

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Minutes of the Monthly Business Meeting  
January 12, 2023  
ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Frank Warwick, Secretary/Asst. Treasurer  
Mr. Anthony Perno, Asst Secretary

**Other Attendees:**

Jack Killion, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Angela Waldron, Asst Finance Director  
Brandy Eisenmann, Customer Service Director  
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:  
All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ITEMS TO BE DISCUSSED:****Park Avenue Plant Design and Solar Estimate**

Mr. Spafford referred to the estimate provided by Remington & Vernick. There was a discussion regarding the design, costs and solar potential. The Commissioners agreed to decline the solar aspect of the plant design at this time. Mr. Spafford was asked to provide a revised plan and proposal for plant design without a solar component.

**Cyber Security Policy**

Mr. McConnell explained the requirements of the MEL JIF and noted that the procedures are already implemented as a Standard Operating Procedure and that this adds compliance as a requirement to the Employee Manual and emphasizes its importance to all employees.

**Annual Maintenance Contracts**

Mr. Spafford notified the Commissioners that the contracts are ready for the signatures of Commission President and Secretary.

**High School Scholarships**

Staff asked for permission to proceed with offering the annual scholarship awards to Pennsauken High School and Haddon Heights High School for the graduating class of 2023.

**2023 Budget**

MPWC received final DCA approval on the 2023 operating budget.

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the Meeting Minutes of December 8, 2022. **A unanimous roll call vote.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills in the amount of \$456,102.94, for payment of the P-card in the amount of \$976.30. Additionally, to approve wire transfers dated December 14, 2022, for the HRA account for \$177,250.00 and the FSA account for \$14, 010.00. **A unanimous roll call vote.**

**Correspondence**

The MPWC received a thank you letter from the Mayor of Pennsauken for the participation and donations for the 2022 Angel Tree Program.

**Staff Reports**

The C.O.O. advised that today he received literature from DillonMarcus that he would be sharing with Commissioners once he has had an opportunity to review. Mr. Killion also noted that he was preparing to present the MPWC's annual update to the Borough of Merchantville in the month of February.

Mr. McConnell informed the Commissioners that it was time to renew the HomeServe contract and if they were to do so by competitive contract bid, he would request an authorizing resolution to do so.

Mr. Brennan initiated a discussion regarding a recent serious safety situation that occurred in Allentown, PA. Mr. Garaguso indicated that he used the story as a teachable moment and discussed it at length just that morning with the Field Employees. He further indicated that the distribution team used their trench box that same day while making repairs.

**New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the amendment to Employee Manual #1370 regarding computer and internet use and Cyber Security as presented. **A unanimous roll call vote.**

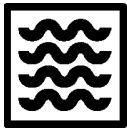
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve scholarships for graduating seniors of Pennsauken and Haddon Heights high schools for the class of 2023. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno authorizing the advertising of a competitive contract bid for service line protection coverage. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve new services at 2016 Marlton Pike West and also at 4615 N Crescent Blvd. **A unanimous roll call vote.**

**Project Status Table**

Mr. Brennan asked the C.O.O. what he anticipated as the next steps with DillonMarcus. Mr. Killion indicated that he had just received some information to review and would be sharing it with Commissioners sometime between tomorrow and Tuesday. Mr. Scavuzzo asked Mr. Spafford about the status of a faulty meter reading



**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

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Mr. Joseph Scavuzzo  
President

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Vice President

Mr. Frank Warwick  
Secretary/Asst  
Treasurer

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary

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antenna. Mr. Spafford indicated that it appears to be unrepairable and will be shipped back and replaced with a new unit. Neptune will do their best to expedite the new equipment.

**Commissioner Reports**

Mr. Warwick wished Commissioners and staff a Happy New Year.

Mr. Perno echoed the sentiments of Mr. Warwick.

Mr. Ali noted that it is an exciting time to be a part of the MPWC and looks forward to 2023.

There was a discussion regarding negotiations between Aetna and Virtua Hospital and a letter that went out from the MPWC.

Mr. Scavuzzo looks forward to new opportunities coming in the new year.

A discussion ensued regarding the National Highway Plant project. Mr. Spafford estimates approximately \$7-8 million. Mr. Spafford will review the current rules regarding financing and award of temporary (interim) financing and report back to Commissioners.. The MPWC hasn't heard anything on funds, but anticipate potential \$1 million in principal forgiveness. It was noted that the lead line removal is likely a much bigger priority for the state at this time.

**Adjournment**

A motion by Mr. Warwick and 2nd by Mr. Ali to adjourn at 4:50 PM **received a unanimous voice vote by all in attendance.**

**Submitted By:**

Brandy Eisenmann

Jack Killion

Karl McConnell

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Minutes of the Monthly Business Meeting****February 9, 2023****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Frank Warwick, Secretary/Asst. Treasurer  
Mr. Anthony Perno, Asst Secretary

**Other Attendees:**

Jack Killion, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Angela Waldron, Asst Finance Director  
Brandy Eisenmann, Customer Service Director  
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:  
All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ITEMS TO BE DISCUSSED:****Park Avenue Plant Design and Cost Estimate**

Mr. Spafford referred to the revised estimate provided by Remington & Vernick. There was a discussion regarding the design, cost and potential to use the existing unused space available at the current plant.

**National Highway Plant Bid**

The bid opening has been postponed to February 16, 2023 due to several questions and addendums.

**Park Avenue Tank Painting**

Mr. Spafford requested authorization to bid the painting of the Park Avenue Tank

**Authorization to Purchase Vehicles**

Staff requested authorization to purchase two new vehicles under state contract.

**Authorization to Sell Vehicles**

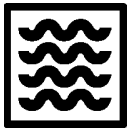
Staff requested authorization to sell 3 vehicles on a state approved internet auction.

**Main Lining/Replacement Contract**

Staff provided the year 4 contract renewal for review and approval.

**RFP for Service Line Protection Plan**

Mr. McConnell received one response from HomeServe USA and as it meets the requirements, staff recommends accepting the proposal.

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve the Meeting Minutes of January 12, 2023. **A unanimous roll call vote.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills in the amount of \$443,258.58, and for payment of the P-card in the amount of \$1,227.07, and wire transfers for the HRA account for \$5,000 and the NJEIT loans for \$68,060.91. **A unanimous roll call vote, except Mr. Perno abstained.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve payment of bills to Pennsauken Township in the amount of \$96,887.60. **A unanimous roll call vote, except Ali and Mr. Scavuzzo recused themselves.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills to Merchantville Borough in the amount of \$12,688.96. **A unanimous roll call vote, except Ali and Mr. Scavuzzo recused themselves.**

**Staff Reports**

Mr. Killion discussed some dates for making an annual presentation to the Borough Council.

Mr. Killion advised that that DillonMarcus was proposing planning sessions with MPWC staff as the next phase of the strategic planning initiative. Mr. Killion also informed that he's been working on some new ideas to help collect the remaining outstanding service line types from MPWC customers.

Mr. Brennan noted that pumpage was higher. Mr. Garaguso indicated that there aren't many vacancies in the industrial park at the moment.

Mr. McConnell informed the Commissioners that NJ American has noticed virtual public hearings on the Purchase Water Adjustment Charge increase.

**New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to authorize going to bid for the Park Avenue Tank Painting. **A unanimous roll call vote.**

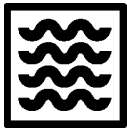
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to purchase two new Ford F150s from the state contract. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno authorizing the sale of three Ford Explorers on state approve internet auction. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the year 4 contract renewal for main lining and replacement at an increased rate of 4% over year 3. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to award competitive 2<sup>nd</sup> contract for service line protection plans to HomeServe USA. **A unanimous roll call vote.**

**Project Status Table**



# MPWC

## MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110  
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Treasurer

Mr. Anthony Perno  
Ass't Secretary

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Mr. Brennan inquired about the faulty radio antenna and Mr. Spafford informed the Commission that the MPWC is still waiting to receive the new equipment.

