



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA

JULY 14, 2022



In Person Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

ANNUAL REORGANIZATION Required by Statute:

- *Oath of Office – Pennsauken Township Appointment*

Designation of Commission Officers:

President:

Vice President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan:

Designating Depositories of Funds for the MPWC:

PNC, Bank of America, TD Bank, BB&T, First Colonial Community Bank, Haddon Savings Bank, Santander Bank, Wells Fargo Bank, N.A., Republic First Bank, First Harvest Credit Union, New Jersey Cash Management and any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

Designating Bank Signatories:

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Authorization of Petty Cash Fund:

Director of Finance - \$500.00

Designation of FSA/HRA Account and Signatories:

Designation of Official Notices – Designating Newspapers and Websites of the MPWC

Courier-Post, The Retrospect; Pennsauken Township website, Merchantville Borough website, Merchantville community website, MPWC website

Designation of Meeting Dates & Times for Commission Year 2022-23

Designation of Public Agency Compliance Officer:

Authorization of the C.O.O. to make NJDEP/EPA Applications:

Authorizing Purchases under the State Contract and Approved Co-Ops:

Approving Maximum Thresholds and Agents for Purchasing:

Approving MPWC Representatives to NJUA JIF Fund:

Designation of the 2022-23 Public Employees Awards Committee:

Resolution Adopting Standard Commission Meeting Procedures for 2022-23:

Resolution Adopting Remote Public Meeting Procedures During State of Emergency:

Appointing Annual Contracts for Professionals or for Extraordinary Unspecifiable Services:

(See attachments)

Auditor: Bowman & Company

Accounting Services (Consultant): Your Part Time Controller

Insurance Broker of Record: Connor Strong & Buckelew

Broker of Record for Employee Benefits: Connor Strong & Buckelew

IT Consultants and Management: All Covered

Other:

RFQs Qualifying Pools of Professionals Under Open & Fair Process for use of Commission:

Qualified Pool for Commission Engineers:

Remington & Vernick

PS&S (Paulus, Sokolowski & Sartor, LLC)

T & M Associates

CES (Consulting Engineer Services)

Commission Bond Counsel Qualified Pool:

Parker McCay, P.A.

Obermayer Rebmann Maxwell & Hoppel, LLP

REGULAR MONTHLY MEETING AGENDA:

Items to be discussed:

1. Bid Opening: National Highway Antennae Lease
2. Professional Consultant Appointments for 2022-23
3. Supply Contract Extension – Atlantic Supply
4. Acceptance of new 10” Water Main on Derausse Ave
- 5.

Approval of Minutes:

- | | |
|----------------------|--------------|
| 1. Regular Meeting: | June 9, 2022 |
| 2. Executive Session | N/A |
| 3. Special Meeting | N/A |

Approval of Bills:

Bills for Payment: July 14, 2022
(Capital Expense Report attached to Bill List)

Bill List	\$680,806.27
Pennsauken Township	\$6,026.00
Merchantville Borough	\$0.00
Total	\$686,832.27
P-Card	\$524.60

ACH Wire Transfer: July 14, 2022

Payment of Loans	\$252,352.19
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Correspondence:

Meeting Open to the Public:

Bid Openings:

- National Highway Antennae Lease
- RFQs for Professional Services

Staff Reports:

- Chief Operating Officer
- Distribution Superintendent
- Customer Service Director
- Engineer
- General Counsel

Old Business:

- *Atlantic Supply Contract Extension – 6 Months*

New Business:

- *Appointment of Professional Consultants 2022-23*
- *Qualify Engineers for 2022-23*
- *Acceptance of New 10” Water Main on Derausse Ave*

New Services:

Informational:

Project Status: See Attached table

Commissioner Reports:

Executive Session:

Public Meeting (Resumed): (Resolution to return to Public Session #___)

Adjournment: