

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
January 10, 2019****ATTENDEES****Commissioners:**Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice - President
Mr. Ronald Johnson, Secretary**Other Attendees:**Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00PM
There was a roll call of Commissioners; Mr. Pat Brennan and Mr. Edward Brennan were absent.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Horizon Credit Refund for 2018 Premium Bids

Mr. Saraceni informed the Commissioners that the MPWC received a credit refund/dividend from Horizon for 2018 premiums paid. When the check was received, it included the amount Pennsauken Twp. was to be paid. After discussion with Horizon, the MPWC retained its portion and redistributed the Twp. portion to them. The Commissioners decided to wait until all Commissioners were present to discuss how to use the MPWC portion of \$6,480.00.

NJUA 2018 Dividend- \$23,988.00

Mr. Saraceni advised the Commissioners that we are to receive a NJUA 2018 dividend check in the amount of \$23,988.00. We received a check with an incorrect amount and therefore the NJUA will re-send the dividend in the proper amount.

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of December 13, 2018. **All present voted in the affirmative.**

Payment of the Bills

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve payment to Pennsauken in amount of \$38,835.00.
All present voted in the affirmative except Mr. Scavuzzo abstained.

Payment of the Bills

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Bill List, except Pennsauken, with the wire transfers and P-Card purchase. **All present voted in the affirmative.**

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwcc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Park Avenue Stripper Media Replacement**

A motion by Mr. Piperno and Mr. Johnson to authorize advertising for bid the replacement of the Park Ave. Air Stripper Media. **All present voted in the affirmative.**

Staff Reports

Mr. Campbell reported that there were only 20 water quality complaints in 2018 and only 4 were legitimate MPWC issues as opposed to internal property problems.

Mr. Spafford reported that R&V had just advised him that the Spill Fund had denied our application for financing for a Woodbine treatment plant. A discussion ensued, and the Commissioners advised staff to move forward with Commission approved R&V contract designing the treatment plant and to including treatment for 1,4 dioxane.

New Business:

A motion was made by Mr. Piperno. and 2nd by Mr. Johnson to approve 34 E. Rogers Ave.-new 1" residential service and 5824 Westfield Ave.-new 4" fire service. **All present voted in the affirmative.**

A motion was made by Mr. Piperno and 2nd by Mr. Johnson to authorize the projected \$70,000.00 expense for initiating the design of Woodbine plant upgrades for treatment of 1,4 dioxane. **All present voted in the affirmative.**

Commissioners Reports:

Mr. Johnson wished everyone a safe and happy new year. He then congratulated staff on the good work in 2018.

Mr. Piperno said that he spoke to Bernie Kofoet about the Memorial Day Ceremonies who indicated who would make sure an invitation would be sent in advance for the Merchantville ceremony. It was decided that Mr. Piperno would reach out to Township Officials responsible regarding participation at their ceremony.

Mr. Piperno raised the issue of differing forms of delivering the 2018 progress reports to each of the Governments. Mr. Saraceni will engage the governments regarding such, any schedule, and inform the Commission of the responses.

Mr. Scavuzzo wished everyone a Happy New Year.

Adjournment

A motion was made by Mr. Johnson and 2nd by Mr. Piperno to adjourn at 4:43 PM. **A unanimous voice vote was given.**

Submitted By:

Carol Feriozzi & Michael Saraceni



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Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

Minutes of the MPWC Monthly Business Meeting February 14, 2019

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Pat Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Ted Brennan, Asst Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00PM
There was a roll call of Commissioners; Mr. Piperno was absent.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Employee Manual Policy 1350 – Proposed Revision

Mr. Saraceni stated that the Smoking Policy from 1999 is proposed to be expanded to include MPWC vehicles. This is to address customer complaints and to maintain vehicle conditions.

Merchantville Resident Scholarship Program

Mr. Saraceni reported that Haddon Heights School District was pleased to move forward with the Merchantville Resident Scholarship Program. The Commissioners suggested that it should be that the German plaque/frame be consistent with the other plaques that we have in the building and all placed together. Ms. Eisenmann said the scholarship will be given in May. Mr. T. Brennan will attend and said that he would represent the MPWC. It was also expressed that we may want to reach out to the German family, as they may like to attend the initial awarding.