### Commissioner Reports

Mr. Brennan informed the Commissioners that there would be a CD rollover this month.

Mr. Brennan also discusses an article that he shared with the C.O.O., written about Coca-Cola that contained a section emphasizing the value of water. Mr. Brennan suggested that staff obtain permission to share the article across our social media and website.

Mr. Brennan summarized a discussion that he had with the mayor of Collingswood regarding the management of their water treatment system and the role of the MPWC in the future. Mr. Spafford noted that meetings to discuss the contract with Collingswood which ends this summer must be scheduled soon.

Mr. Killion added some ideas being developed to recruit participation regarding the customer service line inventory project. He recently met with Ryan Wachter of Pennsauken Twp to discuss the possibility of filming some spots to be run on Channel 19.

### Adjournment

A motion by Mr. Scavuzzo and 2nd by Mr. Perno to adjourn at 4:45 PM **received a unanimous voice vote by all in attendance. Go Birds!**

### **Submitted By:**

Brandy Eisenmann  
Jack Killion  
Karl McConnell



Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

Mr. Frank Warwick  
Secretary/Asst  
Treasurer

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary

**Minutes of the Monthly Business Meeting**

**March 9, 2023**

**ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Frank Warwick, Secretary/Asst. Treasurer  
Mr. Anthony Perno, Asst Secretary

**Other Attendees:**

Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Angela Waldron, Asst Finance Director  
Brandy Eisenmann, Customer Service Director  
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:

All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ITEMS TO BE DISCUSSED:**

**Park Avenue Tank Painting Bid**

Mr. Spafford summarized the results of the bid opening noting that one bidder had a fatal defect and staff recommend they be rejected for failing to list the mandated electrical contractor required for that portion of the work. All other bids exceeded the budgeted amount, so Mr. Spafford recommended that the project be rebid.

**National Highway Plant Bid**

Mr. Spafford noted that bids were received and opened and that the MPWC need not wait for approval from the Trust if it choose to award it conditioned on their approval. It was recommended that the Commission could award contingent or just wait until next meeting.

**Lead Service Line Replacement – Project Discussion**

There was a discussion regarding the financing of the service line replacement. Mr. Spafford indicated that his current understanding of the State's proposed portion of financing the project could potentially result in \$1 million in principal forgiveness. The Commissioners decided to table the discussion for their upcoming strategic planning session.

**DillonMarcus Strategic Planning**

There were two information gathering sessions held with all employees this week.

**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve the Meeting Minutes of February 9, 2023 A **unanimous roll call vote.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills in the amount of \$426,396.32, and for payment of the P-card in the amount of \$1,430.00. A **unanimous roll call vote.**

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve payment of bills to Pennsauken Township in the amount of \$11,892.21. **A unanimous roll call vote, except Ali and Mr. Scavuzzo recused themselves.**

**Bid Openings**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to reject all Tank Painting bids as recommended and authorize to rebid the project. **A unanimous roll call vote.**

**Staff Reports**

Mr. Garaguso indicated that pumpage has dropped, this typically being an odd month but that there is nothing out of the ordinary. Mr. Spafford answered a Commission inquiry as to the redesign of the Park Avenue Plant and indicated that there will be a design meeting to discuss in the near future. General Counsel indicated that the MPWC has finally received today a proposed draft survey for an easement for the new Chick-fil-A being built on Rt. 70.

**New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick authorizing the creating of a new position titled Operations Assistant, and to advertise internally prior to advertising for external applicants to fill the position. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve new 2” domestic and 8” fire services at 9175 River Road, Pennsauken. **A unanimous roll call vote.**

**Project Status Table**

Mr. Brennan inquired about the faulty radio antenna and Mr. Spafford informed the Commission that the MPWC is still waiting to receive the new equipment but that the issue has been escalated.

**Commissioner Reports**

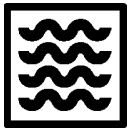
In honor of Women’s History Month, Mr. Ali offered thanks and praise for the women working at the MPWC. Mr. Brennan indicated that staff would be meeting with 1<sup>st</sup> Colonial Bank to discuss rates and services. Mr. Perno noted that he recently experienced a water quality violation at his place of business in Burlington County and that it created an opportunity to reflect on the excellent work that the MPWC has done to stay ahead of potential violations based on new regulations. Mr. Scavuzzo offered thanks and appreciation to the women of the MPWC.

**Adjournment**

A motion by Mr. Scavuzzo and 2<sup>nd</sup> by Mr. Perno to adjourn at 4:44 PM **received a unanimous voice vote.**

**Submitted By:**Brandy Eisenmann  
Jack Killion  
Karl McConnell



Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Minutes of the Monthly Business Meeting****April 14, 2023****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Frank Warwick, Secretary/Asst. Treasurer  
Mr. Anthony Perno, Asst Secretary

**Other Attendees:**

John Killion, Sr., C.O.O.  
Karl N. McConnell, General Counsel  
Angela Waldron, Asst Finance Director  
Brandy Eisenmann, Customer Service Director  
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected: All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ITEMS TO BE DISCUSSED:****Park Avenue Tank Painting Bid**

Staff recommends accepting the lowest responsive bidder, US Tank.

**National Highway Plant Bid**

MPWC expects to receive DEP approval any day to award the project to MBE Mark III. Staff recommends conditionally approving award of the project with a contingency of receiving NJDEP approval. Mr. Brennan inquired what portion might be funded from the state of NJ. The C.O.O. expects \$1 million dollars but Staff will confirm and report back.

**GAC Replacement at Marion Avenue**

Staff indicated that there is some breakthrough at the Marion Avenue plant and that it is time to replace the GAC. Staff is seeking permission to bid with a budget of \$250K.

**Regulation 1006-Application for Water Service Regulation Revisions**

Mr. McConnell summarized the proposed changes for the Commissioners. A discussion ensued regarding requirements for materials used on both sides of the service for new applicants. Staff research possible further revisions and report back.

**Delaware River Chemical Spill**

Mr. Killion summarized actions taken by the MPWC with regard to the NJAWC interconnect at the time of the chemical spill in the Delaware River. Mr. Brennan expressed some concerns with regard to the timeframe and manner in which the MPWC customers were notified that their water supply was not affected. It was agreed that should the MPWC experience another urgent situation or emergency that the Reverse 911 be utilized more quickly. The discussion included suggestions to review the MPWC's emergency response plans and procedures and the interconnect agreement terms with NJAWC.

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Collingswood Meeting**

Mr. Brennan summarized the meeting noting that Collingswood's proposal will need to be measured against the MPWC's actual costs to provide services. Staff is preparing that data and the MPWC will respond with its proposal for continued negotiations.

**DillonMarcus Strategic Planning Session**

Staff reminded the Commission of their scheduled Planning session on Saturday, May 13, 2023.

**Financial Disclosure Statements**

Mr. Killion provided Commissioners and staff with their login information to complete the annual Financial Disclosure Statements.

**EPL Training for Commissioners**

Mr. Killion will be reaching out to Commissioners regarding this training, which will result in credits back to the MPWC from the JIF.

**Permission to Hire Summer Help**

Staff seek permission to hire four (4) individuals to fill seasonal positions.

**Salary Committee – Hourly Reviews Meeting**

The Salary Committee determined to meet with staff on April 26, 2023.

**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the Meeting Minutes of March 9, 2023, business meeting. **A unanimous roll call vote.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills in the amount of \$567,146.07, and for payment of the P-card in the amount of \$40.36. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills to Pennsauken Township in the amount of \$380.00. **A unanimous roll call vote, except Ali and Mr. Scavuzzo recused themselves.**

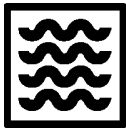
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills to Merchantville Borough in the amount of \$460.00. **A unanimous roll call vote.**

**Correspondence**

There was a discussion regarding the letter outlining services provided by First Colonial Bank.

