

MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Minutes of the Monthly Business Meeting

July 11, 2024

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President

Mr. Shakir Ali, Vice President

Mr. Frank Warwick, Secretary

Mr. Patrick Brennan, Treasurer

Mr. Anthony Perno, Ass't Secretary/Treasurer

Other Attendees:

Mr. Jack Killion, C.O.O.

Mr. Richard F. Spafford, P.E., Engineering Director

Mr. James Garaguso, Distribution Superintendent

Mr. Karl McConnell, General Counsel

Ms. Angela Waldon, Finance Director

Mrs. Jeannine Hershey, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:02 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Perno, who arrived at 4:06 PM.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

Mr. McConnell delivered the Oath of Office to Mr. Patrick Brennan.

ANNUAL REORGANIZATION Required by Statute:

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to nominate officers as in the previous year:

President: Mr. Joseph Scavuzzo

Vice President: Mr. Shakir Ali

Treasurer: Patrick J. Brennan

Secretary: Mr. Frank Warwick

Assistant Secretary/Treasurer: Mr. Anthony Perno

A unanimous roll call vote of all present.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to approve the Cash Management Plan as presented. **A unanimous roll call vote of all present.**

Designating Depositories of Funds for the MPWC:

- PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; First Colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Savings Bank, First Harvest Credit Union; Cornerstone Bank; New Jersey Cash Management, and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion was made by Mr. Brennan and 2nd by Mr. Warwick to approve the following items related to the Commission's Annual Reorganization. **A unanimous roll call vote of all present.**

- Designating Bank Signatories
- Authorization of Petty Cash Fund: Director of Finance - \$500.00
- Designation of FSA/HRA Account and Signatories
- Designation of Official Notices – Designating Newspapers and Websites of the MPWC
- Designation of Meeting Dates & Times for Commission Year 2023-24
- Designation of Public Agency Compliance Officer
- Authorization of the C.O.O. to make NJDEP/EPA Applications
- Authorizing Purchases under the State Contract and Approved Co-Ops
- Approving Maximum Thresholds and Agents for Purchasing
- Approving MPWC Representatives to NJUA JIF Fund
- Designation of the 2023-24 Public Employees Awards Committee
- Resolution Adopting Standard Commission Meeting Procedures for 2023-24
- Resolution Adopting Remote Public Meeting Procedures During State of Emergency

A unanimous roll call vote of all present.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick Appointing Annual Contracts for Professional or Extraordinary Unspecifiable Services as follows:

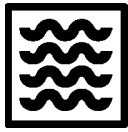
Auditor: Bowman & Company

Accounting Services (Consultant): Your Part Time Controller

Insurance Broker of Record: Connor Strong & Buckelew

Broker of Record for Employee Benefits: Connor Strong & Buckelew

A unanimous roll call vote of all present; except Mr. Perno abstained.



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

A motion was made by Mr. Brennan and 2nd by Mr. Ali Qualifying Pool of Engineers Under Fair & Open Process for use of Commission as follows:

Remington & Vernick

T & M Associates

CES (Consulting Engineer Services)

CME Associates

A unanimous roll call vote of all present, except Mr. Brennan abstained.

A motion was made by Mr. Brennan and 2nd by Mr. Warwick Qualifying Pool of Bond Counsel as follows:

Parker McCay, P.A.

Obermayer Rebmann Maxwell & Hoppel, LLP

A unanimous roll call vote of all present, except Mr. Perno abstained.

ITEMS TO BE DISCUSSED:

RFPs for Annual Contracts

Ms. Waldron noted that all parties would be notified next week of their qualification.

Audit Status

Ms. Waldron reported the fieldwork has been completed and an audit exit conference will be scheduled upon completion of the analysis of data.

Rt.70 Main Replacement

Mr. Brennan stated that staff had authorization to proceed with the betterment agreement, although that it still needed to be substantiated how we would pay the 1.3M, via lump sum or incrementally.

Approval of the Minutes

A motion by Mr. Warwick and 2nd by Mr. Perno to approve the minutes of the business meeting June 13, 2024.

A unanimous roll call vote of all present.

Approval of the Bills

A motion by Mr. Brennan and 2nd by Mr. Perno to approve payment of bills dated July 11, 2024 in the amount of \$1,157,431.33. **A unanimous roll call vote of all present.**

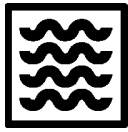
A motion by Mr. Brennan and 2nd by Mr. Ali to approve payment of P-card dated July 11, 2024 in the amount of \$480.94. **A unanimous roll call vote of all present.**

New Services:

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve the following new services:

- Two 1" domestic services at 7262 & 7266 Cedar Avenue
- One 6" domestic service at 1705 Suckle Highway

A unanimous roll call vote of all present.



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary/ Treasurer

Correspondence

Mr. Scavuzzo noted the receipt of thank-you letters from the scholarship recipients.

Meeting Open to the Public

The meeting was opened to the public at 4:18 PM. Present was Mr. Tom Merchel, a franchise resident and a representative from Conner Strong & Buckelew, who expressed pleasure at being reappointed by the Commission.

Staff Reports

Mr. Killion wanted to thank Brandy, Angela, Jeannine & Maureen for the wonderful job transitioning duties these past few months. He also welcomed back Mr. Brennan.

Mr. Spafford requested that with the Neptune Antennae now at 97% if it could be removed from the Project Status table. Mr. Brennan agreed that it should be.

Commissioner Reports

Mr. Scavuzzo noted the heat and advised all to stay cool.

Mr. Perno hoped all had a wonderful 4th of July.

Mr. Brennan noted with pleasure that the National Highway project was completed right within the proposed timeline. He also stated that he was thrilled to be back, and that it was an honor to be a part of the Commission and work with staff.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Perno to adjourn at 4:26 PM. **A unanimous voice vote of all present.**

Submitted By:

Angela Waldron
Jack Killion