

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo  
PresidentMr. George R. Piperno  
Vice-PresidentMr. Ronald S. Johnson  
SecretaryMr. Patrick Brennan  
TreasurerMr. Edward F. Brennan  
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting  
March 12, 2020****ATTENDEES****Commissioners:**

Mr. Joseph C. Scavuzzo, President  
Mr. George R. Piperno, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Ronald S. Johnson, Secretary  
Mr. Edward Brennan, Assistant Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Craig Campbell, Superintendent  
Brandy Eisenmann, Customer Service Director  
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00 PM  
There was a roll call of Commissioners;  
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

**Host Community Annual Presentations**

Mr. Saraceni stated that the annual presentations to Pennsauken Township and Merchantville Borough were well-received. Mr. Pat Brennan said suggested inviting NJ Legislators to future MPWC tours..

**Woodbine Avenue Plant – Financing – Resolution Needed**

Mr. Saraceni said a formal Resolution for a BAN was prepared and available to go to the Local Finance Board for approval. Mr. Saraceni advised both the Township and the Borough scheduled to adopt Guarantee Ordinances by April 13<sup>th</sup>. Mr. Spafford stated permits and final construction documents are still needed to move the project forward.

**National Highway – Pepsi Partnership Progress**

Mr. Saraceni stated that progress is ongoing with the Pepsi after their most recent questions were answered to their satisfaction. Staff is now awaiting a response from Pepsi regarding the steps needed to move forward.

**Government Affairs – Progress and Professional Services RFP**

The draft RFP was still being revised and once completed he would be sending the draft to the Commissioners for review. He shared that his March 10<sup>th</sup> meeting with Public Affairs Consultant Andrew McCallister. R. Spafford and C. Campbell attended had taken place. Councilman Sperazza was unable to attend, but Mr. McCallister attended and seemed interested and raised the spectre of unique possibilities given that persons unique involvement with the legislature.



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**Pennsauken Township – Pennsauken High School – Deputy Mayor’s Initiative**

Mr. Saraceni informed the Commissioners that Pennsauken’s Deputy Mayor Marco DiBattista is teaming with the Pennsauken Board of Education to find employment opportunities for those students graduating in the trade fields. Mr. DiBattista met with several Pennsauken Department Heads and Supervisors and asked each to review the trade school’s curriculum to ascertain if any company positions align with the curriculum. Mr. Saraceni responded to Mr. Di Battista’s request - informing him that there are a few positions that would align.

**Financial Disclosure Forms – 2020 Filing – April 30, 2020 deadline date (LFN)**

Mr. Saraceni said that Financial Disclosure filing is due by April 30, 2020 and that he will advise the Commissioners of when they can begin filing. He also reminded the Commissioners that MSI training will also be coming and that he would forward information to them so that they can complete their requirements

**National Conference – Florida – June 14-17 – two attendees**

Mr. Saraceni said that the National Conference in Florida will likely be canceled. He is awaiting official word.

**Approval of Minutes:**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Johnson to approve the Business Meeting Minutes of February 13, 2020.  
**A unanimous roll call vote.**

**Payment of the Bills:**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve payment of bill list in the amount of \$323,252.32 and P-Card in the amount of \$43.62. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve payment of bill dated March 12, 2020 to Pennsauken Township in the amount of \$3,942.50. **A unanimous roll call vote. Mr. Scavuzzo abstained.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve payment of bill dated March 12, 2020 to Remington and Vernick in the amount of \$7,280.00. **A unanimous roll call vote. Mr. Ted Brennan abstained.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Johnson to approve payment of bill for the ACH Transfer-Pension dated March 12, 2020 in the amount of \$286,690.00. **A unanimous roll call vote.**

**Bid Openings**

Marion Avenue – 3-10-2020 – Media

Mr. Spafford stated that Calgon Carbon was the only bidder with a bid of \$97,447.00.

Browning Road – 3-10-2020 – Media

Mr. Spafford stated that the lowest bidder was JP Smith with a bid of \$ 87,650.00 . The Engineer and Counsel recommended that any objection be rejected as the bid was in compliance with the bid documents and the statutes.



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### Staff Reports

Ms. Eisenmann informed the Commissioners that all meter change books were completed with the exception of a few stragglers.

### Old Business:

County Roads Moratorium – Mr. Saraceni advised that the Meeting with the Freeholder Director is scheduled for April -14-2020. Mr. Saraceni, Mr. Spafford and Mr. Campbell will attend.

### New Business

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Johnson to approve Browning Road Media Bid of JP Smith in the amount of \$87,650.00 **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Ted Brennan to approve Marion Ave. Media bid from Calgon Carbon in the amount of \$97,447.00 **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve the New Jersey League Of Municipalities Recommended Resolution that Requests an OPRA-Study Support Resolution **A unanimous roll call vote.**

Mr. Ted Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve the Woodbine Avenue Plant Financing Resolution for Short Term Financing By a Bind Anticipation Note. **A unanimous roll call vote.**

### New Services

Mr. Pat Brennan motioned , 2<sup>nd</sup> by Mr. Johnson to approve new services at: 2352 West Marlton Pike – Cherry Hill – 3 (2" Domestic) – 1 (6" Fire Service) , 5324 Route 38 – Pennsauken – 1" Service Line, 5407 Route 70 – Pennsauken - tie into existing 1" service and 5211 Route 38 – Pennsauken – 14 – 2" Services. **A unanimous roll call vote.**

### Project Status

Mr. Pat Brennan questioned if the G.I.S. program has been completed. Mr. Spafford responded that there was a problem with Hopeworks equipment licensing. Once that is resolved, Hopeworks will meet with staff to update any changes to the original map.

### Commissioners Reports:

Mr. Johnson welcomed back Carol Feriozzi

Mr. Ted Brennan wished everyone a Happy St. Patty's Day

Mr. Piperno remarked that during the presentation to Pennsauken, the committee was engaged and interested. He also said that we may want to include the Pennsauken Mayor on our next MPWC facilities tour.

Mr. Pat Brennan requested that the Commissioners be informed of major operational changes before social media.

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Mr. Scavuzzo thanked Mr. Saraceni and Mr. Campbell for their presentation to Pennsauken.

Mr. Pat Brennan informed the Commissioners and staff that 1<sup>st</sup> Colonial Bank president, Gerry Banmiller, retired and has been replaced by Mr. Robert White. Mr. Brennan reminded staff to monitor rates on CD's and bond anticipation notes and to continue comparing interest rates at other banks going forward.

**COVID-19 Outbreak- MPWC Preparedness**

Mr. Saraceni briefed the Commissioners of what is taking place at the MPWC to prepare for COVID-19. A discussion ensued and rather than lengthen the discussion, it was decided that the C.O.O. would schedule a conference call early next week to update the Commissioners.

At this point, the President released all staff personnel with the exception of the C.O.O., General Counsel and the Personnel Administrator. The C.O.O. had requested the meeting to continue for an issue not requiring the presence of the other staff members.

The C.O.O. had informed the Commission that the annual personnel update forms were submitted and that there were several that required review. He indicated that it was his understanding he was to continue as in the past with regard to the enforcement of the MPWC's # 1050 on Residency.

**Adjournment**

A motion by Mr. Pat Brennan to adjourn at 5:40 PM. **A unanimous voice vote.**

**Submitted By:** Carol Feriozzi & Michael Saraceni