

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**REPORT OF AUDIT**

**FOR THE YEARS ENDED**

**DECEMBER 31, 2018 AND 2017**

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
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FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

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# THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

## ROSTER OF OFFICIALS

### Commissioners

Joseph C. Scavuzzo  
George R. Piperno  
Ronald S. Johnson  
Patrick J. Brennan  
Edward F. Brennan

### Position

President  
Vice President  
Secretary  
Treasurer  
Assistant Secretary  
and Treasurer

### Officers

Michael A. Saraceni  
Craig Campbell  
Richard Spafford, PE  
Karl N. McConnell, Esquire

Chief Operating Officer  
Superintendent  
Engineer  
General Counsel

### Consultants

Remington and Vernick Engineers, Inc.  
CME Associates  
Pennonni Associates, Inc.  
T&M Associates, Inc.

Engineer  
Engineer  
Engineer  
Engineer

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**PART I**

**FINANCIAL SECTION**

**REPORT OF AUDIT**

**FOR THE YEARS ENDED**

**DECEMBER 31, 2018 AND 2017**

## **INDEPENDENT AUDITOR'S REPORT**

The Commissioners of  
The Merchantville-Pennsauken Water Commission  
Pennsauken, New Jersey

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the business-type activities of the Merchantville-Pennsauken Water Commission, in the County of Camden, State of New Jersey, a component unit of the Township of Pennsauken (Commission) as of and for the years ending December 31, 2018 and 2017 and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the business-type activities of the Merchantville-Pennsauken Water Commission, in the County of Camden, State of New Jersey as of December 31, 2018 and 2017 and its changes in its financial position and its cash flows thereof for the years then ended, in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

### *Adoption of New Accounting Principles*

As discussed in Note 1 to the financial statements, during the year ended December 31, 2018, the Commission adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits Other than Pension*. Our opinion is not modified with respect to this matter.

### *Prior Period Restatement*

Because of the implementation of GASB Statement No. 75, the accompanying financial statements as of and for the year ended December 31, 2017 have been restated, as discussed in Note 18 to the financial statements. Our opinion is not modified with respect to this matter.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, schedule of changes in the Commission's total OPEB liability and related ratios, schedule of the Commission's proportionate share of the net pension liability and schedule of the Commission's pension contributions as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the Commission's basic financial statements. The accompanying supplementary schedules as listed in the table of contents are not a required part of the basic financial statements.

The accompanying supplementary schedules, as listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information, as listed in the table of contents, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Commissioners of  
The Merchantville-Pennsauken Water Commission

**Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 12, 2019 on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

Respectfully submitted,

A handwritten signature in black ink that reads "Bowman & Company LLP". The signature is written in a cursive, flowing style.

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

Voorhees, New Jersey  
September 12, 2019

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER  
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

**INDEPENDENT AUDITOR'S REPORT**

The Commissioners of  
The Merchantville-Pennsauken Water Commission  
Pennsauken, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and in compliance with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey the financial statements of the business-type activities of the Merchantville-Pennsauken Water Commission, in the County of Camden, State of New Jersey, a component unit of the Township of Pennsauken (Commission), as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated September 12, 2019. Our report on the financial statements included an emphasis of matter paragraph describing the restatement of the prior period financial statements resulting from the adoption of new accounting principles.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses.



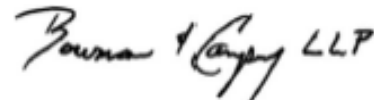
### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

A handwritten signature in black ink that reads "Bowman & Company LLP". The signature is written in a cursive, flowing style.

BOWMAN & COMPANY LLP  
Certified Public Accountants  
& Consultants

Voorhees, New Jersey  
September 12, 2019

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017  
UNAUDITED**

The Merchantville-Pennsauken Water Commission was created under the provisions of Title 40 Chapter 62 of the Laws of New Jersey, as a public agency to acquire, construct, maintain, operate or improve works for the collection, treatment, or purification of water for the Borough of Merchantville and the Township of Pennsauken. The Commission also provides these services to certain areas within the Township of Cherry Hill and the City of Camden. This section of the Commission's annual financial report provides a discussion and analysis of the financial performance for the years ended December 31, 2018 and 2017. The entire annual financial report consists of five parts; Independent Auditor's Reports, management's discussion and analysis, the basic financial statements, required supplementary information and supplementary schedules.

**FINANCIAL HIGHLIGHTS**

- **Water Consumption Rates** – Water consumption rates were increased in 2018 to assist the Commission in meeting increasing cost for capital improvements and debt service requirements.
- **Total Assets** - Total assets as of December 31, 2018 were \$38,061,164. After adding deferred outflows of \$10,069,133 and deducting liabilities of \$17,542,056 and deferred inflows of \$4,593,918, net position equals \$25,994,923.
- **Total Operating Revenues** – Operating revenues for the year ended December 31, 2018 totaling \$11,544,308 were up from \$10,211,246 for the year ended December 31, 2017. Of the \$1,333,062 increase, \$466,667 was related to a shared service agreement with a municipality outside of the Commission's franchise area. The remaining increase was related to the Commission's planned 2% rate increase for 2018.
- **Net Non-Operating Revenues (Expenses)** - Non-operating revenues net of non-operating expenses for the year ended December 31, 2018 totaling \$787,786 were up \$415,114 from the year ended December 31, 2017 primarily due to an increase in connection fees from new development and construction.
- **Total Operating Expenses** – Operating expenses, before depreciation, for the year ended December 31, 2018 totaling \$7,095,798 were 1.29% less than the \$7,188,352, as restated, for the year ended December 31, 2017 primarily due to a decrease in Other Post Employment Benefits Obligation (OPEB) expense related to the implementation of GASB 75.

**OVERVIEW OF THE FINANCIAL STATEMENTS**

The basic financial statements report information about the Commission as a whole using accounting methods similar to those used by private-sector companies. The comparative statements of net position includes all of the Commission's assets and liabilities. As the Commission follows the accrual method of accounting, the current year's revenues and expenses are accounted for in the comparative statements of revenues, expenses and changes in net position regardless of when cash is received or paid.

## **MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)**

### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONT'D)**

Net Position – the difference between the Commission's assets, deferred outflows of resources, liabilities and deferred inflows of resources – is a measure of the Commission's financial health or position.

The comparative statements of revenues, expenses and changes in net position provides a breakdown of the various areas of revenues and expenses encountered during the current year.

The comparative statements of cash flows provides a breakdown of the various sources of cash flow, categorized into four areas: Cash flows from operating activities, non-capital financing activities, capital and related financing activities and investing activities.

A summary of the Commission's significant accounting policies is described in the "Notes to the Financial Statements" which is included in the audit described above.

### **FINANCIAL ANALYSIS OF THE COMMISSION**

The Commission's total net position was \$25,994,923 on December 31, 2018. Total assets, deferred outflows of resources, total liabilities and total net position are detailed on the following page.

A significant portion, approximately 83%, of the Commission's net position represents its investment in capital assets (i.e. water lines, wells, treatment plants, buildings, improvements and equipment); less the related debt outstanding used to acquire those capital assets. Although the Commission's investment in its capital assets is reported net of related debt, it is noted that the resources required to repay this debt must be provided annually from operations, since the capital assets themselves cannot be used to liquidate liabilities.

The remaining portion of the Commission's net position is now unrestricted as a result of the implementation of GASB 75.

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)

### FINANCIAL ANALYSIS OF THE COMMISSION (CONT'D)

Comparative Statements of Net Position  
As of December 31, 2018, 2017 and 2016

|                                       | <u>2018</u>          | <u>Restated<br/>2017</u> | <u>Restated<br/>2016</u> |
|---------------------------------------|----------------------|--------------------------|--------------------------|
| <b>Assets</b>                         |                      |                          |                          |
| Current Assets                        | \$ 11,818,118        | \$ 8,949,463             | \$ 7,569,965             |
| Capital Assets                        | <u>26,243,046</u>    | <u>26,834,151</u>        | <u>27,311,497</u>        |
| <b>Total Assets</b>                   | <u>38,061,164</u>    | <u>35,783,614</u>        | <u>34,881,462</u>        |
| <b>Deferred Outflows of Resources</b> |                      |                          |                          |
| Related to Pensions and OPEB          | <u>10,069,133</u>    | <u>11,645,592</u>        | <u>2,640,700</u>         |
| <b>Liabilities</b>                    |                      |                          |                          |
| Current Liabilities                   | 1,673,653            | 1,714,261                | 1,735,474                |
| Long-Term Liabilities                 | <u>15,868,403</u>    | <u>34,527,122</u>        | <u>25,706,457</u>        |
| <b>Total Liabilities</b>              | <u>17,542,056</u>    | <u>36,241,383</u>        | <u>27,441,931</u>        |
| <b>Deferred Inflows of Resources</b>  |                      |                          |                          |
| Related to Pensions and OPEB          | <u>4,593,918</u>     | <u>1,323,162</u>         | <u>-</u>                 |
| <b>Net Position:</b>                  |                      |                          |                          |
| Net Investment in Capital Assets      | 21,657,873           | 21,614,506               | 21,339,968               |
| Unrestricted                          | <u>4,337,050</u>     | <u>(11,749,845)</u>      | <u>(11,259,737)</u>      |
| <b>Total Net Position</b>             | <u>\$ 25,994,923</u> | <u>\$ 9,864,661</u>      | <u>\$ 10,080,231</u>     |

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)

### FINANCIAL ANALYSIS OF THE COMMISSION (CONT'D)

Comparative Statements of Revenues, Expenses and Changes in Net Position  
For the Years Ended December 31, 2018, 2017 and 2016

|  | <u>2018</u>          | <u>Restated<br/>2017</u> | <u>Restated<br/>2016</u> |
|--|----------------------|--------------------------|--------------------------|
| <b>Operating Revenues:</b>                   |                      |                          |                          |
| Service Charges                              | \$ 10,859,347        | \$ 10,023,219            | \$ 9,902,941             |
| Other Operating Revenue                      | <u>684,961</u>       | <u>188,027</u>           | <u>174,500</u>           |
| <b>Total Operating Revenues</b>              | <u>11,544,308</u>    | <u>10,211,246</u>        | <u>10,077,441</u>        |
| <b>Operating Expenses:</b>                   |                      |                          |                          |
| Administration                               | 2,410,726            | 2,567,468                | 2,614,388                |
| Cost of Providing Service                    | 4,685,072            | 4,620,884                | 4,808,842                |
| Depreciation                                 | <u>2,410,036</u>     | <u>2,169,196</u>         | <u>2,074,609</u>         |
| <b>Total Operating Expenses</b>              | <u>9,505,834</u>     | <u>9,357,548</u>         | <u>9,497,839</u>         |
| <b>OPEB Adjustment</b>                       | <u>13,304,002</u>    | <u>(1,441,940)</u>       | <u>(849,611)</u>         |
| <b>Net Non-Operating Revenues (Expenses)</b> | <u>787,786</u>       | <u>372,672</u>           | <u>585,485</u>           |
| <b>Change in Net Position</b>                | 16,130,262           | (215,570)                | 315,476                  |
| <b>Net Position -- Jan. 1</b>                | <u>9,864,661</u>     | <u>10,080,231</u>        | <u>9,764,755</u>         |
| <b>Net Position -- Dec. 31</b>               | <u>\$ 25,994,923</u> | <u>\$ 9,864,661</u>      | <u>\$ 10,080,231</u>     |

### OVERALL ANALYSIS

Overall, the Commission remains in a sound financial position in part due to its longevity (established in 1926) and the fact that its infrastructure was constructed and renewed over an extended period of time with 10 separate bond issues dated from June 1926 to December 1964. The Commission's rate structure, while competitive in comparison to area water purveyors, has traditionally been established to provide for operating costs, debt service requirements and the provision for future capital needs. This approach to setting rates in combination with a manageable debt service history leaves the Commission in a sound financial position.

In 2018, the Commission entered into an agreement with the Borough of Collingswood to provide management, operation and oversight of the Borough's water treatment stations and associated operations. The Commission has the licensed personnel, background and expertise to operate and maintain the Borough's treatment stations, associated tanks and pumps that supply Collingswood's water.

## **MANAGEMENT'S DISCUSSION AND ANALYSIS (CONT'D)**

### **BUDGET VARIANCES**

The Commissioners have historically taken a conservative approach in preparing the budget due to the uncertainty in anticipating certain expenses such as repair and maintenance requirements that can create material deviations in the cost of operations from year to year. Actual operating and non-operating expenses and debt service costs, excluding the actuarially determined accrual for long-term post-retirement benefit costs, were \$7,697,781. These expenditures were \$954,073 less than were budgeted. Actual total operating and non-operating revenues of \$12,414,719 were \$1,782,545 greater than the \$10,632,174 budgeted.

### **CAPITAL ASSET AND LONG-TERM DEBT ACTIVITY**

During 2018, the Commission expended \$1,846,676 for capital activities.

The proposed five-year Capital Program included in the Commission's 2018 budget totals \$11,342,000. This five-year plan, in addition to the Commission's normal ongoing system renewals, contains certain major projects that are contingent upon the approval of the New Jersey Department of Environmental Protection Agency (NJDEP). Major line items making up a portion of the Capital Budget are:

1. Main Replacements
2. Meter Replacements
3. Plant Improvements

### **CONTACTING THE COMMISSION'S MANAGEMENT**

This financial report is designed to provide Merchantville and Pennsauken residents, investors, customers and creditors, with a general overview of the Commission's finances and to demonstrate the Commission's accountability for the public funds it receives. If you have any questions about this report or need additional financial information, contact the Chief Operating Officer, Merchantville-Pennsauken Water Commission, 6751 Westfield Avenue, Pennsauken, NJ 08110 or by phone at 856-663-0043.

