

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Edward Brennan
SecretaryMr. Patrick Brennan
TreasurerMr. Frank Warwick
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
December 9, 2021****ATTENDEES****Commissioners:**Mr. Joseph Scavuzzo, President
Mr. Edward Brennan, Secretary
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Asst. Secretary/Treasurer**Other Attendees:**Jack Killion, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
James Garaguso, Assistant Superintendent

Mr. Scavuzzo called the meeting to order at 9:30 AM
The roll call of Commissioners reflected all present except Mr. Ali who was out of state.
Salute to the Flag; Open Public Meetings Act Compliance Statement read.

Salary Committee – Recommendation

Commissioner Brennan indicated that no member has contacted him regarding the recommendations since the committee presentation and that the committee recommends approval as submitted and revised.

2022 Budget Adoption

Budget documents for signature and approval by the Commission.

BAN Rollover

Band Anticipation Note being renewed and in progress.

Bid Opening – Annual Maintenance Contracts

Mr. Spafford provided the Commissioners with a summary of low bidders and recommends appointment in accordance with chart provided.

Bid Opening – National Highway Antenna Lease

Mr. McConnell reported that there were no bidders.

2022 Holiday Schedule-Proposed Revised

After discussion with the Commissioners, staff proposed a revised holiday schedule (attached) which includes removal of Good Friday to be replaced permanently with a floating holiday/personal day. Also, Juneteenth has been added to the holiday schedule for 2022, in lieu of January 1, which falls on a Saturday this year.

Scholarships

Staff requests permission to participate in scholarship awards for both Pennsauken and Haddon Heights High Schools for the 2022-23 school year.

Return to Collections Procedures for 2022

Commissioners indicated that staff should be prepared to resume normal Collection practice (interest and termination procedures) in the New Year, and that draft proposed letter is fine, but not to send it yet as the

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current Legislatures last voting session is January 10 with a moratorium extension bill pending. The Commissioners will direct actions at the next meeting.

Approval of the Minutes

A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve the Business Meeting Minutes and the Executive Session Minutes of November 15, 2021. **A unanimous roll call vote of all present.**

Payment of the Bills

A motion by Mr. P. Brennan and 2nd by Mr. E. Brennan to approve payment of the bill list dated December 9, 2021, for \$830,080.88 and for the P-Card in the amount of \$859.16. **A unanimous roll call vote of all present.**

A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve payment of the bills for Pennsauken Township in the amount of \$1,140.00. **A unanimous roll call vote of all present, except Mr. Scavuzzo abstained.**

A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve payment of the bills for Remington & Vernick in the amount of \$3,275. **A unanimous roll call vote of all present except Mr. E. Brennan abstained.**

Meeting Open to the Public:

The President opened the meeting for public comment. No public was present, so the session was closed.

Bid Opening Discussion – National Highway Tank Antenna Space

Staff informed the Commissioners that despite receiving no bids, the MPWC did receive a check from T-Mobile for former Sprint sites but in a confusing amount and designation that requires further inquiry particularly since the current lease holder changed out with new equipment within the last month. Mr. McConnell will continue to seek to engage in discussions to clarify these details and the true intentions of the Sprint/T-Mobile successor entity.

Staff Reports

Mr. Killion reviewed items noted in his report and confirmed memorial services for former Commissioner Carruth would be held on 12/15/21 from 9 AM–11 AM at Ingelsby Funeral Home.

Mr. Brennan inquired the date of expected receipt of the new health insurance cards for employees & retirees.

Mr. Killion stated the cards would be received in advance of year end and he will confirm that information.

Mr. Spafford shared information with the Commissioners regarding local well applications.

Regarding Collingswood, he received notice today that DEP cited that system for a violation for failing to have a written interconnection agreement with Haddon Township and Camden. Mr. Spafford indicated that he has advised the interconnect with Camden doesn't actually work and that he's had trouble trying to contact Haddon Township to discuss and resolve but that he would continue to reach out and a resolution would be in place shortly.

Mr. McConnell reported the recovery of all money due to MPWC for 9000 River Road from the Aluminum Shapes bankruptcy Sale of Assets.

Mr. McConnell also reported that the County sub-contractor, Landberg Construction, was seeking a further extension of its temporary license/easement for construction staging to store materials on our Park Ave

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property. Mr. Garaguso is in regular contact and has had them execute an indemnification agreement for an additional 90-days if the Commission agrees. The Commissioners agreed to extend for those terms for 90 days.

Old Business

A motion by Mr. P. Brennan and 2nd by Mr. E. Brennan to approve the Personnel Recommendations: regarding restructuring, layoff, compensation adjustment recommendations as submitted by the Salary Committee. **A unanimous roll call vote of all Commissioners present.**

A motion by Mr. P. Brennan and 2nd by Mr. Warwick approving the 2022 operating budget. **A unanimous roll call vote of all members present.**

New Business

A motion by Mr. P. Brennan and 2nd by Mr. E Brennan to award the annual maintenance contracts to the recommended bidders provided by the Engineering Director. **A unanimous roll call vote of all members present.**

A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve the latest recommended 2022 Holiday Schedule. **A unanimous roll call vote of all members present.**

A motion by Mr. P. Brennan and 2nd by Mr. E. Brennan to participate in awarding scholarships for the 2022-23 school year to Pennsauken and Haddon Heights High Schools. **A unanimous roll call vote of all members present.**

New Services:

A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve a 2" domestic service at 1135 Capital Highway. **A unanimous roll call vote of all members present.**

Project Status Table:

Mr. Brennan suggested Commissioners begin to think about a planning session possibly in early spring.

Mr. Scavuzzo inquired about the expected completion of the Woodbine plant project. Mr. Spafford expected it will be complete in February. The Commissioners noted that staff should start to discuss plans for a ceremony and for facilities tours for our host communities later as well.

Commissioners Reports:

Mr. Warwick thanked staff for helping the school district again with a water main break at the Middle School over Thanksgiving weekend.

Mr. E. Brennan advised regarding his inquiries regarding seeking assistance to secure the federal Infrastructure funds and that he's scheduled to meet with Congressman Norcross in early January. In addition, he will be attending a county infrastructure meeting next week along with many of the invited county water community including our Commissioners and staff.

The Commissioners thanked staff for a wonderful event and wished everyone a happy holiday season. Mr. Brennan expressed what a spectacular year it has been for the MPWC, adding that the MPWC is in the best

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shape it could be, having made the investments in our system and the time is now to move forward confidently with a capable and dedicated staff.

Mr. Scavuzzo wished everyone a happy holidays season, expressed it has been a pleasure to serve on the Commission and he looks forward to continuing in the new year.

Adjournment

A motion by Mr. P. Brennan and 2nd by E. Brennan to adjourn at 10:25 AM. **Received a unanimous voice vote of all members present.**

Submitted By:

Brandy Eisenmann
Jack Killion
Karl McConnell