**Bid Openings**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to award the bid for the Park Avenue Tank Painting to to lowest responsive bidder ,US Tank Painting \$496,900.00. **A unanimous roll call vote.**



Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

Mr. Frank Warwick  
Secretary/Asst  
Treasurer

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary

### Old Business

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick authorizing a conditional award with a contingency of receiving NJDEP approval of the National Highway Plant Upgrade project to MBE Mark III for \$7,677,000.00.

**A unanimous roll call vote.**

### New Business

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali authorizing staff to go out for a bid for GAC replacement at the Marion Avenue Plant. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the changes to MPWC Regulation 1006 as submitted. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve recruiting for four (4) seasonal positions. **A unanimous roll call vote.**

### New Services

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve a 4" domestic service and a 6" fire service on Garden Park Blvd. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve three (3) 1" domestic services at 8301 Corbett Rd. **A unanimous roll call vote, except Mr. Ali recused himself.**

### Project Status Table

Mr. Garaguso noted that the faulty Neptune antenna has been replaced.

### Commissioner Reports

Mr. Brennan thanked staff for the efforts taken to improve communications. Mr. Brennan also noted that he had discussed with Mr. Killion that the MPWC host communities are potentially to receive federal funding for certain projects, as well as Collingswood for their Comly Plant. Mr. Brennan noted that it may be a good time to research a renewal of the interconnect with Collingswood.

Mr. Brennan complimented staff on this year's CCR report.

### Adjournment

A motion by Mr. Warwick and 2<sup>nd</sup> by Mr. Perno to adjourn at 5:17 PM **received a unanimous voice vote by all in attendance.**

### Submitted By:

Brandy Eisenmann  
Jack Killion  
Karl McConnell

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**Minutes of the Monthly Business Meeting****May 11, 2023****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Frank Warwick, Secretary/Asst. Treasurer  
Mr. Anthony Perno, Asst Secretary

**Other Attendees:**

Jack Killion, C.O.O.  
Richard Spafford, Engineering Director  
Karl N. McConnell, General Counsel  
Angela Waldron, Asst Finance Director  
Brandy Eisenmann, Customer Service Director  
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:  
All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ITEMS TO BE DISCUSSED:****Proposed PFAS Rule - Discussion**

Mr. Spafford summarized the proposed new rule which will significantly reduce the allowable limits for PFNA's. Mr. Spafford recommends "lease to buy" of the required mobile carbon units, similar to those tested at National Highway plant as immediate temporary use ahead of full plant design at two affected sites.

**ASR Permit Cancellation**

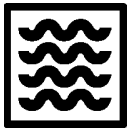
Mr. Spafford recommended letting go of the ASR well permit as it does not currently benefit us in any way, and notes that the MPWC can go back and re-permit the well in the future if necessary.

**National Highway Treatment Plant Upgrades Construction- Contract**

Contract for MBE Mark III has been prepared for Commission signature. Pre-con meeting is scheduled for May 17, 2023, at which point the DEP will walk the MPWC through the loan process. It is anticipated that the MPWC will find out details about any potential principle forgiveness after the loans are funded.

**Park Avenue Tank Painting - Contacts**

Contracts have been prepared for Commission signature for Award to US Tank Painting for \$496,900.00.

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
Secretary/Asst  
TreasurerMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary**CD Rollover-Signatures Required**

The MPWC will roll over a CD from a current rate of 1% to the rate of 4% for 90 days.

**Salary Committee Recommendations**

Mr. Killion noted that he would be distributing revised information for review and comment by all Commissioners, as recommended by the Salary Committee.

**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve the Business Meeting Minutes of April 13, 2023..  
**A unanimous roll call vote.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of a capital expense of \$88,086.00 for the purchase of vehicles, dated April 24, 2023. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills dated May 11, 2023 for \$684,851.23, and to Merchantville Borough in the amount of \$12,688.96 and for payment of the P-card for \$1,508.85. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment to Pennsauken Township for \$98,502.23.  
**A unanimous roll call vote, except Ali and Mr. Scavuzzo abstained.**

**Correspondence**

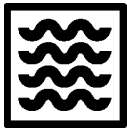
Mr. Killion informed the Commissioners that he received notice that Mr. Warwick has tendered his resignation effective June 30, 2023 as he will be retiring from Pennsauken School District on that date and by NJPERS regulation he must resign his position as MPWC Commissioner in order to receive his pension.

**Staff Reports**

Mr. Killion distributed revised salary committee recommendations to all Commissioners. Mr. Killion initiated a discussion regarding the MPWC's potential participation in a class action lawsuit first presented to Commissioners several years ago prior in response to spill fund act and the significantly increased financial obligations to the MPWC in response to groundwater contamination. Mr. Killion also noted that he and Mr. Spafford would be attending a lead line replacement seminar on May 24, 2023. Mr. Killion reported on discussions surrounding the upcoming Collingswood contract renewal.

Mr. Spafford noted that he would refamiliarize about the specifics of the NJAW interconnect and terminating of the current Commodity-Demand Agreement with them

Mr. Brennan polled the Commissioners on whether anyone had any suggestions for what should be included on the project status table going forward. The Commissioners agreed that they would have a better understanding of those potential items after the upcoming Strategic Planning session.



**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
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Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

Mr. Frank Warwick  
Secretary/Asst  
Treasurer

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary

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**Old Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno authorizing Final award of the National Highway Plant project without any contingency to MBE Mark III for \$7,677,000.00. **A unanimous roll call vote.**

**Commissioner Reports**

Mr. Ali congratulated Mr. Warwick on his upcoming retirement. Staff and Commissioners echoed those sentiments. Mr. Brennan thanked Mr. Warwick for his time and efforts while serving on the Commission. Mr. Scavuzzo noted that he was looking forward to the upcoming Strategic Planning session.

**Adjournment**

A motion by Mr. Ali and 2<sup>nd</sup> by Mr. Brennan to adjourn at 4:48 PM **received a unanimous voice vote by all in attendance.**

**Submitted By:**

Brandy Eisenmann  
Jack Killion  
Karl McConnell

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Minutes of the Monthly Business Meeting****June 8, 2023****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Frank Warwick, Secretary  
Mr. Patrick Brennan, Treasurer  
Mr. Anthony Perno, Ass't Secretary/Treasurer

**Other Attendees:**

Jack Killion, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
James Garaguso, Distribution Superintendent  
Colleen O'Brien, Customer Support Supervisor  
Joyce Peirce, Director of Finance  
Angela Waldron, Ass't Finance Director

Mr. Scavuzzo called the meeting to order at 4:03 PM.

The Roll Call of Commissioners reflected: All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**Bid Opening & Award – Carbon Replacement at National Highway Plant:**

Mr. Spafford reported that only one bid was submitted for this project and the low bidder was Calgon Carbon for \$130,000.

**Permission to Bid Leased Carbon Filters for Browning Rd Plant**

Mr. Spafford reported PFAS at the site have increased and MPWC will need to install carbon filter treatment. It was also reported that it is intended to purchase the filters at the end of the lease if financially prudent.

**RFPs for Annual Contracts**

Mrs. Peirce reported that the contracts are due back on June 27<sup>th</sup>.

**Collingswood Proposal**

Mr. Killion explained the proposal discussed with Collingswood for the next three years' operation. There are two options open to Collingswood under the Agreement. Year One(1) is for MPWC management and compensation of \$250,000.00. In Year Two (2), if they have their own personnel properly licensed and qualified to reduce the MPWC role, the compensation shall decrease to \$87,500.00 or MPWC personnel shall be the licensed operator for \$155,000.00. Year three (3) shall offer the same choices as Year 2. The MPWC is awaiting Collingswood's written draft. Mr. Perno asked if the amounts discussed in the proposal account for rising costs Mr. Spafford stated that those items were accounted for within the three year proposal.

