

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mrs. Regina Davis
Secretary

Mr. G. Burton German
Treasurer

Mr. George Piperno
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting
June 11, 2015**

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mrs. Regina Davis, Secretary
Mr. George Piperno, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Brandy Eisenmann
Carol Feriozzi
James Landgraf, Esquire – Special Counsel

The President called the meeting to order at 6:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED

Cherry Hill Tank-Special Counsel Attendance- Executive Session-Litigation

Motion by Mr. German and 2nd by Mrs. Davis to move to Executive Session for matters of litigation/attorney-client privilege involving the Cherry Hill Tank: at 6:01PM: **a unanimous roll call vote.**

Minutes of the Executive Session are to be made public 6 months after the final date of all appeals have expired.

Public Meeting (Resumed):

The Commissioners returned to public session at 6:26 PM.

2015 Bid Main Replacement Project- Bids Received

Mr. Spafford informed the Commission that 5 bids were received with DSC Construction being the lowest at \$396,000.00. The higher bids received were from RTW Construction, Kline Construction, South State and Montana Construction. Mr. Spafford recommended that we award to DSC Construction to which the Commissioners agreed.

Service Line Protection-Bids- Competitive Contract

Mr. Spafford informed the Commission that 1 bid was received in response to the Competitive Contracting advertisement. It was from HomeServe and staff recommends awarding to them. The cost will be \$4.59 per month to the customer for exterior water line protection.

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Facebook-update

Mrs. Eisenmann recommended to the Commissioners that we open the MPWC Facebook page for comments. She advised the Commissioners that the comments that we have received have been overwhelmingly positive and that it would be a good idea to share those with others to see the positive comments. She also acknowledged Mr. Fitzgerald for all of the time and effort he has taken with Facebook. It was agreed by the Commissioners that the comments that are accepted thru the filtered system would have to be closely monitored and reviewed and approved by staff prior to posting for viewing by the public. It was then agreed by the Commissioners that some comments could be accepted and posted on the Facebook page.

Backhoe-Status

Mr. Campbell informed the Commission that Trico has offered to provide an extension to a 4 year or 4,000 hour warranty on the backhoe stemming from our problems with the new backhoe. A discussion ensued and it was agreed upon that we would halt any efforts to pursue further recourse and that we would accept this extension of the warranty but not in settlement of any rights or claims we may have. Mr. Campbell assured that staff is closely monitoring the performance of the backhoe.

606 Maple Avenue-Status and Commission Approval

Mr. McConnell stated that as the Commissioners were aware the MPWC has aggressively pursued the litigation to collect the outstanding debt for 606 Maple Avenue and they had authorized the settlement of the matter. He stated that he would request a formal resolution of settlement of the claim for the \$23,000.00 as any remaining claim of balance due should be removed from the books only through Commission authorization by Resolution.

Employee Manual- Policies 1310-MPWC Vehicles and 1365- Video Surveillance

To be discussed in New Business

Salary Committee-Proposal

To be discussed in New Business

Vehicle Maintenance- Inter Local Agreement

Mr. Saraceni informed the Commissioners that the Inter-Local Agreement has been reviewed with the Superintendent, General Counsel and himself and is ready to be proposed to Pennsauken Township. Mr. McConnell stated that indemnification has been included in the agreement. A discussion ensued on the price included in the agreement. It was agreed upon by the Commissioners to submit the agreement "as is" with the current rate.

Approval of the Minutes

Motion to approve the Minutes of Business Meeting of May 14, 2015 was made by Mr. German, 2nd by Mrs. Davis; a **unanimous vote**.

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Payment of Bills

Motion to approve payment of bills dated June 11, 2015 and June 2, 2015. Motion: Mr. German, 2nd by Mrs. Davis; **a unanimous roll call vote.**

Correspondence N/A

Meeting Open to the Public:

Meeting was open to the public at 6:45 PM.

Present: Mr. Ronald Johnson (recently appointed by the Township to the Commission to succeed Mrs. Davis , effective July 1, 2015)

Comments:

The Commissioners welcomed Mr. Johnson who responded by saying he was honored to be appointed and was looking forward to working with everyone and being a help to all Commission efforts.

Meeting was closed to the public at 6:46 PM.

Bid Openings:

Main Replacement-Greenleigh/Evergreen/ Essex

To be discussed in Old Business

Staff Reports:

Chief Operating Officer:

- Mr. Saraceni proposed that the Commission formally accept Mrs. Davis' retirement and that a Resolution will be needed specifying her receipt of retirement benefits.

