

RESOLUTION ACCEPTING BIDS, REJECTING ALL OTHER BIDS, AND AWARDING THE BELOW LISTED ANNUAL MAINTENANCE AND SUPPLY CONTRACTS COMMENCING 2020 FOR CONTRACTS ON ATTACHED LIST

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is on an unpredictable and unquantifiable basis in need of contract services and supply of materials on an as needed basis; and

WHEREAS, the MPWC caused to have the necessary contracts as set forth below publicly advertised in accordance with the requirements of the Public Contracts Act and these are the recent bid contracts starting in 2020 and continuing for the next year; and

WHEREAS, the specifications and estimates for bids were prepared as best as could be done by the Commission based on knowledge of the facilities and experience done and prepared by the Commission engineer using anticipated amounts and the permits, orders and directions of the NJDEP; and

WHEREAS, advertised for the bid of the materials and services; and gave opportunities for questions and objections; and

WHEREAS, bids were received and opened as described in the final documents and

WHEREAS, the bids are all awarded on an "as-needed" basis in undesignated quantity and the numbers listed are not the amount to be paid but rather the amount bid based on the estimated quantities to establish a per item and quantity price; and

WHEREAS, the bid(s) have been evaluated by the MPWC and their Engineer, respectively and the recommendations are made as hereinafter provided to the lowest responsible and responsive bidder who has complied with the advertised specifications pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq. and in accordance with the instructions for bidding; and

WHEREAS, non-compliant bid submissions are rejected and recommended as such to Commissioners; and

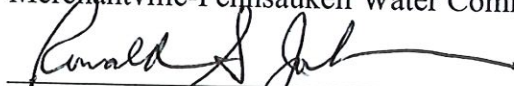
WHEREAS the designated Financial officer has certified to the availability of funds attached; and

WHEREAS, the Commissioners based upon the available and supplied information having found the referenced bidders on the attached list to be the lowest responsible bidders within the meaning of the Act; and so

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this the 9th day of January 2020, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that this Commission awards the annual Maintenance and Supply Bids as listed on the attached summary sheet, and unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and the MPWC staff are directed to take all necessary action to implement the appropriate agreements with those designated.

BE IT FURTHER RESOLVED that the original of this resolution be kept in the Official Records of the Commission. I hereby certify that this is a true and accurate recitation of the resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission



Ronald S. Johnson, Commissioner and
Secretary of the Commission

Annual Maintenance Bid Summary				
Bid No.	Bid Description	Low Bidder	Address	Total Amount
20-01 part 1	Ductile and Copper Fittings	Water Works Supply Company	860 State Highway 23, Pomptan Plains, NJ 07444	\$35,155.50
20-01 part 2/3	Ductile and Copper Fittings	Atlantic Plumbing Supply	543 Wrightstown-Sykesville Rd, Wrightstown, NJ 08562	\$85,858.19
20-02	Electrical Work	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$15,995.00
20-03	Chemical Analysis of Water	Garden State Laboratories*	410 Hillside Ave, Hillside, NJ 07205	\$116,673.00
20-04	Maintenance of Electrical Valves & Analyzers	Complete Control Services*	1515 Grant Street, Egg Harbor City, NJ 08215	\$208,243.20
20-06	Maintenance of Air Strippers	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$29,984.00
20-07	Water Meters / MIU Leak Detector	Rio Supply	100 Allied Pkwy, Sicklerville, NJ 08081	\$355,050.00
20-09	Corrosion Inhibitor	Klenzoid	912 Spring Mill Ave, Conshohocken, PA 19428	\$62,175.00
20-11	Sodium Hypochlorite / Lime	Hibrett Puratex	7001 Westfield Ave, Pennsauken, NJ 08109	\$47,238.00
20-12	Street Opening Paving Repairs	NJBNU	18 Lange Court, Mullica Hill, NJ 08062	\$64,951.00
20-13	Generator Preventative Maintenance	Power Equipment*	1259 N. Church St, Bld 2, Moorestown, NJ 08057	\$13,755.00

* contractors were extension years and not bid this year

**RESOLUTION CONDITIONALLY AWARDING FAIR AND OPEN PUBLICLY
ADVERTISED REQUEST FOR PROPOSAL FOR WATER MAIN ASSET
MAINTENANCE SERVICE CONTRACT AS A PUBLIC PRIVATE PARTNERSHIP**

WHEREAS, purchasing and contracting by the MPWC is governed by the Local Public Contracts Law, N.J.S.A. 40A11-1 *et seq.*, and certain professional and other services are permitted to be awarded through The New Jersey Water Supply Public-Private Contracting Act, (the "ACT") codified at N.J.S.A. § 58:26-19, *et seq.*; and

WHEREAS, the long term agreement for asset management including evaluation, replacement, rehabilitation and maintenance of the MPWC water distribution mains and related facilities and services which are the subject hereof are exactly the type of professional services and work for which the Water Supply Public-Private Contracting Act, codified at N.J.S.A. § 58:26-19, *et seq.*, was enacted; and

WHEREAS, MPWC utilized a Request for Proposals ("RFP") for an anticipated long-term service contract which was publicly advertised in newspaper and on the Internet website maintained by the MPWC using public solicitation of proposals with criteria established in writing prior to the opening of proposals and said proposals submitted were publicly opened and announced; and

WHEREAS, the only response received was by UTILITY SERVICE COMPANY, INC.; a division or related entity of Suez Water Advanced Solutions Management Company; and

WHEREAS, after application of that criteria, it was the recommendation of Director of Engineering Richard Spafford that the MPWC in accordance with the RFP Committee evaluation of the proposals as a conditional award subject to the negotiation of all terms and a contract document in compliance with the Water Supply Public-Private Contracting Act and subject to the process and approvals as required by the Statute; and

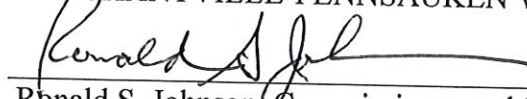
WHEREAS, initial proper notices were provided to the agencies required under the Act and shall be conditioned upon final approval of all such required agencies; and

WHEREAS, subject to the above conditions being met and subject to the statutory requirements regarding the certification of the availability of funding; and approval of contract.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of the MPWC that RFP be and is hereby deemed to have been a Fair and Open process within the meaning of the relevant statutes and is conditionally AWARDED to the company referenced and listed above subject to the conditions listed above so that the MPWC professional staff are hereby authorized to attempt to negotiate a satisfactory contract and to bring that back to the Commission for approval and public hearing and for submission to the public and appropriate state agencies in accordance with the Statute

I certify the foregoing is a true copy of the resolution adopted by the Merchantville-Pennsauken Water Commission at its regular meeting held in Pennsauken, NJ on January 9, 2020.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner and Secretary to the Commission

SECTION 4): "QUALIFICATIONS" SUBMITTAL EVALUATION CRITERIA

All professional service providers' responses to this RFQ will be evaluated and ranked in accordance with the following factors:

<u>FACTORS</u>	<u>Rating (0-10)</u>
1) Includes ALL ten (10) RFP Requirements in Section 3 (mandatory for consideration)	<u>yes/no</u> <u>9</u>
2) Overall service provider's qualifications and experience	<u>8</u>
3) Experience with water main rehabilitation asset management programs	<u>9</u>
4) Experience with main rehabilitation	<u>8</u>
5) Experience with non-intrusive pipeline testing and evaluation	<u>10</u>
6) Possess necessary State Licenses and service locations	<u>9</u>
7) Assignment of competent qualified staff	<u>9</u>
8) Commitment of sufficient staff and equipment to provide service	<u>8</u>
9) Ability to meet timetable for completion of work & implementation of service	<u>9</u>
10) Ability to provide ongoing maintenance and service guarantees	<u>8</u>
11) Proximity of staff and ability to provide service in timely manner	<u>10</u>
12) Ability to help with financial assistance through spreading of cost and/or funding	<u>10</u>
13) Insurance coverage and limits and statement of indemnification	<u>9</u>
14) Ability to assist with state regulatory compliance	<u>5</u>
15) Completeness and detail of information requested.	<u>7</u>
16) Documented Company Safety Program	<u>9</u>
17) Ability to provide production Guarantee	
18) Commissions' experience with Vendor and/or references	
Total Points:	<u>147</u>

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION GRANTING AND DESIGNATING THE AUTHORITY TO CHIEF EXECUTIVE OFFICER TO DESIGNATE PUBLIC AND NON-PUBLIC AREAS OF ALL COMMISSION PROPERTY AND TO GRANT ACCESS AND TO RESTRICT SAME AND TO ENFORCE SECURITY FOR THE MPWC