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF NET POSITION  
AS OF DECEMBER 31, 2018 AND 2017

|   | <u>2018</u>  | <u>Restated<br/>2017</u> |
|---|--------------|--------------------------|
| <u>ASSETS</u>                             |              |                          |
| Current Assets:                           |              |                          |
| Cash and Cash Equivalents                 | \$ 3,137,012 | \$ 4,240,980             |
| Investments                               | 4,873,055    | 1,519,741                |
| Customer Accounts Receivable              | 2,252,347    | 1,975,307                |
| Deposits, Prepaids and Other Receivables  | 372,534      | 9,882                    |
| Unbilled Revenue                          | 1,070,000    | 1,095,000                |
| Materials and Supplies Inventory          | 106,444      | 105,822                  |
| Accrued Interest Receivable               | 6,726        | 2,731                    |
|   | <hr/>        | <hr/>                    |
| Total Current Assets                      | 11,818,118   | 8,949,463                |
|   | <hr/>        | <hr/>                    |
| Capital Assets:                           |              |                          |
| Utility Plant and Equipment               | 63,840,989   | 62,036,743               |
| Accumulated Depreciation and Amortization | 37,597,943   | 35,202,592               |
|   | <hr/>        | <hr/>                    |
| Total Capital Assets                      | 26,243,046   | 26,834,151               |
|   | <hr/>        | <hr/>                    |
| Total Assets                              | 38,061,164   | 35,783,614               |
|   | <hr/>        | <hr/>                    |
| <u>DEFERRED OUTFLOWS OF RESOURCES</u>     |              |                          |
| Related to Pensions                       | 1,427,904    | 2,044,226                |
| Related to OPEB                           | 8,641,229    | 9,601,366                |
|   | <hr/>        | <hr/>                    |
| Total Deferred Outflows                   | 10,069,133   | 11,645,592               |
|   | <hr/>        | <hr/>                    |

(Continued)

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF NET POSITION  
AS OF DECEMBER 31, 2018 AND 2017

|   | <u>2018</u>   | <u>Restated<br/>2017</u> |
|---|---------------|--------------------------|
| <u>LIABILITIES</u>                                    |               |                          |
| Current Liabilities:                                  |               |                          |
| N.J.D.E.P. Loans Payable - Due Within One Year        | \$ 494,820    | \$ 505,811               |
| City of Camden Water Allocation - Due Within One Year | 142,615       | 148,435                  |
| Accounts Payable                                      | 480,691       | 549,415                  |
| Accounts Payable Related to Pension                   | 281,166       | 262,331                  |
| Customer Prepayments                                  | 76,473        | 75,831                   |
| Construction Contracts Payable                        | 76,160        | 39,500                   |
| Accrued Wages   | 48,375        | 50,981                   |
| Accrued Interest                                      | 34,805        | 39,446                   |
| Pension Withholdings Payable                          | 17,690        | 21,662                   |
| Escrow Deposits                                       | 20,858        | 20,849                   |
|   | <hr/>         | <hr/>                    |
| Total Current Liabilities                             | 1,673,653     | 1,714,261                |
|   | <hr/>         | <hr/>                    |
| Noncurrent Liabilities                                |               |                          |
| N.J.D.E.P. Loans Payable                              | 3,673,888     | 4,185,593                |
| City of Camden Water Allocation                       | 197,690       | 340,306                  |
| Net Pension Liability                                 | 5,565,645     | 6,591,851                |
| Accrued Liabilities - Related to Pension              | 140,583       | 131,166                  |
| Post Employment Benefits Obligation                   |               |                          |
| Other than Pension                                    | 6,290,597     | 23,278,206               |
|   | <hr/>         | <hr/>                    |
| Total Noncurrent Liabilities                          | 15,868,403    | 34,527,122               |
|   | <hr/>         | <hr/>                    |
| Total Liabilities                                     | 17,542,056    | 36,241,383               |
|   | <hr/>         | <hr/>                    |
| <u>DEFERRED INFLOWS OF RESOURCES</u>                  |               |                          |
| Related to Pensions                                   | 1,869,848     | 1,323,162                |
| Related to OPEB                                       | 2,723,470     | -                        |
|   | <hr/>         | <hr/>                    |
| Total Deferred Inflows                                | 4,593,318     | 1,323,162                |
|   | <hr/>         | <hr/>                    |
| <u>NET POSITION</u>                                   |               |                          |
| Net Investment in Capital Assets                      | 21,657,873    | 21,614,506               |
| Unrestricted (Deficit)                                | 4,337,050     | (11,749,845)             |
|   | <hr/>         | <hr/>                    |
| Total Net Position                                    | \$ 25,994,923 | \$ 9,864,661             |
|   | <hr/>         | <hr/>                    |



THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF REVENUES, EXPENSES AND  
CHANGES IN NET POSITION  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

|  | <u>2018</u>          | Restated<br><u>2017</u> |
|--|----------------------|-------------------------|
| Operating Revenues:                                    |                      |                         |
| Metered Sales to General Public                        | \$ 9,603,226         | \$ 8,754,626            |
| Private Fire Protection                                | 1,161,741            | 1,168,239               |
| Public Fire Protection                                 | 94,380               | 100,354                 |
| Late Charges   | 88,386               | 97,446                  |
| Tapping Fees   | 24,232               | 11,599                  |
| Shared Service Agreement                               | 466,667              | -                       |
| Miscellaneous Income                                   | 105,676              | 78,982                  |
|  | <hr/>                | <hr/>                   |
| Total Operating Revenues                               | 11,544,308           | 10,211,246              |
|  | <hr/>                | <hr/>                   |
| Operating Expenses:                                    |                      |                         |
| Administration:  |                      |                         |
| Salaries and Wages                                     | 907,820              | 881,339                 |
| Employee Benefits                                      | 591,017              | 779,087                 |
| Other Expenses   | 911,889              | 907,042                 |
| Cost of Providing Service:                             |                      |                         |
| Salaries and Wages                                     | 1,656,884            | 1,558,598               |
| Employee Benefits                                      | 1,078,679            | 1,377,779               |
| Other Expenses   | 1,949,509            | 1,684,507               |
| Depreciation and Amortization                          | 2,410,036            | 2,169,196               |
|  | <hr/>                | <hr/>                   |
| Total Operating Expenses                               | 9,505,834            | 9,357,548               |
|  | <hr/>                | <hr/>                   |
| Operating Income Before OPEB Adjustment                | 2,038,474            | 853,698                 |
| OPEB Adjustment  | 13,304,002           | (1,441,940)             |
|  | <hr/>                | <hr/>                   |
| Total Operating Income (Loss) After OPEB Adjustment    | 15,342,476           | (588,242)               |
|  | <hr/>                | <hr/>                   |
| Non-Operating Revenues (Expenses):                     |                      |                         |
| Investment Income                                      | 84,356               | 37,795                  |
| Interest on Debt                                       | (82,625)             | (94,803)                |
| Tower Rentals  | 428,810              | 399,491                 |
| Connection and Developers' Fees                        | 357,245              | 30,189                  |
|  | <hr/>                | <hr/>                   |
| Total Non-Operating Revenues (Expenses)                | 787,786              | 372,672                 |
|  | <hr/>                | <hr/>                   |
| Change in Net Position                                 | 16,130,262           | (215,570)               |
|  | <hr/>                | <hr/>                   |
| Net Position - Beginning of Year, As Originally Stated | 9,864,661            | 15,989,203              |
| Restatement - See Note 18                              | -                    | (5,908,972)             |
|  | <hr/>                | <hr/>                   |
| Net Position, Beginning of Year, As Restated           | 9,864,661            | 10,080,231              |
|  | <hr/>                | <hr/>                   |
| Net Position, End of Year                              | <u>\$ 25,994,923</u> | <u>\$ 9,864,661</u>     |

See the accompanying Notes to Financial Statements

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

|   | <u>2018</u>         | <u>2017</u>         |
|---|---------------------|---------------------|
| Cash Flows From Operating Activities:                       |                     |                     |
| Receipts From Customers                                     | \$ 10,607,949       | \$ 9,928,717        |
| Other Operating Receipts                                    | 684,961             | 490,072             |
| Payments to Suppliers                                       | (2,765,690)         | (2,585,747)         |
| Payments and Benefits to Employees                          | (4,603,630)         | (4,175,946)         |
|   | <u>3,923,590</u>    | <u>3,657,096</u>    |
| Net Cash Provided by Operating Activities                   |                     |                     |
| Cash Flows from Non-Capital Financing Activities            |                     |                     |
| Tower Rentals   | 428,810             | 399,491             |
| Connection and Developers' Fees                             | 357,254             | 30,198              |
|   | <u>786,064</u>      | <u>429,689</u>      |
| Net Cash Flows Provided by Non-Capital Financing Activities |                     |                     |
| Cash Flows From Capital and Related Financing Activities:   |                     |                     |
| Additions to Capital Assets                                 | (1,782,271)         | (1,735,009)         |
| Principal Payments on N.J.D.E.P. Loans                      | (522,696)           | (554,628)           |
| Principal Payments on City of Camden Water Allocation       | (148,436)           | (154,097)           |
| Interest Payments on N.J.D.E.P. Loans                       | (80,332)            | (90,313)            |
| Interest Payments on City of Camden Water Allocation        | (6,934)             | (9,411)             |
|   | <u>(2,540,669)</u>  | <u>(2,543,458)</u>  |
| Net Cash Used In Capital and Related Financing Activities   |                     |                     |
| Cash Flows From Investing Activities:                       |                     |                     |
| Purchase of Investments                                     | (3,353,314)         | (16,571)            |
| Investment Income   | 80,361              | 36,658              |
|   | <u>(3,272,953)</u>  | <u>20,087</u>       |
| Net Cash Provided by (Used in) Investing Activities         |                     |                     |
| Net Increase (Decrease) in Cash and Cash Equivalents        | (1,103,968)         | 1,563,414           |
| Cash and Cash Equivalents, January 1                        | 4,240,980           | 2,677,566           |
| Cash and Cash Equivalents, December 31                      | <u>\$ 3,137,012</u> | <u>\$ 4,240,980</u> |

(Continued)

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF CASH FLOWS (CONT'D)  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

|   | <u>2018</u>         | <u>2017</u>         |
|---|---------------------|---------------------|
| Reconciliation of Operating Income (Loss) to        |                     |                     |
| Net Cash Provided by Operating Activities:          |                     |                     |
| Operating Income (Loss)                             | \$ 15,342,476       | \$ (588,242)        |
| Adjustments to Reconcile Operating Income (Loss) To |                     |                     |
| Net Cash Provided by Operating Activities:          |                     |                     |
| Depreciation and Amortization                       | 2,410,036           | 2,169,196           |
| Changes in Assets and Liabilities:                  |                     |                     |
| Customer Accounts Receivable                        | (277,040)           | 154,543             |
| Deposits, Prepaids and Other Receivables            | (362,652)           | 44,634              |
| Unbilled Revenue                                    | 25,000              | (2,000)             |
| Materials and Supplies Inventory                    | (622)               | 4,447               |
| Accounts Payable                                    | (68,724)            | 1,355               |
| Accounts Payable Related to Pension                 | 18,835              | 16,790              |
| Customer Prepayments                                | 642                 | 10,366              |
| Accrued Wages                                       | (2,606)             | 5,916               |
| Pension Withholdings Payable                        | (3,972)             | (1,329)             |
| Deferred Inflows of Resources                       | 1,576,459           | 596,474             |
| Deferred Outflows of Resources                      | 3,270,156           | 1,323,162           |
| Net Pension Liability                               | (1,026,206)         | (1,594,030)         |
| Accrued Liabilities - Related to Pension            | 9,417               | 8,395               |
| Post Employment Benefits Obligation                 | (16,987,609)        | 1,507,419           |
|   | <u>\$ 3,923,590</u> | <u>\$ 3,657,096</u> |

See the accompanying Notes to Financial Statements.

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**  
**NOTES TO FINANCIAL STATEMENTS**  
**FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017**

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**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Merchantville-Pennsauken Water Commission (the Commission) have been prepared to conform with accounting principles generally accepted in the United States of America ("GAAP") as applied to governmental units. The Governmental Accounting Standards Board ("GASB") is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant of these policies.

**Reporting Entity**

The Merchantville-Pennsauken Water Commission was established in 1926 pursuant to the provisions of Title 40, Chapter 62 of the Laws of New Jersey and is co-owned by the Borough of Merchantville and Township of Pennsauken. The Laws authorized the municipalities through the agency of a water commission to acquire, construct, maintain, operate or improve works for the collection, treatment, or purification of water.

The Commission's service area goes beyond Merchantville and Pennsauken, supplying water to areas in Cherry Hill Township and Camden City, as well.

The Commission consists of five members who are appointed by resolution of the Borough of Merchantville and Township of Pennsauken. The daily operations of the Commission are managed by the Chief Operating Officer.

**Component Unit**

In evaluating how to define the Commission for financial reporting purposes, management has considered all potential component units. The decision to include any potential component units in the financial reporting entity was made by applying the criteria set forth in GASB Statements No. 14, *The Financial Reporting Entity*, as amended by the GASB Statement No. 39, *Determining Whether Certain Organization are Component Units*, and GASB Statement No. 61, *The Financial Reporting Entity: Omnibus – an amendment of GASB Statements No. 14 and No. 34*, and GASB Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. Blended component units, although legally separate entities, are in-substance part of the government's operations. Each discretely presented component unit would be or is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

The basic-but not the only-criterion for including a potential component unit within the reporting entity is the governing body's ability to exercise oversight responsibility. The most significant manifestation of this ability is financial interdependency. Other manifestations of the ability to exercise oversight responsibility include, but are not limited to, the selection of governing authority, the designation of management, the ability to significant influence operations, and accountability for fiscal matters. A second criterion used in evaluating potential component units is the scope of public service. Application of this criterion involves considering whether the activity benefits the government and / or its citizens.

A third criterion used to evaluate potential component units for inclusion or exclusion from the reporting entity is the existence of special financing relationships, regardless of whether the government is able to exercise oversight responsibilities. Finally, the nature and significance of a potential component unit to be the primary government could warrant its inclusion within the reporting entity.

Based upon the application of these criteria, the Commission has no component units and is a component unit of the Township of Pennsauken.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Basis of Presentation**

The financial statements of the Commission have been prepared in accordance with accounting principles generally accepted in the United States of America applicable to enterprise funds of State and Local Governments on a going concern basis. The focus of enterprise funds is the measurement of economic resources, that is, the determination of operating income, changes in net position (or cost recovery), financial position and cash flows. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles.

The Commission is a single enterprise fund and maintains its records on the accrual basis of accounting. Enterprise Funds account for activities (i) that are financed with debt that is secured solely by a pledge of the net revenues from fees and charges of the activity; or (ii) that are required by law or regulations that the activity's cost of providing services, including capital cost (such as depreciation or debt service), be recovered with fees and charges, rather than with taxes or similar revenues; or (iii) that the pricing policies of the activity establish fees and charges designed to recover its costs, including capital costs (such as depreciation or debt service). Under this method, revenues are recorded when earned and expenses are recorded when the related liability is incurred.

**Basis of Accounting**

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements. Enterprise funds are accounted for using the accrual basis of accounting.

**Revenues -- Exchange and Non-Exchange Transactions** - Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value is recorded on the accrual basis when the exchange takes place. Water charges are recognized as revenue when services are provided. Connection fees are collected in advance and, accordingly, the Commission defers these revenues until the municipality issues a release for certificate of occupancy and determines that water distribution are being provided to the properties.

Non-exchange transactions, in which the Commission receives value without directly giving equal value in return, include grants, contributed capital, and donations. Revenue from grants, contributed capital, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the fiscal year when the resources are required to be used or the fiscal year when use is first permitted, matching requirements, in which the Commission must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are proved to the Commission on a reimbursement basis.

**Expenses / Expenditures** - On the accrual basis of accounting, expenses are recognized at the time they are incurred.

**Budgets and Budgetary Accounting**

The Commission must adopt an annual budget in accordance with N.J.A.C. 5:31-2. N.J.A.C. 5:31-2 requires the governing body to introduce the annual Commission budget at least 60 days prior to the end of the current year and to adopt the budget not later than the beginning of the Commission's year. The governing body may amend the budget at any point during the year. The budget is adopted on the accrual basis of accounting with provisions for cash payments for bond principal and capital outlays. Depreciation expense, loan discounts, and the annual required contribution for the Commission's Other Postemployment Benefits (OPEB) Plan are not included in budget appropriations.

The legal level of budgetary control is established at the detail shown on the Comparative Statements of Revenues, Expenses and Changes in Net Position (audit Exhibit B). All budget transfers and amendments to those accounts must be approved by resolution of the Commission as required by the Local Finance Board. Management may transfer among supplementary line items as long as the legal level line items are not affected. There are no statutory requirements that budgetary line items not be over-expended. The Commission did not adopt an amending budget resolution during the year.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Cash, Cash Equivalents and Investments**

Cash and cash equivalents include petty cash, change funds and cash in banks and all highly liquid investments with a maturity of three months or less at the time of purchase and are stated at cost plus accrued interest. Such is the definition of cash and cash equivalents used in the statement of cash flows. U.S. treasury and agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost. All other investments are stated at fair value.

