



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

July 9, 2020



Open Public Meeting: 4:00 pm

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Reorganization:

- *Commission Appointment Pending – TBA*

Designation of Commission Officers:

President:

Vice-President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan:

Designating Bank Signatories:

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Designating Depositories of Funds for MPWC:

PNC; Bank of America; TD Bank; BB&T; First Colonial Community Bank; Haddon Savings Bank; Santander Bank; Wells Fargo Bank, N.A.; Republic First Bank; South Jersey Federal Credit Union; New Jersey Cash Management, and any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer and approved by the Commission during the year.

Authorization of Petty Cash Fund:

Director of Finance - \$500.00

Designation of FSA/HRA Account and Signatories:

Designation of Official Notices: Designating Newspapers & Websites of the Commission

Courier-Post and The Retrospect - Pennsauken Township & Merchantville Borough & Merchantville Community Web Sites - Merchantville-Pennsauken Water Commission – Web Site

Designation of Meeting Dates/Times – 2020-2021: *(copy attached)*

Designation of Public Agency Compliance Officer:

Authorization of C.O.O. to make NJDEP/EPA Applications:

Authorizing Purchases under the State Contract and approved Co-ops:

Approving Maximum Thresholds and Agents for Purchasing:

Appointing Professional Contracts & Pool of Qualified Engineers:

(See spreadsheets attached)

- Auditor:
- Accounting Services (Consultant):
- Insurance Broker of Record:
- Broker of Record – Employee Benefits:
- Commission Engineer(s):
- Commission Bond Counsel:
- Information Technology Consultant:*
- Other:

Designation of 2020-2021 Public Employees Awards Committee:

Items to be discussed:

1. Professional Services/Consultants – RFQ Results (See attached)
2. Customer Service – Leak Adjustment Regulations (see attached)
3. Neptune Software – further discussion
4. T-Mobile Lease Renewal – Park Avenue
5. Westfield Avenue – Polling Site
6. Travel Restrictions – Governor’s Quarantine Protocols

Approval of Minutes:

1. Regular Meeting: June 11, 2020
2. Executive Session: N/A

Approval of Bills:

Bills for Payment:	Bill List July 9, 2020	\$	396,469.62
	• Borough of Merchantville	\$	2,100.00
	• Township of Pennsauken	\$	17,601.61
	• Remington & Vernick	\$	1,397.50
	<u>Total Bill List</u>	<u>\$</u>	<u>417,568.73</u>
	• (P-Card Purchases)	\$	1,408.50
	• Loan(s) Transfer Payments:		
	○ 2001 Loan	\$	235,608.78
	○ 2003 Loan	\$	23,462.94
	○ 2007 Loan	\$	65,307.39
	○ 2010 Loan	\$	52,425.58
	○ 2014 Loan	\$	100,280.57