**MPWC Regulation 1006 – Revision for Review and Approval**

A discussion ensued regarding minor changes that still needed to be made prior to approval. Mr. McConnell will make the changes and submit them for approval at the July Commission Meeting.

**Lead Service Information from CDM Smith Seminar**

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer

Mr. Spafford reported that he and Mr. Killion attended this seminar in Hightstown. A discussion ensued with the Commission and Staff of the new rulings put out by the EPA and how to handle the new changes going forward.

### **Browning Road Engineering Agreement**

Mr. Spafford reported that the agreement was sent to him just moments prior to this meeting and that he had not yet reviewed the information. He informed the Commission that he did forward the agreement to them for review as well.

### **Salary Committee Approval of Recommendations**

Mr. Scavuzzo reported that the Salary Committee received no questions or comments from the Commissioners.

### **Strategic Planning Committee Session Dates**

Two dates were agreed upon for the next Strategic Planning Meetings. Two dates were set for the event in case a second session is needed. Both meetings will be advertised accordingly.

### **Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the Business Meeting Minutes of May 11, 2023. **A unanimous roll call vote of all present.**

### **Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve payment of the bill list dated May 26, 2023, for \$12,354.12; bill list dated June 8, 2023, for \$351,667.79; and the P-Card, for \$900.20. **A unanimous roll call vote of all present; Mr. Ali and Mr. Scavuzzo abstained.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Warwick to approve payment of the bill to Pennsauken Township dated June 8, 2023, for \$1,140.00. **A unanimous roll call vote of all present; Mr. Ali and Mr. Scavuzzo abstained.**

### **Bid Openings:**

#### **Carbon Replacement at Marion Plant**

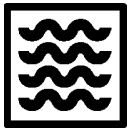
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to Award the contract on the bid for the Marion Avenue Plant Carbon Replacement to Calgon Carbon for \$130,000. **A unanimous roll call vote of all present.**

### **Staff Reports**

Mr. Killion thanked Mr. Perno for his assistance reviewing the proposed retainer agreement for the class action lawsuit regarding PFAS contaminating drinking water. Mr. Killion reported that the MPWC commercial has been completed and shared regarding the lead service lines, and echoed Mr. Brennan's earlier comments that these efforts are to help the customers.

Mr. Brennan commented on pumpage increasing over the last two months and that this April and May have been the best they have been in the past ten years. Mr. Garaguso stated that the lack of rain as attributed to that increase. Also, with Philadelphia having a chemical spill, Pepsi had an increase in their bottled water production.



Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentMr. Frank Warwick  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer

Mr. Brennan asked why the residential property on Cove Road was having a 6" service installed. Mr. Garaguso explained this is to feed the multiple hydrants on the property until the customer is able to draft from the river. Once drafting begins, there will only be a boiler house and bathroom being fed at this location.

Mr. Spafford reported to the Commission that there has been a formal protest for the National Highway Plant Bid. Mr. Spafford stated that he would have further information to report to the Commission after a scheduled meeting that is tomorrow, June 9<sup>th</sup>, 2023. Mr. Brennan asked if an attorney needed to be present for this, Mr. Spafford stated he would do so if necessary.

Mr. McConnell asked for a formal resolution Awarding a Non-Fair and Open Professional Services Contract to Special Counsel Team regarding the MDL litigation in The USDC in South Carolina for PFNA contamination of ground water and authorizing the execution of the Agreement A motion by Mr. Brenna and 2<sup>nd</sup> by Mr. Perno. **A unanimous roll call vote of all present.**

Mr. McConnell asked for permission to accept the received Deed of Easement for Garden State Pavilions. Mr. Brennan requested that this be tabled until he could review the Deed.

Mr. McConnell asked for a resolution setting a minimum Bid for Marion Avenue Antennae Use License successor Contract starting in 2025. The space is currently with T-Mobile. A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to set the initial minimum bid at \$55,000.00 and a 3% escalator. **A unanimous roll call vote of all present.**

Mr. Brennan asked Mr. McConnell to explain the payments to Conrail for the Commissioners that may not be aware. Mr. McConnell explained the payments are for the Easement Agreements with Conrail at National Highway Water Tank and the Access driveway to the Marion Avenue Facility from Park Avenue.

Mrs. Peirce asked for permission to pay off the BAN loan early. A discussion ensued regarding the matter. It was agreed that Mrs. Peirce process the potential number and report back next month.

### **Old Business**

A motion by Mr. Warwick and 2<sup>nd</sup> by Mr. Ali to approve the Salary Committee Recommendation. **A unanimous roll call vote of all present; Mr. Brennan abstained.**

No action is needed at thistime regarding the Collingswood Proposal until the draft is received.

### **New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to go out for Bid to Lease Carbon Filters for Browning Rd Plant. **A unanimous roll call vote of all present.**

### **New Services**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve all proposed new services. **A unanimous roll call vote of all present.**



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Mr. Joseph Scavuzzo  
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Mr. Shakir Ali  
Vice President

Mr. Frank Warwick  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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### **Project Status**

#### **Neptune 360 Antennas**

Mr. Brennan commented that the antennas seem to be a good customer improvement. Mr. Spafford commented that the areas not picking up signals will be mapped out to find the ideal places for the remaining antennas to be placed.

#### **Commissioner Reports**

Mr. Warwick stated that it has been a pleasure to work with the Commission and Staff.

Mr. Brennan thanked Mr. Warwick for his time and efforts while on the Commission. It was also mentioned to have Summer Help get as many hydrants painted as possible this summer with the lack of them during the pandemic, it is easy to see the poorly looking hydrants.

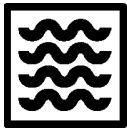
Mr. Scavuzzo thanked all the Commission and Staff and wished all a happy Father's Day.

#### **Adjournment**

A motion by Mr. Scavuzzo and 2nd by Mr. Brennan to adjourn at 5:06 PM. **Received a unanimous voice vote of all members present.**

#### **Submitted By:**

Colleen O'Brien  
Jack Killion  
Karl McConnell

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice President

Secretary

Mr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Minutes of the Monthly Business Meeting****July 13, 2023****ATTENDEES****Commissioners:**Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. Patrick Brennan, Treasurer**Other Attendees:**Jack Killion, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
James Garaguso, Distribution Superintendent  
Brandy Eisenmann, Customer Service Director  
Angela Waldron, Ass't Finance Director

Mr. Scavuzzo called the meeting to order at 4:08 PM.

The Roll Call of Commissioners reflected: All Commissioners were present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**ANNUAL REORGANIZATION Required by Statue:**

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to nominate officers as follows, with the exception of Secretary/Asst. Treasurer which shall remain vacant until an individual is appointed to fill the unexpired term:

President: Mr. Joseph Scavuzzo

Vice President: Mr. Shakir Ali

Treasurer: Patrick J. Brennan

Secretary:

Assistant Secretary/Treasurer: Mr. Anthony Perno

**A unanimous roll call vote of all present, Mr. Perno was absent.**

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Cash Management Plan changes as presented. **A unanimous roll call vote of all present, Mr. Perno was absent.**

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the following items related to the Commission's Annual Reorganization:

- Designating Depositories of Funds for the MPWC:  
PNC, N.A., Bank of America, N.A., TD Bank, N.A., First Colonial Community Bank, Haddon Savings Bank, Santander Bank, N.A., Wells Fargo Bank, N.A., Republic First Bank, Cornerstone Bank, First Harvest Credit Union, New Jersey Cash Management and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.
- Designating Bank Signatories
- Authorization of Petty Cash Fund:  
Director of Finance - \$500.00