WHEREAS, the Merchantville-Pennsauken Water Commission was established pursuant to the grant of the Legislature and upon Application and Order of the Supreme Court in 1926 pursuant to N.J.S.A. 40: 62-108 et seq. and subsequently by permanent agreement and ordinances of the Township of Pennsauken and the Borough of Merchantville in 1942; and

WHEREAS, thereby the Legislature, and said entities specifically granted authority and control to the Commission over all property and assets of the Water Commission thereby created pursuant to: "NJSA 40:62-127. Water Rates and Regulations" when it stated:

"The commission and any succeeding commission may prescribe, and alter and enforce all reasonable rules and regulations for the maintenance and operation of the waterworks and the collection of rates."

and;

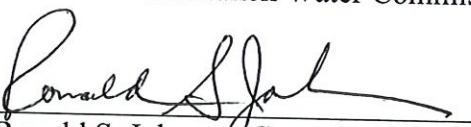
WHEREAS, NJSA 40:62-128, 129, and 130 all express the authority and control of the Commission over the property of the Water Commission, and NJSA 40:62- 138 addresses itself further to Control, regulation and protection of water supply system and NJSA 40:62-148 also authorize rulemaking along with specifically providing the General powers to carry out its objectives and states : "... the commission may adopt all ordinances and resolutions, ... and do any and all other acts and things necessary" to fulfill its purposes , which include protection and security of the MPWC property and system; and

THEREFORE, By These Presents, the Authority hereby designates its
Chief Operating Officer, Michael Saraceni;

as the authorized representative of this Authority to take all action in all matters relating to the designation of Public and Non-Public areas of Commission property and to grant or deny, all manners of access, keys, security, etc., to and among MPWC employees as he deems necessary and appropriate **UNLESS AND UNTIL FURTHER ORDER OF THE COMMISSION.**

This Resolution shall take effect immediately upon adoption on this 13th day of February 2020 and continue until further notice. I hereby certify that this a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on February 13, 2020.

Merchantville-Pennsauken Water Commission

By: 
Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

Resolution Requesting And Urging the Legislature to Establish A Study Commission to Review the Open Public Records Act

WHEREAS, the Merchantville-Pennsauken Water Commission was established pursuant to the grant of the Legislature and upon Application and Order of the Supreme Court in 1926 pursuant to N.J.S.A. 40: 62-108 et seq. and subsequently by permanent agreement and ordinances of the Township of Pennsauken and the Borough of Merchantville in 1942; and

WHEREAS, thereby the Legislature, and said entities specifically granted the obligation, responsibility and authority to the Commission to regulate and protect the drinking water supply of the citizens of the designated towns water supply system in northern Camden County; and

WHEREAS, these Commissioners strongly believes in and supports open access to all areas of government, and that citizens and residents have the right to be informed about the workings of government in order to best participate in a democracy; and

WHEREAS, on January 8, 2002 then Acting Governor DiFrancesco signed into law the Open Public Records Act (OPRA) which mandates that government records shall be available, with limited exceptions, for public access and simplified the procedures for requesting such specific records; and

WHEREAS, the intent was to provide the public with easy access to existing government records with an uncomplicated process for obtaining the records efficiently; and

WHEREAS, over that course OPRA has been a positive light, but it has become fraught with abuse and misuse, similar to the that of sales and “robo” calls which now have an unanticipated financial cost to the taxpayers of New Jersey frequently for inane requests from foreign companies; and

WHEREAS, the MPWC has labored under a well-intended law, attempting to control its expenditures and staffing to keep its rates and costs to its citizens down , but due to the volume and nature of requests, the cost to taxpayers in responding to the requests spirals out of control, as the vast majority are not the taxpaying local citizens bearing the costs but foreign businesses and the potential risk of liability of disproportionate prevailing party attorney’s fees should the requests turn into litigated matters, as well as the liability in determining which documents shall be released, with or without redaction, while attempting to maintain individual privacy; and given Paff v Galloway, the cost and time of now researching and creating non-existing documents from data in our possession, and the risk of determining how much of this is required; and

WHEREAS, it is not only the volume of OPRA requests that challenge our resources, but it is also, the cost associated with reviewing, retrieving, and processing the OPRA request(s) by public entity personnel and counsel and possibly defending our action(s) before the Government Records Council or in Superior Court; and

WHEREAS, the MPWC has over 50,000 customers with 220 miles of water mains and 16,000 accounts and manages to charge approximately 1/3 of the water rate of the BPU regulated for-profit company supplying the water to all other towns around our franchise area ; and it can accomplish charging per quarter what that private company without OPRA obligations charges per month in part because it has done so with so little staff of less than 33 people; and

WHEREAS, notably this staff has not received a OPRA request which came from any of its constituent citizens in memory or any recent record and if including any person within the 5 closest adjoining counties the most recent OPRA request was a month short of four years ago in April of 2016; however, we are routinely and regularly abused by record and data and sales requests from businesses across the country that are unrelenting and are routine; and

WHEREAS, due to the often-conflicting case law and Government Record Council decisions, as well as the unique characteristics of OPRA request, the MPWC must rely on its attorney to review all of its OPRA requests but even so they are costly interruptions to operations etc.; and

WHEREAS, with limited exceptions OPRA has not been amended to address the clear and apparent advancement in technology that has changed the way government records are created, stored, and/or transmitted; the various interpretive decisions; privacy concerns; abuse for commercial gain; and/or the ever-increasing cost to taxpayers; and

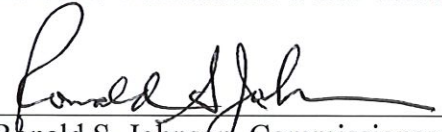
WHEREAS, as the current law approaches its twentieth (20th) anniversary it has outgrown its original intended use and has become ripe for comprehensive review and reform;

NOW, THEREFORE BE IT RESOLVED that the governing body of the Merchantville-Pennsauken Water Commission, a regional governmental water authority, appeals to the legislature to form a Commission comprised of various government representatives, attorneys, , legislators, privacy experts, members of the media, citizens and other appropriate stakeholders, to review and examine the effects of OPRA on local government and the needs to be fulfilled by the law, and use the Commission's findings to perform a comprehensive review and reform of OPRA; and

BE IT FURTHER RESOLVED, that copies of this resolution be forwarded to (insert names of Assembly Representatives), (insert name of Senator), Assembly Speaker Craig Coughlin, Senate President Stephen Sweeney, Senator Weinberg, Executive Director of the Government Records Council, the Governor of the State of New Jersey, and the New Jersey State League of Municipalities.

This Resolution shall take effect immediately upon adoption on this 12th day of March 2020 and continue until further notice. I hereby certify that this a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on March 12, 2020.

Merchantville-Pennsauken Water Commission

By: 
Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION NO. 05-2020

**RESOLUTION OF THE MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION AUTHORIZING THE SUBMISSION
OF AN APPLICATION TO THE NEW JERSEY LOCAL
FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-24**

BACKGROUND

WHEREAS, The Merchantville-Pennsauken Water Commission ("Commission") desires to make application to the New Jersey Local Finance Board for its review and approval of the Commission's proposed issuance of debt obligations in one or more series pursuant to *N.J.S.A. 40A:5A-24*, in a principal amount not to exceed \$2,500,000 to finance the costs of the construction of a Perfluorononanoic acid treatment plant to be located at Woodbine Avenue in Merchantville, New Jersey, all as more particularly described in the information prepared in connection therewith by the Commission's Director of Engineering, on file and available for inspection in the offices of the Commission; and

WHEREAS, the Commission believes:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the Commission;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant; and
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the Commission and will not create an undue financial burden to be placed upon the Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION AND THE MEMBERS THEREOF, AS FOLLOWS:

Section 1. The application to the New Jersey Local Finance Board is hereby approved, and the Commission's Bond Counsel, Engineer, Solicitor and Auditor along with other representatives of the Commission, are hereby authorized to prepare such application and to represent the Commission in matters pertaining thereto.

Section 2. The Commission's Secretary is hereby directed to prepare and file a copy of this resolution with the New Jersey Local Finance Board as part of such application.

Section 3. The New Jersey Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey law.

Recorded Vote

AYE

5

NO

0

ABSTAIN

0

ABSENT

0

The foregoing is a true copy of a resolution adopted by the Commission on March 12, 2020.