New Jersey governmental units are required by N.J.S.A. 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. N.J.S.A. 40A:5-15.1 provides a list of investments which may be purchased by New Jersey municipal units. These permissible investments generally include bonds or other obligations of the United States of America or obligations guaranteed by the United States of America, government money market mutual funds, any obligation that a federal agency or federal instrumentality has issued in accordance with an act of Congress, bonds or other obligations of the local unit or bonds or other obligations of the school district of which the local unit is a part of or within which the school district is located, bonds or other obligations approved by the Division of Local Government Services in the Department of Community Affairs for investment by local units, local government investment pools, deposits with the State of New Jersey Cash Management Fund and agreements for the purchase of fully collateralized securities with certain provisions. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A. 17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of Governmental Units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental Units.

Additionally, the Commission has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act. In lieu of designating a depository, the cash management plan may provide that the local unit make deposits with the State of New Jersey Cash Management Fund.

**Materials and Supplies Inventory**

Materials and Supplies Inventory consists of pipes, mains, fittings and other supplies used in the renewal and repairs to the system and for new installations. Inventories are valued at cost on a first-in, first-out basis.

**Account Receivable and Uncollectible Accounts**

Management establishes reserves for uncollectible accounts based on reviews of aged receivables and other factors, such as bankruptcies, associated with the account.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Capital Assets**

Capital Assets primarily consist of expenditures to acquire, construct, place in operation and improve the facilities of the Commission. Assets purchased prior to January 1, 1992 are stated at estimated cost. Assets purchased since are stated at actual cost.

Expenditures, which enhance the asset or significantly extend the useful life of the asset are considered improvements and are added to the fixed asset's currently capitalized cost. The cost of normal repairs and maintenance are not capitalized. Costs incurred during construction of an asset are recorded as construction in progress. In the year that the project is completed, these costs are transferred to Capital Assets - Completed. Interest costs incurred during construction are not capitalized into the cost of the asset.

Expenditures are capitalized when they meet the following requirements:

- 1) Cost of \$1,000 or more
- 2) Useful life of more than one year
- 3) Asset is not affected by consumption

**Depreciation**

The cost of assets acquired with operating funds is recovered using the straight-line method over the following estimated useful lives of the assets:

|  | <u>Years</u> |
|--|--------------|
| Buildings                                | 40           |
| Services                                 | 20           |
| Water Treatment and<br>Pumping Equipment | 20-30        |
| Other Infrastructure                     | 10-20        |
| Meters and Equipment                     | 5-10         |
| Transportation Equipment                 | 5            |
| Office and Technological Equipment       | 5-7          |

**Loan Discounts**

Loan discounts arising from the issuance of long-term debt (loans) are amortized over the life of the loans, in a systematic and rational method, from the issue date to maturity as a component of interest expense. Loan discounts are presented as an adjustment of the face amount on the loans.

**Deferred Outflows and Deferred Inflows of Resources**

The comparative statements of net position reports separate sections for deferred outflows of resources and deferred inflows of resources. Deferred outflows of resources, reported after total assets, represents a reduction of net position that applies to a future period(s) and will be recognized as an outflow of resources (expense) at that time. Deferred inflows of resources, reported after total liabilities, represents an acquisition of net position that applies to a future period(s) and will be recognized as an inflow of resources (revenue) at that time.

Transactions are classified as deferred outflows of resources and deferred inflows of resources only when specifically prescribed by the Governmental Accounting Standards Board (GASB) standards. The Commission is required to report the following as deferred outflows of resources and deferred inflows of resources: defined benefit pension plans and postemployment benefit plans.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Customer Prepayments**

Customer prepayments arise when assets are recognized before revenue recognition criteria have been satisfied and are recorded as a liability until the revenue is both measurable and the Commission is eligible to realize the revenue.

**Pensions**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Public Employees' Retirement System ("PERS") and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by the plans. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Net Position**

In accordance with the provisions of GASB Statement No. 34 ("Statement 34") of the Governmental Accounting Standards Board "Basic Financial Statements – and Management's Discussion and Analysis – For State and Local Governments", the Commission has classified its net position into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

**Net Investment in Capital Assets** - This component of net position consists of capital assets, net of accumulated depreciation, reduced, by the outstanding balances of any bonds, notes or other borrowings that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt should be included in this component of net position. If there are significant unspent related debt proceeds at year-end, the portion of the debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets. Instead, that portion of the debt or deferred inflows of resources should be included in the same net position component as the unspent proceeds.

**Restricted** – Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Commission or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.

**Unrestricted** - This component of net position consists of net position that does not meet the definition of "restricted" or "net investment in capital assets." This component includes net position that may be allocated for specific purposes by the Commission.

**Income Taxes**

The Commission operates as defined by Internal Revenue Code Section 115 and appropriately is exempt from income taxes under Section 115.

**Operating and Non-Operating Revenues and Expenses**

Operating revenues include all revenues derived from service charges (i.e., metered sales, which include water distribution revenues) and other revenue sources. Non-operating revenues principally consist of tower rentals, connection and developers' fees and interest income earned on various interest-bearing accounts.

Operating expenses include expenses associated with the operation, maintenance and repair of the treatment and distribution systems and general administrative expenses. Non-operating expenses principally include expenses attributable to the Commission's interest on funded debt.



**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Accounting Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

**Impact of Recently Issued Accounting Policies****Recently Issued and Adopted Accounting Pronouncements**

For the year ended December 31, 2018, the Commission adopted Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The primary objective of this Statement is to improve accounting and financial reporting by state and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by state and local governmental employers about financial support for OPEB that is provided by other entities. The cumulative effect of adopting this Statement totaled \$5,908,972, and was recognized as a restatement of the Commission's December 31, 2016 net position on the Comparative Statements of Revenues, Expenses and Changes in Net Position (see note 18).

Additionally, the Commission adopted Statement No. 85, *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits (OPEB)). The adoption of this Statement had no impact on the Commission's financial statements.

Lastly, the Commission adopted Statement No. 86, *Certain Debt Extinguishment Issues*. The objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance. The adoption of this Statement had no impact on the Commission's financial statements.

**Recently Issued Accounting Pronouncements****Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)**

GASB Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement. The Statement will become effective for the Commission in the year ending December 31, 2019. Management does not expect this Statement will have an impact on the financial statements.

GASB Statement No. 84, *Fiduciary Activities*. This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. The Statement will become effective for the Commission in the year ending December 31, 2019. Management does not expect this Statement will have an impact on the financial statements.

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)****Recently Issued Accounting Pronouncements (Cont'd)**

GASB Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The Statement will become effective for the Commission in the year ending December 31, 2020. Management has not yet determined the impact of this Statement on the financial statements.

GASB Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt. The Statement will become effective for the Commission in the year ending December 31, 2019. Management has not yet determined the impact of this Statement on the financial statements.

Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*. The objective of this Statement is to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period. It also simplifies accounting for interest cost incurred before the end of a construction period. The Statement will become effective for the Commission in the year ending December 31, 2020. Management has not yet determined the impact of this Statement on the financial statements.

Statement No. 90, *Major Equity Interests*. The objective of this Statement is to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. The Statement will become effective for the Commission in the year ending December 31, 2019. Management has not yet determined the impact of this Statement on the financial statements.

Statement No. 91, *Conduit Debt Obligations*. The objectives of this Statement are to provide a single method of reporting debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations and (3) related note disclosures. The Statement will become effective for the Commission in the year ending December 31, 2021. Management has not yet determined the impact of this Statement on the financial statements.

**Note 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY****Compliance with finance related legal and contractual provisions**

Management of the Commission is unaware of any material violations of finance related legal and contractual provisions.

**Note 3: CASH AND CASH EQUIVALENTS**

**Custodial Credit Risk Related to Deposits** - Custodial credit risk is the risk that, in the event of a bank failure, the Commission's deposits might not be recovered. Although the Commission does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Commission in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings or funds that may pass to the Commission relative to the happening of a future condition. As of December 31, 2018, the Commission's bank balances on deposit totaled \$3,098,070, of which \$20,858 represented monies held in escrow. Of the total bank balances on deposit as of December 31, 2018, \$270,858 was insured by the FDIC. The remaining balance was protected by GUDPA. As of December 31, 2017, the Commission's bank balances on deposit totaled \$4,230,171, of which \$20,849 represented monies held in escrow. Of the total bank balances on deposit as of December 31, 2017, \$520,849 was insured by the FDIC. The remaining balance was protected by GUDPA.

**Note 4: INVESTMENTS**

**Custodial Credit Risk** – For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Commission will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. Investment securities are exposed to custodial credit risk if the securities are uninsured, are not registered in the name of the Commission, and are held by either the counterparty or the counterparty's trust department or agent but not in the Commission's name. All of the Commission's \$4,873,055 as of December 31, 2018 and \$1,519,741 as of December 31, 2017 investments in certificates of deposit are in the name of the Commission.

**Interest Rate Risk** – Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Other than the rules and regulations promulgated by N.J.S.A. 40A:5-15.1, The Commission does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk** – Credit risk is the risk that an issuer or counterparty to an investment will not fulfill its obligations. As stated in Note 1, investments are purchased in accordance with N.J.S.A. 40A:5-15.1. Other than the rules and regulations promulgated by N.J.S.A. 40A:5-15.1, the Commission has no investment policy that would further limit its exposure to credit risk.

**Concentration of Credit Risk** – Concentration of credit risk is the risk of loss attributed to the magnitude of a government's investment in a single issuer. Other than the rules and regulations promulgated by N.J.S.A. 40A:5-15.1, the Commission's investment policy places no limit on the amount that the Commission may invest in any one issuer. All of the Commission's investments consist of certificates of deposit with maturities of more than three months at the time of purchase.

As of December 31, 2018, the Commission had twelve certificates of deposit valued at \$4,873,055 ranging from 2.0% to 2.5% and maturing between January 11, 2019 and November 6, 2019. Of the total value of certificates of deposit as of December 31, 2018, \$250,000 was insured by the FDIC. The remaining balance was protected by GUDPA. As of December 31, 2017, the Commission had eight certificates of deposit valued at \$1,519,741 at 1.5% and maturing between January 15, 2018 and February 7, 2018. Of the total value of certificates of deposit as of December 31, 2017, \$250,000 was insured by the FDIC. The remaining balance was protected by GUDPA.

**Note 5: CUSTOMER ACCOUNTS RECEIVABLE**

Customers of the Commission include residential and commercial accounts within the municipalities of Merchantville and Pennsauken and areas of Cherry Hill and Camden. In addition to the sale of water, the Commission bills commercial and municipal customers fixed fees for fire services and hydrants.

As of December 31, 2018 and 2017, the number of the Commission's accounts was as follows:

|  | <u>2018</u> | <u>2017</u> |
|--|-------------|-------------|
| Residential, Apartments, and Commercial Water Services | 14,612      | 13,589      |
| Senior Citizen Accounts                                | 338         | 332         |
| Fire Services  | 353         | 335         |
| Fire Hydrants  | 242         | 242         |

Concentration of credit risk associated with customer accounts receivable is limited due to the large number of small customer balances and the Commission's policy of discontinuing service when warranted and filing utility liens when necessary.

Aged accounts receivable at December 31, 2018 and 2017 are as follows:

|  | <u>2018</u>         | <u>2017</u>         |
|--|---------------------|---------------------|
| Current (less than 30 days)              | \$ 2,067,740        | \$ 1,708,053        |
| 30 to 59 days                            | 87,175              | 84,691              |
| 60 to 89 days                            | 34,135              | 23,423              |
| 90 to 179 days                           | 45,443              | 35,854              |
| Over 180 days                            | <u>61,974</u>       | <u>129,578</u>      |
|  | 2,296,467           | 1,981,599           |
| Accrued Interest on Delinquent Balances  | <u>85,880</u>       | <u>123,708</u>      |
|  | 2,382,347           | 2,105,307           |
| Less: Reserve for Uncollectible Accounts | <u>130,000</u>      | <u>130,000</u>      |
|  | <u>\$ 2,252,347</u> | <u>\$ 1,975,307</u> |

**Note 6: CAPITAL ASSETS**

During the year ended December 31, 2018, the following changes in capital assets occurred:

|   | Balance<br>Jan. 1, 2018 | Additions    | Deletions | Balance<br>Dec. 31, 2018 |
|---|-------------------------|--------------|-----------|--------------------------|
| Capital Assets not being Depreciated:         |                         |              |           |                          |
| Land and Land Rights                          | \$ 300,857              |              |           | \$ 300,857               |
| City of Camden Water<br>Allocation Rights     | 2,557,608               |              |           | 2,557,608                |
| Total Capital Assets not<br>being Depreciated | 2,858,465               | \$ -         | \$ -      | 2,858,465                |
| Capital Assets being Depreciated:             |                         |              |           |                          |
| Intangible Plant                              | 32,181                  |              |           | 32,181                   |
| Source of Supply                              | 3,961,187               | 250,000      |           | 4,211,187                |
| Pumping Plant                                 | 2,267,185               |              |           | 2,267,185                |
| Water Treatment Plant                         | 4,254,624               |              |           | 4,254,624                |
| Transmission and Distribution Plant           | 43,993,385              | 1,296,940    |           | 45,290,325               |
| General Plant                                 | 4,462,586               | 299,736      | 42,430    | 4,719,892                |
| Capitalized Interest                          | 207,130                 |              |           | 207,130                  |
| Total Capital Assets being Depreciated        | 59,178,278              | 1,846,676    | 42,430    | 60,982,524               |
| Total Capital Assets                          | 62,036,743              | 1,846,676    | 42,430    | 63,840,989               |
| Less: Accumulated Depreciation                | 35,202,592              | 2,410,036    | 14,685    | 37,597,943               |
| Capital Assets, Net                           | \$ 26,834,151           | \$ (563,360) | \$ 27,745 | \$ 26,243,046            |

**Note 6: CAPITAL ASSETS (CONT'D)**

During the year ended December 31, 2017, the following changes in capital assets occurred:

|   | Balance<br>Jan. 1, 2017 | Additions    | Deletions | Balance<br>Dec. 31, 2017 |
|---|-------------------------|--------------|-----------|--------------------------|
| Capital Assets not being Depreciated:         |                         |              |           |                          |
| Land and Land Rights                          | \$ 300,857              |              |           | \$ 300,857               |
| City of Camden Water<br>Allocation Rights     | 2,557,608               |              |           | 2,557,608                |
| Total Capital Assets not<br>being Depreciated | 2,858,465               | \$ -         | \$ -      | 2,858,465                |
| Capital Assets being Depreciated:             |                         |              |           |                          |
| Intangible Plant                              | 32,181                  |              |           | 32,181                   |
| Source of Supply                              | 3,861,187               | 100,000      |           | 3,961,187                |
| Pumping Plant                                 | 2,267,185               |              |           | 2,267,185                |
| Water Treatment Plant                         | 4,254,624               |              |           | 4,254,624                |
| Transmission and Distribution Plant           | 42,586,585              | 1,406,800    |           | 43,993,385               |
| General Plant                                 | 4,277,536               | 185,050      |           | 4,462,586                |
| Capitalized Interest                          | 207,130                 |              |           | 207,130                  |
| Total Capital Assets being Depreciated        | 57,486,428              | 1,691,850    | -         | 59,178,278               |
| Total Capital Assets                          | 60,344,893              | 1,691,850    |           | 62,036,743               |
| Less: Accumulated Depreciation                | 33,033,396              | 2,169,196    | -         | 35,202,592               |
| Capital Assets, Net                           | \$ 27,311,497           | \$ (477,346) | \$ -      | \$ 26,834,151            |

