



Mr. Joseph Scavuzzo
President

Mr. Shakir Ali
Vice President

Mr. Frank Warwick
Secretary/Asst
Treasurer

Mr. Patrick Brennan
Treasurer

Mr. Anthony Perno
Ass't Secretary

Minutes of the Monthly Business Meeting

July 14, 2022

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Shakir Ali, Vice President
Mr. Frank Warwick, Secretary
Mr. Patrick Brennan, Treasurer

Other Attendees:

Jack Killion, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
James Garaguso, Distribution Superintendent
Brandy Eisenmann, Customer Service Director

Mr. Scavuzzo called the meeting to order at 4:00 PM.

The Roll Call of Commissioners reflected:

All Commissioners were present except Commissioner Perno was absent.

Salute to the Flag; Open Public Meetings Act Compliance Statement read.

ANNUAL REORGANIZATION Required by Statue:

Mr. McConnell delivered the Oath of Office to Mr. Joseph Scavuzzo

Designation of Commission Officers: Resol #2022-11

A motion was made by Mr. Brennan and 2nd by Mr. Ali to nominate officers as follows:

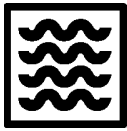
- President: Mr. Joseph Scavuzzo
- Vice President: Mr. Shakir Ali
- Secretary/Asst. Treasurer: Mr. Frank Warwick
- Assistant Secretary: Mr. Anthony Perno

A unanimous roll call vote of all present.

Resol #2022-12: A motion was made by Mr. Scavuzzo and 2nd by Mr. Ali to nominate Patrick Brennan as Treasurer : **A unanimous roll call vote of all present.**

Resol #2022-13 A motion was made by Mr. Scavuzzo and 2nd by Mr. Warwick to approve the Cash Management Plan: **A unanimous roll call vote of all present.**

Resol.#2022-14A motion was made by Mr. Brennan and 2nd by Mr. Ali to Designate Depositories of Funds for the MPWC as follows: PNC, Bank of America, TD Bank, BB&T, First Colonial Community Bank, Haddon Savings Bank, Santander Bank, Wells Fargo Bank, N.A., Republic First Bank, First Harvest Credit Union, New Jersey Cash Management and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year. **A unanimous roll call vote of all present.**

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Shakir Ali
Vice PresidentMr. Frank Warwick
Secretary/Asst
TreasurerMr. Patrick Brennan
TreasurerMr. Anthony Perno
Ass't Secretary

Resol.#2022-14A motion was made by Mr. Brennan and 2nd by Mr. Ali to Designate Bank Signatories for the MPWC Operating Account, Payroll Account and Legal Account to remain as they are presently. **A unanimous roll call vote of all present.**

Resol.#2022-15-A motion was made by Mr. Brennan and 2nd by Mr. Ali to Authorize the Petty Cash fund of \$500.00 by the Director of Finance. **A unanimous roll call vote of all present.**

Resol #2022-16-A motion was made by Mr. Brennan and 2nd by Mr. Ali to Designate the HRA and FSA Accounts and Signatories of those accounts. **A unanimous roll call vote of all present.**

Resol.#2022-17-A motion was made by Mr. Brennan and 2nd by Mr. Warwick Designating Newspapers and Websites of the MPWC as follows: Courier-Post, The Retrospect; Pennsauken Township website, Merchantville Borough website, Merchantville community website, MPWC website. **A unanimous roll call vote of all present.**

Resol.#2022-18-A motion was made by Mr. Brennan and 2nd by Mr. Warwick Designating the Meeting Dates & Times for Commission Year 2022-23. **A unanimous roll call vote of all present.**

Resol.#2022-19-A motion was made by Mr. Brennan and 2nd by Mr. Warwick Designating a Public Compliancy Officer. **A unanimous roll call vote of all present.**

Resol.#2022-20-A motion was made by Mr. Brennan and 2nd by Mr. Warwick Authorizing the C.O.O. and Engineering Director to make NJDEP / EPA Applications for the MPWC. **A unanimous roll call vote of all present.**

Resol.#2022-21-A motion was made by Mr. Brennan and 2nd by Mr. Warwick **Authorizing** Purchases under the State Contract and Approved Co-Ops. **A unanimous roll call vote of all present.**

Resol.# 2022-22- A motion was made by Mr. Brennan and 2nd by Mr. Warwick Approving Maximum Thresholds and Agents for Purchasing. **A unanimous roll call vote of all present.**

Resol.#2022-23-A motion was made by Mr. Brennan and 2nd by Mr. Warwick Approving MPWC Representatives to the NJUA JIF Fund. **A unanimous roll call vote of all present.**

Resol.#2022-24-A motion was made by Mr. Brennan and 2nd by Mr. Ali Designating the 2022-23 Public Employees Awards Committee. **A unanimous roll call vote of all present.**

Resol.2022-25- A motion was made by Mr. Brennan and 2nd by Mr. Ali Adopting Standard Meeting Procedures for 2022-23 year of the Commission and until further notice. **A unanimous roll call vote of all present.**

Resol.#2022-26-A motion was made by Mr. Brennan and 2nd by Mr. Ali Adopting Remote Public Meeting Procedures During States of Emergency. **A unanimous roll call vote of all present.**

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Resol.#2022-27- A motion was made by Mr. Brennan and 2nd by Mr. Warwick Awarding Annual Contracts after Public Bids for Professional services (1 year) as follows:

Auditor: Bowman & Company

Accounting Services (Consultant): Your Part Time Controller;

And award for Bids or for Extraordinary Unspecifiable Services (2 years)

Insurance Broker of Record: Connor Strong & Buckelew

Broker of Record for Employee Benefits: Connor Strong & Buckelew

IT Consultants and Management: All Covered

A unanimous roll call vote of all present.