THE MERCHANTVILLE PENNSAUKEN
WATER COMMISSION

BY: 
RONALD S. JOHNSON, Secretary

[Seal]

(PART I)

ID#

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
LOCAL FINANCE BOARD
APPLICATION CERTIFICATION

Applicant's Name: The Merchantville-Pennsauken Water Commission ("Commission")

I, Joseph Scavuzzo, President of the Commission

DO HEREBY DECLARE:

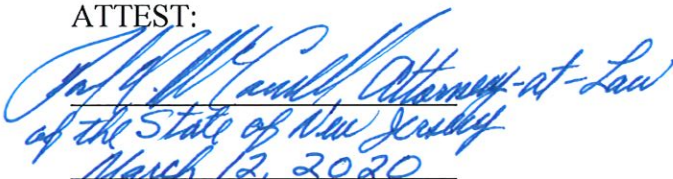
That the documents submitted herewith and the statements herein are true to the best of my knowledge and belief; and

That this application was considered and its submission to the Local Finance Board approved by the governing body of the Commission on March 12, 2020; and

That the governing body of the Commission has notified each participating local unit of its submission of this application to the Local Finance Board and has made available to each, a true copy of this application.


JOSEPH SCAVUZZO, President

ATTEST:


March 12, 2020
(date)

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
RESOLUTION AUTHORIZING ADJUSTMENTS OF COMPENSATION FOR
CERTAIN LISTED HOURLY EMPLOYEES on Attached List**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees; and

WHEREAS, the President and Treasurer were constituents of a committee of commissioners who had entertained recommendations from staff, and made its own considerations, and thereafter said Commissioners made their own recommendations to this assembled body, **and**

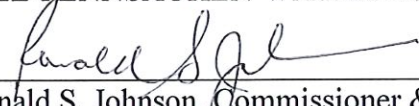
WHEREAS, the Commission met on this 11th of June 2020 while in open public meeting duly organized and advertised and appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act; and

NOW, THEREFORE BE IT SO RESOLVED by the MPWC in the COUNTY of Camden, STATE OF NEW JERSEY, That the changes set forth on the attached page for the therein listed employees is HEREBY authorized, effectuated and all appropriate staff are directed to take appropriate actions by the Commissions procedures to implement said compensation payments as of the date or the first full payroll date after July 1, 2020 in accordance with its routine procedures.

The Roll Call Vote of Commissioners* was: 5 Yea; 0 Nay; 0 Abstain; 0 Absent.


I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD THE 11TH Day of JUNE 2020.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner &
Secretary to the Commission

ATTEST:



Patrick Brennan, Treasurer

*The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the Commission by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**REORGANIZATION RESOLUTION OF THE COMMISSION appointing and
DESIGNATING its OFFICERS for the Coming COMMISSION YEAR**

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942 pursuant to the agreement between Merchantville Borough and the Township of Pennsauken; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto, and the 1942 agreement between the founding municipalities provides that the commissioners newly appointed thereto shall be sworn in and the Commission reorganized and officers elected among them for the coming year of the Commission, and the Commissioners having reorganized in Public meeting duly advertised do hereby after vote appoint the following to the positions as follows for the next year, or until replaced in accordance with the statutes and by-laws:

PRESIDENT- Joseph C. Scavuzzo

VICE-PRESIDENT- George R. Piperno, Esq.

TREASURER- Patrick Brennan

SECRETARY- Ronald S. Johnson

ASST. TREASURER & ASST. SECRETARY – Edward F. Brennan, Esq.

By Resolution and vote of the Commissioners on July 9, 2020; Result of Roll call Vote:

Commissioners:	#YEAs	#NAYs	# ABSTAINS	# Absent
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Brennan, E.	X			
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Brennan, P.	X			
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Johnson	X			
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Piperno	X			
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Scavuzzo	X			
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Date: July 9, 2020



Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION ADOPTING A CASH MANAGEMENT PLAN FOR THE 2020-2021
COMMISSION YEAR**

WHEREAS, the Cash Management Plan of the Merchantville-Pennsauken Water Commission for the reorganization period beginning July 9, 2020 and ending July 2021 has been presented for adoption before the governing body of the Merchantville-Pennsauken Water Commission at its open public meeting of July 9, 2020; and

WHEREAS, the New Jersey Statute N.J.S.A. 40A5-14 requires the establishment of a Cash Management Plan in accordance with the requirements of N.J.S.A. 40A5-14, *et seq*; and

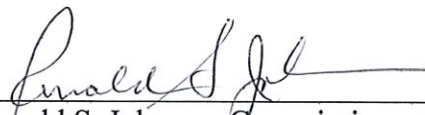
WHEREAS, the Administrative Code at N.J.A.C.5:31-3.1 also require same; and

WHEREAS, the Cash Management Plan as attached and presented for adoption reflects the total funds and accounts covered by the Plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW THEREFORE, BE IT RESOLVED by the governing body of the Merchantville-Pennsauken Water Commission, at an open public meeting held on July 9, 2020 that the Cash Management Plan of the Merchantville-Pennsauken Water Commission which is attached and is hereby adopted for the Commission Year period beginning July 9, 2020.

Merchantville-Pennsauken Water Commission By:



Ronald S. Johnson, Commissioner and
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

CASH MANAGEMENT PLAN

JULY 9, 2020 UNTIL FURTHER ACTION OR REORGANIZATION

Pursuant to the requirements of N.J.S.A. 40A5-14, et. seq., the following is the Cash Management Plan the Merchantville-Pennsauken Water Commission Utilities Commission for the fiscal year indicated above.

I. Identification of Funds and Accounts to Be Covered By the Plan.

- a. Revenue Money Market
- b. Operating Checking
- c. Payroll Checking
- d. Legal/Court Fees
- e. Change Fund (Cash Drawers)
- f. Petty Cash Fund
- g. Escrow Fund
- h. Bond Funds
- i. Investments
- j. Certificates of Deposit
- k. P-Card Purchases

II. Designation of Individuals Authorized to Make Deposits

- a. Chief Operating Officer
- b. Director of Finance, or her/his designee(s)

III. Designation of Depositories

The designation of depositories shall be made by resolution at the annual reorganization meeting of the Commission. The resolution may be amended or supplemented as deemed by the Commission, they are;

PNC; Bank of America; TD Bank; BB&T; First Colonial Community Bank; Haddon Savings Bank; Santander Bank; Wells Fargo Bank, N.A.; Republic First Bank; South Jersey Federal Credit Union; New Jersey Cash Management, and any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

IV. Deposit Policies

All Commission funds received by any official or employee shall be deposited within 48 hours to an interest-bearing account in the name of the Commission.

V. Accounts Held by the Trustee

The accounts will be various according to the covenant of the bond or bond anticipation note issue or other lender.

X. Cancellation of Outstanding Checks

Outstanding checks shall be addressed as follows:

- a) Checks not cashed at the monthly bank account reconciliation (statement) shall be left open until the following statement, if still not cashed, the Director of Finance shall;
 1. Wait until the next statement is received and ascertain if the check was cashed, if still not cashed, then;
 2. The Director of Finance shall notify the vendor (in writing) of the check number, date and amount that has not been cashed and 1.) If they never received the check, they are directed to sign the enclosed affidavit and return it. Upon receipt, the check will be voided and a new one issued and 2.) Should they still have the check, they will be directed to cash the check immediately.

XI. Conflict of Interest

Any official of the Commission involved in the designation of the depositories, or in the authorization for investments as permitted pursuant to the Plan, or any combination of the proceeding, which has a material, business, or personal relationship with the organization, shall disclose that relationship to the Commission as appropriate.

XII. Approval, Amendment, and Administration of the Plan

Cash Management Plan shall be approved annually by resolution and may be amended in order to reflect changes in Federal or State law or regulations, or in the designation of depositories, funds, investment instruments, or the authorization for investments. The Chief Operating Officer shall be charged with administering the Plan; however, any amendments to the plan shall be approved by the Treasurer on behalf of the Commission prior to implementation. The Director of Finance shall deposit or invest the monies of the Commission as designated or authorized by the Plan, and shall, thereafter, be relieved of any liability for loss of such monies due to the insolvency or closing of any depository designated by, or the decrease in value of any investments authorized by the Plan.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION DESIGNATING DEPOSITORY FOR OPERATING/CHECKING ACCOUNTS
AND FUNDS OF THE COMMISSION AND DESIGNATING SIGNATORIES FOR SUCH
ACCOUNTS/INSTRUMENTS AND FOR PAYROLL ACCOUNT**

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

NOW, THEREFORE BE IT HEREBY RESOLVED that the MPWC hereby and until further notice designates:

1st Colonial Community Bank of Collingswood

and including all banks/Financial Institution located in the State of New Jersey shall be an authorized depository for the general operating/checking account of the Commission and Signatories on the accounts shall be as follows AND Two of the following must sign all disbursements:

The Account/Instruments must be signed by two of the individuals from listed as follows:

Consisting of being **signed by ONE** of the following:

Treasurer of the Commission, Patrick Brennan, **or**

Assistant Treasurer of the Commission, Edward F. Brennan, Esq.

and one of the Following:

President of the Commission, Joseph C. Scavuzzo, **or**

Vice-President of the Commission, George R. Piperno, Esq.