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice President

Secretary

Mr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer

- Designation of FSA/HRA Account and Signatories
- Designation of Official Notices – Designating Newspapers and Websites of the MPWC
- Designation of Meeting Dates & Times for Commission Year 2023-24
- Designation of Public Agency Compliance Officer
- Authorization of the C.O.O. to make NJDEP/EPA Applications
- Authorizing Purchases under the State Contract and Approved Co-Ops
- Approving Maximum Thresholds and Agents for Purchasing
- Approving MPWC Representatives to NJUA JIF Fund
- Designation of the 2023-24 Public Employees Awards Committee
- Resolution Adopting Standard Commission Meeting Procedures for 2023-24
- Resolution Adopting Remote Public Meeting Procedures During State of Emergency

**A unanimous roll call vote of all present.**

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali Appointing Annual Contracts for Professional or Extraordinary Unspecifiable Services as follows:

*Auditor: Bowman & Company*

*Accounting Services (Consultant): Your Part Time Controller*

*Insurance Broker of Record: Connor Strong & Buckelew*

*Broker of Record for Employee Benefits: Connor Strong & Buckelew*

**A unanimous roll call vote of all present.**

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali Qualifying Pool of Engineers Under Fair & Open Process for use of Commission as follows:

*T & M Associates*

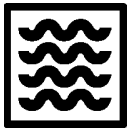
*CES (Consulting Engineer Services)*

**A unanimous roll call vote of all present.**

A motion was made by Mr. Scavuzzo and 2<sup>nd</sup> by Mr. Ali Qualifying Pool of Engineers Under Fair & Open Process for use of Commission as follows:

*Remington & Vernick*

**A unanimous roll call vote of all present, except Mr. Brennan recused himself.**

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice President

Secretary

Mr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali Qualifying Pool of Bond Counsel as follows:

*Parker McCay, P.A.*

*Obermayer Rebmann Maxwell & Hoppel, LLP*

**A unanimous roll call vote of all present.**

## **MPWC REGULAR MONTHLY BUSINESS MEETING – ITEMS TO BE DISCUSSED:**

### **Bid Opening – Browning Road Carbon Vessel**

Mr. Spafford reported that there was one bidder and recommends award to that bidder.

### **MPWC Regulation 1006**

Staff presented the Commissioners with changes for approval.

### **Audit Status**

Mrs. Waldron reported that the audit fieldwork wrapped up last week and that the actuarial analysis is expected early next week, and then the exit conference can be scheduled.

### **Collingswood Agreement / Contract**

Mr. Killion reported that the contracts are with Collingswood and that MPWC is currently awaiting their response. Mr. Brennan asked staff to reach out to Collingswood to expedite the process because the current contract is expired.

### **Pavilions Easement Approval**

Mr. McConnell is seeking approval for the adoption of the easement and ratification for the Deed itself to be filed

### **BAN Payment**

Mrs. Waldron reported on final BAN payment of \$1.75M with \$69K in interest.

### **Browning Road Engineering Agreement**

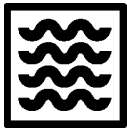
Mr. Spafford reported that the agreement was received to begin design of the remaining plants.

### **National Highway Project**

Mr. Spafford reported that the project is permitted and ready to move forward. Mr. McConnell indicated that there was a bid objection from Counsel for 2<sup>nd</sup> lowest bidder that R & V, Mr. Spafford and Mr. McConnell all find without basis and to which the MPWC responded. The MPWC has confidence in moving forward with the awarded bidder.

### **Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Business Meeting Minutes of June 8, 2023. **A unanimous roll call vote of all present.**

Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice President

Secretary

Mr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of the bill list dated July 13, 2023, for \$700,980.78 and as amended to include a bill for US Tank in the amount of \$203,418.60; and the P-Card for \$593.27; and for wire transfers for payment of the NJEIT and NJIB loans in the amount of \$253,999.83  
**unanimous roll call vote of all present.**

**The Meeting was opened to the public at 4:30 PM.**

Present was Mr. Dominic Argentieri of Aqueous Vets. Mr. Argentieri indicated that he was interested in learning more about the MPWC and upcoming projects, as a potential future supplier of treatment materials.

**Staff Reports**

Mr. Garaguso reported that the summer help has painted 168 fire hydrants to date. Mr. Brennan inquired about pumpage, noting that it was up, and also about allocation monitoring. Mr. Spafford indicated that allocation is being monitored closely since National Highway Plant has been shut down and more water is being used.

Mr. Spafford informed the Commissioners that he received a call from the NJ DOT about potentially replacing all of the water main along Route 70 as they work to complete their own project. Mr. Spafford will continue to report as more details become available.

**Old Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve changes to MPWC Water Regulation 1006. A  
**unanimous roll call vote of all present, Mr. Perno was absent.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the easement for the Pavilions. A **unanimous roll call vote of all present, Mr. Perno was absent.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to award the Browning Road Carbon Vessel project to Calgon Carbon. A **unanimous roll call vote of all present, Mr. Perno was absent.**

**New Business**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Browning Road Engineering Agreement.  
**A unanimous roll call vote of all present, Mr. Perno was absent.**

**Commissioner Reports**

Mr. Brennan asked staff to consider a website redesign as part of the marketing strategy that was identified in the recent strategic planning sessions. Additionally, he indicated that there is some outdated information that should be addressed more immediately.

Mr. Scavuzzo thanked Commissioners and staff for their participation and contributions to the strategic planning sessions. Mr. Scavuzzo used the opportunity to inquire of the meeting guest, Mr. Argentieri what he believes would be of significance when communicating and marketing the MPWC and the value of water to the public. Mr. Argentieri responded that he believes that social media is the way that most people consume information these days, but that publicizing the successes of the MPWC to the local communities would be important. Mr. Scavuzzo thanked the guest for his input and participation in the discussion.



**MPWC**

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Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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**Adjournment**

A motion by Mr. Brennan and 2nd by Mr. Ali to adjourn at 4:52 PM. **Received a unanimous voice vote of all members present.**

**Submitted By:**

Brandy Eisenmann

Karl McConnell

Jack Killion



Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

George Piperno  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting**

**August 10, 2023**

**ATTENDEES**

**Commissioners:**

- Mr. Joseph Scavuzzo, President
- Mr. Shakir Ali, Vice President
- Mr. Patrick Brennan, Treasurer
- Mr. George Piperno, Secretary
- Mr. Anthony Perno, Assist Secretary/Treasurer

**Other Attendees:**

- Jack Killion, C.O.O.
- Richard Spafford, P.E., Director of Engineering
- Karl N. McConnell, General Counsel
- James Garaguso, Distribution Superintendent
- Brandy Eisenmann, Customer Service Director
- Joyce Peirce, Finance Director
- Jeannine Hershey

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected: All Commissioners were present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

**Oath of Office – Pennsauken Township Appointment:** Mr. George Piperno

A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to nominate officers as follows,:

- President: Mr. Joseph Scavuzzo
- Vice President: Mr. Shakir Ali
- Treasurer: Patrick J. Brennan
- Secretary: Mr. George Piperno
- Assistant Secretary/Treasurer: Mr. Anthony Perno

**A unanimous roll call vote of all present, Mr. Perno was absent.**

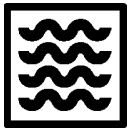
A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Cash Management Plan changes as presented. **A unanimous roll call vote of all present, Mr. Perno was absent.**

**ITEMS TO BE DISCUSSED:**

**Neptune Prop Study Discussion**

Mr. Spafford reported that Neptune has studied the service area to detect the uncovered neighborhoods that would benefit from additional antennas. Those two areas were identified as Delaware Gardens and Marion Avenue and it was recommended to place additional antennas. An antenna on the Marion Tank will address that particular area and can be ordered immediately while the other area in question will require some additional investigation to determine the best location.



Mr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentGeorge Piperno  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Route 70 Main Replacement Proposal**

Mr. Spafford reported that his discussions with the DOT revealed that they are looking for the MPWC to potentially invest half of the project costs to replace all of the MPWC's main along Rt. 70. Mr. Brennan asked about potentially relining Rt. 70 in the future and asked about a cost comparison. Mr. Spafford indicated that the currently occasional breaks along that stretch of highway are extremely expensive to repair, coming in at six figures each due to the emergency status, paving, traffic control, etc. Mr. Spafford noted that if the main replacement contract budget amount can be moved to this project, it would be a substantial cost savings to the MPWC if the DOT agrees to proceed for the amount the MPWC is willing to contribute. Mr. Spafford will report back next month.