Superintendent:

- Mr. Campbell thanked the Commissioners for sending him and Mr. Fitzgerald to the AWWA Conference and he stated that he was proud to represent the MPWC. Mr. Campbell stated that although we did not receive any awards at the conference, it was a good experience. He stated that there were over 12,000 participants with over 500 vendors at the conference. Mr. German questioned if it was worth us participating again next year, to which Mr. Campbell responded definitely. It was agreed upon that the MPWC would participate again next year.

Director of Customer Service: N/A

Engineer: N/A

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General Counsel:

- Mr. McConnell sought clarification on the standing criteria for pricing minimum bids on new impending antenna leases. He pointed out that this does not fall within the rationale previously expressed by the Commissioners because it is the first renewal of a long time customer if AT&T should win the bid for Woodbine Avenue Tank. AT&T had asked that the minimum be no higher than the \$40,900.00 that they just bid on Marion Ave. They paid \$24,000.00 for this year. Mr. McConnell suggested that we not seek to meet or exceed the highest paying lease on the tower as is our custom. A discussion ensued and the Commission agreed to going out with a minimum bid of 40,900.00 for the initial year with annual increases.
- Mr. McConnell informed the Commission that he posted on the "Informational" file of the Commissioner's "X" Drive, the MPWC Tort Claim Notice approved long ago and was seeking adoption of the MPWC Tort Claim Questionnaire with an update of the Notice's attached Authorization forms so they comply with the more recent HIPPA requirements. A brief discussion ensued and Mrs. Davis asked Counsel to check and see if two words were correct or were typographical errors. The Commissioners approved the use of the forms pending the revisions noted.

Old Business:

Resolution- Approval of Use of Competitive Contract for Service Line Protection-

Motion to approve and authorize the use of Competitive Contracting for this Award of Concession: Mr. German, 2nd by Mrs. Davis; **a unanimous roll call vote.**

Employee Manual Policy Adoption/Amendments:

Policy 1310-MPWC Vehicle Use Policy

Motion to adopt Employee Manual Policy 1310-MPWC Vehicles. Motion: Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Policy 1365- Video Surveillance

Motion to adopt Employee Manual Policy 1365-Video Surveillance. Motion: Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

New Business:

Resolution 2015-12: Award of Main Replacement Bid-Greenleigh/Evergreen/Essex

Motion to award DSC Construction for Main Replacement. Motion: Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Resolution 2015-13: Award of Service Line Protection Concession

Motion to award HomeServe for Service Line Protection. Motion: Mr. German, 2nd by Mr. Brennan; **a unanimous roll call vote.**

Resolution 2015-14: Approval of 606 Maple Ave Settlement and discharge of remaining claims

Motion to accept settlement payment for 606 Maple Ave. Motion: Mr. German, 2nd by Mrs. Davis; **a unanimous roll call vote.**

Resolution 2015-15: Award of Increased Compensation from Salary Committee Recommendations

Motion to approve salary committees recommended increases to specified employees; Motion: Mr. German, 2nd by Mrs. Davis; **a unanimous roll call vote.**

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Resolution 2015-16: Acceptance of Mrs. Davis retirement and Award of retirement benefits pursuant to Resolution of April 23, 1998. Motion: Mr. German, 2nd by Mr. Brennan; **a unanimous roll call vote.**

New Services: N/A

Informational:

Inter-Local Agreement-Draft for Commission Review – authorized staff to submit to Township for consideration

Project Status Table

Mr. Brennan stated that we should wait until further notice to schedule the Strategic Planning Meeting.

Commissioners Reports / Discussions / Comments

Mr. Brennan- Mr. Brennan stated that it was a pleasure and a privilege to work with Mrs. Davis for the past 16 years. He said that Mrs. Davis is gracious and talented and that she always was consistent and diligent.

Mr. German- Mr. German stated it was his pleasure and a privilege to work alongside Mrs. Davis for the past 20 years. He stated that Mrs. Davis was always well-informed and was an asset to the MPWC and that he will miss her.

Mrs. Davis- Mrs. Davis stated that she has been working on the Commission since 1995 and that she was happy to serve on the MPWC. She stated that staffs' expertise made the Commission a better place. Mrs. Davis stated that the MPWC has a strong foundation and she wished everyone luck and happiness.

Mr. Scavuzzo- Mr. Scavuzzo stated that in his short tenure working with Mrs. Davis she has always been gracious and always had a smile on her face. He stated that she was very detail-oriented and that she was very active in reviewing the NJSP Vulnerability Assessment report, working with Staff on the "punch-list".

Mr. Piperno- Mr. Piperno stated that he had worked in the past with Mr. Davis and that he was sorry he didn't have more time serving with Mrs. Davis and that we will all miss her.

Adjournment:

A motion was made by Mrs. Davis and 2nd by Mr. Brennan to adjourn the meeting at 7:07 PM.

Submitted by,
Carol Feriozzi & Michael Saraceni