and that the original of this Resolution be kept in the Records of the Commission.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission



RONALD S. JOHNSON, Secretary

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION AUTHORIZING ADJUSTMENTS OF COMPENSATION FOR
CERTAIN LISTED EMPLOYEES on Attached List**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees; and

WHEREAS, the President and Treasurer were constituents of a committee of commissioners who had entertained recommendations from staff, and made its own considerations, and thereafter said Commissioners made their own recommendations to this assembled body, **and**

WHEREAS, the Commission met on this 14th of June 2018 while in open public meeting duly organized and advertised and appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act; and

NOW, THEREFORE BE IT SO RESOLVED by the MPWC in the COUNTY of Camden, STATE OF NEW JERSEY, That the changes set forth on the attached page for the therein listed employees is HEREBY authorized, effectuated and all appropriate staff are directed to take appropriate actions by the Commissions procedures to implement said compensation payments as of the first full payroll date after July 1, 2018 in accordance with its routine procedures.

The Roll Call Vote of Commissioners* was: _5_ Yea; 0 Nay; 0 Abstain; 0 Absent.

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD THE 14TH Day of JUNE 2018.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:


BY: Ronald S. Johnson, Commissioner &
Secretary to the Commission

ATTEST:


Patrick Brennan, Treasurer

*The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the Commission by the Chief Operating Officer.

RESOLUTION
AWARDING NON-FAIR AND OPEN CONTRACT TO ALLCOVERED FOT IT
CONSULTATION, SERVICE AND SOFTWARE AND HARDWARE ENGINEERING

WHEREAS, purchasing and contracting by the Merchantville-Pennsauken Water Commission is governed by the Local Public Contracts Act, N.J.S.A. 40A:11-1 et seq.; and by, N.J.S.A. 19:44A-20.4 and P.L.2005, C.271, s.2, *et seq.*; and

WHEREAS, the MPWC has a Qualified Purchasing Agent and therefore has a commensurate bid threshold and is also permitted to be awarded without public advertising and bidding under N.J.S.A. 18A:64A-25.5(11) (1)(a) (1) and (i) and (dd); and

WHEREAS, the MPWC solicited proposals and quotes to obtain such services involving proprietary software and required accompanying service and hardware; and

WHEREAS, after a detailed analysis and evaluation by Commission Engineer Richard Spafford he deems the most advantageous to the Commission, price and all factors considered, hereby recommends award to AllCovered in accordance with the terms of the solicitation and award a non-fair and open contract pursuant to N.J.S.A. 19:44A-20.4 and P.L. 2005, C. 271, s.2 9; and

WHEREAS, state statute and regulations require Board approval of a contract which exceeds the Bid threshold; and

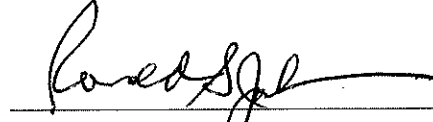
WHEREAS, the Executive Director of Finance and QPA Joyce Pierce has certified that funding for this action is available and encumbered and further acknowledges timely receipt in advance of any award of the Business Entity Disclosure Certificate, Political Contribution Disclosure Form and Determination of Value.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Merchantville-Pennsauken Water Commission that award is hereby made and authority granted to enter into a contract with AllCovered for a 12-month term for a base annual fee of approximately \$35,000 with additional as-needed hourly fees based on the proposal presented with a month to month thereafter; and

BE IT FURTHER RESOLVED that the proper officers of the MPWC are authorized to execute such documents or other instruments, and to make appropriate payments to effectuate this resolution of the Commissioners.

I hereby certify that this is a true and accurate recitation of the resolution adopted by the Merchantville-Pennsauken Water Commission on the 10th of May 2018.

Merchantville-Pennsauken Water Commission



Ronald S. Johnson, Commissioner and
Secretary to the Commission

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION AUTHORIZING THE APPROVAL OF REDUCTION OF THE
POSTED PERFORMANCE BOND FOR SECTION 2B OF GARDEN STATE
PARK DEVELOPMENT**

WHEREAS, THE Applicant, having applied for a reduction in their performance Bond posted with the Commission; and

WHEREAS, the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION ("MPWC") and its Director of Engineering have determined that The Applicant, Cherry Hill Partners at Park Place, LLC having posted a performance bond for the Performance of development plans of required water infrastructure improvements necessary for the provision of services by this utility to the 2B section of the Garden State park development being undertaken by them; and

WHEREAS, the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION ("MPWC") and its Engineer have determined it is advantageous for the Project and proper development of its system, ease of maintenance and to permit the requested reduction in the Bond posted to the Benefit of the MPWC; and

WHEREAS the MPWC Commissioners Director of Engineering have found that the Applicant has performed the majority of the work required for which the original Bond was posted and he hereby recommends said that such changes are correct, necessary, and appropriate; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, AS FOLLOWS: The Commission hereby approves the following attached Change as to the Bond posted for Section 2B:

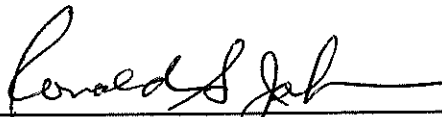
1) Reducing the Bond Amount posted to the benefit of the MPWC by Endurance Assurance Corporation, as Surety from the original amount of \$231,000.00 by 60% to the reduced amount of a remaining total of \$92,400.00; and/or

2) authorizing the acceptance of a Performance Bond of \$92,400.00 by such Surety on the Applicants behalf for Section 2B.

I hereby certify that this is a true copy of the Resolution adopted by the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION on May 10, 2018.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:



Ronald S. Johnson, Commissioner and
Secretary to the Commission

SEAL

**RESOLUTION APPROVING A SHARED SERVICES AGREEMENT BETWEEN THE
MERCHANTVILLE-PENNSAUKEN WATER COMMISSION AND THE
BOROUGH OF COLLINGSWOOD**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter "MPWC") is a public entity organized under New Jersey law and located in Pennsauken Township, Camden County; and the Borough of Collingswood ("Collingswood") is a municipal public entity organized under New Jersey law and located adjacent to Pennsauken Township, in Camden County; and

WHEREAS, Collingswood currently obtains its entire water supply from seven ground water wells drilled into the Raritan Aquifer and their current treatment consist of: Aeration, Sedimentation; Filtration, Corrosion Control, Air Stripping and Disinfection and all which MPWC also provides and has personnel expert in such areas; and

WHEREAS, the MPWC has specific expertise regarding such wells and operating, managing and the related science and engineering involved with potable water treatment and public distribution, and currently has at least 5 individuals licensed, experienced and qualified to operate Collingswood's water system and Collingswood is now without any such licensed, experienced and qualified individuals; and

