**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

George Piperno  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting**  
**December 13, 2023**  
**ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Treasurer  
Mr. Shakir Ali, Vice President  
Mr. George Piperno, Secretary  
Mr. Anthony Perno, Asst. Secretary/Asst. Treasurer

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mr. Richard F. Spafford, P.E., Engineering Director  
Mr. Karl N. McConnell, General Counsel  
Mr. James Garaguso, Distribution Superintendent  
Mrs. Brandy Eisenmann, Customer Service Director  
Mrs. Joyce Peirce, Finance Director  
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 9:34 AM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED:****Bid Opening – Marion Antennae Lease**

Staff recommends award to only bidder, T-Mobile, the current occupant, effective May 2025.

**Bid Opening – Annual Maintenance Contracts**

Staff recommends award of the low bidder of each category as presented.

**Salary Committee Approvals**

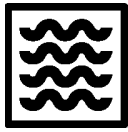
Mr. Brennan noted that the salary committee has received no comments and recommends approvals as presented.

**Bad Debt Write Off**

Staff recommends the removal of the items presented as bad debt.

**Approval of Updated Audit Report**

Staff recommends acceptance and approval of the annual audit which contained no findings.

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PresidentMr. Shakir Ali  
Vice PresidentGeorge Piperno  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the minutes of the Business meeting of November 9, 2023 and the Special meeting of November 16, 2023. **A unanimous roll call vote of all present.**

**Approval of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills dated December 14, 2023 in the amount of \$2,122,214.21; also the P-card for \$150.79; also December permitting for \$12,000.00. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to approve payment of bills dated December 14, 2023 for Pennsauken Township in the amount of \$41,756.50. **A roll call vote approval except Mr. Ali and Mr. Scavuzzo who abstained. .**

**Staff Reports**

Mr. Killion wished Commissioners and staff a Merry Christmas and Happy New Year.

Mr. Spafford was asked about status in Collingswood and he stated he is scheduling a meeting with the Administrator to review the current situation regarding PFOS regulations. He was also asked about the status of the Rt. 70 main replacement project and he informed the Commissioners that he has not yet been contacted regarding the financing. Mr. McConnell asked the Commission for a Resolution to document changes to the 125 Plan for 2024. Mrs. Peirce announced that all of the vehicles listed for sale on the Municibid site had sold for a total of \$12,100.00. Mrs. Waldron provided the Commissioners with information regarding the employee health benefits contributions. Mr. Brennan suggested tabling the discussion until next month, allowing the Commissioners time to review the information more thoroughly.

**Old Business**

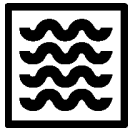
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the salaried employee increases as presented minus one recommendation that is being transitioned to contract negotiations and the COLA for all employees. **A unanimous roll call vote of all present. Resol. #2023-42**

**New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the write-off of certain bad debt as presented. **A unanimous roll call vote of all present. Resol. #2023-44**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to award the bid for the Marion Ave Antennae Lease. **A unanimous roll call vote of all present. Resol. #2023-40**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to accept and approve the annual Audit. **A unanimous roll call vote of all present. Resol. #2023-43**

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A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to award the annual maintenance contracts as follows:

- 23-01 Part 1 Ductile & Copper Fittings to Raritan Group
- 23-01 Part 2 Ductile & Copper Fittings to Ferguson Enterprises
- 23-01 Part 3 Ductile & Copper Fittings to Ferguson Enterprises
- 23-02 Electrical Work to Municipal Maintenance Company (extension year)
- 23-03 Chemical Analysis of Water to Garden State Laboratories (extension year)
- 23-04 Maintenance of Electrical Valves & Analyzers to Complete Control Services (extension year0
- 23-06 Maintenance of Air Strippers to Municipal Maintenance Company
- 23-07 Water Meters / MIU Leak Detector to Rio Supply
- 23-09 Corrosion Inhibitor to Klenzoid.
- 23-11 Sodium Hypochlorite / Lime to Hibrett Puratex
- 23-12 Street Opening Paving Repairs to Think Pavers
- 23-13 Generator Preventative Maintenance to Power Equipment

**A unanimous roll call vote of all present. Resol. #2023-39**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve new services as follows:

- One 2" domestic service at 2501 Merchantville Avenue
- One 1" domestic service at 2407 45<sup>th</sup> Street

**A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve by Resolution an amendment to the 125 Plan to approve IRS maximums. **A unanimous roll call vote of all present. Resol.#2023-38**

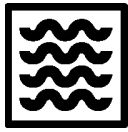
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to authorize Richard Spafford as contracting agent and signatory for the sale of vehicles approved internet sale. **A unanimous roll call vote of all present. Resol.#2023-45**

### **Project Status Table**

Two new Neptune antennas are expected to be installed by the end of the year. The construction on the National Highway Plant is progressing nicely and it is expected that there will be a closed building by January.

### **Commissioner Reports**

Mr. Piperno offered apologies for missing the employee recognition breakfast and wished commissioners and staff a happy and healthy holiday season. Mr. Perno wished everyone a happy holiday season and noted that his absence from the last few meetings was due to starting a new job but that he is looking forward to resuming regular attendance in the new year. Mr. Ali wished everyone a happy and healthy holiday and noted that he's excited to see everyone in the new year. Mr. Brennan extended a big thank you to commissioners and staff on an extraordinary year and many accomplishments. Mr. Scavuzzo also thanked everyone for a successful year and looks forward to keeping it going in the new year.

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A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to move to Executive Session at 10:18 AM. Each member voted in the affirmative in a Roll Call vote.

EXECUTIVE SESSION- separate minutes.

The Commissioners returned to public session at 10:30 AM., except Commissioner Perno who had to leave.

Motion was made by Commissioner Brennan with a second by President Scavuzzo regarding a Resolution Authorizing Temporary Compensation for Director of Engineering **Resolution #2023-46**.  
**A unanimous roll call vote of all present.**

**Adjournment**

A motion by Commissioner Brennan and 2<sup>nd</sup> by Commissioner Piperno to adjourn at 10:32 AM. **A unanimous voice vote of all present.**

**Submitted By:**

Brandy Eisenmann

Karl McConnell

Jack Killion