**Note 7: LONG-TERM LIABILITIES**

During the year ended December 31, 2018, the following changes in long-term obligations occurred:

|                                | <u>Balance</u><br><u>Jan. 1, 2018</u><br>Restated | <u>Additions</u> | <u>Reductions</u> | <u>Balance</u><br><u>Dec. 31, 2018</u> | <u>Due Within</u><br><u>One Year</u> |
|--------------------------------|---|------------------|-------------------|--|--------------------------------------|
| Loans Payable:                 |   |                  |                   |  |                                      |
| N.J.D.E.P. Loans Payable       | \$ 4,691,404                                      | \$ -             | \$ (522,696)      | \$ 4,168,708                           | \$ 494,820                           |
| Other Liabilities:             |   |                  |                   |  |                                      |
| Net Pension Liability          | 6,591,851   | 168,659          | (1,194,865)       | 5,565,645                              |                                      |
| Net OPEB Obligation (Restated) | 23,278,206  | 1,186,977        | (18,174,586)      | 6,290,597                              |                                      |
| Other Liabilities -            |   |                  |                   |  |                                      |
| Related to Pension             | 131,166   | 140,583          | (131,166)         | 140,583                                |                                      |
| City of Camden Water Alloc.    | 488,741   |                  | (148,436)         | 340,305                                | 142,615                              |
| Total Other Liabilities        | 30,489,964  | 1,496,219        | (19,649,053)      | 12,337,130                             | 142,615                              |
| Total Long-Term Liabilities    | \$ 35,181,368                                     | \$ 1,496,219     | \$ (20,171,749)   | \$ 16,505,838                          | \$ 637,435                           |

During the year ended December 31, 2017, the following changes in long-term obligations occurred:

|                                | <u>Balance</u><br><u>Jan. 1, 2017</u><br>Restated | <u>Additions</u> | <u>Reductions</u> | <u>Balance</u><br><u>Dec. 31, 2017</u><br>Restated | <u>Due Within</u><br><u>One Year</u> |
|--------------------------------|---|------------------|-------------------|--|--------------------------------------|
| Loans Payable:                 |   |                  |                   |  |                                      |
| N.J.D.E.P. Loans Payable       | \$ 5,246,032                                      | \$ -             | \$ (554,628)      | \$ 4,691,404                                       | \$ 505,811                           |
| Other Liabilities:             |   |                  |                   |  |                                      |
| Net Pension Liability          | 8,185,881   | 350,791          | (1,944,821)       | 6,591,851  |                                      |
| Net OPEB Obligation (Restated) | 12,169,421  | 11,399,203       | (290,418)         | 23,278,206   |                                      |
| Other Liabilities -            |   |                  |                   |  |                                      |
| Related to Pension             | 122,771   | 131,166          | (122,771)         | 131,166  |                                      |
| City of Camden Water Alloc.    | 642,838   |                  | (154,097)         | 488,741  | 148,435                              |
| Total Other Liabilities        | 21,120,911  | 11,881,160       | (2,512,107)       | 30,489,964   | 148,435                              |
| Total Long-Term Liabilities    | \$ 26,366,943                                     | \$ 11,881,160    | \$ (3,066,735)    | \$ 35,181,368                                      | \$ 654,246                           |

**Note 8: N.J.D.E.P. LOANS PAYABLE****New Jersey Environmental Infrastructure Trust Loans**

**2001 Series** - On October 17, 2001, the Commission settled on the issuance of \$4,000,000 in loans consisting of a \$2,000,000 New Jersey Environmental Infrastructure Trust "Trust Loan" and a \$2,000,000 New Jersey Environmental Infrastructure Trust "Fund Loan". The Trust Loan bears rates of interest ranging from 4.00% to 5.50%. The Fund Loan is non-interest bearing. The loans are due in semi-annual installments on February 1 and August 1.

**2003 Series** - On November 5, 2003, the Commission settled on the issuance of \$731,801 in loans consisting of a \$375,000 New Jersey Environmental Infrastructure Trust "Trust Loan" and a \$356,801 New Jersey Environmental Infrastructure Trust "Fund Loan". The Trust Loan bears rates of interest ranging from 3.00% to 5.00%. The Fund Loan is non-interest bearing. The loans are due in semi-annual installments on February 1 and August 1.

**2007 Series** - On November 8, 2007, the Commission settled on the issuance of \$1,285,507 in loans consisting of a \$650,000 New Jersey Environmental Infrastructure Trust "Trust Loan" and a \$635,507 New Jersey Environmental Infrastructure Trust "Fund Loan". The Trust Loan bears rates of interest ranging from 3.40% to 5.00%. The Fund Loan is non-interest bearing. The loans are due in semi-annual installments on February 1 and August 1.

**2010 Series** - On December 2, 2010, the Commission settled on the issuance of \$1,285,507 in loans consisting of a \$560,000 New Jersey Environmental Infrastructure Trust "Trust Loan" and a \$579,000 New Jersey Environmental Infrastructure Trust "Fund Loan". The Trust Loan bears rates of interest at 5.00%. The Fund Loan is non-interest bearing. The loans are due in semi-annual installments on February 1 and August 1.

**2014A Series** - On May 8, 2014, the Commission settled on the issuance of \$2,571,000 in loans consisting of a \$642,754 New Jersey Environmental Infrastructure Trust "Trust Loan" and a \$1,928,250 New Jersey Environmental Infrastructure Trust "Fund Loan". The Trust Loan bears rates of interest at 5.00%. The Fund Loan is non-interest bearing. The loans are due in semi-annual installments on February 1 and August 1.

The "Trust Loan" portion of the borrowings is administered by The New Jersey Environmental Infrastructure Trust with TD Bank acting as Trustee. The "Fund Loan" portion is administered by the State of New Jersey.

As the Commission completes its projects, vouchers are submitted to the New Jersey Department of Environmental Protection. Requisitions are funded 50% from "Trust Loan" proceeds available in the Commission's construction account and 50% from "Fund Loan" proceeds.

Upon final completion of the Commission's projects as certified by the Commission's engineer, any monies remaining in the construction accounts will be immediately applied as credits against the remaining scheduled debt service payments until such remaining balance is exhausted. Any unspent monies from the non-interest bearing "Fund Loan" portion of borrowings will be applied to offset the scheduled debt service payments from the back end of the schedule, reducing debt service payments from the end of the schedule until such remaining balance is exhausted.

On July 20, 2006, the 2001 and 2003 series loans were certified complete. At that time \$13,260 and \$96,832 of the unexpended proceeds from the 2001 and 2003 series, respectively, were applied to the outstanding balance of the "Fund Loan", reducing original balance due from the end of the original payment schedule. On August 11, 2010, the 2007 series was certified complete and \$12,525 was applied to the outstanding balance of the "Fund Loan". In addition, reciprocal amounts from the "Trust Loan", plus earnings credits were recorded as other assets Due from New Jersey Environmental Infrastructure Trust to be applied to immediately due debt service obligations on the "Trust Loan". As of December 31, 2018 and 2017, there were no amounts "Due from New Jersey Environmental Infrastructure Trust" available for application against "Trust Loan" debt service for the 2003 and 2007 series and available in the 2012 construction account.



**Note 8: N.J.D.E.P. LOANS PAYABLE (CONT'D)****New Jersey Environmental Infrastructure Trust Loans (Cont'd)**

On September 26, 2007, the New Jersey Environmental Infrastructure Trust issued Series 2007A Refunding Bonds to refund the outstanding balance of the 2001 Series Loans. On August 18, 2010, the Trust issued Series 2010A Refunding Bonds to refund the outstanding balance of the 2001 and 2003 Series Loans. The impact to the Commission was the recording of a net discount of \$44,010 and \$36,289, respectively on the issuances which is being amortized over the repayment period of the loans.

Combined adjusted repayment of the five loans as of December 31, 2018 is due as follows:

| <u>Year</u>          | <u>Total</u>        | <u>Principal</u>    | <u>Interest</u>   |
|----------------------|---------------------|---------------------|-------------------|
| 2019                 | \$ 575,715          | \$ 494,820          | \$ 80,895         |
| 2020                 | 564,932             | 495,574             | 69,358            |
| 2021                 | 568,165             | 510,362             | 57,803            |
| 2022                 | 321,154             | 275,905             | 45,249            |
| 2023                 | 318,520             | 278,826             | 39,694            |
| 2024                 | 303,458             | 269,189             | 34,269            |
| 2025                 | 296,651             | 267,907             | 28,744            |
| 2026                 | 290,545             | 266,626             | 23,919            |
| 2027                 | 284,078             | 264,984             | 19,094            |
| 2028                 | 218,439             | 204,520             | 13,919            |
| 2029                 | 215,239             | 204,520             | 10,719            |
| 2030                 | 217,040             | 209,521             | 7,519             |
| 2031                 | 142,116             | 138,047             | 4,069             |
| 2032                 | 115,917             | 113,048             | 2,869             |
| 2033                 | 99,510              | 98,047              | 1,463             |
|                      | <u>\$ 4,531,477</u> | 4,091,896           | <u>\$ 439,581</u> |
| Unamortized Discount |                     | <u>76,812</u>       |                   |
|                      |                     | <u>\$ 4,168,708</u> |                   |

As described in Note 1, the Borough of Merchantville and the Township of Pennsauken created the Merchantville-Pennsauken Water Commission. Those municipalities act as guarantors of all Commission bonds and loans and include their proportionate share of Commission debt as liabilities on their respective annual debt statements. The computed municipalities' proportionate share of debt is in accordance with their respective ownership of the Commission as follows:

|                          |                |
|--------------------------|----------------|
| Borough of Merchantville | 11.58%         |
| Township of Pennsauken   | <u>88.42%</u>  |
|                          | <u>100.00%</u> |

**Note 9: CITY OF CAMDEN WATER ALLOCATION LOAN PAYABLE**

As more fully described in note 16, on May 19, 2006, the Commission entered into an agreement with the City of Camden for the purchase of water allocation rights for \$2,522,512. The initial payment of \$500,000 was payable in installments totaling \$250,000 in 2006, \$125,000 in 2007 and \$125,000 in 2008.

The remaining balance is due in equal quarterly payments through May, 2021, with bi-annual adjustments adding three percent (3%) interest per annum at the end of the first two years and thereafter to each such period to the unpaid balance due. This adjustment shall be added to the principal and payments recalculated including the interest amount. The interest rate used shall be adjusted to add the percentage increase equal to the increases or decreases made in the prime rate in the intervening period but in no case shall the overall rate be less than 3% or greater than 7%.

Should the Commission be denied the use or access to the allocation of water, for any reason unrelated to the actions of either party, then a proportional reduction will be made to the initial agreed upon payments, not yet paid and no further payments will be required.

The estimated maturities on the loan as of December 31, 2018 are as follows:

| <u>Year</u> | <u>Total</u>      | <u>Principal</u>  | <u>Interest</u> |
|-------------|-------------------|-------------------|-----------------|
| 2019        | \$ 147,229        | \$ 142,615        | \$ 4,614        |
| 2020        | 137,095           | 134,768           | 2,327           |
| 2021        | <u>63,302</u>     | <u>62,922</u>     | <u>380</u>      |
|             | <u>\$ 347,626</u> | <u>\$ 340,305</u> | <u>\$ 7,321</u> |

**Note 10: RETIREMENT SYSTEMS**

A substantial number of the Commission's employees participate in the Public Employees' Retirement System ("PERS"), a defined benefit pension plan, which is administered by the New Jersey Division of Pensions and Benefits ("the Division"). In addition, Commission employees may participate in the Defined Contribution Retirement Program ("DCRP"), which is a defined contribution pension plan. This plan is administered by Prudential Financial for the New Jersey Division of Pensions and Benefits. Each plan has a Board of Trustees that is primarily responsible for its administration. The Division issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to:

State of New Jersey  
Division of Pensions and Benefits  
P.O. Box 295  
Trenton, New Jersey 08625-0295  
<http://www.state.nj.us/treasury/pensions/financial-reports.shtml>

**Note 10: RETIREMENT SYSTEMS (CONT'D)****General Information about the Pension Plans****Plan Descriptions**

**Public Employees' Retirement System** - The Public Employees' Retirement System is a cost-sharing multiple-employer defined benefit pension plan which was established as of January 1, 1955, under the provisions of N.J.S.A. 43:15A. The PERS's designated purpose is to provide retirement, death, disability and medical benefits to certain qualified members. Membership in the PERS is mandatory for substantially all full-time employees of the Commission, provided the employee is not required to be a member of another state-administered retirement system or other state pensions fund or local jurisdiction's pension fund. The PERS's Board of Trustees is primarily responsible for the administration of the PERS.

**Defined Contribution Retirement Program** - The Defined Contribution Retirement Program is a multiple-employer defined contribution pension fund established on July 1, 2007 under the provisions of Chapter 92, P.L. 2007, and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et seq.). The DCRP is a tax-qualified defined contribution money purchase pension plan under Internal Revenue Code (IRC) § 401(a) et seq., and is a "governmental plan" within the meaning of IRC § 414(d). The DCRP provides retirement benefits for eligible employees and their beneficiaries. Individuals covered under DCRP are employees enrolled in PERS on or after July 1, 2007, who earn salary in excess of established "maximum compensation" limits; employees otherwise eligible to enroll in PERS on or after November 2, 2008, who do not earn the minimum annual salary for a certain enrollment tier but who earn salary of at least \$5,000.00 annually; and employees otherwise eligible to enroll in PERS after May 21, 2010 who do not work the minimum number of hours per week required for certain enrollment tiers, but who earn salary of at least \$5,000.00 annually.

**Vesting and Benefit Provisions**

**Public Employees' Retirement System** - The vesting and benefit provisions are set by N.J.S.A. 43:15A and 43:3B. The PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of the PERS.

The following represents the membership tiers for PERS:

| <b><u>Tier</u></b> | <b><u>Definition</u></b>   |
|--------------------|--|
| 1                  | Members who were enrolled prior to July 1, 2007  |
| 2                  | Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008 |
| 3                  | Members who were eligible to enroll on or after November 2, 2008 and prior to May 21, 2010 |
| 4                  | Members who were eligible to enroll on or after May 21, 2010 and prior to June 28, 2011    |
| 5                  | Members who were eligible to enroll on or after June 28, 2011                              |

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 before age 62 with 25 or more years of service credit and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****General Information about the Pension Plans (Cont'd)****Vesting and Benefit Provisions (Cont'd)**

**Defined Contribution Retirement Program** - Eligible members are provided with a defined contribution retirement plan intended to qualify for favorable federal income tax treatment under IRC Section 401(a), a noncontributory group life insurance plan and a noncontributory group disability benefit plan. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employee contributions shall immediately become and shall at all times remain fully vested and nonforfeitable. A participant's interest in that portion of his or her defined contribution retirement plan account attributable to employer contributions shall be vested and nonforfeitable on the date the participant commences the second year of employment or upon his or her attainment of age 65, while employed by an employer, whichever occurs first.

