

Mr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
Secretary/Asst
TreasurerMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary**Minutes of the Monthly Business Meeting****October 13, 2022****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Secretary/Asst. Treasurer
Mr. Anthony Perno, Asst Secretary

Other Attendees:

Jack Killion, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Angela Waldron, Asst Finance Director
Brandy Eisenmann, Customer Service Director
James Garaguso, Distribution Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:
All Commissioners were present.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

ITEMS TO BE DISCUSSED:**Strategic Planning**

Mr. Killion updated Commissioners on the initial meeting and proposed project plan as presented by the consulting firm. Commissioner Brennan and Commissioner Scavuzzo both expressed their excitement of the project and made a recommendation to approve the contract.

Proposed Rate Adjustment & Rate Hearing

Staff proposed a 5% rate adjustment for 2023 and recommended adoption after a December rate hearing.

Edgewood Properties Bond Release for the Park Place Section

The Engineering Director recommended that the MPWC release the project bond for this property as the project has been complete for a number of years.

2021 Audit

The Treasurer summarized the 2021 Audit, noted that there were no findings and that there have been no comments or questions from Commissioners over the last month, and so he recommends adoption.

2023 Budget

The draft budget has been reviewed by all Commissioners and the Treasurer recommends adopting the budget for 2023.

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Ass't Secretary**Resolution for Woodbine Plant Upgrade Project Refinancing**

Staff presented the Commission the resolution for a BAN rollover for refinancing of the Woodbine Plant Upgrade project funding.

Risk Management Consultant Agreement

Staff presented the Commission with the agreement for approval and adoption.

Customer Water Account Adjustment – Schoolhouse Commons

The Customer Service Director summarized the account activity and noted that the MPWC received a request for relief of penalties while the residents continue to pay down a large outstanding balance and address maintenance issues at the property.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Ali to approve the Meeting Minutes of September 9 2022. **A unanimous roll call vote, Mr. Warwick abstained.**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of a bill to Pennsauken Township in the amount of \$32.80. **A roll call vote of all present, Mr. Ali and Mr. Scavuzzo recused themselves.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of the bills in the amount of \$616,881.27 and for payment of the P-card for \$145.22. **A unanimous roll call vote.**

Staff Reports

The Customer Service Director informed the Commissioners that the MPWC has received a payment from the LIHWAP program for outstanding balances for eligible applicants. Mr. Spafford noted that the requested allocation history summary was included in the monthly report package. Mr. Spafford also reported that it is anticipated that he will receive I-Bank approval by the end of next week for the National Highway project.

New Business

A motion by Mr. Brennan and 2nd by Mr. Warwick to release the bond for the Edgewood Properties-Park Place section. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Perno adopt the 2023 Operating Budget. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to adopt the Project Note Resolution for the BAN Rollover. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Perno to approve a water account adjustment for the interest only portion of the outstanding balance for 4406 Camden Avenue, and to hold interest from accruing while customer is in an active payment plan in good standing. **A unanimous roll call vote.**

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A motion by Mr. Brennan and 2nd by Mr. Ali to award a Non Fair & Open contract to DillonMarcus for \$36,000.00. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Perno to adopt the revised Cash Management Plan. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Ali to go out for bid on the National Highway Plant construction project pending I-Bank approval. **A unanimous roll call vote.**

Commissioner Reports

Mr. Brennan initiated a discussion regarding our responsibility as a water purveyor to educate ourselves and the public on the topic of drinking water and cited a video by National Geographic. Mr. Brennan asked staff to share the video in whatever ways possible with the public. Mr. Scavuzzo noted that the pipe being stored on MPWC property will be remove next week. Mr. Scavuzzo asked Mr. Spafford about the plans for main replacement relining next year. Mr. Spafford noted that the scope would include both relining and replacement to fulfill the requirements under the WQAA.

A motion was made by Mr. Brennan and 2nd by Mr. Ali to move to Executive Session 5:03 PM. Each member voted in the affirmative in a Roll Call vote.

EXECUTIVE SESSION- separate minutes.

The Commissioners returned to public session at 5:25PM.

Mr. Brennan made a Motion with Mr. Perno 2nd and a unanimous voice vote to affirm the determination and action of the C.O.O. regarding the termination of employee, Robert Cairns.

Adjournment

A motion by Commissioner Brennan and 2nd by Warwick to adjourn at 5:28 PM **received a unanimous voice vote by all in attendance.**

Submitted By:

Brandy Eisenmann
Jack Killion
Karl McConnell