MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo President	Mr. Shakir Ali Vice President	Mr. Edward Brennan Secretary	Mr. Patrick Brennan Treasurer	Mr. Frank Warwick Ass't Secretary/ Treasurer

Minutes of the MPWC Monthly Business Meeting
September 9, 2021

ATTENDEES

Commissioners:
Mr. Joseph Scavuzzo, President
Mr. Edward Brennan, Secretary
Mr. Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Frank Warwick, Asst. Secretary/Treasurer

Other Attendees:
Jack Killion, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
James Garaguso, Assistant Superintendent

Mr. Scavuzzo called the meeting to order at 4:00 PM
There was a roll call of Commissioners all were present.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

2020 Audit Findings
Mr. Pat Brennan said that there were no findings on the 2020 audit but we must be prudent about our spending and not spend excessively. He then complemented staff for doing a great job, which Mr. Scavuzzo echoed the sentiments.

Aluminum Shapes Bankruptcy
Mr. Killion relayed we had received a bankruptcy notice from Aluminum Shapes and that Mr. McConnell has filed paperwork for the over $340,000 which Aluminum Shapes owes to the MPWC. He then said that we are carefully monitoring the situation and that we are in a wait and see mode now.

Material availability and potential cost concerns
Mr. Spafford told the Commissioners that there are delays with supplies and great increases in costs due to the pandemic. He has been actively working on getting materials to complete the Woodbine project and for National Highway. Mr. Spafford said that he has stocked up on supplies when available.

Meeting with Scott Davenport- will finalize Horizon Benefits costs this month
Mr. Killion said that he recently had a 2nd meeting with Mr. Scott Davenport of Conner-Strong regarding Horizon's cost increase. A third and final meeting will be held shortly where he will receive a final figure, which he will then share with the Commissioners.

Fall Flushing Scheduled- 10/17-10/21 and 10/24 - 10/28
Mr. Killion notified the Commissioners of the fall flushing dates. Mr. Pat Brennan questioned if we were going to use the reverse 911 system to notify our customers, which we are. A discussion ensued and Mr. Spafford will talk to Sean Fitzgerald about advertising on social media that customers can change their phone #'s to cell #'s if they choose to.

Approval of the Minutes
A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve the Business Meeting Minutes of the August 12, 2021, **a unanimous roll call vote.**

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Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Ali to approve payment for HRA- ACH transfer of $5,000, payment of the bill list dated September 9, 2021 for $885,611.86 and the P-Card for $139.99, **a unanimous roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Warwick to approve payment of the bills for Remington & Vernick in the amount of $15,859.68. **All voted in the affirmative in a roll call vote, except Mr. E. Brennan abstained.**

Mr. Ted Brennan led a conversation on National Highway costs coming in higher than budgeted amount due to price increases. Mr. Spafford said that there may be federal funding available to us. A discussion ensued Ted Brennan he will find out about federal funding available.

Correspondence

- Craig Campbell Resignation Letter
- Jim Gazi Thank You Letter - Walter V. Kurkian Memorial Award
- Fiona McCann Thank You Letter - G. Burton German Memorial Scholarship

Meeting Open to the Public:

The President opened the meeting for public comment. No public was present, so the session was closed.

Staff Reports

Mr. Killion reported:

- Progress on identifying galvanized and lead service lines continues.
- Accounts that are seriously delinquent are being notified by a series of notices.
- Mrs. Eisenmann has recommended Liz Rosado for a permanent position as a Customer Service Representative.
- Sean Fitzgerald identified 4 employee manual policies mandated by the MELJIF that we are currently addressing.
- Craig Campell retired as of September 1st, 2021. On August 31st a caravan of co-workers, Commissioner Ali, Police, EMS and Fire Dept drove by Craig's house. Afterwards a gathering of co-workers met with Craig and his family. Mr. Killion said that Craig was so appreciative and surprised by everything. Craig is now sending Mr. Softee to the Westfield building for all employees on September 16th as a thank you.
- Mr. Killion reported that he noticed some necessary updates to the Westfield building. He met with the original architect of he building to discuss the issues.

Mr. Spafford shared that he attended the AWWA conference where the 1,4 dioxane rule was discussed, saying that we need to be prepared for it as it is expected to take effect in the next 4 years.
He then said since Mr. Campbell has retired, the licensed operator has changed to himself. Mr. Spafford then reported that staff spoke with Homeserve about the liability we could incur with the service line changes. Homeserve they will be looking into getting their own contractors.

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New Services
A motion by Mr. P. Brennan and 2nd by Mr. Warwick to approve 1" service at 447 West River Drive. **a unanimous roll call vote.**

Commissioners Reports:
Mr. Ali said that he has met retired Superintendent Craig Campbell and he was happy to partake in the caravan for Mr. Campbell's retirement party.

Mr. Pat Brennen reminded everyone that we need to be prudent with spending because of the upcoming main replacement next year.

Mr. Killion said that we could reach out to the county for funding since the MPWC covers 4 towns.

Mr. Scavuzzo thanked everyone that worked on the audit.

A motion was made to enter into Executive Session for matters of personnel at 4:55 pm. A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan. **A unanimous voice vote.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to re-enter the public session at 5:40PM. **A unanimous voice vote.**

Adjournment
A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to adjourn at 5:41 PM. **A unanimous voice vote.**

Submitted By:
Jack Killion
Carol Feriozzi