However, the regular Commission PAYROLL ACCOUNT and the Special Legal Account of the Commission shall only require one signature from any of the following individuals:

Michael Saraceni, C.O.O., **or**

Richard Spafford, Engineering Director, **or**

Joseph C. Scavuzzo, **or**

Patrick Brennan, as authorized signatures for the MPWC **Payroll Account**

By Resolution and vote of the Commissioners on July 9, 2020.



Ronald S. Johnson, Commissioner and Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained in the official records of the MPWC by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION DESIGNATING DEPOSITORIES FOR ACCOUNTS AND FUNDS OF THE COMMISSION FOR THE COMING COMMISSION YEAR

WHEREAS, the Merchantville Pennsauken Water Commission a regional governmental water authority created by its named municipalities pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that the public funds and monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

THEREFORE, BE IT RESOLVED HEREBY, THAT the Merchantville-Pennsauken Water Commission Resolves that:

PNC; Bank of America; TD Bank; First Colonial Community Bank; Haddon Savings Bank; Santander Bank; Wells Fargo Bank, N.A.; **Republic First Bank; South Jersey Federal Credit Union**; New Jersey Cash Management, and any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year including all banks/Financial Institution authorized and located in the State of New Jersey that are authorized participants in GUDPA and are approved by NJ Dept. Of Treasury to be a depository for all current public funds of the Merchantville- Pennsauken Water Commission.

1. That the MPWC is authorized to apply, to participate in, and is legally authorized by its governing body to participate in the State of New Jersey Cash Management Fund; and

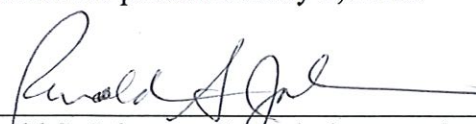
2. The Treasurer, Assistant Treasurer, or the Chief Operating Officer of the MPWC is authorized to execute any necessary documentation to effectuate same. These persons are authorized to purchase and sell participation in the Fund for the account of the participant, and written notification will be made promptly of any change in the authorized personnel.

3. The participant accepts the terms and conditions of the administration of the Fund as established in the regulations promulgated by the State Treasurer, pursuant to P.L. 1977, c. 281 *et seq.* or by subsequent amendment thereto.

I hereby certify this to be an accurate and true recitation of the Unanimous Resolution arrived at and voted by the Commissioners present on July 9, 2020.

Date:

7/9/2020



Ronald S. Johnson, Commissioner and
Secretary to the Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION Authorizing A PETTY CASH FUND to Be Managed by the Director Of Finance and the Chief Operating Officer

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, and

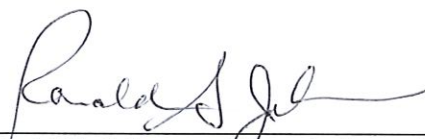
WHEREAS, the New Jersey statutes N.J.S.A.40A:5-14 and the Administrative code at N.J.A.C. 5:31-3 require the adoption of a cash management plan; and

WHEREAS, law and regulation and the public trust which is placed in this governmental entity require that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose; and

WHEREAS, the Commission must also operate effectively and efficiently, and must be able to handle and expend some operating funds where appropriate in small amounts between Commission meetings; and

THEREFORE, IT IS HEREBY RESOLVED by the Commission that in accordance with the Commission's Cash Management Plan which was also reapproved today, the Commission hereby authorizes and establishes from its general operating revenues/accounts a monthly Petty Cash Fund which shall be administered and maintained by the Chief Operating Officer, Michael Saraceni and Director of Finance Joyce Pierce and shall not exceed \$500.00 in expenditures per month until further order of the Commission.

By Resolution and vote and adopted at the Public Meeting of Commissioners on July 9,2020,

Date: 7/9/2020 

Ronald S. Johnson, Commissioner & Secretary to the Commission

SEAL

The Official Minutes of the MPWC and the Official List of Each Commissioner's Roll Call vote are maintained by the Chief Operating Officer.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION DESIGNATING AND AUTHORIZING SIGNATORIES FOR
MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
Flexible Spending/ Section 125 ACCOUNTS

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under L. 1923 c. 195, now known as N.J.S. 40:62-108 et seq. and the relevant acts amendatory and supplemental thereto, provides that monies held in any separate fund, i.e., operating fund general fund, capital fund, trust fund, and all escrow accounts shall be treated as monies held in trust, and shall not be diverted to any other purpose except by majority vote of Commissioners; and

WHEREAS, said authorizing statute also provides for the MPWC to have the authority to handle and direct funds for the benefit of the Commission; and

WHEREAS, P.L. 2011, Chapter 78 has required that all public employers establish Flexible Spending accounts for pre-tax dollars pursuant to Section 125 of the IRS Code; and

WHEREAS, the MPWC has establish both a medical healthcare FSA as well as a Dependent Care FSA; and has also this past year authorized and HRA account for its employees; and

WHEREAS the MPWC has established a separate bank account for funding of such at 1st Colonial National Bank; and/or any other bank it may so decide or chose to use in addition to or instead of same; and

WHEREAS the MPWC in order to permit the efficient routine authorized transactions and to permit administrative authorization to avoid delays in processing, to permit the administrator access to the MPWC funds without permitting them access to the MPWC general funds, and to segregate such funds;


THEREFORE, IT IS HEREBY RESOLVED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION as follows:

Chief Operating Officer, **Michael Saraceni**, or Director of Engineering, **Richard Spafford**, or President of the Commission, **Joseph C. Scavuzzo**, or Treasurer of the Commission, **Patrick Brennan** are HEREBY authorized as individual signatories on the account at 1st Colonial National Bank to sign FSA and HRA account checks, transfers, and disbursement authorizations to the extent such is required.

(ONLY One of Said Signatories Signature is REQUIRED)

I HEREBY CERTIFY THAT THE FOREGOING IS ACCURATE RECITATION OF A UNANIMOUS RESOLUTION AND VOTE AS ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT ITS REGULAR MEETING HELD ON July 9, 2020.

Date: July 9, 2020



Ronald S. Johnson, Commissioner &
Secretary to the Commission

SEAL

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

REORGANIZATION RESOLUTION FOR OFFICIAL PUBLIC NOTICES AND DESIGNATING NEWSPAPERS AND WEBSITES OF THE COMMISSION

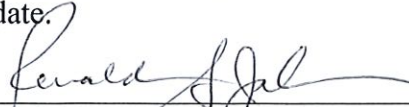
WHEREAS, the "OPEN MEETINGS ACT" requires that advance posting of written notice of meetings of the Authority in one (1) public place designated by Resolution and mailed to all persons requesting a copy of the same upon payment of an established fee.

NOW THEREFORE, BE IT RESOLVED by the Merchantville Pennsauken Water Commission as follows:

- (1) All advance written notices of the Commission meetings shall be forwarded to:
 - a. the Clerks of the Municipalities in service area for dissemination and posting on the bulletin Board located in all Four (4) Municipal Buildings, and
 - b. also posted in the MPWC lobby and
 - c. on the MPWC website,
 - d. as well as be made available for posting on the website of Pennsauken Township and
 - e. made available for posting on the website of the Borough of Merchantville and the Merchantville Community website.
- (2)
 - a. Advance written notices of Annual Authority meetings shall be provided to the following newspapers: Courier-Post, The Retrospect, The Inquirer and All-Around Pennsauken; and
 - b. If subsequent Notices or Special Meetings then said Notices shall be provided to Courier-Post, and The Retrospect of Collingswood, NJ depending upon publication schedule and in compliance with The New Jersey Open Public Meetings Act.
- (3) All advance written notices of Commission meetings throughout the year shall be mailed to all persons requesting a copy of the same after payment by such person (s) of a fee at a maximum rate allowed by Law. News media shall be exempt from such fees.
- (4) The schedule of regular official Commission meetings and any regular Commission work sessions for the period from after this reorganization meeting until July 2021 shall be in accordance with the accompanying Resolution designating the dates, times and places of meetings.
- (5) The Official Newspapers of the MPWC for the purposes of legal advertisement and any other Notices of rate hearings required to be legally advertised shall be the Courier-Post and The Retrospect of Collingswood, NJ.

This Resolution Adopted by the Vote of the Commissioners in Public Session on July 9, 2020.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the afore noted date.