**Contributions**

**Public Employees' Retirement System** - The contribution policy is set by N.J.S.A. 43:15A and requires contributions by active members and contributing employers. Members contribute at a uniform rate. Pursuant to the provisions of Chapter 78, P.L. 2011, the active member contribution rate increased from 5.5% of annual compensation to 6.5% plus an additional 1% phased-in over seven years beginning in July 2012. The member contribution rate was 7.34% in State fiscal year 2018 and 7.20% in State fiscal year 2017. The phase-in of the additional incremental member contribution rate takes place in July of each subsequent State fiscal year. The rate for members who are eligible for the Prosecutors Part of PERS (Chapter 366, P.L. 2001) was 10% in State fiscal year 2018. Employers' contribution are based on an actuarially determined amount, which includes the normal cost and unfunded accrued liability.

The Commission's contractually required contribution rate for the years ended December 31, 2018 and 2017 was 13.44% and 13.16% of the annual Commission covered payroll. These amounts were actuarially determined as the amount that, when combined with employee contributions, is expected to finance the costs of benefits earned by employees during the year, including an additional amount to finance any unfunded accrued liability.

Based on the most recent PERS measurement date of June 30, 2018, the Commission's contractually required contribution to the pension plan for the year ended December 31, 2018 is \$281,166, and is payable April 1, 2019. Employee contributions to the plan during the year ended December 31, 2018 were \$156,467.

Based on the PERS measurement date of June 30, 2017, the Commission's contractually required contribution to the pension plan for the year ended December 31, 2017 was \$262,331, which was paid by April 1, 2018. Employee contributions to the plan during the year ended December 31, 2017 were \$146,918.

**Defined Contribution Retirement Program** - The contribution policy is set by N.J.S.A. 43:15C-3 and requires contributions by active members and contributing employers. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Commission's contribution amounts for each pay period, 3% of the employees' base salary, are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

For the years ended December 31, 2018 and 2017, there were no employees participating in DCRP.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

**Public Employees' Retirement System** - At December 31, 2018 and 2017, the Commission's proportionate share of the PERS net pension liability was \$5,565,645 and \$6,591,851, respectively.

The net pension liability reported at December 31, 2018 was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2017. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2018. The Commission's proportion of the net pension liability was based on a projection of the Commission's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2018 measurement date, the Commission's proportion was 0.0282670679%, which was a decrease of 0.0000503895% from its proportion measured as of June 30, 2017.

The net pension liability reported at December 31, 2017 was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement date of June 30, 2017. The Commission's proportion of the net pension liability was based on a projection of the Commission's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. For the June 30, 2017 measurement date, the Commission's proportion was 0.0283174574%, which was an increase of 0.0006784493% from its proportion measured as of June 30, 2016.

For the years ended December 31, 2018 and 2017, the Commission recognized pension expense of \$430,990 and \$598,281, respectively. These amounts were based on the plan's June 30, 2018 and 2017 measurement dates, respectively.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Deferred Outflows of Resources and Deferred Inflows of Resources**

At December 31, 2018 and 2017, the Commission reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

|   | <u>December 31, 2018</u>                                 |   | <u>December 31, 2017</u>                                 |   |
|---|--|---|--|---|
|   | <u>Measurement Date</u><br><u>June 30, 2018</u>          |   | <u>Measurement Date</u><br><u>June 30, 2017</u>          |   |
|   | <u>Deferred</u><br><u>Outflow of</u><br><u>Resources</u> | <u>Deferred</u><br><u>Inflow of</u><br><u>Resources</u> | <u>Deferred</u><br><u>Outflow of</u><br><u>Resources</u> | <u>Deferred</u><br><u>Inflow of</u><br><u>Resources</u> |
| Differences between Expected and Actual Experience  | \$ 106,138   | \$ 28,698   | \$ 155,215   | -   |
| Changes of Assumptions  | 917,126  | 1,779,597   | 1,328,031  | \$ 1,323,162  |
| Net Difference between Projected and Actual Earnings on Pension Plan Investments                                | -  | 52,206  | 44,886   | -   |
| Changes in Proportion and Differences between Commission Contributions and Proportionate Share of Contributions | 264,057  | 9,347   | 384,928  | -   |
| Commission Contributions Subsequent to the Measurement Date   | <u>140,583</u>   | <u>-</u>  | <u>131,166</u>   | <u>-</u>  |
|   | <u>\$ 1,427,904</u>                                      | <u>\$ 1,869,848</u>                                     | <u>\$ 2,044,226</u>                                      | <u>\$ 1,323,162</u>                                     |

The deferred outflows of resources related to pensions totaling \$140,583 and \$131,166 will be included as a reduction of the net pension liability in the years ended December 31, 2019 and 2018, respectively. This amount is based on an estimated April 1, 2020 and April 1, 2019 contractually required contribution, prorated from the pension plans measurement date of June 30, 2018 and June 30, 2017 to the Commission's year end of December 31, 2018 and 2017.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

The Commission will amortize of the other deferred outflow of resources and deferred inflows of resources related to pensions over the following number of years:

|   | <b><u>Deferred<br/>Outflows of<br/>Resources</u></b> | <b><u>Deferred<br/>Inflows of<br/>Resources</u></b> |
|---|--|---|
| Differences between Expected<br>and Actual Experience   |  |   |
| Year of Pension Plan Deferral:  |  |   |
| June 30, 2014   | -  | -   |
| June 30, 2015   | 5.72   | -   |
| June 30, 2016   | 5.57   | -   |
| June 30, 2017   | 5.48   | -   |
| June 30, 2018   | -  | 5.63  |
| Changes of Assumptions  |  |   |
| Year of Pension Plan Deferral:  |  |   |
| June 30, 2014   | 6.44   | -   |
| June 30, 2015   | 5.72   | -   |
| June 30, 2016   | 5.57   | -   |
| June 30, 2017   | -  | 5.48  |
| June 30, 2018   | -  | 5.63  |
| Net Difference between Projected<br>and Actual Earnings on Pension<br>Plan Investments                                |  |   |
| Year of Pension Plan Deferral:  |  |   |
| June 30, 2014   | -  | 5.00  |
| June 30, 2015   | 5.00   | -   |
| June 30, 2016   | 5.00   | -   |
| June 30, 2017   | -  | 5.00  |
| June 30, 2018   | -  | 5.00  |
| Changes in Proportion and Differences<br>between Commission Contributions and<br>Proportionate Share of Contributions |  |   |
| Year of Pension Plan Deferral:  |  |   |
| June 30, 2014   | 6.44   | 6.44  |
| June 30, 2015   | 5.72   | 5.72  |
| June 30, 2016   | 5.57   | 5.57  |
| June 30, 2017   | 5.48   | 5.48  |
| June 30, 2018   | 5.63   | 5.63  |

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Deferred Outflows of Resources and Deferred Inflows of Resources (Cont'd)**

Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

| <b>Year Ending<br/>December 31,</b> |                     |
|-------------------------------------|---------------------|
| 2019                                | \$ 157,480          |
| 2020                                | 31,964              |
| 2021                                | (342,760)           |
| 2022                                | (321,494)           |
| 2023                                | (107,717)           |
|                                     | <u>\$ (582,527)</u> |

**Actuarial Assumptions**

The net pension liability was measured as of June 30, 2018 and 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuations as of July 1, 2017 and 2016. The total pension liability was calculated through the use of updated procedures to roll forward from the actuarial valuation date to the measurement dates of June 30, 2018 and 2017. This actuarial valuation used the following actuarial assumptions, applied to all periods included in the measurement:

|   | <b>Measurement Date<br/>June 30, 2018</b> | <b>Measurement Date<br/>June 30, 2017</b> |
|---|---|---|
| Inflation Rate                                    | 2.25%                                     | 2.25%                                     |
| Salary Increases:                                 |   |   |
| Through 2026                                      | 1.65% - 4.15% Based on Age                | 1.65% - 4.15% Based on Age                |
| Thereafter  | 2.65% - 5.15% Based on Age                | 2.65% - 5.15% Based on Age                |
| Investment Rate of Return                         | 7.00%                                     | 7.00%                                     |
| Period of Actuarial Experience                    |   |   |
| Study upon which Actuarial Assumptions were Based | July 1, 2011 - June 30, 2014              | July 1, 2011 - June 30, 2014              |



**Note 10: RETIREMENT SYSTEMS (CONT'D)****Actuarial Assumptions (Cont'd)**

For the June 30, 2018 measurement date, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the Conduent modified 2014 projection scale. Postretirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from 2012 to 2013 using Projection Scale AA and using a generational approach based on the Conduent modified 2014 projection scale thereafter. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

For the June 30, 2017 measurement date, preretirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rates were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (set back 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2018 and 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2018 and 2017 are summarized in the table below.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Actuarial Assumptions (Cont'd)**

| <u>Asset Class</u>                | <u>Measurement Date</u><br><u>June 30, 2018</u> |   | <u>Measurement Date</u><br><u>June 30, 2017</u> |   |
|-----------------------------------|---|---|---|---|
|                                   | <u>Target</u><br><u>Allocation</u>              | <u>Long-Term</u><br><u>Expected Real</u><br><u>Rate of Return</u> | <u>Target</u><br><u>Allocation</u>              | <u>Long-Term</u><br><u>Expected Real</u><br><u>Rate of Return</u> |
| Absolute Return/Risk Mitigation   | 5.00%   | 5.51%   | 5.00%   | 5.51%   |
| Cash Equivalents                  | 5.50%   | 1.00%   | 5.50%   | 1.00%   |
| U.S. Treasuries                   | 3.00%   | 1.87%   | 3.00%   | 1.87%   |
| Investment Grade Credit           | 10.00%  | 3.78%   | 10.00%  | 3.78%   |
| Public High Yield                 | 2.50%   | 6.82%   | 2.50%   | 6.82%   |
| Global Diversified Credit         | 5.00%   | 7.10%   | 5.00%   | 7.10%   |
| Credit Oriented Hedge Funds       | 1.00%   | 6.60%   | 1.00%   | 6.60%   |
| Debt Related Private Equity       | 2.00%   | 10.63%  | 2.00%   | 10.63%  |
| Debt Related Real Estate          | 1.00%   | 6.61%   | 1.00%   | 6.61%   |
| Private Real Estate               | 2.50%   | 11.83%  | 2.50%   | 11.83%  |
| Equity Related Real Estate        | 6.25%   | 9.23%   | 6.25%   | 9.23%   |
| U.S. Equity                       | 30.00%  | 8.19%   | 30.00%  | 8.19%   |
| Non-U.S. Developed Markets Equity | 11.50%  | 9.00%   | 11.50%  | 9.00%   |
| Emerging Markets Equity           | 6.50%   | 11.64%  | 6.50%   | 11.64%  |
| Buyouts/Venture Capital           | 8.25%   | 13.08%  | 8.25%   | 13.08%  |
|                                   | <u>100.00%</u>                                  |   | <u>100.00%</u>                                  |   |

**Discount Rate** - The discount rate used to measure the total pension liability at June 30, 2018 was 5.66%. The respective single blended discount rates were based on the long-term expected rate of return on pension Plan investments of 7.00%, and a municipal bond rate of 3.87% as of June 30, 2018, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from Plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 50% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make projected future benefit payments of current Plan members through 2046; therefore, the long-term expected rate of return on Plan investments was applied to projected benefit payments through 2046, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Actuarial Assumptions (Cont'd)**

The discount rate used to measure the total pension liability at June 30, 2017 was 5.00%. The respective single blended discount rate was based on the long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017, based on the Bond Buyer Go 20-Bond Municipal Bond Index which includes tax-exempt general obligation municipal bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rates assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers and the nonemployer contributing entity will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040, and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liabilities.

**Sensitivity of Commission's Proportionate Share of Net Pension Liability to Changes in the Discount Rate**

The following presents the Commission's proportionate share of the net pension liability at December 31, 2018, calculated using a discount rate of 5.66%, as well as what the Commission's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

|  | <b>December 31, 2018</b>           |  |                                    |
|--|------------------------------------|--|------------------------------------|
|  | <b>1%<br/>Decrease<br/>(4.66%)</b> | <b>Current<br/>Discount Rate<br/>(5.66%)</b> | <b>1%<br/>Increase<br/>(6.66%)</b> |
| Commission's Proportionate Share<br>of the Net Pension Liability | <u>\$ 6,998,157</u>                | <u>\$ 5,565,645</u>                          | <u>\$ 4,363,859</u>                |

The following presents the Commission's proportionate share of the net pension liability at December 31, 2017, calculated using a discount rate of 5.00%, as well as what the Commission's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1% lower or 1% higher than the current rates used:

|  | <b>December 31, 2017</b>           |  |                                    |
|--|------------------------------------|--|------------------------------------|
|  | <b>1%<br/>Decrease<br/>(4.00%)</b> | <b>Current<br/>Discount Rate<br/>(5.00%)</b> | <b>1%<br/>Increase<br/>(6.00%)</b> |
| Commission's Proportionate Share<br>of the Net Pension Liability | <u>\$ 8,177,639</u>                | <u>\$ 6,591,851</u>                          | <u>\$ 5,270,694</u>                |

**Note 10: RETIREMENT SYSTEMS (CONT'D)****Pension Plan Fiduciary Net Position**

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the respective fiduciary net position of the PERS and additions to/deductions from PERS' respective fiduciary net position have been determined on the same basis as they are reported by PERS. Accordingly, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value. For additional information about PERS, please refer to the plan's Comprehensive Annual Financial Report (CAFR) which can be found at <https://www.state.nj.us/treasury/pensions/financial-reports.shtml>.

**Note 11: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)****Plan Description**

The Commission provides benefits to employees and their spouses which are in addition to those received through the State Pension Fund who have retired, and have 25 years (35 years for employees hired on or after May 1, 2008) of service with the Commission. The Commission provides medical, dental, vision and prescription coverage. These benefits are provided to all eligible retirees and their spouses at no cost to the retiree. For employees hired on or after May 1, 2008, benefits cease once Medicare age is attained.

As of December 31, 2018, there were 31 retirees and/or beneficiaries who qualified for and are receiving post-employment benefits and 40 active employees who are eligible but still actively employed. Employees are required to contribute to the plan pursuant to Chapter 78.

**Net OPEB Liability**

The Commission's total OPEB liability of \$6,290,597 as of December 31, 2018 and \$23,278,206 as of December 31, 2017 was measured as of December 31, 2018. The liabilities were determined by an actuarial valuation as of December 31, 2018.

**Actuarial Assumptions and Other Inputs** - The following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

|  |                        |
|--|------------------------|
| Inflation                                | N/A                    |
| Discount Rate                            | 3.64%                  |
| Healthcare Cost Trend Rates              |                        |
| Pre-Medicare                             | 7.00%                  |
| Post-Medicare                            | 5.00%                  |
| Retirees' Share of Benefit-Related Costs | Pursuant to Chapter 78 |

The discount rate was based on the 20 year Municipal AA bond rate.

Mortality rates were based on RP-2000 combined mortality table for males and females as appropriate.

Termination rates were based on a 70% termination rate was used for employees under the age of 20, 16% for employees under the age of 40 and 0% for employees 50 years and older.