WHEREAS, the Parties have identified economies and efficiencies in the operations of their respective roles of local and regional government that will both provide safe, qualified and efficient operation of that system and will improve the effectiveness of services for residents and ratepayers which will thereby ultimately reduce the tax burden on the respective taxpayers and ratepayers; and

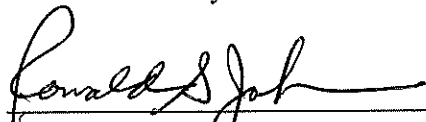
WHEREAS, the proper and respective public officials were authorized to negotiate, create, complete and execute an agreement to include the terms contained below which were agreed to and authorized by the execution of appropriate Resolutions of the respective bodies: and

WHEREAS, this Shared Services Agreement (SSA) is authorized pursuant to N.J.S.A. 40A:65-1, et. seq. ("Uniform Shared Services and Consolidation Act") which permits two local units to enter into a contract for any service or any consideration which any party to the agreement is empowered to render within its jurisdiction: and

WHEREAS, such an Agreement is authorized by Sections 1 through 35 of P.L.2007, c.63 (C.40A:65-1 through C.40A:65-35) known and referred to as the "Uniform Shared Services and Consolidation Act."

NOW THEREFORE BE IT RESOLVED, on this 14th Day of June 2018 that the Commissioners in a duly advertised and properly held regular monthly meeting, approved the attached SSA Agreement to have the MPWC provide the described management services to the Collingswood water supply system in accordance with the terms of this Agreement and effective June 1, 2018 that was authorized to be negotiated by the MPWC at its previous meeting.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the 14th day of June 2018.



Ronald S. Johnson, Commissioner and
Secretary to THE COMMISSION

The Official Minutes of the MPWC with the Official vote are maintained in the records of the Commission by the Chief Operating Officer.

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

RESOLUTION FOR AWARD AND ASSIGNMENT OF THE ENGINEERING FOR THE CARBON FILTER PLANTS PROJECT

WHEREAS, there exists a need for the MPWC to procure the below listed services from licensed professionals and the Local Public Contracts Law, NJSA 40A:11-1, *et.seq.* requires a resolution authorizing the award of contracts for professional services without competitive bids which are publicly advertised, and

WHEREAS the Commission adopted and proceeded in accordance with all the procedures required under New Jersey law for appointment under a Fair and Open Process; and the Commission adopted by public qualification its professional pool by Resolution on July 13, 2017; and

WHEREAS, the Commission by RFP solicited quotes from among its pre-qualified engineering firms for design and construction management of Carbon Treatment plants for Woodbine and National Highway wells; and the proposal submitted by R&V, was deemed the most beneficial to the Commission and whereas their proposal was the least expensive among all proposals submitted;

NOW, THEREFORE, let it be resolved by the Merchantville-Pennsauken Water Commission on this date in duly advertised Public Meeting in the Township of Pennsauken, County of Camden and the State of New Jersey, as follows that a contract award is made to

R&V for the fixed sum of \$241,000.00

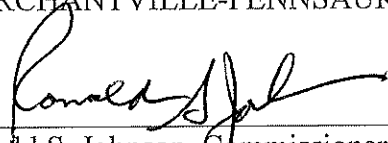
to perform the Carbon Treatment Project engineering work pursuant to their existing Qualification status with the MPWC pursuant to the procedures hereby deemed by this body as Fair and Open Procedures; and

BE IT FURTHER RESOLVED that the award is conditioned upon Staff making appropriate further terms of contract as shall be required and executed in such documents or other instruments and/or to make appropriate arrangements and/or receive or make payments so as to effectuate this resolution of the Commissioners.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT A REGULAR MEETING HELD ON June 14, 2018.

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner and
Secretary of the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION OF THE COMMISSION appointing and DESIGNATING its OFFICERS for the Coming COMMISSION YEAR

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942 pursuant to the agreement between Merchantville Borough and the Township of Pennsauken; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto, and the 1942 agreement between the founding municipalities provides that the commissioners newly appointed thereto shall be sworn in and the Commission reorganized and officers elected among them for the coming year of the Commission, and the Commissioners having reorganized in Public meeting duly advertised do hereby after vote appoint the following to the positions as follows for the next year, or until replaced in accordance with the statutes and by-laws:

PRESIDENT- Joseph C. Scavuzzo

VICE-PRESIDENT- George R. Piperno, Esq.

TREASURER- Patrick Brennan

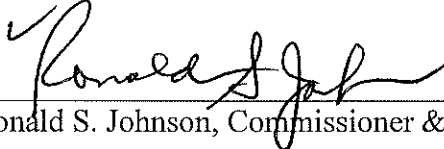
SECRETARY- Ronald S. Johnson

ASST. TREASURER & ASST. SECRETARY – Edward F. Brennan, Esq.

By Resolution and vote of the Commissioners on July 12, 2018; Result of Roll call Vote:

Commissioners:	#YEAs	#NAYs	# ABSTAINs	# Absent
Brennan, E.	✓			
Brennan, P.	✓			
Johnson	✓			
Piperno	✓			
Scavuzzo	✓			

Date: July 12, 2018


 Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE 2018-19
COMMISSION YEAR**

WHEREAS, the Cash Management Plan of the Merchantville-Pennsauken Water Commission for the reorganization period beginning July 13, 2018 and ending July 2019 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of July 12, 2018; and

WHEREAS, the New Jersey Statute NJ.S.A. 40A5-14 requires the establishment of a Cash Management Plan in accordance with the requirements of NJ.S.A. 40A5-14, *et seq*; and

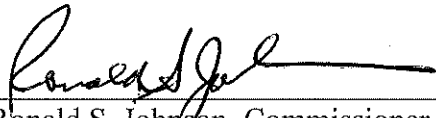
WHEREAS, the Administrative Code at N.J.A.C.5:31-3.1 also require same; and

WHEREAS, the Cash Management Plan as attached and presented for adoption reflects the total funds and accounts covered by the Plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Merchantville-Pennsauken Water Commission, at an open public meeting held on July 12, 2018 that the Cash Management Plan of the Merchantville-Pennsauken Water Commission which is attached and is hereby adopted for the Commission Year period beginning July 12, 2018.

Merchantville-Pennsauken Water Commission By:



Ronald S. Johnson, Commissioner and
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

CASH MANAGEMENT PLAN

RE-ORGANIZATION PERIOD

JULY 1, 2018 TO JUNE 30, 2019

Pursuant to the requirements of N.J.S.A. 40A5-14, et. seq., the following is the Cash Management Plan the Merchantville-Pennsauken Water Commission Utilities Commission for the fiscal year indicated above.