By: 
Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

**REORGANIZATION RESOLUTION ESTABLISHING THE MEETINGS DATES AND TIMES FOR
THE NEW COMMISSION AND THE NEW COMMISSION YEAR**

NOTICE OF ANNUAL SCHEDULED MEETINGS

Notice is hereby given by the Merchantville-Pennsauken Water Commission of the following list of regular meetings of the Commission normally held on the **second Thursday of each month**, and until the next regular Reorganization meeting at the second Thursday in JULY 2021.

REGULAR MONTHLY OFFICIAL PUBLIC MEETINGS

All such meetings, unless otherwise indicated, shall to be held at **4:00 PM** in the G. Burton German Meeting Room at the Headquarters of the Merchantville Pennsauken Water Commission at 6751 Westfield Ave., Pennsauken, NJ. Formal action may be taken at such meetings on any business coming before the Commission on the dates and times:

**ON THE LIST ATTACHED HERETO AND
IN THE MANNER DESCRIBED THEREIN**

The July 8, 2021 Reorganization meeting shall be held at 4:00 PM and Regular Business Meeting shall commence immediately thereafter.

Formal official action is intended to be taken at all such meetings on all business involved with and coming before the Commission.

These Official meeting dates are HEREBY ADOPTED by Resolution and vote of the Commissioners on July 9, 2020 by the Roll Call Vote of Commissioners.

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on the date listed above.

SEAL

By: 

Ronald S. Johnson, Commissioner & Secretary
To the Commission

Pursuant to the "The Open Public Meetings Act", Chapter 231, P.L. 1975, as amended to 2020, this is **Annual Notice of Public Meetings of Merchantville-Pennsauken Water Commission at which formal actions will be taken:**

Meeting Time: 4:00 PM

Meeting Dates: August 13, 2020
September 10, 2020
October 8, 2020
November 12, 2020
December 10, 2020 (9:30 AM)
January 14, 2021
February 11, 2021
March 11, 2021
April 8, 2021
May 13, 2021
June 10, 2021
July 8, 2021 (REORGANIZATION)

Due to Executive Order #103 a State of Emergency pursuant to N.J.S.A. App.A.:9-33 et seq. and a Public Health Emergency by N.J.S.A. 26:13-1 et seq. of the Emergency Health Powers Act exists and the MPWC will hold its public meetings by virtual electronic means as follows: (Please check MPWC website for electronic address changes)

To join the meeting: <https://us02web.zoom.us/j/83492382181>

Meeting ID: 834 9238 2181

One tap mobile +19292056099, 83492382181# US (New York) 13017158592, 83492382181# US+(Germantown)

Dial by your location +1 929 205 6099 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 834 9238 2181

Find your local number: <https://us02web.zoom.us/j/kggS68ykC>

If and when, the MPWC resumes, in person meetings with public attendance then the

Meeting Location: 6751 Westfield Avenue, Pennsauken, NJ 08110

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION OF THE COMMISSION APPOINTING A PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, The Public Contracts Law (N.J.S.A. 40A: 11.1 *et seq*) requires that Public Bodies award contracts subject to certain conditions and restrictions and require certain submissions to the public agency; and

WHEREAS one such requirement is that all regulations be met with regard to the laws regarding both employing and reporting and filing regarding employees of any vendors or contractors of public entities; and

WHEREAS the appointment of a compliance officer is required for the purpose of ensuring all those individuals and corporations who have contracts with the Merchantville-Pennsauken Water Commission comply with all Equal Opportunity rules and regulations and other state and federal requirements; and


THEREFORE, BE IT RESOLVED, that the Merchantville-Pennsauken Water Commission in Public meeting, properly advertised and held this date in the Township of Pennsauken, in the County of Camden, New Jersey, is hereby appointing the following to serve in the designated position for a one (1) year term commencing today until replaced.

Public Agency Compliance Officer:
Michael Saraceni, Chief operating Officer

This Resolution shall take effect immediately upon adoption this 9th day of July 2020.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 9, 2020.

Merchantville-Pennsauken Water Commission

By: 

Ronald S. Johnson, Commissioner &
Secretary of The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

**RESOLUTION GRANTING AND DESIGNATING THE AUTHORITY TO EXECUTE
NJDEP AND EPA APPLICATIONS**

WHEREAS, the Merchantville-Pennsauken Water Commission has granted permission for the the Chief Operating Officer or the Director of Engineering of the Authority to execute NJDEP and EPA Applications.

THEREFORE By These Presents, the Authority hereby designates its

Chief Operating Officer, Michael Saraceni; and/or
Director of Engineering, Richard Spafford

as the authorized representative of this Authority to take all action in all matters relating to the NJDEP and EPA Applications.

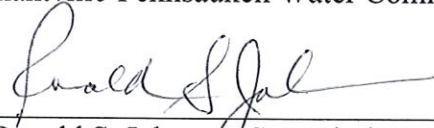
Either Authorized Representative may be contacted at the following address:

Merchantville-Pennsauken Water Commission.
6751 Westfield Ave.
Pennsauken, NJ 08110

This Resolution shall take effect immediately upon adoption on this 9th day of July 2020 and continue until further notice.

I hereby certify that this a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 9, 2020.

Merchantville-Pennsauken Water Commission

By: 

Ronald S. Johnson, Commissioner &
Secretary to The Commission

SEAL

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

RESOLUTION AUTHORIZING THE MPWC TO PURCHASE UNDER STATE CONTRACT AND UNDER CAMDEN COUNTY COOPERATIVE PRICING SYSTEM or other approved Cooperatives

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-12 (a) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Merchantville-Pennsauken Water Commission of the Township of Pennsauken, in the County of Camden, State of New Jersey, pursuant to N.J.S.A. 40A 11-11 (5) and N.J.A.C. 5:34-7.29 (c) may by resolution and without advertising for bids, purchase any goods or services under a properly authorized Cooperative Purchasing Program for any contracts entered into on behalf of an approved Cooperative so long as it utilizes bids and other Open and Fair purchasing procedures; and

WHEREAS, NJSA 40:11-11(5) authorizes contracting units to establish and enter into Cooperative Pricing Agreements; and

WHEREAS, the MPWC on March 13, 2014 passed Resolution 2014-08 joining said Cooperative Pricing System; and By Resolution 2018-03 on February 8, 2018 the Commission approved joining The National Joint Powers Alliance® (NJPA); and

WHEREAS, the Merchantville-Pennsauken Water Commission has the need on a timely basis to purchase goods/services utilizing contracts or those from the approved Cooperatives; and

NOW, THEREFORE, BE IT RESOLVED that the Merchantville-Pennsauken Water Commission authorizes the purchase of certain goods and services from any State contract or other approved cooperatives or processes and therein approved contract vendors, pursuant to all the conditions of the relevant contracts; and

BE IT FURTHER RESOLVED by the Merchantville-Pennsauken Water Commission that, pursuant to the N.J.A.C. 5:30-5.5 (b), the certification of available funds shall be certified at as the goods or services are called for prior to placing the order, and a certification of availability of funds supplied by the QPA/Purchasing Agent and via authorized purchase order; and

BE IT FURTHER RESOLVED, that the duration of this authorization shall be until further Resolution of this Commission or upon the expiration of the vendor's relevant contract, whichever event first occurs.

I hereby certify that this is a true copy of a Resolution adopted by the Merchantville-Pennsauken Water Commission on July 9, 2020.

By 

Ronald S. Johnson, Commissioner &
Secretary to the Commission

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**RESOLUTION TO SET THE COMMISSION'S BID THRESHOLD AND TO
AUTHORIZE AGENTS FOR PURCHASES UNDER BID THRESHOLD**

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 et seq.; and

WHEREAS, the Commission has the authority and the duty to provide for the orderly and efficient operation of the Commission, finances, and water supply and quality; and

WHEREAS, the Commission on this date while in open public meeting duly advertised by the Commission appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act;

WHEREAS, N.J.S.A. 40A:11-3 supplementing and amending the New Jersey Statutes allows local contracting units to increase the bidding threshold to the limit set by the Governor; and

WHEREAS, the State has raised the thresholds for both bidding and quotes (15% of bid threshold) under the Local Public Contracts Act if a local entity has a certified QPA, and the MPWC desires to continue to set its thresholds to those maximums as they increase; and

WHEREAS, employee Joyce Pierce, has been certified by the state as a QPA and the MPWC appoints her to the position of the Commission QPA and along with the Designated Commission Contracting Agent, Michael Saraceni, are together authorized to secure purchases of items under the bid threshold in accordance with Commission practice and procedure; and

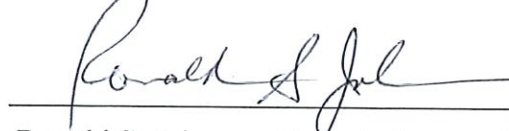
WHEREAS, For contracting units that have appointed a Qualified Purchasing Agent pursuant to N.J.S.A 40A:11-9(b), and avail themselves of the related higher bid threshold pursuant to N.J.S.A 40A:11-3 and 18A:18A-3, the maximum bid threshold has been increased from \$40,000 to \$44,000; and N.J.S.A. 40A:11-3(a) and (c) LPCL ** Qualified Purchasing Agent N.J.S.A. 40A:11-9(b) and N.J.A.C. 5:34-5.

