



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. George Piperno
Vice President

Mr. Ronald Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
February 13, 2020**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Brandy Eisenmann, Customer Service Director

The President called the meeting to order at 4:00 PM
There was a roll call of Commissioners all were present.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Host Community Annual Presentations

The C.O.O. reported he and the Superintendent will be presenting at Merchantville Borough on March 9, 2020 at 7:30 PM. The date for the Pennsauken Township presentation is still to be determined.

Governmental Affairs Status

The C.O.O. summarized all activity by Commissioners and staff since last meeting. Rich Spafford reported on his attendance at the Water Utility Council (WUC) meeting and also reported on his attendance and Assembly meeting where he provided testimony of the MPWC's position on the Legionnaires bill. The C.O.O. indicated that he was contacted by Borough Councilperson Daniel Sperrazza offering to schedule a meeting with him and Andrew McCallister – who expressed interest in assisting the MPWC – which was scheduled for 2/18/2020. Mr. Ted Brennan reported his discussion with Andrew McCallister and acknowledged that a meeting has been scheduled with Mr. McCallister and MPWC staff. There was a discussion amongst Commissioners and staff regarding next steps. Commissioner Ted Brennan recommends engaging a third party to assist and referred to a previously drafted RFP to be refined. The other Commissioners consented and instructed staff to narrow the scope of the RFP and bring a draft for review to the next meeting. Commissioner Johnson inquired about the forthcoming requirements on lead services and it was noted that the proposed split for financial responsibility is currently at 40/60 and it is proposed that a portion of the utility's responsibility be subsidized.

Marion Avenue Plant Carbon Media Replacement – Authorization to Bid

Staff seeks Commission authorization to go out for bid on the change out of filter media at the Marion Avenue plant.

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TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Browning Road Plant Air Stripper Media Replacement – Authorization to Bid**

Staff seeks Commission authorization to go out for bid on air stripper media for the Browning Road air strippers.

First Amendment Audits

The C.O.O. summarized activity taken place to inform staff of possible encounters and how to appropriately proceed.

85th Annual AWWA Conference

The conference will take place in Atlantic City, NJ beginning March 17 through 20, 2020 and all Commissioners are invited to attend.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of January 9, 2020, as amended to reflect and include the Engineer's letter to Shannon Chemical rejecting their bid because the bid was non-responsive in that the specifications were not met. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Pennsauken Township in the amount \$103,863.32 dated February 13, 2020. **All voted in the affirmative in a roll call vote; Mr. Scavuzzo abstained.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount \$483,527.35 - **All voted in the affirmative in a roll call vote.** A motion by Pat Brennan and 2nd by Mr. Piperno for payments to Merchantville Borough for \$12,780.32, and a bill for R&V for \$6,995.00 dated February 13, 2020. **All voted in the affirmative in a roll call vote, except Mr. Edward Brennan who abstained.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the P-card in the amount of \$874.99 dated February 13, 2020. **All voted in the affirmative in a roll call vote.**

Staff Reports

The C.O.O. reminded Commissioners that it was time to complete the annual Personnel Update Forms. He also reported that Haddon Heights High School has contacted the MPWC regarding participation in the annual scholarship award. Date and time of award presentation to be determined. The upcoming Employee Development session will require that all employees participate in a single session. The C.O.O. requested permission from the Commission to close the office for approximately 2.0 hours for the required training on Friday, February 21, 2020.

General Counsel requested the Commissioners pass the NJLM Resolution seeking establishment of a committee to evaluate recently proposed changes to OPRA and OPMA policies for their review and comment. General Counsel also requested authorization from the Commission to designate the C.O.O. as authorized agent to determine public access verses private access areas to plants and facilities owned by the MPWC.

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Ass't Secretary/ Treasurer**Old Business****Customer Dispute – MPWC Regulations**

Regarding the account dispute brought forth by the resident at 8624 Githens Avenue, Pennsauken, NJ. The Commission could find no reasonable justification to amend the current practices or Regulations of the MPWC to accommodate a reduced rate for water lost due to a leak in the property. The Commission instructed staff to remove certain fees and penalties but to bill the customer for the water based on the current rate structure.

County Road Concerns

Commissioner Ted Brennan has arranged for a meeting between the MPWC and County Representatives to discuss paving concerns. The C.O.O. was listed as the contact person.

New Media at Water Treatment Plants

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to go out for bid for new media at both the Browning Road and Marion Avenue Water Treatment Plants. **All voted in the affirmative in a roll call vote.**

New Services

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve a new 4" service at 617 Hampton Road, Cherry Hill. **All voted in the affirmative in a roll call vote.**

Designate C.O.O.

Resolution # 2020-03 A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to designate the C.O.O. as the Commission's authorized agent for determining which MPWC-owned facilities would be classified as public vs. private property protected by Homeland Security. **All voted in the affirmative in a roll call vote.**

Project Status

Mr. Spafford provided an update on the GIS project and informed that the online map is complete. The Asst. Superintendent has a few days of field work to complete and then it would be a matter of waiting for license to be issued. The Superintendent and Engineering Director will be meeting on Friday with Pepsi representatives to discuss land needs for a new treatment plant. Commissioners inquired about the project completion date listed on the project status table for the Woodbine Avenue plant. Mr. Spafford reported that it can be bid as soon as the permit is back, approximately 6-8 weeks from. The C.O.O. clarified that the I-Bank waiver allows the MPWC to apply to the Local Finance Board for temporary financing, based in the project's ranking, so that the project can move forward.

Commissioners Reports:

Mr. Piperno thanked staff for the lovely plant that was sent during his recovery from recent surgery.

Adjournment

A motion by Mr. Johnson and 2nd by Mr. Pat Brennan to adjourn at 5:02 PM. **A unanimous voice vote of those present.**

Submitted By:

Brandy Eisenmann & Michael Saraceni