I. Identification of Funds and Accounts to Be Covered By the Plan.

- a. Revenue Money Market
- b. Operating Checking
- c. Payroll Checking
- d. Legal/Court Fees
- e. Change Fund (Cash Drawers)
- f. Petty Cash Fund
- g. Escrow Fund
- h. Bond Funds
- i. Investments
- j. P-Card Purchases

II. Designation of Individuals Authorized to Make Deposits

- a. Chief Operating Officer
- b. Director of Finance, or her/his designee(s)

III. Designation of Depositories

The designation of depositories shall be made by resolution at the annual reorganization meeting of the Commission. The resolution may be amended or supplemented as deemed by the Commission, they are;

PNC; Bank of America; ; TD Bank; BB&T; Beneficial Savings Bank; First Colonial Community Bank; Audubon Savings; Haddon Savings Bank ; Santander Bank; Wells Fargo Bank, N.A.; Columbia; New Jersey Cash Management and any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

IV. Deposit Policies

All Commission funds received by any official or employee shall be deposited within 48 hours to an interest-bearing account in the name of the Commission.

V. Accounts Held by the Trustee

The accounts will be various according to the covenant of the bond or bond anticipation note issue or other lender.

VI. Investment Policies

It shall be the responsibility of the Director of Finance, under the direct supervision of the Treasurer, to analyze the cash flow and to invest funds in legal investments so as to maximize interest earnings. When investing funds in commercial savings banks, savings and loans, etc., the Director of Finance shall obtain a minimum of two (2) quotations and shall invest at the institution offering the highest effective rate. The Director of Finance may recommend which type of legal investment will best serve the needs of the Commission and upon approval by the Treasurer is hereby authorized to place the funds in any such legal investments unless otherwise restricted by bond or loan covenant of the Commission.

The Director of Finance shall report monthly all of the investment transactions to the Commission as required by N.J.S.A. 40A:5-15.2.

VII. Securities Which May Be Purchased By or On Behalf of the Commission

- a. Certificates of Deposit
- b. United States Treasury Bills or Notes

VIII. Disbursement Policies

No Commission funds shall be disbursed by the Director of Finance prior to the approval of the Commission except for:

- a. Debt Service Payments
- b. Payroll and Payroll Withholdings
- c. Petty Cash - \$500.00

IX. Designation of Individuals Authorized to Sign Checks for Disbursements and/or Electronic Transfers

The designation of individuals authorized to sign checks for disbursements shall be made by resolution at the annual reorganization meeting of the Commission. The signatures of the following Commissioners shall be required on all checks issued for disbursement of monies:

- a) Operating Account - Treasurer or Assistant Treasurer and President or Vice-President
- b) Payroll Account - Chief Operating Officer or Director of Engineering
- c) Legal Account – any one of the following are authorized to sign; Vice-President, Treasurer, Assistant Treasurer, C.O.O. or Director of Engineering
- d) FSA Account- C.O.O. authorizes transfers

X. Cancellation of Outstanding Checks

Outstanding checks shall be addressed as follows:

- a) Checks not cashed at the monthly bank account reconciliation (statement) shall be left open until the following statement, if still not cashed, the Director of Finance shall;
 1. Wait until the next statement is received and ascertain if the check was cashed, if still not cashed, then;
 2. The Director of Finance shall notify the vendor (in writing) of the check number, date and amount that has not been cashed and 1.) if they never received the check, they are directed to sign the enclosed affidavit and return it. Upon receipt, the check will be voided and a new one issued and 2.) should they still have the check, they will be directed to cash the check immediately.

XI. Conflict of Interest

Any official of the Commission involved in the designation of the depositories, or in the authorization for investments as permitted pursuant to the Plan, or any combination of the proceeding, who has a material, business, or personal relationship with the organization, shall disclose that relationship to the Commission as appropriate.

XII. Approval, Amendment, and Administration of the Plan

Cash Management Plan shall be approved annually by resolution and may be amended in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds, investment instruments, or the authorization for investments. The Chief Operating Officer shall be charged with administering the Plan; however, any amendments to the plan shall be approved by the Treasurer on behalf of the Commission prior to implementation. The Director of Finance shall deposit or invest the monies of the Commission as designated or authorized by the Plan, and shall, thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated by, or the decrease in value of any investments authorized by the Plan.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION DESIGNATING DEPOSITORY FOR OPERATING/CHECKING ACCOUNTS
AND FUNDS OF THE COMMISSION AND DESIGNATING SIGNATORIES FOR SUCH
ACCOUNTS/INSTRUMENTS AND FOR PAYROLL ACCOUNT**

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW, THEREFORE BE IT HEREBY RESOLVED that the MPWC hereby and until further notice designates:

1st Colonial Community Bank of Collingswood

and including all banks/Financial Institution located in the State of New Jersey shall be an authorized depository for the general operating/checking account of the Commission and Signatories on the accounts shall be as follows AND Two of the following must sign all disbursements:

The Account/Instruments must be signed by two individuals as follows:

Must be **signed by ONE** of the following:

Treasurer of the Commission, Patrick Brennan, **or**
Assistant Treasurer of the Commission, Edward F. Brennan, Esq.

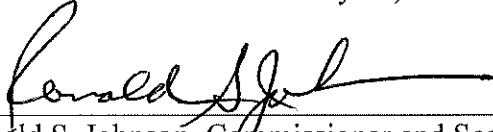
and one of the Following:

President of the Commission, Joseph C. Scavuzzo, **or**
Vice-President of the Commission, George R. Piperno, Esq.

However, the regular PAYROLL ACCOUNT and the Special Legal Account of the Commission only require one signature from any of the following individuals:

Michael Saraceni, C.O.O., **or**
Richard Spafford, Engineering Director, **or**
Joseph C. Scavuzzo, **or**
Patrick Brennan, as authorized signatures for the MPWC **Payroll Account**

By Resolution and vote of the Commissioners on July 12, 2018.



Ronald S. Johnson, Commissioner and Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the MPWC by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS AND FUNDS OF THE COMMISSION FOR THE COMING COMMISSION YEAR

WHEREAS, the Merchantville Pennsauken Water Commission a regional governmental water authority created by its named municipalities pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that the public funds and monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE, BE IT RESOLVED HEREBY, THAT the Merchantville-Pennsauken Water Commission Resolves that:

Audubon Savings Bank; Bank of America, N.A.; Beneficial Bank; Branch Bank & Trust Co.; Columbia Bank; First Colonial Community Bank of Collingswood; Haddon Savings Bank; PNC Bank, N.A.; Santander Bank, N.A.; TD Bank, N.A.; Wells Fargo Bank, N.A., and The State of New Jersey Cash Management Fund

and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year including all banks/Financial Institution authorized and located in the State of New Jersey that are authorized participants in GUDPA and are approved by NJ Dept. Of Treasury to be a depository for all current public funds of the Merchantville- Pennsauken Water Commission.