Mortality rates and termination rates were based on standard tables either issued by the SOA or developed for the applicable grade of employee. The actuary has used his/her professional judgement in applying these assumptions to this plan.

**Note 11: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****Changes in the Total OPEB Liability**

The following table shows the changes in the total OPEB liability for the years ended December 31, 2018 and 2017, respectively:

|  | <u>December 31, 2018</u> | <u>December 31, 2017</u> |
|--|--------------------------|--------------------------|
| Balance at Beginning of Year           | 23,278,206               | 12,169,421               |
| Changes for the Year:                  |                          |                          |
| Service Cost                           | 289,676                  | 461,342                  |
| Interest Cost                          | 897,301                  | 376,358                  |
| Benefit Payments                       | (241,388)                | (290,418)                |
| Actuarial Assumption Changes           | (594,565)                | 6,342,637                |
| Changes of Benefit Terms               | (14,937,381)             |                          |
| Actuarial Demographic Gains / (Losses) | <u>(2,401,252)</u>       | <u>4,218,866</u>         |
| Net Changes                            | <u>(16,987,609)</u>      | <u>11,108,785</u>        |
| Balance at End of Year                 | <u><u>6,290,597</u></u>  | <u><u>23,278,206</u></u> |

For 2018, the Commission changed their benefits to a High Deductible Plan. The Discount Rate changed at December 31<sup>st</sup> over the following years, 3.16% 2017 and 3.64% 2018.

**Sensitivity of the Total OPEB Liability to Changes in the Discount Rate** - The following presents the total OPEB liability of the Commission, as well as what the Commission's total OPEB liability would be if it were calculated for using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current discount rate:

|                      | <u>December 31, 2018</u>     |                                     |                              |
|----------------------|------------------------------|-------------------------------------|------------------------------|
|                      | 1.00%<br>Decrease<br>(2.64%) | Current<br>Discount Rate<br>(3.64%) | 1.00%<br>Increase<br>(4.64%) |
| Total OPEB Liability | <u>\$ 5,393,899.00</u>       | <u>\$ 6,290,597.00</u>              | <u>\$ 7,422,358.77</u>       |
|                      | <u>December 31, 2017</u>     |                                     |                              |
|                      | 1.00%<br>Decrease<br>(2.16%) | Current<br>Discount Rate<br>(3.16%) | 1.00%<br>Increase<br>(4.16%) |
| Total OPEB Liability | <u>\$ 19,959,995.55</u>      | <u>\$ 23,278,206.00</u>             | <u>\$ 27,466,263.76</u>      |

**Note 11: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****Changes in the Total OPEB Liability (Cont'd)**

**Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates** - The following presents the total OPEB liability of the Commission, as well as what the Commission's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower or 1-percentage-point higher than the current healthcare cost trend rates:

|                      | <u>December 31, 2018</u>  |                                       |                           |
|----------------------|---------------------------|---------------------------------------|---------------------------|
|                      | <u>1.00%<br/>Decrease</u> | <u>Healthcare Cost<br/>Trend Rate</u> | <u>1.00%<br/>Increase</u> |
| Total OPEB Liability | <u>\$ 7,284,844.51</u>    | <u>\$ 6,290,597.00</u>                | <u>\$ 5,483,938.28</u>    |
|                      | <u>December 31, 2017</u>  |                                       |                           |
|                      | <u>1.00%<br/>Decrease</u> | <u>Healthcare Cost<br/>Trend Rate</u> | <u>1.00%<br/>Increase</u> |
| Total OPEB Liability | <u>\$26,957,395.49</u>    | <u>\$23,278,206.00</u>                | <u>\$20,293,184.42</u>    |

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the years ended December 31, 2018 and 2017, the Commission recognized OPEB revenue of \$13,062,614 and OPEB Expense of \$1,797,837, respectively. At December 31, 2018 and 2017, the Commission reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|   | <u>December 31, 2018</u>                      |  | <u>December 31, 2017</u>                      |  |
|---|---|--|---|--|
|   | <u>Deferred<br/>Outflows<br/>of Resources</u> | <u>Deferred<br/>Inflows<br/>of Resources</u> | <u>Deferred<br/>Outflows<br/>of Resources</u> | <u>Deferred<br/>Inflows<br/>of Resources</u> |
| Changes of Assumptions or Other Inputs                | \$ 5,189,431.00                               | \$ 540,514.00                                | \$ 5,766,034.00                               | \$ -   |
| Differences between Expected<br>and Actual Experience | <u>3,451,798.00</u>                           | <u>2,182,956.00</u>                          | <u>3,835,332.00</u>                           | <u>-</u>                                     |
|   | <u>\$ 8,641,229.00</u>                        | <u>\$ 2,723,470.00</u>                       | <u>\$ 9,601,366.00</u>                        | <u>\$ -</u>                                  |

**Note 11: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB) (CONT'D)****OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB (Cont'd)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

| <b><u>Year Ending</u></b><br><b><u>December 31,</u></b> |                               |
|---|-------------------------------|
| 2019  | \$ 687,790.00                 |
| 2020  | 687,790.00                    |
| 2021  | 687,790.00                    |
| 2022  | 687,790.00                    |
| 2023  | 687,790.00                    |
| Thereafter  | <u>2,478,809.00</u>           |
|   | <u><u>\$ 5,917,759.00</u></u> |

**Note 12: COMPENSATED ABSENCES**

Commission employees are entitled to 10 to 30 vacation days per year depending on their length of service. A maximum of five unused vacation days may be carried over to the next year.

Commission employees are entitled to twelve sick days per year. Employees have the option of carrying over sick days; however, an employee cannot accumulate more than 24 sick days.

Upon separation of employment, unless the separation was a termination for cause, the Commission will purchase unused sick and vacation time excluding vacation time carried from the year prior to separation.

Management has determined that the balance of accrued sick leave was not material as of December 31, 2018 and 2017 and, accordingly, a liability has not been recorded.

**Note 13: TRANSPORTATION EQUIPMENT LEASES**

The Commission leases transportation equipment under agreements accounted for as operating leases. Rental and certain related maintenance expense charged to income was \$62,009 in 2018 and \$67,175 in 2017.

Future commitments on operating leases are as follows:

| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2019        | \$24,900      |
| 2020        | 24,900        |

**Note 14: ANTENNA SITE LEASES**

The Commission leases antenna sites atop its water tanks to several companies in the communications industry. As of December 31, 2018, the Commission had ten different lease agreements. Rental income from these leases was \$428,810 and \$399,491 in 2018 and 2017, respectively.

Future minimum rentals on the leases are as follows:

| <u>Year</u> | <u>Amount</u> |
|-------------|---------------|
| 2019        | \$ 394,527    |
| 2020        | 334,106       |
| 2021        | 292,634       |
| 2022        | 251,995       |
| 2023        | 193,225       |

**Note 15: COMMITMENTS AND CONTINGENCIES****Litigation**

The Commission is subject to certain claims and legal proceedings that arise in the ordinary course of its operations. Each of these matters is subject to various uncertainties, and it is possible that some of these matters may be decided unfavorably to the Commission. Management believes that any liability that may ultimately result from the resolution of these matters will not have a material adverse effect in the financial conditions, results of operations or cash flows of the Merchantville-Pennsauken Water Commission.

**Note 16: RISK MANAGEMENT**

The Commission is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered through a joint insurance pool as described below. Settled claims from these risks have not exceeded coverage for the past several years.

The Commission is a member of New Jersey Utility Authorities Joint Insurance Fund (the "Fund"). The Fund provides the Commission with the following coverage:

Property and Physical Damage  
 Workers Compensation  
 Excess Liability  
 Boiler and Machinery  
 General and Automobile Liability  
 Public Officials Liability  
 Environmental Liability

Contributions to the Fund, including a reserve for contingencies, are payable in an annual premium and are based based on actuarial assumptions determined by the Fund's actuary. The Commissioner of Insurance may order additional assessments to supplement the Fund's claim, loss retention or administrative accounts to assure the payment of the Fund's obligations. The Commission's agreement with the pool provides that the pool will be self-sustaining through member premiums and will reinsure through commercial insurance for claims in excess of \$500,000 for each insured event.

The Fund publishes its own financial report for the year ended December 31, 2018, which can be obtained from:

New Jersey Utility Authorities Joint Insurance Fund  
 9 Campus Drive, Suite 16  
 Parsippany, NJ 07054



**Note 17: WATER ALLOCATION RIGHTS**

As described in note 8, on May 19, 2006 the Commission entered into an agreement with the City of Camden (the City) for the purchase of water allocation rights for \$2,522,512. The agreement was approved by the New Jersey Department of Environmental Protection and contains the following provisions:

**Purchase of Water Allocation Rights**

The Commission agreed to purchase the City's water allocation rights to pump 1,200,000 gallons of water per day from the Potomac-Raritan-Magothy aquifer to service the Commission's franchise area for quantities in excess of its current allocation.

Should the Commission be denied the use or access to the allocation of water, for any reason unrelated to the actions of either party, then a proportional reduction will be made to the initial agreed upon payments, not yet paid and no further payments will be required and any payments already made shall be converted to payments for the purchase of bulk water already delivered and not yet paid for or for water to be delivered in the future. If for any reason another governmental entity, either executive or judicial, or legal action shall prohibit the sale of the allocation, monies already paid shall not be returned and monies not yet paid will not be due.

**Bulk Water Sale**

The City will deliver and the Commission will purchase bulk potable drinking water for a period of thirty (30) years with the Commission having the option for two additional ten year terms. The purchase agreement will begin as soon thereafter that the parties have created the necessary infrastructure and facilities to respectively deliver and accept finished water and or raw water for treatment.

The agreement provides for a minimum of fifty thousand gallons per day and a maximum of one million gallons per day. The initial cost of the treated water will be for \$2.25 per thousand gallons and will be increased from time to time in accordance with factors outline in the agreement.

The water will be distributed through interconnections to be constructed by or on behalf of the Commission, including the obtainment of all land and or easements necessary, at mutually agreed upon locations, without cost or expense to the City.

**Treatment of Water**

It was agreed that at some point during the term of the agreement that the City may treat raw water for the Commission which is delivered to the Morris-Delair treatment plant. Delivery of the raw water to the City will be the responsibility of the Commission and the cost of treatment will be eighty-nine cents per thousand gallons subject to certain increases and decreases.

**Note 18: RESTATEMENT OF PRIOR YEAR FINANCIAL STATEMENTS**

As indicated in note 1 to the financial statements, the Commission adopted GASB Statement 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions., for the year ended December 31, 2018. As a result of implementing this Statement, a restatement of unrestricted net position was required to record the Commission's net OPEB obligation. The cumulative effect on the financial statements as reported for December 31, 2016 is as follows:

**GASBS 75 Implementation**

|                                  | <b><u>As Previously<br/>Reported<br/>December 31, 2016</u></b> | <b><u>Net OPEB<br/>Liability (1)</u></b> | <b><u>As Restated<br/>December 31, 2016</u></b> |
|----------------------------------|--|--|---|
| <b>Net Position:</b>             |  |  |   |
| Net Investment in Capital Assets | \$ 21,339,968.00   |  | \$ 21,339,968.00                                |
| Unrestricted (Deficit)           | <u>(5,350,765.00)</u>  | <u>\$ (5,908,972.00)</u>                 | <u>(11,259,737.00)</u>                          |
| Total Net Position               | <u>\$ 15,989,203.00</u>  | <u>\$ (5,908,972.00)</u>                 | <u>\$ 10,080,231.00</u>                         |

■ (1) Represents the change in the Commission's Net OPEB Liability as of December 31, 2016

**Note 18: RESTATEMENT OF PRIOR YEAR FINANCIAL STATEMENT (CONT'D)**

The following represents the cumulative effects of the restatement on the respective financial statement balances of the Commission for the year ended December 31, 2017:

**Statement of Net Position**

|                                       | <b><u>Previously<br/>Reported</u></b> | <b><u>Cumulative<br/>Effect -<br/>Increase /<br/>(Decrease)</u></b> | <b><u>Restated<br/>Balance</u></b> |
|---------------------------------------|---------------------------------------|---|------------------------------------|
| <b>DEFERRED OUTFLOWS OF RESOURCES</b> |                                       |   |                                    |
| Related to OPEB                       | \$ -                                  | \$ 9,601,366.00   | \$ 9,601,366.00                    |
| Total Deferred Outflows of Resources  | <u>2,044,226.00</u>                   | <u>9,601,366.00</u>   | <u>11,645,592.00</u>               |
| <b>LIABILITIES</b>                    |                                       |   |                                    |
| Long-term Liabilities:                |                                       |   |                                    |
| Net OPEB Liability                    | <u>7,540,949.00</u>                   | <u>15,737,257.00</u>  | <u>23,278,206.00</u>               |
| Total Noncurrent Liabilities          | <u>18,789,865.00</u>                  | <u>15,737,257.00</u>  | <u>34,527,122.00</u>               |
| Total Liabilities                     | <u>20,504,126.00</u>                  | <u>15,737,257.00</u>  | <u>36,241,383.00</u>               |
| <b>NET POSITION</b>                   |                                       |   |                                    |
| Unrestricted                          | <u>(5,613,954.00)</u>                 | <u>(6,135,891.00)</u>   | <u>(11,749,845.00)</u>             |
| Total Net Position                    | <u>16,000,552.00</u>                  | <u>(6,135,891.00)</u>   | <u>9,864,661.00</u>                |

**Note 18: RESTATEMENT OF PRIOR YEAR FINANCIAL STATEMENT (CONT'D)**

The following represents the cumulative effects of the restatement on the respective financial statement balances of the Commission for the year ended December 31, 2017 (Cont'd):

**Statement of Revenues, Expenses and Changes in Net Position**

|                                 | <u>Previously<br/>Reported</u> | <u>Cumulative<br/>Effect -<br/>Increase /<br/>(Decrease)</u> | <u>Restated<br/>Balance</u> |
|---------------------------------|--------------------------------|--|-----------------------------|
| <b>Operating Expenses:</b>      |                                |  |                             |
| Administration:                 |                                |  |                             |
| Employee Benefits               | <u>\$ 1,217,972.00</u>         | <u>\$ 81,963.14</u>  | <u>\$ 1,299,935.14</u>      |
| Total Administration            | <u>3,006,353.00</u>            | <u>81,963.14</u>   | <u>3,088,316.14</u>         |
| Cost of Providing Service:      |                                |  |                             |
| Employee Benefits               | <u>2,153,915.00</u>            | <u>144,955.86</u>  | <u>\$ 2,298,870.86</u>      |
| Total Cost of Providing Service | <u>5,397,020.00</u>            | <u>144,955.86</u>  | <u>5,541,975.86</u>         |
| Total Operating Expenses        | <u>10,572,569.00</u>           | <u>226,919.00</u>  | <u>10,799,488.00</u>        |
| Operating Loss                  | <u>(361,323.00)</u>            | <u>(226,919.00)</u>  | <u>(588,242.00)</u>         |
| Change in Net Position          | <u>11,349.00</u>               | <u>(226,919.00)</u>  | <u>(215,570.00)</u>         |
| Net Position - Beginning        | <u>15,989,203.00</u>           | <u>(5,908,972.00)</u>  | <u>10,080,231.00</u>        |
| Net Position - Ending           | <u>16,000,552.00</u>           | <u>(6,135,891.00)</u>  | <u>9,864,661.00</u>         |

**REQUIRED SUPPLEMENTARY  
INFORMATION**

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES IN THE COMMISSION'S  
TOTAL OPEB LIABILITY AND RELATED RATIOS  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

| Total OPEB Liability   | <u>2018</u>         | <u>2017</u>          |
|--|---------------------|----------------------|
| Service Cost   | \$ 289,676          | \$ 461,342           |
| Interest Cost  | 897,301             | 376,358              |
| Benefit Payments   | (241,388)           | (290,418)            |
| Actuarial Assumption Changes                                     | (594,565)           | 6,342,637            |
| Changes of Benefit Terms   | (14,937,381)        | -                    |
| Actuarial Demographic Gains (Losses)                             | <u>(2,401,252)</u>  | <u>4,218,866</u>     |
| Net Change in Total OPEB Liability                               | (16,987,609)        | 11,108,785           |
| Total OPEB Liability - Beginning of Year                         | <u>23,278,206</u>   | <u>12,169,421</u>    |
| Total OPEB Liability - End of Year                               | <u>\$ 6,290,597</u> | <u>\$ 23,278,206</u> |
| Covered Employee Payroll   | \$ 2,092,530        | \$ 1,938,344         |
| Total OPEB Liability as a Percentage of Covered Employee Payroll | 301%                | 1201%                |

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10 year trend is compiled, this presentation will only include information for those years for which information is available.