**Browning Road Temporary Pilot Study Progress**

Mr. Spafford summarized the progress and noted that despite being over the limit for PFAS previously, the past month the numbers were back down below the current limit this month. Despite the progress on the project including that the permits were filed, lease to purchase on the units was bid, and concrete pads were poured for the units, the DEP came back and said they did not want to continue with a pilot study. Mr. Spafford requested a meeting with the head of the DEP to take place next week and will report back next month.

**Collingswood Agreement / Contract**

Mr. McConnell asked for a Resolution for the approval of the agreement.

**Approval of the Minutes**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the revised Business Meeting Minutes of June 8, 2023 and to approve the Reorganization and Business mMeeting minutes of July 13, 2023. **A unanimous roll call vote of all present.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills for Pennsauken Township dated July 13, 2023, for \$9,881.98 and dated August 10, 2023 for \$96,887.60. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to approve payment of bills dated August 10, 2023, for \$1,348,119.49, bills for Merchantville Borough for \$12,688.96, for the legal account for \$11.00 and for the P-Card for \$229.24. **A unanimous roll call vote of all present; Mr. Ali and Mr. Scavuzzo abstained.**

**Staff Reports**

Mr. Killion reported that he has been in touch with Evan at DillonMarcus regarding the MPWC's plans and next steps. DillonMarcus would like to reach out to Mr. Brennan for some feedback and would potentially like to meet again with Commissioners and staff sometime in September or October. Mr. Killion noted that the staff sessions were overall successful and that DillonMarcus would like to discuss what works, doesn't work and what can be done differently moving forward. Mr. Killion noted that he inquired as to whether they had any recommendations for marketing firms. Mr. Brennan voiced his concerns over how long the process has been in motion versus the lack of deliverables in the way of an actual strategic plan.

Ms. Peirce noted that the audit exit conference is scheduled for August 16<sup>th</sup> at 2:30 PM.

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentGeorge Piperno  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Old Business**

A Resolution by Mr. Scavuzzo and 2<sup>nd</sup> by Mr. Perno to approve the Collingswood SAA Agreement. **A unanimous roll call vote of all present.**

**New Business**

A motion by Mr. Scavuzzo and 2<sup>nd</sup> by Mr. Ali to approve a new one inch domestic service at 8330 Holman Avenue, Pennsauken, NJ. **A unanimous roll call vote of all present.**

**Commissioner Reports**

Mr. Brennan inquired about the income qualifications for the MPWC's current senior citizen/disabled customer discounts. Staff indicated that the income qualifications have been the same for as long as any of the current staff can remember. Mr. McConnell indicated that the qualification are based on state statute. Mrs. Eisenmann noted that the MPWC qualifies applicants based on their qualification status for property tax discounts with the respective municipalities. The discussion continued and Mr. McConnell was asked to investigate raising the income qualification to \$25,000 from the current \$10,000. It was also noted that the MPWC does not currently income qualify applicants and the process of doing so should be considered in this research. Staff will report back finding next month.

**Adjournment**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to adjourn at 5:02 PM. **Received a unanimous voice vote of all members present.**

**Submitted By:**Brandy Eisenmann  
Karl McConnell  
Jack Killion



**MPWC**

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Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

George Piperno  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting  
September 14, 2023  
ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Shakir Ali, Vice President  
Mr. George Piperno, Secretary  
Mr. Anthony Perno, Assistant Secretary/Treasurer

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mr. Richard F. Spafford, P.E., Engineering Director  
Mr. Karl N. McConnell, General Counsel  
Mr. James Garaguso, Distribution Superintendent  
Mrs. Brandy Eisenmann, Customer Service Director  
Ms. Joyce Peirce, Finance Director  
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Brennan.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED:**

**2022 Draft Audit**

The draft audit was provided for review and comment by Commissioners.

**2024 Draft Budget**

The draft budget for 2024, which includes a proposed residential water rate increase of 3% was distributed to Commissioners for review and comment with the intent to approve at the next meeting.

**Employee Health Benefits Renewal**

Mr. Killion reported that the rate for renewal of employee health benefits for 2024 will be 4.39% overall.

**Proposed Rate Adjustments for 2024**

As noted in the draft budget, staff is proposing a rate adjustment of 3%.

**Approval of the Minutes**

A motion by Mr. Perno and 2<sup>nd</sup> by Mr. Ali to approve the Business Meeting Minutes of the September 14, 2023 meeting. **A unanimous roll call vote of all present.**

**Approval of the Bills**

A motion by Mr. Perno and 2<sup>nd</sup> by Mr. Piperno to approve payment of bills dated September 14, 2023 in the amount of \$957,529.18 and for the P-card in the amount of \$242.90. **A unanimous roll call vote of all present.**

**Payments to Pennsauken Township were tabled.**



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Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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### **Staff Reports**

Mr. Spafford reported that NJ DOT is still considering the replacement of water mains along Route 70 and is moving forward with the project plan and design. Mr. Spafford is anticipating a formal response from Suez regarding the delay of the main contract by one year and will report back when he has more information.

Mr. McConnell noted that he is providing a Resolution and a Agreement for renewal of membership in the NJUA both of which require signatures.

Mrs. Waldron reported to the Commissioners that Conner Strong recommends moving back to the state disability plan for the coming year. The supplemental plan will continue.

Mr. Killion noted that staff has continued to communicate with Dillon Marcus regarding the Strategic Plan. Mr. Killion summarized the staff report of changes that been implemented as a direct result of the DillonMarcus session and noted that Strategic Plan are being finalized and reported on in the coming weeks.

### **New Business**

A motion by Mr. Piperno and 2<sup>nd</sup> by Mr. Perno to approve the NJUA membership renewal by Resolution & their Agreement. **A unanimous roll call vote of all present.**

A motion by Mr. Perno and 2<sup>nd</sup> by Mr. Piperno to approve a Non-Fair and Open Appointment of Kevin Madonna, Esq. as Special Counsel for the Dioxane litigation and approving the contingent Retainer agreement. **A unanimous roll call vote of all present.**

### **Commissioner Reports**

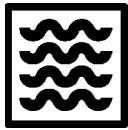
Mr. Scavuzzo informed the Commissioners that staff has been in communication with Pennsauken PD to potentially use the antenna located at Westfield Ave & 47<sup>th</sup> Street as a site for a Neptune meter antennae.

### **Adjournment**

A motion by Mr. Scavuzzo and 2<sup>nd</sup> by Mr. Ali to adjourn at 4:30 PM. **A unanimous voice vote of all present.**

### **Submitted By:**

Brandy Eisenmann  
Karl McConnell  
Jack Killion



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Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting  
October 12, 2023  
ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Treasurer  
Mr. Shakir Ali, Vice President  
Mr. George Piperno, Secretary

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mr. Richard F. Spafford, P.E., Engineering Director  
Mr. Karl N. McConnell, General Counsel  
Mr. James Garaguso, Distribution Superintendent  
Mrs. Brandy Eisenmann, Customer Service Director  
Ms. Joyce Peirce, Finance Director  
Mrs. Angela Waldon, Asst. Finance Director  
Nicholas S. Colanzi, CPA, Bowman & Co.  
Careen Sheehan, Stenographer

Mr. Scavuzzo called the meeting to order at 4:03 PM.

Roll call results: All Commissioners present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**Annual Connection Fee & Rate Hearing**

The President turned the meeting over to General Counsel McConnell to conduct the Public Hearing regarding the advertised *increases* to the Connection Fees and Water Rates. The court reporter swore in the witnesses Richard Spafford, Brandy Eisenmann, and Nick Colanzi. There were no members of the public present.