1. That the MPWC is authorized to apply, to participate in, and is legally authorized by its governing body to participate in the State of New Jersey Cash Management Fund; and

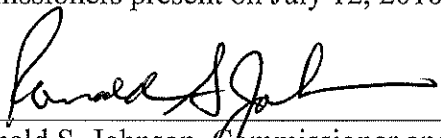
2. The Treasurer, Assistant Treasurer, or the Chief Operating Officer of the MPWC is authorized to execute any necessary documentation to effectuate same. These persons are authorized to purchase and sell participation in the Fund for the account of the participant, and written notification will be made promptly of any change in the authorized personnel.

3. The participant accepts the terms and conditions of the administration of the Fund as established in the regulations promulgated by the State Treasurer, pursuant to P.L. 1977, c. 281 et seq. or by subsequent amendment thereto.

I hereby certify this to be an accurate and true recitation of the Unanimous Resolution arrived at and voted by the Commissioners present on July 12, 2018.

Date:

7/12/18


Ronald S. Johnson, Commissioner and
Secretary to the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION Authorizing A PETTY CASH FUND to Be Managed By the Director Of Finance and the Chief Operating Officer

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and

WHEREAS, the New Jersey statutes N.J.S.A.40A:5-14 and the Administrative code at N.J.A.C. 5:31-3 require the adoption of a cash management plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

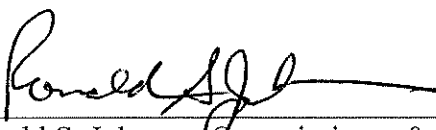
WHEREAS, the Commission must also operate effectively and efficiently, and must be able to handle and expend some operating funds where appropriate in small amounts between Commission meetings; and

THEREFORE, IT IS HEREBY RESOLVED by the Commission that in accordance with the Commission's Cash Management Plan which was also reapproved today, the Commission hereby authorizes and establishes from its general operating revenues/accounts a monthly Petty Cash Fund which shall be administered and maintained by the Chief Operating Officer, Michael Saraceni and Director of Finance Joyce Pierce and shall not exceed \$500.00 in expenditures per month until further order of the Commission.

By Resolution and vote and adopted at the Public Meeting of Commissioners on July 12, 2018,

Date:

7/12/18



Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**RESOLUTION DESIGNATING AND AUTHORIZING SIGNATORIES FOR
MERCHANTVILLE-PENNSAUKEN WATER COMMISSION****Flexible Spending/ Section 125 ACCOUNTS**

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose except by majority vote of Commissioners; and

WHEREAS, said authorizing statute also provides for the MPWC to have the authority to handle and direct funds for the benefit of the Commission; and

WHEREAS, P.L. 2011, Chapter 78 has required that all public employers establish Flexible Spending accounts for pre-tax dollars pursuant to Section 125 of the IRS Code; and

WHEREAS, the MPWC has establish both a medical healthcare FSA as well as a Dependent Care FSA; and has also this past year authorized and HRA account for its employees; and

WHEREAS the MPWC has established a separate bank account for funding of such at 1st Colonial National Bank; and/or any other bank it may so decide or chose to use in addition to or instead of same; and

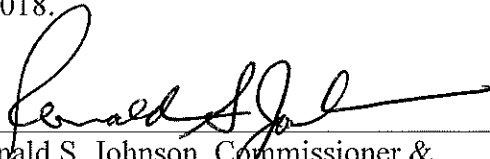
WHEREAS the MPWC in order to permit the efficient routine authorized transactions and to permit administrative authorization to avoid delays in processing, to permit the administrator access to the MPWC funds without permitting them access to the MPWC general funds, and to segregate such funds;

THEREFORE, IT IS HEREBY RESOLVED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION as follows:

Chief Operating Officer, **Michael Saraceni**, or Director of Engineering, **Richard Spafford**, or President of the Commission, **Joseph C. Scavuzzo**, or Treasurer of the Commission, **Patrick Brennan** are HEREBY authorized as individual signatories on the account at 1st Colonial National Bank to sign FSA and HRA account checks, transfers, and disbursement authorizations to the extent such is required. (**ONLY One of Said Signatories Signature is REQUIRED**)

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A UNANIMOUS RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD ON July 12, 2018.

Date: July 12, 2018



Ronald S. Johnson, Commissioner &
Secretary to the Commission

SEAL

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION FOR OFFICIAL PUBLIC NOTICES AND DESIGNATING NEWSPAPERS AND WEBSITES OF THE COMMISSION

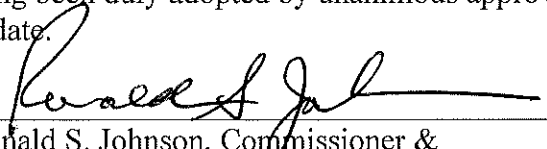
WHEREAS, the "OPEN MEETINGS ACT" requires that advance posting of written notice of meetings of the Authority in one (1) public place designated by Resolution, and mailed to all persons requesting a copy of the same upon payment of an established fee.

NOW THEREFORE, BE IT RESOLVED by the Merchantville Pennsauken Water Commission as follows:

- (1) All advance written notices of the Commission meetings shall be forwarded to:
 - a. the Clerks of the Municipalities in service area for dissemination and posting on the bulletin Board located in all Four (4) Municipal Buildings, and
 - b. also posted in the MPWC lobby and
 - c. on the MPWC website,
 - d. as well as be made available for posting on the website of Pennsauken Township and
 - e. made available for posting on the website of the Borough of Merchantville and the Merchantville Community website.
- (2)
 - a. Advance written notices of Annual Authority meetings shall be provided to the following newspapers: Courier-Post, The Retrospect, The Inquirer and All-Around Pennsauken; and
 - b. If subsequent Notices or Special Meetings then said Notices shall be provided to Courier-Post, The Inquirer, The Burlington County Times, and The Retrospect of Collingswood, NJ depending upon publication schedule and in compliance with The New Jersey Open Public Meetings Act.
- (3) All advance written notices of Commission meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such person (s) of a fee at a maximum rate allowed by Law. News media shall be exempt from such fees.
- (4) The schedule of regular official Commission meetings and any regular Commission work sessions for the period from after this reorganization meeting until July 2019 shall be in accordance with the accompanying Resolution designating the dates, times and places of meetings.
- (5) The Official Newspapers of the MPWC for the purposes of legal advertisement and any other Notices of rate hearings required to be legally advertised shall be the Courier-Post, The Retrospect of Collingswood, and the Burlington County Times.