NOW, THEREFORE, BE IT RESOLVED on this 9th Day of July 2020 by the **MERCHANTVILLE-PENNSAUKEN WATER COMMISSION** that the Bid threshold is hereby set at whatever is at the time the maximum permitted by N.J.S.A.40A:11-3, and is currently pursuant to N.J.A.C. 5:34-5.2, AT \$44,000.00 the permitted maximum and the quote threshold at 15% of that bid threshold, so long as that permission and regulation shall be in place and this government agency shall qualify and as set forth by the NJ DCA.

BE IT FURTHER RESOLVED that the Agents listed above shall have the authority, responsibility and accountability for the purchasing activity for the COMMISSION subject to the approval and signature on all contracts of the Chief Operating Officer as originally set forth in Resolution 2011-27.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT A REGULAR MEETING HELD ON July 9, 2020.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



Ronald S. Johnson, Commissioner and Secretary to the Commission

MERCHANTVILLE PENNSAUKEN WATER COMMISSION
RESOLUTION FOR ADOPTION OF ANNUAL CONTRACTS WITH PROFESSIONALS AND
QUALIFICATION OF OTHERS PURSUANT TO FAIR & OPEN PROCEDURES

WHEREAS, there exists a need for the MPWC to procure the certain licensed professional services from professionals deemed qualified from announced and publicly advertised criteria; and

WHEREAS, the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and it is not prudent or possible to simply obtain bids; and

WHEREAS, the need for such services were publicly advertised with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and

WHEREAS, the Local Public Contracts Law, NJSA 40A:11-1, *et. seq.* authorizes qualification of such professionals and pursuant to the State's Local Unit Pay-to-Play, N.J.S.A. 19:44A-20.4 *et seq.*, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein which requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW, THEREFORE, the Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open Process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised Public Meeting as follows:

Section 1: President, and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised RFP's for the Commission year subject to reaching acceptable terms and conditions in contract language:

- (a) Insurance BROKER of Record: Conner Strong & Buckelew, Camden, NJ
- (b) Auditor: Bowman & Company, Voorhees, NJ 08043
- (c) Employee Benefits Broker of Record: Conner Strong & Buckelew, Camden, NJ
- (d) Accountants/Consultants Your Part Time Controller, Philadelphia, PA
- (e) Other: IT Consultants All Covered, Mt. Laurel, NJ

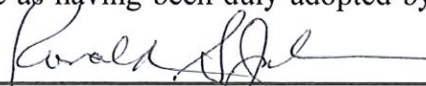
And hereby finds the following Professionals to have applied and met the Qualifications to be included the Qualified Pool from which the Commission will receive proposals to select the professional and engage on an as needed per project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and/or per project:

- (f) Engineers: CME Associates, Parlin, NJ; PS&S, Cherry Hill, NJ
T&M Associates, Mt. Laurel, NJ;
CES, Sicklerville, NJ; Remington & Vernick, Haddonfield, NJ

- (g) Bond Counsel: Parker McCay, Mt. Laurel, NJ; Dillworth Paxton, Cherry Hill, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in above determinations comply with Open & Fair procedures, with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and thereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis, and

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 9, 2020.

By: 
Ronald S. Johnson, Commissioner & Commission Secretary

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

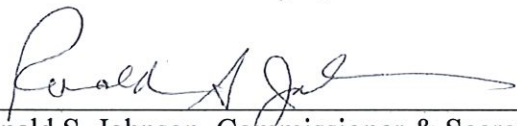
**REORGANIZATION RESOLUTION OF THE COMMISSION REESTABLISHING
EMPLOYEE AWARDS PROGRAM AND APPOINTING AND DESIGNATING
EMPLOYEE AWARDS COMMITTEE for the Coming COMMISSION YEAR**

WHEREAS, this Water Commission, a governmental entity and corporate politic of the State of New Jersey was created on July 1, 1926 by the Supreme Court Justice in accordance with the statute and on application jointly by the Borough of Merchantville and the Township of Pennsauken pursuant to L. 1923 c. 195, now known as N.J.S. 40:62-108 *et seq.* and thereafter permanent created in its present form in 1942; and

WHEREAS, the Merchantville Pennsauken Water Commission pursuant to the Laws of the State of New Jersey under N.J.S. 40:62-108 *et seq.* and the relevant acts amendatory and supplemental thereto the Commission is a public entity that chooses pursuant to establish a Public Employees' Awards Program and Designating a Public Employees' Awards Committee in accordance with and pursuant to N.J.S.A. 40A:5-31.

THEREFORE, BE IT HEREBY RESOLVED by this Commission on this date that the following are appointed so that Brandy Eisenmann and Joyce Peirce each beginning 3rd year of 3 yr. term) having been appointed to the Committee so that the Committee shall now consist of the Following: Commissioner Johnson (1 year term), along with the current Commissioner Scavuzzo beginning 1st Year of a new two (2) year appointment, and Mr. Saraceni, beginning 1st Year of an new two (2) year term in accordance with the statute until further resolution or appointment being made to the committee by the Commissioners.

Resolved by Resolution and vote of the Commissioners on July 9, 2020.



Ronald S. Johnson, Commissioner & Secretary to the
Commission

2020-21

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, the Merchantville-Pennsauken Water Commission is currently a member of said Fund, and;

WHEREAS, effective December 31, 2020, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Merchantville-Pennsauken Water Commission has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Merchantville-Pennsauken Water Commission hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2021 and ending January 1, 2024. *
2. The Merchantville-Pennsauken Water Commission hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Merchantville-Pennsauken Water Commission agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Merchantville-Pennsauken Water Commission in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Merchantville-Pennsauken Water Commission.
5. Executed the 13th day of AUGUST, 2020 as the lawful and binding act and deed of the Merchantville-Pennsauken Water Commission, which execution has been duly authorized by public vote of the governing body.

AUTHORITY PRESIDENT

ATTEST

NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND

[Signature]

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the Merchantville-Pennsauken Water Commission is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The Merchantville-Pennsauken Water Commission agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 13 day of August 2020 by a vote
of: 5 Affirmative
 Negative

PRESIDENT

ATTEST

DATE

8/13/2020

**RESOLUTION ACCEPTING AND AWARDING THE BID FOR THE CONSTRUCTION
PROJECT FOR THE 2020 WOODBINE AVENUE WATER TREATMENT PLANT
PROJECT AND REJECTING ALL OTHER BIDS**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to produce and supply safe drinking water to its constituents requires services and materials in constructing a new water treatment plant at the Woodbine Avenue well site replacing; and

WHEREAS, the engineering, design and specifications were prepared by our engineers, Remington and Vernick; and

WHEREAS, the MPWC caused to have the required terms and bid packages publicly advertised in accordance with the requirements of the N.J. Public Contracts Act; and 19 contractors picked up the bid specification packages; and

WHEREAS, the MPWC included in the advertised bid of the materials and services and gave clarifications and multiple opportunities for questions and made multiple extensions of time for such and for objections; and no objections having been timely received; and

WHEREAS, 9 separate bids were timely received and opened as advertised in public; and

WHEREAS, the multiple parties submitted 9 separate bids for the contract; and

WHEREAS, the bid(s) have been evaluated by the MPWC and our Engineer, respectively, and his recommendations are made as hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.* and in accordance with the specifications; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder responsive to the bid as stated within the meaning of the Act; and no bid challenges or protests having been received or indicated; and

WHEREAS, the Director of Finance, Commission QPA, and Commission C.O.O. have certified to the budgeted funds that are available and encumbered for such award/expense in Account/Line item as set forth in the attached certification; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 8th day of October 2020, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, held remotely pursuant to the Governors' Executive Orders and Declarations of Emergency and Health Emergency and in accordance with emergency regulations issued by the NJDCA, that subject to the following conditions all other bids are rejected; and

BE IT FURTHER RESOLVED that Conditional upon and subject to any further bonds being posted, documents being executed, and approvals that may be necessary, this Commission awards the 2020 Woodbine Avenue Water Treatment Plant Construction Project to:

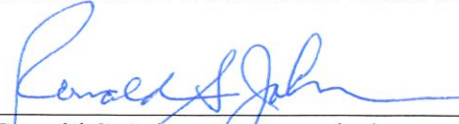
EAGLE CONSTRUCTION with a low bid in the amount of **\$5,849,514.00**.