Staff presented recommendations of certain residential rate increases (Attached) , along with the connection fee adjustments based on statutory formula as calculated by Bowmans's report. (Attached). At the conclusion of the hearing the Commission accepted the testimony, exhibits as well as the exhibits from last year's hearing. There were no additional questions or comments from the Commissioners. Mr. Colanzi and Ms. Sheehan were excused. A verbatim transcript of the hearing will be created and on file.

**2022 Audit Adoption**

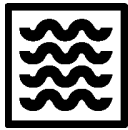
Staff recommended adoption of the 2022 Audit.

**2024 Budget Approval**

Staff recommended adoption of the 2024 Budget.

**I-Bank Application for Browning Road Plant Project**

Mr. Spafford recommended beginning the application process because it can take as much as a year to complete. Mr. Spafford expects the cost to be similar to the cost to construct the National Highway Plant.



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Ass't Secretary/ Treasurer

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### Service Line Replacement Surcharge Discussion

There was a discussion regarding the approximate cost to replace the lead and galvanized services. Mr. Spafford indicated that we do not have a concrete number as of this date since we are still working toward identifying the remaining unknown services on the customer side. Mr. Brennan asked about the status of state funding and Mr. Spafford explained that the state is only funding extremely low-income areas and that would not include our customer base.

### Approval of the Minutes

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Business Meeting Minutes of the September 14, 2023 meeting. **A unanimous roll call vote of all present.**

### Approval of the Bills

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of bills dated October 12, 2023 in the amount of \$729,439.39, and for the P-card in the amount of \$3,793.74 and also for ACH wire transfer for the BAN payoff, dated November 2, 2023 in the amount of \$1,819,282.01. **A unanimous roll call vote of all present.**

### Staff Reports

Mr. Brennan commented on the increase in allocation over the last month despite a rainy September. It was noted that the allocation from the Merchantville Country Club would be reincorporated when their new well comes online.

Mr. Spafford provided an update on the status of the Rt. 70 main replacement project. There is little to report at this time because the contact has been on vacation. Mr. Spafford will report additional details as they become available.

Mrs. Waldron informed the Commissioners of a recent meeting with Conner Strong Buckelew regarding the switch back to the state plan for disability coverage, as well as to review alternative HRA providers for the coming year.

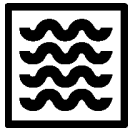
### New Business

A motion by Mr. Ali and 2<sup>nd</sup> by Mr. Piperno to approve the proposed revised connection fees effective December 31, 2023 and the new General rates and fees effective January 1, 2024 by Resolution. **A unanimous roll call vote of all present.**

A motion by Mr. Ali and 2<sup>nd</sup> by Mr. Brennan to approve the 2022 Audit Report by Resolution. **A unanimous roll call vote of all present.**

A motion by Mr. Ali and 2<sup>nd</sup> by Mr. Brennan to approve the 2024 Budget by Resolution. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to begin the I-Bank application process to fund the construction of a new Browning Road Treatment Plant. **A unanimous roll call vote of all present.**

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo  
PresidentMr. Shakir Ali  
Vice PresidentGeorge Piperno  
SecretaryMr. Patrick Brennan  
TreasurerMr. Anthony Perno  
Ass't Secretary/ Treasurer**Project Status Table**

Mr. Brennan inquired as to the status of the Strategic Plan coming from the DillonMarcus sessions, noting that the project has now been open and in progress for two years. A discussion ensued and staff indicated that DillonMarcus just recently provided a “Playbook” of topics for review by staff. Mrs. Waldron indicated that she would collect comments from department heads and then forward the document to the Commissioners for review and comment. Mr. Killion also informed the Commissioners that department heads would be addressing the strategic plan as an agenda item in at least one staff meeting per month.

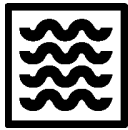
**Commissioner Reports**

Mr. Scavuzzo noted that he appreciated that staff provided the flushing schedule to Twp. Public Works Dept. Also, Mr. Scavuzzo indicated the per the MPWC’s shared services agreement for paving, the MPWC would be receiving an invoice related to the paving of holes for last past summer’s main replacement project.

**Adjournment**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to adjourn at 5:13 PM. **A unanimous voice vote of all present.**

**Submitted By:**Brandy Eisenmann  
Karl McConnell  
Jack Killion



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Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting  
November 9, 2023  
ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Treasurer  
Mr. Shakir Ali, Vice President  
Mr. George Piperno, Secretary

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mr. Richard F. Spafford, P.E., Engineering Director  
Mr. Karl N. McConnell, General Counsel  
Mr. James Garaguso, Distribution Superintendent  
Mrs. Brandy Eisenmann, Customer Service Director  
Mrs. Angela Waldon, Asst. Finance Director  
Mrs. Jeannine Hershey,

Mr. Scavuzzo called the meeting to order at 4:05 PM.

A roll call of Commissioners : All Commissioners present, except Mr. Perno.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED:**

**Annual Maintenance Contracts**

Staff requested permission to advertise for bids for any maintenance contracts due for renewal.

**Salary Committee Recommendations**

The Treasurer advised of the salary committee's intended activity and references the provided proposal for review and comment to be acted upon at next month's meeting.

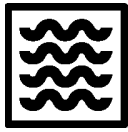
**Proposed Holiday Schedule**

Staff presented the Commission with the proposed holidays for 2024.

**Strategic Planning - Update**

Mr. Killion referenced the Strategic Planning Playbook provided to Commissioners and the Strategic Planning Committee and summarized the past year's activities. A discussion ensued, which included Tara Dillon of DillonMarcus. The efforts of DillonMarcus and staff were recognized and appreciated by the Commission. The discussion continued and was centered around specific projects still in progress, including a marketing initiative.





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Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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### Approval of the Minutes

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the Business Meeting Minutes of the October 12 2023 meeting. **A unanimous roll call vote of all present.**

### Approval of the Bills

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve payment of Bill List dated November 9 2023 in the amount of \$920,925.55, and for Merchantville Borough in the amount of \$12,688.99, and the P-card in the amount of \$1,079.99. **A unanimous roll call vote of all present.**

Staff Reports The status of the Collingswood personnel and staff in light of the negotiated terms and the limits on scope of work to be done in near future was discussed. Staff described an update on the Rt 70 water main project and Mr. Spafford indicated that while the project seems to be moving forward, the DOT has not contacted him to discuss costs as of yet.

### New Business

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to authorize staff to go out for bids on the annual maintenance contracts. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to approve the 2024 holiday schedule. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve new services as follows:

- Two 1" domestic services and one 2" domestic service at 7377 N. Crescent Blvd.
- One 1.5" domestic service and one 4" fire service at 6306 Browning Rd.
- Approval of one 1" domestic service at 8273 Corbett Rd.
- Approval of one 2" domestic service and one 6" fire service at 2209 Clement Ave.

**A unanimous roll call vote of all present.**

### Commissioner Reports

Mr. Piperno suggested that along with the salary committee's recommendations for staff, that an increase in Commissioner salary be considered as well, as it has been several years since there has been one. Mr. Brennan commented on the excellent management and spending of MPWC funds over the last year, noting that the Woodbine Plant is paid off and there is still a substantial excess of revenue over same time last year.



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Ass't Secretary/ Treasurer

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A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to move to Executive Session at 5:34 PM. Each member present voted in the affirmative in a Roll Call vote for matters involving Personnel and contract negotiation; the Commission will return to Public Session in approximately a half-hour and anticipates taking action when it does.

EXECUTIVE SESSION- separate minutes.

The Commissioners returned to public session at 5:55pm.

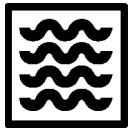
Mr. Brennan made a motion, 2<sup>nd</sup> by Mr. Piperno, to pass a Resolution to award a Non-Fair & Open professional services contract to engage Timothy R. Bieg, Esq. of Madden & Madden as Special Counsel to draft an employment contract between the MPWC and R. Spafford, P.E. in order to provide each party the long-term stability and assurance of commitment of employment to each other. Unanimous approval of all Commissioners present.

