

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comJoseph C. Scavuzzo
PresidentShakir Ali
Vice-PresidentPatrick Brennan
TreasurerEdward F. Brennan
SecretaryFrank Warwick
Asst. Secretary/Treasurer**Minutes of the MPWC Monthly Business Meeting
May 13, 2021****Commissioners:**

Mr. Joseph C. Scavuzzo, President
Shakir Ali, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Edward Brennan, Secretary
Mr. Frank Warwick, Asst. Secretary/Treasurer

Other Attendees:

Jack Killion, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
Joyce Peirce, Financial Director

The President called the meeting to order at 4:00 PM. There was a roll call of Commissioners with all present. The meeting was also on Zoom video conference as advertised.

Participants that identified themselves were noted on record.

After the Salute to the Flag, the Open Public Meetings Act Compliance Statement was read.

Financial Disclosure Extension-June 30th

Mr. Killion advised the Commissioners that the extended deadline is June 30th to file their financial disclosure statement. Mr. Killion advised that he had each person's pin number to access the FDS.

Customer Service Representative Recruitment/Interviews scheduled for May 12th

Mr. Killion informed the Commissioners that interviews for the CSR position took place on May 12, 2021 and there were several good candidates including two finalists. The Commissioners authorized hiring to fill the position.

Salary Committee Meeting- Committee recommendations- May 17 @2:00pm

Salary recommendations were provided to the Salary Committee members in preparations for the meetings with Staff on May 17th.

R&V design Scope of Work

Mr. Spafford reported that design specifications are being drafted by R&V and upon completion the Commissioners will sign off for submission to the I-Bank. Completed applications are months away.

Standard Insurance- Zoom meeting with S. Davenport-STD increase to coverage proposed.

Mr. Killion held a Zoom meeting regarding issues encountered with the private short-term disability coverage. Once his remaining questions are answered, he will propose recommendations to the Commissioners.

Horizon issue regarding dependent coverage- corrected and re-instated.

Horizon made an error regarding dependent coverage for MPWC employees. Conner-Strong was contacted and worked with Horizon to get the dependents re-instated to the proper coverage as advertised.

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Asst. Secretary/Treasurer**RFP- Professional Services- to be issued by end of May.**

Mr. Killion informed the Commissioners that annual RFP's will be sent out next week.

Resolution Amendment for use of P-Card-Ryan Magee: New Business**Approval of Suez Water Main Asset Management Contract-Resolution: New Business****Scholarships Approved**

Mr. Killion said that we received the name of the recipient from Haddon Heights and is waiting on the names from Pennsauken High School.

Approval of the Minutes

Mr. Pat Brennan motioned, 2nd by Mr. Warwick to approve the Business Meeting Minutes of April 8, 2021, the Executive Session Minutes of April 8, 2021. **A unanimous roll call vote.**

Payment of the Bills

Mr. Pat Brennan's motion, 2nd by Mr. Ted Brennan to approve the bill list in the amount of \$552,202.31, the P-Card payment of \$159.83 dated May 13, 2021. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve payment of bill for Pennsauken Township, dated May 13, 2021 in the amount of \$101,645.79. **After Mr. Ali and Mr. Scavuzzo abstained; all others voted yes.**

Mr. Pat Brennan motioned, 2nd by Mr. Warwick to approve payment of bill to Merchantville in the amount of \$13,262.36 and R&V in the amount of \$ 23,767.75 dated May 13, 2021. **After Mr. Ted Brennan abstained, all others voted yes.**

Meeting Open to the Public:

Former Commissioner Ronald Johnson greeted the Commissioners with no other substantive items.

Staff Reports

Mr. Killion began by complimenting his staff for their hard work and dedication to the MPWC and then thanked the Commissioners for welcoming him. Mr. Brennan and Mr. Killion agreed to meet to discuss possible revisions to the financial reports. Mr. Brennan also asked that Mr. Killion and staff review the career paths.

Old Business

None considered.

New Business:

Mr. Pat Brennan motioned, 2nd by Mr. Warwick to authorize the hiring of a Customer Service Representative. **A unanimous roll call vote.**

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Mr. Pat Brennan motioned, 2nd by Mr. Warwick to approve the Amended P-Card Rules and Resolution Designating, Ryan Magee, Logistics Manager, in lieu of M. Saraceni. **A unanimous roll call vote.**

Mr. Ted Brennan motioned, 2nd by Mr. Ali to authorize final approval and Commissioner execution of the Water Main Asset Management & Maintenance Services Public-Private Water Supply Agreement with Suez Advanced Water Solution and Utility Services Co, Inc. **A unanimous roll call vote.**

Commissioners Reports

Mr. Ted Brennan suggested that Mr. Killion and the Mayors of Merchantville and Pennsauken should write a letter requesting funds for the improvement of the MPWC through the state. Mr. Ted Brennan offered that he would be willing to help with contacting the legislators.

Adjournment

Upon a unanimous voice vote the Commissioners adjourned at 4:38pm

Prepared By:
Carol Feriozzi
Jack Killion