This Resolution Adopted by the Vote of the Commissioners in Public Session on July 12, 2018.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the afore noted date.

By: 
Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION ESTABLISHING THE MEETINGS DATES AND TIMES FOR THE NEW COMMISSION AND THE NEW COMMISSION YEAR

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Merchantville-Pennsauken Water Commission of the following list of regular meetings of the Commission normally held on the **second Thursday of each month**, and until the next regular Reorganization meeting at the second Thursday in JULY 2019.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall to be held at **4:00 PM** in the G. Burton German Meeting Room at the Headquarters of the Merchantville Pennsauken Water Commission at 6751 Westfield Ave., Pennsauken, NJ. Formal action maybe taken at such meetings on any business coming before the Commission on the dates and times:

ON THE LIST ATTACHED HERETO


The July 11, 2019 Reorganization meeting shall be held at 4:00 PM and Regular Business Meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the Commission.

These Official meeting dates are HEREBY ADOPTED By Resolution and vote of the Commissioners on July 12, 2018 by the Roll Call Vote of Commissioners.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the date aforementioned.

SEAL

By: 
Ronald S. Johnson, Commissioner & Secretary
To the Commission

Pursuant to the requirements of "The Open Public Meetings Act", Chapter 231, P.L. 1975, the following is the **Annual Notice of Public Meetings of the Merchantville-Pennsauken Water Commission.**

Meeting Location: 6751 Westfield Avenue, Pennsauken, NJ 08110

All Meeting Times: 4:00 PM
(unless noted otherwise)

Meeting Dates: August 9, 2018
September 13, 2018
October 11, 2018
November 8, 2018
December 13, 2018 (9:30 AM)
January 10, 2019
February 14, 2019
March 14, 2019
April 11, 2019
May 9, 2019
June 13, 2019
July 11, 2019 (REORGANIZATION)

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION OF THE COMMISSION APPOINTING A PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, The Public Contracts Law (N.J.S.A. 40A: 11.1 *et seq*) requires that Public Bodies award contracts subject to certain conditions and restrictions and require certain submissions to the public agency; and

WHEREAS one such requirement is that all regulations be met with regard to the laws regarding both employing and reporting and filing regarding employees of any vendors or contractors of public entities; and

WHEREAS the appointment of a compliance officer is required for the purpose of ensuring all those individuals and corporations who have contracts with the Merchantville-Pennsauken Water Commission comply with all Equal Opportunity rules and regulations and other state and federal requirements; and

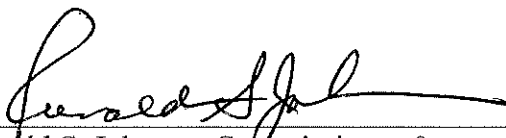
THEREFORE, BE IT RESOLVED, that the Merchantville-Pennsauken Water Commission in Public meeting, properly advertised and held this date in the Township of Pennsauken, in the County of Camden, New Jersey, is hereby appointing the following to serve in the designated position for a one (1) year term commencing today until replaced.

Public Agency Compliance Officer:
Michael Saraceni, Chief operating Officer

This Resolution shall take effect immediately upon adoption this 12th day of July 2018.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 12, 2018.

Merchantville-Pennsauken Water Commission

By: 

Ronald S. Johnson, Commissioner &
Secretary of The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION GRANTING AND DESIGNATING THE AUTHORITY TO EXECUTE
NJDEP AND EPA APPLICATIONS**

WHEREAS, the Merchantville-Pennsauken Water Commission has granted permission for the the Chief Operating Officer or the Director of Engineering of the Authority to execute NJDEP and EPA Applications.

THEREFORE By These Presents, the Authority hereby designates its

Chief Operating Officer, Michael Saraceni; and/or
Director of Engineering, Richard Spafford

as the authorized representative of this Authority to take all action in all matters relating to the NJDEP and EPA Applications.

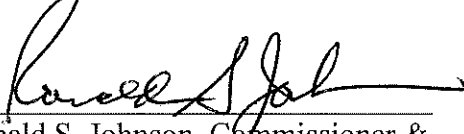
Either Authorized Representative may be contacted at the following address:

Merchantville-Pennsauken Water Commission.
6751 Westfield Ave.
Pennsauken, NJ 08110

This Resolution shall take effect immediately upon adoption on this 12th day of July 2018 and continue until further notice.

I hereby certify that this a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 12, 2018.

Merchantville-Pennsauken Water Commission

By: 

Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER STATE CONTRACT AND UNDER CAMDEN COUNTY COOPERATIVE PRICING SYSTEM or other approved Cooperatives

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of an approved Cooperative so long as it utilizes bids and other Open and Fair purchasing procedures; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, the MPWC on March 13, 2014 passed Resolution 2014-08 joining said Cooperative Pricing System; and By Resolution 2018-03 on February 8, 2018 the Commission approved joining The National Joint Powers Alliance® (NJPA); and

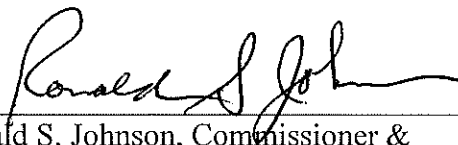
WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

NOW, THEREFORE, BE IT RESOLVED that the Merchantville-Pennsauken Water Commission authorizes the purchase of certain goods and services from any State contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts; and

BE IT FURTHER RESOLVED by the Merchantville-Pennsauken Water Commission that, pursuant to the N.J.A.C. 5:30-5.5 (b), the certification of available funds shall be certified at as the goods or services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further Resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 12, 2018.

By 
 Ronald S. Johnson, Commissioner &
 Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER STATE CONTRACT AND UNDER CAMDEN COUNTY COOPERATIVE PRICING SYSTEM or other approved Cooperatives

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of an approved Cooperative so long as it utilizes bids and other Open and Fair purchasing procedures; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, the MPWC on March 13, 2014 passed Resolution 2014-08 joining said Cooperative Pricing System; and By Resolution 2018-03 on February 8, 2018 the Commission approved joining The National Joint Powers Alliance® (NJPA); and

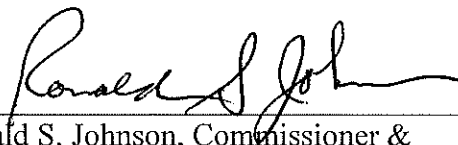
WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

NOW, THEREFORE, BE IT RESOLVED that the Merchantville-Pennsauken Water Commission authorizes the purchase of certain goods and services from any State contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts; and

BE IT FURTHER RESOLVED by the Merchantville-Pennsauken Water Commission that, pursuant to the N.J.A.C. 5:30-5.5 (b), the certification of available funds shall be certified at as the goods or services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further Resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 12, 2018.

