



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

JULY 11, 2024



**In Person Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**ANNUAL REORGANIZATION Required by Statute:**

**Designation of Commission Officers:**

- President:
- Vice President:
- Secretary:
- Treasurer:
- Assistant Secretary/Treasurer:

**Approving Cash Management Plan:**

**Designating Depositories of Funds for the MPWC:**

PNC, N.A.; Bank of America, N.A.; TD Bank, N.A.; First colonial Community Bank; Haddon Savings Bank; Santander Bank, N.A.; Wells Fargo Bank, N.A.; Fulton Bank, N.A.; First Harvest Credit Union; Cornerstone Bank; New Jersey Cash Management, and any other GUDPA participating bank / financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

**Designating Bank Signatories:**

- Operating Account:
- Payroll Account:
- Legal/Court Fees Account:

**Authorization of Petty Cash Fund:**

Director of Finance - \$500.00

**Designation of FSA/HRA Account and Signatories:**

**Designation of Official Notices – Designating Newspapers and Websites of the MPWC**

Courier-Post, The Retrospect; All Around Pennsauken, Pennsauken Township website, Merchantville Borough website, Merchantville community website, MPWC website

**Designation of Meeting Dates & Times for Commission Year 2024-25**

**Designation of Public Agency Compliance Officer:**

**Authorization of the C.O.O. to make NJDEP/EPA Applications:**

**Authorizing Purchases under the State Contract and Approved Co-Ops:**

**Approving Maximum Thresholds and Agents for Purchasing:**

**Designation of the 2024-25 Public Employees Awards Committee:**

**Resolution Adopting Standard Commission Meeting Procedures for 2024-25:**

**Resolution Adopting Remote Public Meeting Procedures During State of Emergency:**

**Appointing Annual Contracts for Professionals or for Extraordinary Unspecifiable Services:**  
(See attachments)

***Auditor:*** Bowman & Company

***Accounting Services (Consultant):*** Your Part Time Controller

***Insurance Broker of Record:*** Connor Strong & Buckelew

***Broker of Record for Employee Benefits:*** Connor Strong & Buckelew

**RFQs Qualifying Pools of Professionals Under Open & Fair Process for use of Commission:**

***Qualified Pool for Commission Engineers:***

Remington & Vernick

T & M Associates

CES (Consulting Engineer Services)

CME Associates

**Commission Bond Counsel Qualified Pool:**

Parker McCay, P.A.

Obermayer Rebmann Maxwell & Hoppel, LLP

**REGULAR MONTHLY MEETING AGENDA:**

**Items to be discussed:**

1. RFQs for Professional Services
2. Audit Status
3. Route 70 Main Replacement Project/Utility Service Payments - Discussion

**Approval of Minutes:**

1. Regular Meeting: June 13, 2024

**Approval of Bills:**

Bills for Payment: July 11, 2024  
(Capital Expense Report attached to Bill List)

Bill List	\$1,152,431.33
Pennsauken Township	\$0.00
Merchantville Borough	\$0.00
<b>Total</b>	<b>\$1,152,431.33</b>

P-Card	\$480.94
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**Correspondence:**

- Thank-you letters from scholarship recipients.

**Meeting Open to the Public:**

**Bid Openings:**

**Staff Reports:**

- Chief Operating Officer
- Distribution Superintendent
- Customer Service Director
- Engineer
- General Counsel
- Finance

**Old Business:**

**New Business:**

- Appointment of Professional Consultants for 2023 – 2024
- Qualifying Engineers for 2023 – 2024

**New Services:**

- Two 1” domestic services at 7262 & 7266 Cedar Avenue
- One 6” domestic service at 1705 Suckle Highway

**Informational:**

**Project Status:** See attached table

**Commissioner Reports:**

**Executive Session:**

**Public Meeting (Resumed):** (Resolution to return to Public Session #     )

**Adjournment:**