**Adjournment**

At 5:58 pm the Commissioners on Motion by Mr. Brennan, approved by a unanimous voice vote.

**Submitted By:**

Brandy Eisenmann  
Karl McConnell  
Jack Killion



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Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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**Special Business Meeting of  
November 16, 2023  
ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Treasurer  
Mr. George Piperno, Secretary  
Mr. Anthony Perno, Asst Secretary/Treasurer

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mrs. Brandy Eisenmann, Customer Service Director  
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

A roll call of Commissioners reflected: All Commissioners present, except Mr. Ali.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED:**

**Approval of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills for Pennsauken Township dated September 14, 2023 for of \$8,546.61, and dated November 9, 2023 for \$106,313.68. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to adjourn at 4:01 PM. **A unanimous voice vote of all present.**

**Submitted By:**

Brandy Eisenmann  
Jack Killion



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Mr. Anthony Perno  
Ass't Secretary/ Treasurer

**Minutes of the Monthly Business Meeting  
December 13, 2023  
ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Treasurer  
Mr. Shakir Ali, Vice President  
Mr. George Piperno, Secretary  
Mr. Anthony Perno, Asst. Secretary/Asst. Treasurer

**Other Attendees:**

Mr. Jack Killion, C.O.O.  
Mr. Richard F. Spafford, P.E., Engineering Director  
Mr. Karl N. McConnell, General Counsel  
Mr. James Garaguso, Distribution Superintendent  
Mrs. Brandy Eisenmann, Customer Service Director  
Mrs. Joyce Peirce, Finance Director  
Mrs. Angela Waldon, Asst. Finance Director

Mr. Scavuzzo called the meeting to order at 9:34 AM.

A roll call of Commissioners reflected: All Commissioners present.

Salute to the Flag; Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED:**

**Bid Opening – Marion Antennae Lease**

Staff recommends award to only bidder, T-Mobile, the current occupant, effective May 2025.

**Bid Opening – Annual Maintenance Contracts**

Staff recommends award of the low bidder of each category as presented.

**Salary Committee Approvals**

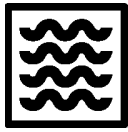
Mr. Brennan noted that the salary committee has received no comments and recommends approvals as presented.

**Bad Debt Write Off**

Staff recommends the removal of the items presented as bad debt.

**Approval of Updated Audit Report**

Staff recommends acceptance and approval of the annual audit which contained no findings.



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Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

---

### Approval of the Minutes

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the minutes of the Business meeting of November 9, 2023 and the Special meeting of November 16, 2023. **A unanimous roll call vote of all present.**

### Approval of the Bills

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve payment of bills dated December 14, 2023 in the amount of \$2,122,214.21; also the P-card for \$150.79; also December permitting for \$12,000.00. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to approve payment of bills dated December 14, 2023 for Pennsauken Township in the amount of \$41,756.50. **A roll call vote approval except Mr. Ali and Mr. Scavuzzo who abstained. .**

### Staff Reports

Mr. Killion wished Commissioners and staff a Merry Christmas and Happy New Year.

Mr. Spafford was asked about status in Collingswood and he stated he is scheduling a meeting with the Administrator to review the current situation regarding PFOS regulations. He was also asked about the status of the Rt. 70 main replacement project and he informed the Commissioners that he has not yet been contacted regarding the financing. Mr. McConnell asked the Commission for a Resolution to document changes to the 125 Plan for 2024. Mrs. Peirce announced that all of the vehicles listed for sale on the Municibid site had sold for a total of \$12,100.00. Mrs. Waldron provided the Commissioners with information regarding the employee health benefits contributions. Mr. Brennan suggested tabling the discussion until next month, allowing the Commissioners time to review the information more thoroughly.

### Old Business

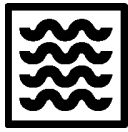
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve the salaried employee increases as presented minus one recommendation that is being transitioned to contract negotiations and the COLA for all employees. **A unanimous roll call vote of all present. Resol. #2023-42**

### New Business

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to approve the write-off of certain bad debt as presented. **A unanimous roll call vote of all present. Resol. #2023-44**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to award the bid for the Marion Ave Antennae Lease. **A unanimous roll call vote of all present. Resol. #2023-40**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to accept and approve the annual Audit. **A unanimous roll call vote of all present. Resol. #2023-43**



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Mr. Anthony Perno  
Ass't Secretary/ Treasurer

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Ali to award the annual maintenance contracts as follows:

- 23-01 Part 1 Ductile & Copper Fittings to Raritan Group
- 23-01 Part 2 Ductile & Copper Fittings to Ferguson Enterprises
- 23-01 Part 3 Ductile & Copper Fittings to Ferguson Enterprises
- 23-02 Electrical Work to Municipal Maintenance Company (extension year)
- 23-03 Chemical Analysis of Water to Garden State Laboratories (extension year)
- 23-04 Maintenance of Electrical Valves & Analyzers to Complete Control Services (extension year)
- 23-06 Maintenance of Air Strippers to Municipal Maintenance Company
- 23-07 Water Meters / MIU Leak Detector to Rio Supply
- 23-09 Corrosion Inhibitor to Klenzoid.
- 23-11 Sodium Hypochlorite / Lime to Hibrett Puratex
- 23-12 Street Opening Paving Repairs to Think Pavers
- 23-13 Generator Preventative Maintenance to Power Equipment

**A unanimous roll call vote of all present. Resol. #2023-39**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve new services as follows:

- One 2" domestic service at 2501 Merchantville Avenue
- One 1" domestic service at 2407 45<sup>th</sup> Street

**A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to approve by Resolution an amendment to the 125 Plan to approve IRS maximums. **A unanimous roll call vote of all present. Resol.#2023-38**

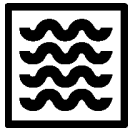
A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Perno to authorize Richard Spafford as contracting agent and signatory for the sale of vehicles approved internet sale. **A unanimous roll call vote of all present. Resol.#2023-45**

### Project Status Table

Two new Neptune antennas are expected to be installed by the end of the year. The construction on the National Highway Plant is progressing nicely and it is expected that there will be a closed building by January.

### Commissioner Reports

Mr. Piperno offered apologies for missing the employee recognition breakfast and wished commissioners and staff a happy and healthy holiday season. Mr. Perno wished everyone a happy holiday season and noted that his absence from the last few meetings was due to starting a new job but that he is looking forward to resuming regular attendance in the new year. Mr. Ali wished everyone a happy and healthy holiday and noted that he's excited to see everyone in the new year. Mr. Brennan extended a big thank you to commissioners and staff on an extraordinary year and many accomplishments. Mr. Scavuzzo also thanked everyone for a successful year and looks forward to keeping it going in the new year.



**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

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Mr. Joseph Scavuzzo  
President

Mr. Shakir Ali  
Vice President

George Piperno  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Anthony Perno  
Ass't Secretary/ Treasurer

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A motion was made by Mr. Brennan and 2<sup>nd</sup> by Mr. Piperno to move to Executive Session at 10:18 AM. Each member voted in the affirmative in a Roll Call vote.

EXECUTIVE SESSION- separate minutes.

The Commissioners returned to public session at 10:30 AM., except Commissioner Perno who had to leave.

Motion was made by Commissioner Brennan with a second by President Scavuzzo regarding a Resolution Authorizing Temporary Compensation for Director of Engineering **Resolution #2023-46**.  
**A unanimous roll call vote of all present.**

**Adjournment**

A motion by Commissioner Brennan and 2<sup>nd</sup> by Commissioner Piperno to adjourn at 10:32 AM. **A unanimous voice vote of all present.**

**Submitted By:**

Brandy Eisenmann

Karl McConnell

Jack Killion