Resol.#2022-28- A motion was made by Mr. Brennan and 2nd by Mr. Warwick Qualifying Pools of Professionals Under Open & Fair RFQ Process for use of the Commission, as follows:

Remington & Vernick

PS&S (Paulus, Sokolowski & Sartor, LLC)

T & M Associates

CES (Consulting Engineer Services)

A unanimous roll call vote of all present.

Resol. #2022-29- A motion was made by Mr. Brennan and 2nd by Mr. Warwick Qualifying Pools of Professionals from RFQ's after Open & Fair Process for use of Commission as Bond Counsel as follows:

Parker McCay, P.A.

Obermayer Rebmann Maxwell & Hippel, LLP

A unanimous roll call vote of all present.

MPWC REGULAR MONTHLY BUSINESS MEETING – ITEMS TO BE DISCUSSED:

National Highway Antenna License-Bid Opening

Mr. McConnell reported that the T-Mobile, the incumbent, missed the Bid deadline and there were no bids submitted for the 3rd time. However, T-Mobile has since submitted a proposal package, making an offer of an initial annual payment of \$47K and meeting all other minimum conditions of the minimum bid conditions set by the MPWC bid package taking effect at the conclusion of the extension, November 2022.

Since the MPWC has bid this space three (3) times under these same exact terms now being offered, under NJSA 40A:11-5 (3), the Commission is free to negotiate an agreement for this license with T-Mobile the sole bidder and staff recommends that the Commission authorize that.

Woodbine Ave. Tank Antennae License

T-Mobile has decommissioned and removed their antennas from Woodbine Avenue tank and site even though they have paid for the license through to March 2023.

Supply Contract Extension – Atlantic Supply

Mr. Spafford reported that Atlantic Supply has agreed to extend their current short-term contract. Mr. Spafford recommends accepting the extension.

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Ass't Secretary**New 10" Main – Derausse Avenue**

Mr. Spafford reported that a new 10" main was run by the owner of the property at the end of Derausse Avenue and that the original 6" main has been abandoned. The Engineer recommended that the MPWC accept ownership of the 10" main. Mr. Garaguso noted that the flow has significantly improved in the areas since the installation of the new main.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Ali to approve the Business Meeting Minutes of June 9, 2022. **A unanimous roll call vote of all present.**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment of the bill to in the amount of \$680,806.27 and payment of the P-Card for \$524.60 and to approve the ACH transfer for payment of loans in the amount of \$252,352.19. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to approve payment to Pennsauken Township for \$6,026.00. **A roll call vote of all present, Mr. Ali and Mr. Scavuzzo recused themselves.**

Correspondence:

Commissioners received copies of the thank you letters and cards from student recipients of MPWC academic scholarships.

Staff Reports

Mr. Garaguso explained the recent main break issues on Rudderow Avenue, indicating the main will need to be replaced as it would not survive a relining process. Staff will be discussing project plans and acquiring quotes and will bring recommendations to the Commission.

Mr. Spafford informed the Commissioners that he believes the MPWC will be approved to bid the National Highway Plant project on or around August 29, 2022. At this time, there is no indication of how much funding is available or how it will be distributed. Mr. Spafford was told that would be revealed at closing. Mr. Brennan instructed staff to start making calls to get a definite answer on what is available and to find out the amount, as it would be incredibly difficult to plan without knowing anything about the financing.

Mr. McConnell mentioned a recent Comptroller report and summarized his participation in a recent zoom call.

Commission Business

A motion by Mr. Brennan and 2nd by Mr. Ali to extend the supply contract with Atlantic Supply by another 6 months on the same terms. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Ali to accept ownership and responsibility for a new 10" water main recently installed on Derausse Avenue. **A unanimous roll call vote of all present.**

A motion by Mr. Brennan and 2nd by Mr. Warwick to authorize the MPWC to enter into an Agreement that accepts the T-Mobile proposal Offer for the National Highway antenna License for 10-year agreement with the terms as bid. **A unanimous roll call vote of all present.**



MPWC

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Project Status Table

Mr. Spafford requested approval to remove the Woodbine Plant project from the project status table. The Commissioners agreed and a discussion ensued regarding the advertising of the new facility to the general public.

Commissioner Reports

Mr. Brennan reminded Commissioners of the upcoming Strategic Planning session and instructed staff to start looking at MPWC salary scales and to consider adjustments beginning with the entry level. These recommendations will be considered at the Commissioners planning session. Mr. Scavuzzo offered thanks for his reappointment and indicated that it has been both an honor and pleasure to serve the MPWC and he looks forward to his next term.

Adjournment

A motion by Mr. Warwick and 2nd by Mr. Brennan to adjourn at 4:43 PM in order to adjourn to the Woodbine Plant for a Ribbon-cutting for the new Treatment Plant and the Motion **received a unanimous voice vote of all members present.**

Submitted By:

Brandy Eisenmann
Jack Killion
Karl McConnell