By 
 Ronald S. Johnson, Commissioner &
 Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**RESOLUTION TO SET THE COMMISSION'S BID THRESHOLD AND TO
AUTHORIZE AGENTS FOR PURCHASES UNDER BID THRESHOLD**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority and the duty to provide for the orderly and efficient operation of the Commission, finances, and water supply and quality; and

WHEREAS, the Commission on this date while in open public meeting duly advertised by the Commission appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act;

WHEREAS, N.J.S.A. 40A:11-3 supplementing and amending the New Jersey Statutes allows local contracting units to increase the bidding threshold to the limit set by the Governor; and

WHEREAS, the State has raised the thresholds for both bidding and quotes (15% of bid threshold) under the Local Public Contracts Act if a local entity has a certified QPA, and the MPWC desires to continue to set its thresholds to those maximums as they increase; and

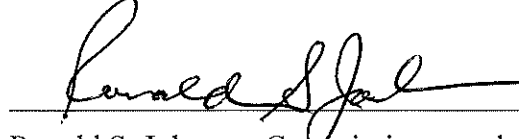
WHEREAS, employee Joyce Pierce, has been certified by the state as a QPA and the MPWC appoints her to the position of the Commission QPA and along with the Designated Commission Contracting Agent, Michael Saraceni, are together authorized to secure purchases of items under the bid threshold in accordance with Commission practice and procedure:

NOW, THEREFORE, BE IT RESOLVED on this 12th Day of July by the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION that the Bid threshold is hereby set at the maximum permitted by N.J.S.A.40A11-3, and is currently pursuant to N.J.A.C. 5:34-5.2, AT \$40,000.00 the permitted maximum and the quote threshold at 15% of that bid threshold, so long as that permission and regulation shall be in place and this government agency shall qualify and as set forth by the NJ DCA.

BE IT FURTHER RESOLVED that the Agents listed above shall have the authority, responsibility and accountability for the purchasing activity for the COMMISSION subject to the approval and signature on all contracts of the Chief Operating Officer as set forth in Resolution 2011-27.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT A REGULAR MEETING HELD ON July 12, 2018.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner and

Secretary to the Merchantville-Pennsauken Water Commission

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

RESOLUTION FOR ADOPTION OF ANNUAL CONTRACTS WITH PROFESSIONALS AND QUALIFICATION OF OTHERS PURSUANT TO FAIR & OPEN PROCEDURES

WHEREAS, there exists a need for the MPWC to procure the certain licensed professional services from professionals deemed qualified from announced and publicly advertised criteria: and

WHEREAS, the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and it is not prudent or possible to simply obtain bids; and

WHEREAS, the need for such services were publicly advertised with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and

WHEREAS, the Local Public Contracts Law, NJSA 40A:11-1, *et. seq.* authorizes qualification of such professionals and pursuant to the State's Local Unit Pay-to-Play, N.J.S.A. 19:44A-20.4 *et seq.*, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein which requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW, THEREFORE, the Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open Process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised Public Meeting as follows:

Section 1: President, and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised RFP's for the Commission year subject to reaching acceptable terms and conditions in contract language:

- (a) Insurance BROKER of Record: Conner Strong & Buckelew, Marlton, NJ
- (b) AUDITOR: Bowman & Company, Voorhees, NJ 08043
- (c) Employee Benefits Broker of Record: Conner Strong & Buckelew, Marlton, NJ
- (d) Bond Counsel: Parker McCay, Mt. Laurel, NJ
- (e) Accountants/ Consultants Your Part Time Controller, Philadelphia, PA

And hereby finds the following Engineers to have applied and met the Qualifications to be included the qualified pool from which the Commission will receive proposals to select the professional and engage on an as needed per project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and or per project:

- (f) Engineers: CME Associates, Camden, NJ
- T&M Associates, Moorestown, NJ
- Pennoni Associates, Haddon Heights, NJ
- Remington & Vernick, Haddonfield, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in above determinations comply with Open & Fair procedures, with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and thereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis, and

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 12, 2018.

By: 
Ronald S. Johnson, Commissioner & Secretary to the Commission

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Insurance Broker of Record

		Conner Strong & Buckelew	
		40 Lake Center Executive Park 401 Rte. 73 N. , Ste 300 Marlton , NJ 08053 856-877-861-3220	
#	Requirements		
1	Licensed for at least 5 years in NJ.	Yes	
2	At least 3 years experience in NJ public entities	Yes	
3	Must handle all insurance products req'd by MPWC	Agreeable	
4	Have access to various competitive insurance lines	Yes	
5	Have risk management consultant services	Yes	
6	Provide consulting services relative to alternative insurance options	Yes	
7	List past and present gov'tal entities served	(For full list, see application packet) County and Municipal Gov'ts, Municipal Utility Authorities, School Districts, Fire and First Aid Squads	
8	Selection Criteria *	Yes	

*** Selection Criteria**

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Auditor

Position: Auditor		Bowman & Company LLP 6 N. Broad St. Suite 201 Woodbury, NJ 08096-4635 (856) 853-0440	
#	Requirements		
1	2 certified public accountants licensed for at least 5 years		40+
2	2 registered public municipal accountants licensed for at least 5 years		20+
3	At least 5 years experience auditing service to NJ municipal utilities		70+ years
4	Current principal office in NJ		Woodbury, NJ
5	Describe any special services available to municipal utilities clients	(For full list, see application packet) accounting, auditing & financial reporting long-term & short-term debt issues information technology	
6	List all past and present gov'tal entity clients	(For full list, see application packet) Pennsauken BOE, Mt. Laurel Twp., Pennsauken Twp., Cherry Hill Twp.	
7	Selection Criteria*	Yes	

*** Selection Criteria**

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:

Broker of Record for Employee Benefit Program

		Conner Strong & Buckelew
		40 Lake Center Executive Park 401 Route 73 North Ste 300 Marlton, NJ 08053 (877) 861-3220
(Requirements	
1	Licensed for at least 5 years in NJ	50+ Years
2	At least 3 years experience in NJ public entities	50+ years, has served MPWC for 20 years
3	Have access to various competitive insurance products	Yes
4	Provide consulting services available to public entities	Yes
5	List past and present gov'tal entities served	" ..considers its customer list proprietary and does not publish or disclose...customer list available for review and will provide specific client information and references upon request."
6	Selection Criteria*	Yes