And that unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and

ALSO, BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the Records of the Commission and upon Commencement of the construction the Clerk of the Townships of Pennsauken and the Borough of Merchantville shall be provided a copy of this Resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission



Ronald S. Johnson, Commissioner and
Secretary to the Commission

**RESOLUTION ACCEPTING AND AWARDING THE BID FOR THE
2020 TEMPORARY PILOT PLANT RENTAL AT NATIONAL HIGHWAY
WATER TREATMENT PLANT PROJECT**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to produce and supply safe drinking water to its constituents requires services and materials in testing a new water treatment plant at the National Highway well site; and

WHEREAS, the engineering, design and specifications were prepared by our engineers, Remington and Vernick; and

WHEREAS, the MPWC caused to have the required terms and bid packages publicly advertised in accordance with the requirements of the N.J. Public Contracts Act; and

WHEREAS, the MPWC included in the advertised bid of the materials and services and gave clarifications and multiple opportunities for questions and made multiple extensions of time for such and for objections; and no objections having been timely received; and

WHEREAS, bids were timely received and opened as advertised in public; and

WHEREAS, the bid(s) have been evaluated by the MPWC and our Engineer, respectively, and his recommendations are made as hereinafter provided to the lowest responsible and responsive bidder pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.* and in accordance with the specifications; and

WHEREAS, the Commissioners based upon the available and supplied information having found the below referenced bidder to be the lowest responsible bidder responsive to the bid as stated within the meaning of the Act; and no bid challenges or protests having been received or indicated; and

WHEREAS, the Director of Finance, Commission QPA, and Commission C.O.O. have certified to the budgeted funds that are available and encumbered for such award/expense in Account/Line item as set forth in the attached certification; and

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this 8th day of October 2020, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, held remotely pursuant to the Governors' Executive Orders and Declarations of Emergency and Health Emergency and in accordance with emergency regulations issued by the NJDCA, that subject to the following conditions all other bids are rejected; and

BE IT FURTHER RESOLVED that Conditional upon and subject to any further bonds being posted, documents being executed, and approvals that may be necessary, this Commission awards the 2020 National Highway Temporary Pilot Water Treatment Plant Project to:

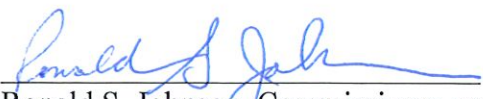
CALGON with a low bid in the amount of **\$568,000.00**.

And that unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and

ALSO, BE IT FURTHER RESOLVED, that the original of this Resolution be kept in the Records of the Commission and upon Commencement of the construction the Clerk of the Townships of Pennsauken and the Borough of Merchantville shall be provided a copy of this Resolution.

I hereby certify that this is a True and Accurate Recitation of the Resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission


Ronald S. Johnson, Commissioner and
Secretary to the Commission

RESOLUTION TO ADJUST THE CONNECTIONS FEES AND WATER RATES AND VARIOUS FEES CHARGED BY THE COMMISSION FOR WATER AND SERVICES SUPPLIED TO CUSTOMERS WITHIN ITS FRANCHISE AREA Pursuant to N.J.S.A. 40:62-127 and in conformance with N.J.S.A 40:14B-21 *et seq.*

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes 40:62-108 *et seq.*; and the Commission has the authority and the duty thereby to provide for the orderly and efficient operation of the Commission, finances, and water supply and quality; and

WHEREAS, the Commission has the obligation under New Jersey law to revise rates “. . . so that the waterworks shall be self-supporting, the earnings to be sufficient to provide for all expenses of operation and maintenance and such charges as interest, sinking fund and amortization, so as to prevent any deficit to be paid by taxation from accruing.” and also to annually recalculate the appropriate component of connection fees to be charged to new users connecting to the system; and

WHEREAS, the Commission on this date after having duly advertised a hearing in advance as required by statute and while in open public meeting duly organized the Commission in public session publicly proceeded under the Open Public Meeting Act and having held a connection fee and also a rate hearing pursuant to N.J.S.A. 40:62-127, and having heard sworn testimony and evidence of the need for such increases; and

WHEREAS, the Commission has applied the statutory formula for assessing connection fees pursuant to NJSA 40:14B-21 *et seq* in conformance with P.L. 1986, c.526; and

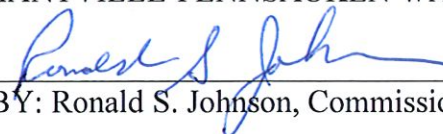
WHEREAS there was no one appearing before the Commission at the hearing in opposition to either the proposed connection fees or the proposed rate or fee increases; and

WHEREAS, the Commission, after allowing for public comment prior to a vote there upon, voted by roll call vote in open session to take the following actions attached hereto:

NOW, THEREFORE BE IT SO RESOLVED by the MPWC IN THE COUNTY of Camden, STATE OF NEW JERSEY, that effective December 30th, 2020 the connection fees of the Commission are adjusted as on the Attached schedule of increases and the Rates and Fees are adjusted as reflected on the attached schedule effective January 1, 2021.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE MERCHANTVILLE-PENNSAUKEN WATER COMMISSION, COUNTY OF CAMDEN, AND STATE OF NEW JERSEY AT A REGULAR MEETING HELD ON November 12, 2020.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION:



BY: Ronald S. Johnson, Commissioner and Secretary of the MPWC

2020 Hearing -Connection & Rate Hearing Proposed Changes for 2021

Connection Fee Rate Adjustment	Current	Proposed
Residential Connection Fee (per EDU)	\$1,952.00	\$1,992.00
Commercial Connection Fee (per 1,000 gallons/yr.)	\$ 34.55	\$ 36.89

Water Rate Adjustment- The proposed changes:

Quarterly Charges	Current Billing Rates	New Rates
4" Fire Service	\$400.00	\$400.00
6" Fire Service	\$715.00	\$715.00
8" Fire Service	\$1,100.00	\$1,100.00
10" Fire Service	\$1,500.00	\$1,500.00
5-23 blocks (per block)	\$2.40	\$2.45
23-50 blocks (per block)	\$3.15	\$3.20
Over 50 blocks (per block)	\$3.95	\$4.05
hydrant water usage	\$3.95	\$4.05
5/8" meter	\$24.75	\$25.25
Qualified Senior (5/8" meter)	\$24.75	\$25.25
Qualified Senior discount	\$13.75	\$14.00
3/4" meter	\$35.25	\$36.00
1" meter	\$56.25	\$57.50
1 1/2" meter	\$111.75	\$115.00
2" meter	\$167.75	\$170.00
4" meter	\$570.00	\$580.00
6" meter	\$1,038.00	\$1,060.00
8" meter	\$1,322.00	\$1,350.00
Public Fire Hydrant	\$97.50	\$99.50
Hydrant meter rental	\$600.00	\$600.00
Other Charges		
Meter Test	\$40.00	\$40.00
Returned Check	\$25.00	\$25.00
Searches	\$25.00	\$25.00
Turn on/off - working hours	\$60.00	\$60.00
Service call - after hours	\$75.00	\$75.00
Service call - holiday	\$100.00	\$100.00
Qualified senior service call	\$30.00	\$30.00
Inspection service	\$150.00	\$150.00
Overtime rate for service / construction	\$40.00	\$40.00
Hourly rate for backhoe	\$75.00	\$75.00
Hourly rate for dump truck	\$35.00	\$35.00
New construction meter cost	Cost of meter	Cost of meter
Costs to file a property lien	Costs incurred or expended	Costs incurred or expended

2020 Hearing -Connection & Rate Hearing Proposed Changes for 2021

1" tapping fee *	\$200.00	\$200.00
2" tapping fee *	\$400.00	\$400.00
4" tapping fee *	\$2,355.00	\$2,355.00
6" tapping fee *	\$2,630.00	\$2,630.00
8" tapping fee *	\$3,246.00	\$3,246.00
10" tapping fee *	\$5,500.00	\$5,500.00

* tapping fees may incur additional
contracted costs

Linear foot fee:		
6" per linear foot	\$90.00	\$90.00
8" per linear foot	\$100.00	\$100.00
12" per linear foot	\$110.00	\$110.00

Missing / frozen meter

5/8"	Cost of meter plus installation	Cost of meter plus installation
3/4"	Cost of meter plus installation	Cost of meter plus installation
1"	Cost of meter plus installation	Cost of meter plus installation
1 1/2"	Cost of meter plus installation	Cost of meter plus installation
2"	Cost of meter plus installation	Cost of meter plus installation