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE COMMISSION'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
LAST SIX PLAN YEARS

|  | <u>Measurement Date Ending June 30,</u> |               |               |               |               |               |
|--|---|---------------|---------------|---------------|---------------|---------------|
|  | <u>2018</u>                             | <u>2017</u>   | <u>2016</u>   | <u>2015</u>   | <u>2014</u>   | <u>2013</u>   |
| Proportion Of The Net Pension Liability  | 0.0282670679%                           | 0.0283174574% | 0.0276390081% | 0.0268630286% | 0.0264734132% | 0.0246842789% |
| Proportionate Share of the Net Pension Liability                                       | \$ 5,565,645                            | \$ 6,591,851  | \$ 8,185,881  | \$ 6,030,212  | \$ 4,956,547  | \$ 4,717,656  |
| Covered Payroll (Plan Measurement Period)  | \$ 2,092,530                            | \$ 1,938,344  | \$ 1,873,084  | \$ 1,850,720  | \$ 1,841,584  | \$ 1,763,112  |
| Proportionate Share of the Net Pension Liability<br>as a Percentage of Covered Payroll | 265.98%                                 | 340.08%       | 437.03%       | 325.83%       | 269.15%       | 267.58%       |
| Plan Fiduciary Net Position as a Percentage<br>of the Total Pension Liability          | 53.60%                                  | 48.10%        | 40.14%        | 47.93%        | 52.08%        | 48.72%        |

Note: This schedule is presented to illustrate the requirement to show information for 10 years.  
However, until a full 10-year trend is compiled, this presentation will only include information  
for those years for which information is available.

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF THE COMMISSION'S CONTRIBUTIONS  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS)  
LAST SIX YEARS

|   | Year Ended December 31, |                  |                  |                  |                  |                  |
|---|-------------------------|------------------|------------------|------------------|------------------|------------------|
|   | <u>2018</u>             | <u>2017</u>      | <u>2016</u>      | <u>2015</u>      | <u>2014</u>      | <u>2013</u>      |
| Contractually Required Contribution                                     | \$ 281,166              | \$ 262,331       | \$ 245,541       | \$ 230,950       | \$ 218,243       | \$ 185,991       |
| Contributions in Relation to the<br>Contractually Required Contribution | <u>(281,166)</u>        | <u>(262,331)</u> | <u>(245,541)</u> | <u>(230,950)</u> | <u>(218,243)</u> | <u>(185,991)</u> |
| Contribution Deficiency (Excess)  | <u>\$ -</u>             | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      | <u>\$ -</u>      |
| Covered Payroll (Calendar Year)   | \$ 2,092,530            | \$ 1,938,344     | \$ 1,873,084     | \$ 1,850,720     | \$ 1,841,584     | \$ 1,763,112     |
| Contributions as a Percentage of<br>Commission's Covered Payroll        | 13.44%                  | 13.53%           | 13.11%           | 12.48%           | 11.85%           | 10.55%           |

Note: This schedule is presented to illustrate the requirement to show information for 10 years.  
However, until a full 10-year trend is compiled, this presentation will only include information  
for those years for which information is available.



THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED DECEMBER 31, 2018

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**Note 1: POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS (OPEB)**

*Changes in Benefit Terms* – For 2018, the Commission changed their benefits to a High Deductible Plan.

*Changes in Assumptions* – For 2018, the discount rate changed to 3.64% from 3.16% in 2017.

**Note 2: POSTEMPLOYMENT BENEFITS – PENSION**

**Public Employees' Retirement System (PERS)**

*Changes in Benefit Terms* – None

*Changes in Assumptions* – For 2018, the discount rate changed to 5.66% and the long-term rate of return remained at 7.00%. For 2017, the discount rate changed to 5.00% and the long-term expected rate of return changed to 7.00% from 7.65%. Demographic assumptions were revised in accordance with the results of the July 1, 2011 - June 30, 2014 experience study and the mortality improvement scale incorporated the plan actuary's modified MP-2014 projection scale. Further, salary increases were assumed to increase between 1.65% and 4.15% (based on age) through fiscal year 2026 and 2.65% and 5.15% (based on age) for each fiscal year thereafter. For 2016, the discount rate was 3.98%. For 2015, the discount rate was 4.90%. In addition, the social security wage base was set at \$118,500.00 for 2015, increasing 4.00% per annum, compounded annually and the 401(a)(17) pay limit was set at \$265,000.00 for 2015, increasing 3.00% per annum, compounded annually. For 2014, the discount rate was 5.39%.

## **SUPPLEMENTARY SCHEDULES**

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF CASH RECEIPTS, CASH DISBURSEMENTS AND  
CHANGES IN CASH, CASH EQUIVALENTS AND INVESTMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2018

|   |                  |    |                         |
|---|------------------|----|-------------------------|
| Cash, Cash Equivalents and Investments, January 1                     |                  | \$ | 5,760,721               |
| Cash Receipts:  |                  |    |                         |
| Collection of Customer Accounts Receivable                            | \$ 10,531,476    |    |                         |
| Tower Rentals   | 428,810          |    |                         |
| Other Operating Receipts  | 684,961          |    |                         |
| Connection and Developers' Fees                                       | 357,254          |    |                         |
| Customer Prepayments  | 76,473           |    |                         |
| Investment Income   | <u>80,361</u>    |    |                         |
|   |                  |    | <u>12,159,335</u>       |
|   |                  |    | 17,920,056              |
| Cash Disbursements:   |                  |    |                         |
| Current Year Cost of Operations                                       | 6,747,262        |    |                         |
| Liquidation of Prior Year Accounts Payable<br>and Accrued Liabilities | 622,058          |    |                         |
| Interest Payments on City of Camden Water Allocation                  | 6,934            |    |                         |
| Interest Payments on N.J.D.E.P. Loans                                 | 80,332           |    |                         |
| Principal Payments on N.J.D.E.P. Loans                                | 522,696          |    |                         |
| Principal Payments on City of Camden Water Allocation                 | 148,436          |    |                         |
| Additions to Capital Assets   | <u>1,782,271</u> |    |                         |
|   |                  |    | <u>9,909,989</u>        |
| Cash, Cash Equivalents and Investments, December 31                   |                  | \$ | <u><u>8,010,067</u></u> |
| Analysis of Balance:  |                  |    |                         |
| Cash and Cash Equivalents   |                  | \$ | 3,137,012               |
| Investments   |                  |    | <u>4,873,055</u>        |
|   |                  | \$ | <u><u>8,010,067</u></u> |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL  
NON-GAAP BUDGETARY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2018

|  | Adopted<br>and Final<br><u>Budget</u> | <u>Actual</u> | Variance--<br>Favorable<br>(Unfavorable) |
|--|---------------------------------------|---------------|--|
| Revenues:                                |                                       |               |  |
| Operating Revenues:                      |                                       |               |  |
| Metered Sales to General Public          | \$ 8,738,282                          | \$ 9,603,226  | \$ 864,944                               |
| Private Fire Protection                  | 1,191,529                             | 1,161,741     | (29,788)                                 |
| Public Fire Protection                   | 109,936                               | 94,380        | (15,556)                                 |
| Shared Service Agreement                 | -                                     | 466,667       | 466,667                                  |
| Late Charges                             | 105,000                               | 88,386        | (16,614)                                 |
| Tapping Fees                             | 1,000                                 | 24,232        | 23,232                                   |
| Miscellaneous Income                     | 21,000                                | 105,676       | 84,676                                   |
| Total Operating Revenues                 | 10,166,747                            | 11,544,308    | 1,377,561                                |
| Non-Operating Revenues:                  |                                       |               |  |
| Investment Income                        | 10,000                                | 84,356        | 74,356                                   |
| Tower Rentals                            | 425,427                               | 428,810       | 3,383                                    |
| Connection and Developers' Fees          | 30,000                                | 357,245       | 327,245                                  |
| Total Revenues                           | 10,632,174                            | 12,414,719    | 1,782,545                                |
| Operating Expenses:                      |                                       |               |  |
| Administration:                          |                                       |               |  |
| Salaries and Wages                       | 947,000                               | 907,820       | 39,180                                   |
| Fringe Benefits                          | 735,968                               | 531,317       | 204,651                                  |
| Other Expenses:                          |                                       |               |  |
| Notices & Advertising                    | 13,000                                | 8,725         | 4,275                                    |
| Office Expense                           | 95,400                                | 75,523        | 19,877                                   |
| Operating Fees - DEP                     | 48,000                                | 39,438        | 8,562                                    |
| I.T. Expense                             | 66,500                                | 71,137        | (4,637)                                  |
| Uniform Rental                           | 10,000                                | 8,765         | 1,235                                    |
| Training and Development                 | 24,000                                | 20,218        | 3,782                                    |
| Consumer Confidence Report               | 3,000                                 | 2,776         | 224                                      |
| Employee and Community Relations         | 23,500                                | 22,864        | 636                                      |
| Professional / Outside Services          | 105,300                               | 109,217       | (3,917)                                  |
| Insurance                                | 186,000                               | 121,693       | 64,307                                   |
| Tower Rental Revenue Expense             | 399,491                               | 399,491       | -  |
| Shared Services                          | 50,000                                | -             | 50,000                                   |
| Bad Debt Expense (Net Reserve Reduction) | 17,500                                | 1,577         | 15,923                                   |
| Other                                    | 41,600                                | 30,465        | 11,135                                   |
| Total Administration<br>Other Expenses   | 1,083,291                             | 911,889       | 171,402                                  |
| Total Administration                     | \$ 2,766,259                          | \$ 2,351,026  | \$ 415,233                               |

(continued)

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL  
NON-GAAP BUDGETARY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2018

|   | Adopted<br>and Final<br><u>Budget</u> | <u>Actual</u> | Variance--<br>Favorable<br>(Unfavorable) |
|---|---------------------------------------|---------------|--|
| Cost of Providing Service:                                      |                                       |               |  |
| Salaries and Wages  | \$ 1,680,000                          | \$ 1,656,884  | \$ 23,116                                |
| Fringe Benefits   | 1,343,232                             | 969,720       | 373,512                                  |
| Other Expenses:   |                                       |               |  |
| Chemicals and Supplies  | 110,000                               | 92,013        | 17,987                                   |
| CCMUA Charges   | 4,000                                 | 2,816         | 1,184                                    |
| Electric & Gas Expense  | 750,000                               | 683,283       | 66,717                                   |
| Maintenance of Wells and Strippers                              | 265,000                               | 240,139       | 24,861                                   |
| Utilities - Other   | 30,000                                | 23,772        | 6,228                                    |
| Maintenance on Mains and Services                               | 295,800                               | 341,237       | (45,437)                                 |
| Maintenance on Structures                                       | 154,000                               | 161,032       | (7,032)                                  |
| Maintenance on Generators and Power Equipment                   | 40,000                                | 12,817        | 27,183                                   |
| Maintenance on Control Panels                                   | 49,000                                | 53,187        | (4,187)                                  |
| Maintenance on Pumping and Chemical Equipment                   | 55,000                                | 56,621        | (1,621)                                  |
| Purchase of Water   | 74,000                                | 58,256        | 15,744                                   |
| Lab Work  | 102,000                               | 84,880        | 17,120                                   |
| Meter Repair and Maintenance                                    | 16,000                                | 12,474        | 3,526                                    |
| Communications  | 36,400                                | 32,851        | 3,549                                    |
| Fuel & Gas  | 40,000                                | 24,491        | 15,509                                   |
| Safety Equipment  | 11,000                                | 7,631         | 3,369                                    |
| Vehicle Expense   | 60,000                                | 62,009        | (2,009)                                  |
| Total Cost of Providing<br>Service Other Expenses               | 2,092,200                             | 1,949,509     | 142,691                                  |
| Total Cost of Providing Service                                 | 5,115,432                             | 4,576,113     | 539,319                                  |
| Total Principal Payments on<br>Debt in Lieu of Depreciation     | 667,885                               | 671,132       | (3,247)                                  |
| Total Operating Expenses  | 8,549,576                             | 7,598,271     | 951,305                                  |
| Non-Operating Expenses:   |                                       |               |  |
| Interest Payments on Debt                                       | 102,278                               | 99,510        | 2,768                                    |
| Total Non-Operating Expenses                                    | 102,278                               | 99,510        | 2,768                                    |
| Total Operating and<br>Non-Operating Expenses                   | 8,651,854                             | 7,697,781     | 954,073                                  |
| Excess of Revenues over Operating<br>and Non-Operating Expenses | \$ 1,980,320                          | \$ 4,716,938  | \$ 2,736,618                             |

(continued)