* Selection Criteria

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

Merchantville-Pennsauken Water Commission Professional Services Contracts 2018-2019

Position:
Commission Engineers

Requirements		Remington & Vernick	CME Associates
#	Certified engineer in NJ	Yes	Yes
1	At least 5 years experience w/ municipal authorities	50+ years	35 years
2	Experience in obtaining permits related to water systems	Yes	Yes
3	Staff of NJ licensed/certified professionals	Yoder, Czekanski, Kelley, Farrell, Behrend, Ressler, Walicky, Marchese, Vernick, Remington	McClelland, Chiaravello, Johnsen, Traina, Dziubeck, Coats
4	Staff of NJ licensed/certified professionals: must identify which of these or other relevant categories of professionals they employ and the number of professionals of each such professionals in their employment.		
5	Principal office near to Merchantville/Pennsauken area	Haddonfield, NJ	Camden, NJ
6	Experience in preparation of grant applications	Yes	Yes
7	Project managers w/ at least 5 years municipal experience	Yes	Yes
8	List past and present municipalities and authorities served	(For full list, see application packet) Camden City, Haddon Township, Gloucester County MUA, Collingswood Borough, CCMUA	Burlington County, Deptford Township, Gloucester County, Hamilton Bureau of Water, NJ Turnpike Authority, Pemberton MUA
9	Selection Criteria*	Yes	Yes

* Selection Criteria

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

T&M Associates 200 Century Parkway Mount Laurel, NJ 08054 (856) 722-6700
Yes
48 years
Yes
Steck, Winegar, Ballard
Moorestown, NJ
Yes
Yes
(For full list, see application packet) Pennsauken Township, West Deptford Township, Pennsauken Sewer, CCMUA, Mount laurel MUA, PSA, Medford Lakes, Gloucester Township
Yes

Pennoni Associates Inc. 515 Grove Street, Suite 1B Haddon Heights, NJ 08035 (856) 547-0505	
	Yes
	50 Years
	Yes
Thomas Leisse, Joseph Raday, Hugh Dougherty	
Haddon Heights, NJ	Yes
	23 years
Burlington City, Berlin Borough, Gloucester Twp. MUA, Riverside Twp.	
	Yes

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:

Commission Bond Counsel

			Parker McCay 9000 Midlantic Dr. Suite 300, PO Box 5054 Mount Laurel, NJ 08054-5054 (856)596-8900
#	Requirements		
1	Licensed for at least 5 years in NJ	50+ years	
2	At least 5 years experience in NJ municipal entities	30+ years	
3	Maintain bona fide office in NJ	Mt Laurel, Hamilton, Atlantic City	
4	Sufficient support staff	60+ attorneys, 100+ paralegals and support personnel	
5	List past and present public entities represented	(For full list, see application packet) Camden County, Gloucester County, Mount Laurel Township	
6	Selection Criteria*	Yes	

* Selection Criteria

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Accounting Consultant

#		Requirements		Your Part Time Controller 1500 Walnut Street - Suite 1200 Philadelphia, PA. 19102 (215) 525-670-2010	
1		3 certified public accountants licensed for at least 5 years		Yes	
2		Office in NJ or within Radius of 10 Square Miles		Yes	
3		Describe any special services available to municipal utilities clients		Listed	
4		List all past and present gov'tal entity clients		List provided	
5		Selection Criteria *		Meets through Experience & Services Provided	

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

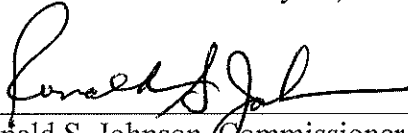
**REORGANIZATION RESOLUTION OF THE COMMISSION REESTABLISHING
EMPLOYEE AWARDS PROGRAM AND APPOINTING AND DESIGNATING
EMPLOYEE AWARDS COMMITTEE for the Coming COMMISSION YEAR**

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto the Commission is a public entity that chooses pursuant to establish a Public Employees' Awards Program and Designating a Public Employees' Awards Committee in accordance with and pursuant to N.J.S.A. 40A:5-31.

THEREFORE, BE IT HEREBY RESOLVED by this Commission on this date that the following are appointed so that Brandy Eisenmann and Joyce Peirce each beginning 2nd year of 3 yr. term) having been appointed to the Committee so that the Committee shall now consist of the Following: Commissioner Johnson (1 year term), along with the current Commissioner Scavuzzo beginning 1st Year of a new two (2) year appointment, and Mr. Saraceni, beginning 1st Year of new two (2) year term in accordance with the statute until further resolution or appointment being made to the committee by the Commissioners.

Resolved by Resolution and vote of the Commissioners on July 12, 2018.



Ronald S. Johnson, Commissioner & Secretary to the
Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Merchantville-Pennsauken Water Commission (Hereafter MPWC) has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, N.J.S.A. 40A:11-36 authorized the sale of surplus personal property no longer needed for public use using an online auction service; and subsequent legislation and regulations have since codified their more regular and efficient use; and

WHEREAS, the State has now entered into a State contract with Gov Deals, and also no longer requires that the local agency even report this resolution or use of Gov Deals to the DCA as the vendor will; and

WHEREAS, the MPWC intends to utilize the online auction services of GOV DEALS located at www.govdeals.com ; and

WHEREAS, the sale of the surplus property shall be conducted pursuant to State Contract A- 83453/T2581 in accordance with the terms of that contract and as authorized by the New Jersey State, Department of Community Affairs, Division of Local Government Services' Local Finance Notice 2008-9, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Merchantville-Pennsauken Water Commission in the County of CAMDEN, State of New Jersey, that the Commission is hereby authorized to sell the surplus personal property of:

Rudderow Avenue Generator (as is) more particularly described on attachment
And as indicated on **attached Schedule A** on an online auction website entitled govdeals.com; and be it further,

RESOLVED, that the surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property, and that the MPWC reserves the right to accept or reject any bid submitted; and be it further

RESOLVED, that the remaining terms and conditions of the agreement entered into between Gov Deals and the MPWC are available at the Vendor's web address and in the administrative office of the MPWC, By Resolution and vote of the Commissioners on July 12, 2018.

Result of Roll call Vote:

Commissioners:	#YEAs	#NAYs	# ABSTAINs	# Absent
E. Brennan	✓			
P. Brennan	✓			
R. Johnson	✓			
G. Piperno	✓			
J. Scavuzzo	✓			

I hereby certify that the above and the attached is a True and Accurate Copy of the Resolution approved in duly advertised and legally conducted public session as stated on the date listed above.