Violations

Bypass lines	\$1,000.00	\$1,000.00
illegal use of hydrants	\$1,000.00	\$1,000.00
Other violations of Commission Rules,		
1st offense	\$50.00	\$50.00
Rule violation, 2nd offense	\$250.00	\$250.00
Rule violation, 3rd offense	\$500.00	\$500.00
Rule violation, 4th offense	\$1,000.00	\$1,000.00
Rule violation, 5th offense	\$2,000.00	\$2,000.00
Rule violation, 6th offense	\$3,000.00	\$3,000.00

RESOLUTION AUTHORIZING AN AMENDMENTS TO THE BENEFIT PLAN
ADOPTED BY THE COMMISSION PURSUANT TO SECTION 125 OF THE IRS CODE

WHEREAS, the Merchantville-Pennsauken Water Commission (hereafter the MPWC or Commission) is a public entity and a body politic of the State of New Jersey created pursuant to New Jersey Statutes NJS 40:62-108 et seq. and has the authority to provide for the orderly and efficient operation of the Commission, finances, and to employ and compensate employees pursuant to New Jersey statute, its enabling act and authorizing agreement; and

WHEREAS, the Commission had in prior years adopted a Section 125 Plan in order to permit employees to make or allow deductions prior to calculations of income tax under the IRS code and in 2010 the State of New Jersey mandated healthcare premium contributions from employees of the Commission which were deducted in accordance with this Plan adopted by the Commission;

WHEREAS, that year the State Legislature by passage of P.L. 2011.c78 mandated that the Commission create and make available to all employees a Healthcare Flexible Spending Account Plan (HFSA), along with increases in mandatory deductions from employees for healthcare and pension contributions in conjunction with broad ranging changes to the public employee pension and healthcare laws; and this Commission at its regular October 2011 meeting by formal resolution and vote adopted a HFSA as directed by the State government and appointed Benefit Express to administer that plan; and

WHEREAS, on October 30, 2013, the IRS issued its Notice 2013-71 directive making clear that Section 125 Plans can amend to provide for a carry-over of employee payroll deduction contribution of up to \$500 from one plan year into the next if the Plan is amended to provide for such and may do so retroactive to January 1, 2013 plan year, and the Commission passed Resolution 2013-30 on November 14, 2013 while in open public meeting to allow for the then maximum carry-over of \$500.00 from one plan year to the next ; and

WHEREAS, the IRS issued its Notice 2020-29 and 2020-33 approving raising the Carry-over and permitting plan amendment retroactive to the beginning of this plan year and allowing for future increases in the limits of carry-over ; and this issue coming before the Commission while in meeting duly organized and advertised appeared in public session; and had publicly considered and proceeded under the Open Public Meetings Act ; and after allowing for public comment;

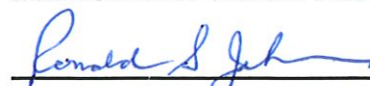
NOW, THEREFORE BE IT SO RESOLVED by the Commission in lawful meeting publically advertised and held in conformance with the Open Public Meetings Act that the Section 125 Plan previously adopted by the Commission , and currently in place as required by State law, is hereby amended effective for the Plan year commencing January 1, 2020 so as to include the amendments to the Flexible Spending Account plans that provide for a \$550.00 carry-over to the following plan year of that portion of any FSA account that is contributed by the employee from pre-tax payroll deductions; and The Plan is hereby Amended prospectively so as to conform to the IRS and Treasury regulations to permit the maximum carry-over allowed by law going forward that will conform to regulations and preserve the tax status and advantages for the beneficiaries; and

THEREFORE BE IT FURTHER RESOLVED, that the Officers of the Commission, and the C.O.O. and MPWC staff is hereby authorized to execute any appropriate documents and to take the appropriate actions they deem necessary to effectuate this Amendment to the Section 125 Plan and to effectuate this Resolution.

I, **Ronald S. Johnson**, SECRETARY of the Merchantville-Pennsauken Water Commission, hereby certify the foregoing to be a true and correct copy of the Resolution adopted by Commission at a meeting of said Commission on the date above afore noted.

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

Date _____



Ronald S. Johnson, Member & Secretary to MPWC

**RESOLUTION ACCEPTING BIDS, REJECTING ALL OTHER BIDS, AND AWARDING THE
BELOW LISTED ANNUAL MAINTENANCE AND SUPPLY CONTRACTS COMMENCING
2021 FOR CONTRACTS ON ATTACHED LIST**

WHEREAS, the Merchantville- Pennsauken Water Commission (hereafter, MPWC) in furtherance of its mission to product, store and supply safe drinking water to its constituents, is on an unpredictable and unquantifiable basis in need of contract services and supply of materials on an as needed basis; and

WHEREAS, the MPWC caused to have the necessary contracts as set forth below publicly advertised in accordance with the requirements of the Public Contracts Act and these are the recent bid contracts starting in 2021 and continuing for the next year; and

WHEREAS, the specifications and estimates for bids were prepared as best as could be done by the Commission based on knowledge of the facilities and experience done and prepared by the Commission engineer using anticipated amounts and the permits, orders and directions of the NJDEP; and

WHEREAS, advertised for the bid of the materials and services; and gave opportunities for questions and objections; and

WHEREAS, bids were received and opened as described in the final documents and

WHEREAS, the bids are all awarded on an "as-needed" basis in undesignated quantity and the numbers listed are not the amount to be paid but rather the amount bid based on the estimated quantities or hypotheticals to establish a fair comparative per service , hour, item and/or quantity price; and

WHEREAS, the bid(s) have been evaluated by the MPWC and their Engineer, respectively and the recommendations are made as hereinafter provided to the lowest responsible and responsive bidder who has complied with the advertised specifications pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-1, et. seq. and in accordance with the instructions for bidding; and

WHEREAS, non-compliant bid submissions are rejected and recommended as such to Commissioners; and

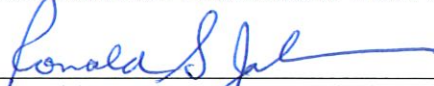
WHEREAS the designated Financial officer has certified to the availability of funds attached; and

WHEREAS, the Commissioners based upon the available and supplied information having found the referenced bidders on the attached list to be the lowest responsible bidders within the meaning of the Act; and so

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the MPWC on this the 10th day of December 2020, in its duly advertised and publicly held meeting in the Township of Pennsauken, in the County of Camden, that this Commission awards the annual 2021 Maintenance and Supply Bids as listed on the attached summary sheet, and unless the said awardees fail to execute the contract or comply with all requirements as set forth in the bid packages, then all other bids shall upon execution be deemed rejected; and the MPWC staff are directed to take all necessary action to implement the appropriate agreements with those designated effective January 1, 2021 or thereafter.

BE IT FURTHER RESOLVED that the original of this resolution be kept in the Official Records of the Commission. I hereby certify that this is a true and accurate recitation of the resolution adopted by the Merchantville-Pennsauken Water Commission on the date aforementioned.

Merchantville-Pennsauken Water Commission



Ronald S. Johnson, Commissioner and
Secretary of the Commission

Annual Maintenance Bid Summary				
Bid No.	Bid Description	Low Bidder	Address	Total Amount
20-01 part 1	Ductile and Copper Fittings	Water Works Supply Company	860 State Highway 23, Pomptan Plains, NJ 07444	\$35,155.50
20-01 part 2/3	Ductile and Copper Fittings	Atlantic Plumbing Supply	543 Wrightstown-Sykesville Rd, Wrightstown, NJ 08562	\$85,858.19
20-02	Electrical Work	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$15,995.00
20-03	Chemical Analysis of Water	Garden State Laboratories*	410 Hillside Ave, Hillside, NJ 07205	\$116,673.00
20-04	Maintenance of Electrical Valves & Analyzers	Complete Control Services*	1515 Grant Street, Egg Harbor City, NJ 08215	\$208,243.20
20-06	Maintenance of Air Strippers	Municipal Maintenance Company	1352 Taylors Lane, Cinnaminson, NJ 08077	\$29,984.00
20-07	Water Meters / MIU Leak Detector	Rio Supply	100 Allied Pkwy, Sicklerville, NJ 08081	\$355,050.00
20-09	Corrosion Inhibitor	Klenzoid	912 Spring Mill Ave, Conshohocken, PA 19428	\$62,175.00
20-11	Sodium Hypochlorite / Lime	Hibrett Puratex	7001 Westfield Ave, Pennsauken, NJ 08109	\$47,238.00
20-12	Street Opening Paving Repairs	NJBNU	18 Lange Court, Mullica Hill, NJ 08062	\$64,951.00
20-13	Generator Preventative Maintenance	Power Equipment*	1259 N. Church St, Bld 2, Moorestown, NJ 08057	\$13,755.00

* contractors were extension years and not bid this year