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL  
NON-GAAP BUDGETARY BASIS  
FOR THE YEAR ENDED DECEMBER 31, 2018

Reconciliation of Excess Revenues  
over Expenses to Operating Loss

|   |                     |
|---|---------------------|
| Excess of Revenues Over Operating and<br>Non-Operating Expenses | \$ 4,716,938        |
| Add:  |                     |
| Principal Payments on Debt                                      | 671,132             |
| Interest Payments on Debt                                       | 99,510              |
| Deduct:   |                     |
| PERS GASB 68 Accrual  | (168,659)           |
| Investment Income   | (84,356)            |
| Tower Rentals   | (428,810)           |
| Connection and Developers' Fees                                 | (357,245)           |
| Depreciation and Amortization                                   | (2,410,036)         |
| Operating Income (Exhibit B)                                    | <u>\$ 2,038,474</u> |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF N.J.D.E.P. LOANS PAYABLE

|                                | Balance<br>January 1, 2018 | Savings Credits<br>Adjustments | Paid              | Savings Credits<br>and Discounts<br>Amortization | Balance<br>December 31, 2018 |
|--------------------------------|----------------------------|--------------------------------|-------------------|--|------------------------------|
| 2001 Infrastructure Trust Loan | \$ 924,896                 | \$ 6,401                       | \$ 233,254        | \$   | \$ 698,043                   |
| 2003 Infrastructure Trust Loan | 154,363                    | 8,108                          | 44,718            |  | 117,753                      |
| 2007 Infrastructure Trust Loan | 673,543                    | 5,000                          | 68,827            |  | 609,716                      |
| 2010 Infrastructure Trust Loan | 796,158                    |                                | 55,474            |  | 740,684                      |
| 2014 Infrastructure Trust Loan | 2,048,747                  |                                | 123,047           |  | 1,925,700                    |
| Unamortized Discount on Loans  | 93,697                     |                                | \$ 16,885         |  | 76,812                       |
|                                | <u>\$ 4,691,404</u>        | <u>\$ 19,509</u>               | <u>\$ 525,320</u> | <u>\$ 16,885</u>                                 | <u>\$ 4,168,708</u>          |
| Analysis of Balance:           |                            |                                |                   |  |                              |
| Current                        | \$ 505,811                 |                                |                   | \$   | 494,820                      |
| Long-Term                      | <u>4,185,593</u>           |                                |                   |  | <u>3,673,888</u>             |
|                                | <u>\$ 4,691,404</u>        |                                |                   | \$   | <u>4,168,708</u>             |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF CUSTOMER ACCOUNTS RECEIVABLE

|  |               |                            |
|--|---------------|----------------------------|
| Balance January 1, 2018                  |               | \$ 1,975,307               |
| Increased by Customer Billings:          |               |                            |
| Metered Sales Billings to General Public | \$ 9,628,226  |                            |
| Private Fire Protection                  | 1,161,741     |                            |
| Public Fire Protection                   | 94,380        |                            |
| Late Charges                             | <u>88,386</u> |                            |
|  |               | <u>10,972,733</u>          |
|  |               | 12,948,040                 |
| Decreased by:                            |               |                            |
| Collections                              | 10,489,220    |                            |
| Customer Prepayments Applied             | <u>76,473</u> |                            |
|  |               | <u>10,565,693</u>          |
| Balance December 31, 2018                |               | <u><u>\$ 2,252,347</u></u> |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF ACCRUED INTEREST INCOME RECEIVABLE

|                           |                        |
|---------------------------|------------------------|
| Balance January 1, 2018   | \$ 2,731               |
| Interest Earned           | <u>84,356</u>          |
|                           | 87,087                 |
| Interest Collected        | <u>80,361</u>          |
| Balance December 31, 2018 | <u><u>\$ 6,726</u></u> |



THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF CAPITAL ASSETS

| <u>Description</u>                     | <u>Balance</u><br><u>January 1, 2018</u> | <u>Additions</u><br><u>(Deletions)</u> | <u>Balance</u><br><u>December 31, 2018</u> |
|--|--|--|--|
| Land and Land Rights                   | \$ 300,857                               |  | \$ 300,857                                 |
| City of Camden Water Allocation        | 2,557,608                                |  | 2,557,608                                  |
| Intangible Plant:                      |  |  |  |
| Organization Costs                     | 32,181                                   |  | 32,181                                     |
| Source of Supply:                      |  |  |  |
| Structures and Improvements            | 169,882                                  |  | 169,882                                    |
| Wells and Springs                      | 1,706,832                                |  | 1,706,832                                  |
| SCADA Program                          | 540,706                                  | \$ 250,000                             | 790,706                                    |
| Water Mapping - SCADA                  | 283,457                                  |  | 283,457                                    |
| Water Re-use Preservation Project      | 1,103,915                                |  | 1,103,915                                  |
| Supply Mains                           | 156,395                                  |  | 156,395                                    |
| Pumping Plant:                         |  |  |  |
| Structures and Improvements            | 1,832,162                                |  | 1,832,162                                  |
| Electric Plumbing Equipment            | 157,614                                  |  | 157,614                                    |
| Diesel Pumping Equipment               | 83,325                                   |  | 83,325                                     |
| Other Pumping Equipment                | 194,084                                  |  | 194,084                                    |
| Water Treatment Plant:                 |  |  |  |
| Structures and Improvements            | 1,371,276                                |  | 1,371,276                                  |
| Water Treatment Equipment              | 2,883,348                                |  | 2,883,348                                  |
| Transmission and Distribution Plant:   |  |  |  |
| Structures and Improvements            | 506,701                                  | 121,327                                | 628,028                                    |
| Camden Avenue Tank                     | 2,012,192                                |  | 2,012,192                                  |
| Cherry Hill 1MG Tank                   | 3,006,586                                |  | 3,006,586                                  |
| ASR Building - Browning Road           | 124,706                                  |  | 124,706                                    |
| Manganese Filtration                   | 2,108,896                                |  | 2,108,896                                  |
| National and Brown Lime Addition       | 399,738                                  |  | 399,738                                    |
| Park Avenue Project                    | 4,534,580                                |  | 4,534,580                                  |
| Park Avenue Lime Building              | 256,928                                  |  | 256,928                                    |
| Service Wells and Motors               | 542,320                                  |  | 542,320                                    |
| Filter Media                           | 327,592                                  | 19,401                                 | 346,993                                    |
| Rehab National Highway Well 2          | 43,235                                   |  | 43,235                                     |
| Browning Road Well 1                   | 167,410                                  |  | 167,410                                    |
| Tank Painting                          | 5,790,710                                | 1,250                                  | 5,791,960                                  |
| Carbon Filter Project                  | 1,738,101                                | 43,217                                 | 1,781,318                                  |
| CC TV Park                             | 108,264                                  |  | 108,264                                    |
| Valve Replacement                      | 180,213                                  | 20,217                                 | 200,430                                    |
| Distribution Reservoirs and Standpipes | 2,830,658                                |  | 2,830,658                                  |
| Garden State Project                   | 28,423                                   |  | 28,423                                     |
| Transmission and Distribution Mains    | 7,028,016                                | 73,983                                 | 7,101,999                                  |
| Water Main Replacement                 | 4,846,441                                | 494,932                                | 5,341,373                                  |
| Services                               | 1,983,004                                |  | 1,983,004                                  |
| Meters                                 | 4,883,015                                | 487,294                                | 5,370,309                                  |
| Hydrants                               | 545,656                                  | 35,319                                 | 580,975                                    |
| General Plant:                         |  |  |  |
| Administration Office                  | 3,618,474                                |  | 3,618,474                                  |
| Structures and Improvements            | 31,737                                   | 17,600                                 | 49,337                                     |
| Office Furniture and Equipment         | 169,448                                  |  | 169,448                                    |
| Software                               | 101,612                                  | 9,869                                  | 111,481                                    |
| Excavation Equipment                   | 73,430                                   | 137,967                                | 211,397                                    |
| Transportation Equipment               | 326,900                                  | 72,008                                 | 398,908                                    |
| Tools Shop and Garage Equipment        | 54,534                                   | 19,862                                 | 74,396                                     |
| Power Operated Equipment               | 86,451                                   |  | 86,451                                     |
| Capitalized Interest                   | 207,130                                  |  | 207,130                                    |
| Total Capital Assets in Service        | \$ 62,036,743                            | \$ 1,804,246                           | \$ 63,840,989                              |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
STATEMENT OF ACCRUED INTEREST PAYABLE

|                                     |    |              |                      |
|-------------------------------------|----|--------------|----------------------|
| Balance January 1, 2018             |    | \$           | 39,446               |
| Accrued Interest:                   |    |              |                      |
| N.J.D.E.P. Loans                    | \$ | 92,576       |                      |
| City of Camden Water Allocation     |    | <u>6,934</u> |                      |
|                                     |    |              | <u>99,510</u>        |
|                                     |    |              | 138,956              |
| Less Interest Paid:                 |    |              |                      |
| N.J.D.E.P. Loans                    |    | 97,217       |                      |
| City of Camden Water Allocation     |    | <u>6,934</u> |                      |
|                                     |    |              | <u>104,151</u>       |
| Balance December 31, 2018           |    | \$           | <u><u>34,805</u></u> |
| Reconciliation of Interest Expense: |    |              |                      |
| Accrued Interest                    |    | \$           | 99,510               |
| Amortization of Loan Discount       |    |              | <u>(16,885)</u>      |
| Interest on Debt                    |    | \$           | <u><u>82,625</u></u> |

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF REVENUES AND EXPENSES  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

|  | <u>2018</u>  | <u>2017</u>  | <u>Increase<br/>(Decrease)</u> |
|--|--------------|--------------|--------------------------------|
| Revenues:                                  |              |              |                                |
| Operating Revenues:                        |              |              |                                |
| Metered Sales to General Public            | \$ 9,603,226 | \$ 8,754,626 | \$ 848,600                     |
| Private Fire Protection                    | 1,161,741    | 1,168,239    | (6,498)                        |
| Public Fire Protection                     | 94,380       | 100,354      | (5,974)                        |
| Late Charges                               | 88,386       | 97,446       | (9,060)                        |
| Tapping Fees                               | 24,232       | 11,599       | 12,633                         |
| Shared Service Agreement                   | 466,667      | -            | 466,667                        |
| Miscellaneous Income                       | 105,676      | 78,982       | 26,694                         |
| Total Operating Revenues                   | 11,544,308   | 10,211,246   | 1,333,062                      |
| Non-Operating Revenues:                    |              |              |                                |
| Investment Income                          | 84,356       | 37,795       | 46,561                         |
| Tower Rentals                              | 428,810      | 399,491      | 29,319                         |
| Connection and Developers' Fees            | 357,245      | 30,189       | 327,056                        |
| Total Revenues                             | 12,414,719   | 10,678,721   | 1,735,998                      |
| Operating Expenses:                        |              |              |                                |
| Personal Services:                         |              |              |                                |
| Administrative Salaries                    | 907,820      | 881,339      | 26,481                         |
| Seasonal Salaries                          | 22,705       | 20,784       | 1,921                          |
| Water Treatment Salaries                   | 406,334      | 427,440      | (21,106)                       |
| Field Service Technicians                  | 515,849      | 337,389      | 178,460                        |
| Repair and Maintenance Salaries            | 338,342      | 356,853      | (18,511)                       |
| Service Salaries                           | 103,537      | 147,362      | (43,825)                       |
| Plant Operators Salaries                   | 270,117      | 268,769      | 1,348                          |
| Total Personal Services                    | 2,564,704    | 2,439,936    | 124,768                        |
| Employee Benefits:                         |              |              |                                |
| Health Benefits                            | 721,452      | 822,542      | (101,090)                      |
| Prescription                               | 145,719      | 377,953      | (232,234)                      |
| Social Security Tax                        | 186,249      | 173,372      | 12,877                         |
| Dental, Vision and Other Employee Benefits | 112,033      | 109,143      | 2,890                          |
| Unemployment and Disability                | 9,032        | 15,150       | (6,118)                        |
| Workers' Compensation Insurance            | 64,221       | 60,427       | 3,794                          |
| Public Employees' Retirement System        | 430,990      | 598,281      | (167,291)                      |
| Total Employee Benefits                    | \$ 1,669,696 | \$ 2,156,868 | \$ (487,172)                   |

(Continued)

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
COMPARATIVE STATEMENTS OF REVENUES AND EXPENSES  
FOR THE YEARS ENDED DECEMBER 31, 2018 AND 2017

|   | <u>2018</u>   | <u>2017</u>  | Increase<br>(Decrease) |
|---|---------------|--------------|------------------------|
| Administrative Expenses:                      |               |              |                        |
| Notices & Advertising                         | \$ 8,725      | \$ 10,718    | \$ (1,993)             |
| Office Expense                                | 75,523        | 67,176       | 8,347                  |
| Operating Fees - DEP                          | 39,438        | 39,884       | (446)                  |
| I.T. Expense                                  | 71,137        | 64,125       | 7,012                  |
| Uniform Rental                                | 8,765         | 9,545        | (780)                  |
| Training and Development                      | 20,218        | 22,051       | (1,833)                |
| Consumer Confidence Report                    | 2,776         | 2,725        | 51                     |
| Employee and Community Relations              | 22,864        | 16,761       | 6,103                  |
| Professional / Outside Services               | 109,217       | 89,844       | 19,373                 |
| Insurance                                     | 121,693       | 123,755      | (2,062)                |
| Tower Rental Revenue Expense                  | 399,491       | 415,952      | (16,461)               |
| Bad Debt Expense (Net Reserve Reduction)      | 1,577         | 6,025        | (4,448)                |
| Other   | 30,465        | 38,480       | (8,015)                |
| Total Administrative Expenses                 | 911,889       | 907,041      | 4,848                  |
| Operating and Maintenance Expenses:           |               |              |                        |
| Chemicals and Supplies                        | 92,013        | 92,836       | (823)                  |
| CCMUA Charges                                 | 2,816         | 2,816        | -                      |
| Electric & Gas Expense                        | 707,055       | 674,399      | 32,656                 |
| Maintenance of Wells and Treatment Equipment  | 240,139       | 234,860      | 5,279                  |
| Maintenance on Mains and Services             | 341,237       | 166,919      | 174,318                |
| Maintenance on Structures                     | 161,032       | 129,663      | 31,369                 |
| Maintenance on Generators and Power Equipment | 12,817        | 18,474       | (5,657)                |
| Maintenance on Control Panels                 | 53,187        | 42,056       | 11,131                 |
| Maintenance on Pumping and Chemical Equipment | 56,621        | 49,053       | 7,568                  |
| Purchase of Water                             | 58,256        | 58,995       | (739)                  |
| Lab Work                                      | 84,880        | 80,283       | 4,597                  |
| Meter Repair and Maintenance                  | 12,474        | 6,879        | 5,595                  |
| Communications                                | 32,851        | 28,289       | 4,562                  |
| Fuel & Gas                                    | 24,491        | 20,419       | 4,072                  |
| Safety Equipment                              | 7,631         | 11,391       | (3,760)                |
| Vehicle Expense                               | 62,009        | 67,175       | (5,166)                |
| Total Operating and Maintenance Expenses      | 1,949,509     | 1,684,507    | 265,002                |
| Depreciation and Amortization Expense         | 2,410,036     | 2,169,196    | 240,840                |
| Total Operating Expenses                      | 9,505,834     | 9,357,548    | 148,286                |
| Other Expenses:                               |               |              |                        |
| Interest on Long-term Debt                    | 82,625        | 94,803       | (12,178)               |
| Total Expenses                                | 9,588,459     | 9,452,351    | 136,108                |
| Change in Net Position Before OPEB Adjustment | 2,826,260     | 1,226,370    | 1,599,890              |
| OPEB Adjustment                               | 13,304,002    | (1,441,940)  | 14,745,942             |
| Change in Net Position                        | \$ 16,130,262 | \$ (215,570) | \$ 16,345,832          |

**THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

**PART II**

**SCHEDULE OF FINDINGS AND RECOMENDATIONS**

**FOR THE YEAR ENDED**

**DECEMBER 31, 2018**

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
SCHEDULE OF FINDINGS AND RECOMMENDATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2018

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This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Schedule of Financial Statement Findings

**None**

Schedule of Prior Year Financial Statement Findings

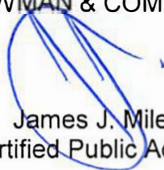
This section identifies the status of prior year audit findings related to the financial statements that are required to be reported in accordance with Government Auditing Standards and with audit requirements as prescribed by the Bureau of Authority Regulation, Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**None**

Appreciation

We express our appreciation for the courtesies extended and assistance provided to us during the course of our audit.

Respectfully submitted,  
BOWMAN & COMPANY LLP

  
James J. Miles, Jr.  
Certified Public Accountant