Date: July 12, 2018



Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

SCHEDULE A- FORM

Description of Surplus items to be sold online:

- 1) For those items that are part of the local unit's fixed asset inventory, the description of items must also include information that sufficiently identifies the item and provides an audit trail (i.e., inventory or serial number).
- 2) For items not in the fixed asset inventory, the resolution must provide a general description sufficient to inform the public of the item being sold.
- 3) The listing for any motorized vehicle that is titled in the name of the local unit must include the vehicle identification number (VIN) shown on the title. Local units must comply with applicable statutes regarding abandoned property, confiscated vehicles, etc.

SEPARATE LEGAL ADVERTISING REQUIRED

A legal newspaper advertisement informing the public as to the nature of items being sold and how to obtain more information on the sale is required pursuant to N.J.S.A. 40A:11-36. An advertisement must be published in conjunction with **each** authorizing resolution. The advertisement must be published in the local unit's official newspaper and shall:

- a. Announce the auction and that the item(s) will be sold online.
- b. Include the internet address for the sale that is being advertised.
- c. Include the date and time of the auction, and a general description of the surplus personal property intended to be sold. Specific information for particular items, such as the VIN for vehicles, is not required to be included in such newspaper advertisements.
- d. Include a statement that bidders must pre-register with the approved vendor and the internet address with registration information.

Pursuant to N.J.S.A. 40A:11-36, sales shall be held not less than 7 or more than 14 days after the latest publication of the advertisement.

6. The online auction company may provide an option of continuing or reopening a sale after the close (i.e., in the event a minimum reserve price was not met). The potential for this occurrence must be provided for in agreement between the local unit and the auction company and the provision clear to bidders from the sale webpage. In the event of a continuance or re-opening, those bidders who participated in the sale must be notified of the new date. Under these circumstances an additional public advertisement is not required.

Attachment "A"

Make: Caterpillar Generator

Model: 3304B

Serial number: 83204309

Volt: 460

KW: 125

Year: 1983

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR REQUEST FOR PROPOSAL
FOR INFRASTRUCTURE AND MAIN INSPECTION AND REPLACEMENT SERVICE
CONTRACT AS A PUBLIC PRIVATE PARTNERSHIP**

WHEREAS, purchasing and contracting by the MPWC is governed by the Local Public Contracts Law, N.J.S.A. 40A11-1 *et seq.*, and certain professional and other services are permitted to be awarded through The New Jersey Water Supply Public-Private Contracting Act, codified at N.J.S.A. § 58:26-19, *et seq.*; and

WHEREAS, The New Jersey Water Supply Public-Private Contracting Act, establishes a process allowing for long-term agreements rather than the short-term occasion under the LPCA; and

WHEREAS, the long-term agreement for a program of inspection, rehabilitation, maintenance of the infrastructure and replacement of water mains as required by the Water Quality Accountability Act (WQAA), P.L. 2017, c. 133, (N.J.S.A. 58:31-1 *et seq.*) are the subject hereof is the type of program of services and work for which the Water Supply Public-Private Contracting Act, codified at N.J.S.A. § 58:26-19, *et seq.*, was enacted; and

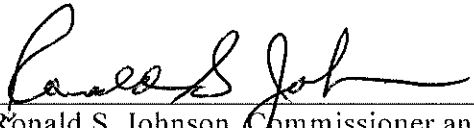
WHEREAS, the Commission staff seeks to utilize the aforesaid statute to issue a Request for Proposals ("RFP") for an anticipated long-term service contract to be publicly advertised in newspaper and on the Internet website maintained by the MPWC using public solicitation of proposals with criteria established in writing prior to the opening of proposals and said proposals to be submitted and publicly opened and announced; and to take all other actions necessary under The New Jersey Water Supply Public-Private Contracting Act, codified at N.J.S.A. § 58:26-19, *et seq.*, to seek a partner for such a aggressive infrastructure maintenance and replacement plan; and

WHEREAS, as directed by the statute this process credits and takes into account the criteria applied including such factors as the financial and technical capabilities of the private contractor; the reasonableness of the contract terms; the protection of the public/water customers from risks or subsidization of the contract; the financial terms and ability to budget for the Commission and impact of the contract on its ability to repay its indebtedness; and inclusion of statutorily required terms (i.e., subjects that must be addressed by the contract); and

WHEREAS, subject to the statutory conditions being met and the statutory requirements regarding the process for approval of State Agencies;

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the MPWC that the Commission staff is hereby authorized to issue an Request for Proposals when it is ready to do so for long-term water infrastructure and water main inspection, rehabilitation and replacement of water mains and MPWC staff are hereby authorized to commence the process necessary under The New Jersey Water Supply Public-Private Contracting Act, codified at N.J.S.A. § 58:26-19, *et seq.*, to seek a suitable program and partner for such a long-term infrastructure plan to comply with the WQAA.

I certify the foregoing is a true copy of the resolution adopted by the Merchantville-Pennsauken Water Commission at its regular meeting held in Pennsauken, NJ on July 12, 2018.

BY: 

Ronald S. Johnson, Commissioner and Secretary to the
Merchantville-Pennsauken Water Commission

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION RESOLUTION
AUTHORIZING THE ACCEPTANCE AND APPROVAL OF CHANGE ORDER #1 OF USGI
WELL AND PUMP MAINTENANCE SERVICE CONTRACT**

WHEREAS, the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION ("MPWC") and its Director of Engineering have determined that a pre-existing hole in one Park Avenue Well #1 had existed prior to the contract and to this contractor was an unforeseen condition which was discovered during their contract such that it was determined to have required changed specifications and different activity than originally designed and bid; and

WHEREAS, the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION ("MPWC") and its Engineer have determined it is advantageous for the Project and proper development of its system and to meet the heretofore unanticipated needs of the project and primarily facing conditions which were unknown and unforeseen by the bid and its specifications and requiring necessary changes; and

WHEREAS the MPWC Commissioners, Staff and its Consulting Engineer have said that such changes are necessary, recommended same and negotiated that changes with the contractor as to the changes called for; and

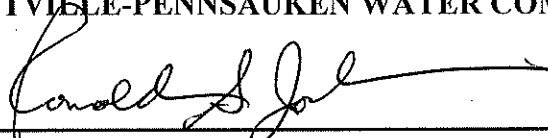
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, AS FOLLOWS: The Commission hereby approves the attached Change order #1 consisting of

ADDING AN ADDITIONAL amount of up to \$30,090.00 to the contract with USGI, Inc.; as a separate payment for that specific repair to Park Avenue Well #1.

I hereby certify that this is a true copy of a Resolution adopted by the MERCHANTVILLE-PENNSAUKEN WATER COMMISSION on July 12, 2018.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

BY:



Ronald S. Johnson, Commissioner and
Secretary to the Commission

SEAL