Purchase of two (2) New Vehicles – (F-150 Pick-Up Trucks)

Mr. Spafford requested approval to purchase (2) F-150 Pick – up Trucks as they are included in the Capital Budget and will be a state contract purchase. Mr. Ted Brennan suggested that the use of phones in the trucks be hands-free. Mr. Spafford said that if that is an option that it would be added to our specifications.

Woodbine Avenue – Project Update

Mr. Spafford reported that the Woodbine Plant Treatment Project in design stages with R&V will not be likely be ready by 1/1/2020 DEP deadline to sample the site for PFNA. If not, he will recommend that plant be out of service until the treatment is operative. Mr. P. Brennan suggested if it will be out of service that we take the opportunity to see if any other maintenance work could also be scheduled for that time.

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Mr. Spafford reiterated that the 1,4-dioxane regulation and other potential DEP revisions in the next few years are anticipated requiring further treatment at each plant costing approximately \$3,000,000.00-\$4,000,000.00 per plant. Mr. P. Brennan suggested to move some cash into short term CD's. Mr. Saraceni agreed to do so.

Park Avenue – Air Stripper Media Replacement – Bid Opening 2/12/19

Mr. Spafford recommended the Bid award to low bidder, Level 1 Construction. The bid amount of \$ 161,000.00 was slightly higher than originally anticipated but the capital budget will be able to absorb the difference.

Host Community 2018 Annual Reports

Mr. Saraceni stated that the MPWC report to Pennsauken Township Committee will be on March 7 at 5:30pm and to The Merchantville Borough Council will be March 11 at 7:30pm at each of the respective body meetings. It was suggested to offer for new officials (any/all) to attend our tour of facilities in the spring.

Approval of the Minutes

A motion by Mr. P. Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of December 13, 2018. **All present voted in the affirmative. Mr. T. Brennan abstained**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment of bills in the amount of \$339,319.08. **All present voted in the affirmative.**

A motion by Mr. Brennan and Mr. Johnson to approve payment to Pennsauken in amount of \$101,586.53. **All present voted in the affirmative. Mr. Scavuzzo abstained.**

A motion by Mr. P. Brennan and Mr. Johnson approve payment to Merchantville in the amount of \$12,414.05. **All present voted in the affirmative. Mr. T. Brennan abstained.**

A motion by Mr. P. Brennan and 2nd by Mr. T. Brennan to approve payment for P-Card (ACH) in the amount of \$151.15. **All present voted in the affirmative**

Staff Reports

Mr. Saraceni said that the draft Emergency agreement with NJAWC for the interconnect at 38 & Federal streets was circulated to the Commission for review. Mr. Johnson discussed the relative price of water and rates to which either party would be charging if the emergency agreement were ever used. A discussion ensued, and Mr. McConnell will propose to NJAWC to revise the language to clarify and ensure no disproportionate advantage in any emergency use.

Mr. Spafford reported that Collingswood had approximately 30 complaints from customers about the discoloration of water. He said that a broken float assembly at the Comley Ave. plant caused it to pump sludge until corrected. He advised that in order to repair and upgrade the assembly Collingswood would need to decide on the remedial options he provided for them to consider. These options with respective estimated costs were submitted to the Borough of Collingswood administrator for review and decision.

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New Business:

A motion by Mr. P. Brennan and 2nd by Mr. Ron Johnson to approve Employee Manual Policy 1350- Smoking and Electronic Smoking Devices. **All present voted in the affirmative.**

A motion by Mr. P. Brennan and 2nd by Mr. Johnson to approve Regulation 1022- Connection Fees. **All present voted in the affirmative.**

A motion by Mr. P. Brennan and 2nd by Mr. T. Brennan to approve the purchase of (2) new vehicles- (F-150 Pick-Up Trucks). **All present voted in the affirmative.**

A motion by Mr. P. Brennan and 2nd by Mr. Johnson to approve Park Ave. Stripper Media Bid award to Level 1 Construction. **All present voted in the affirmative.**

Project Status:

Mr. P. Brennan questioned if any plans have been made for the Spring Tour of the MPWC facilities. The C.O.O. related that he was starting to frame it out. All agreed that May would be a good time to have the tour.

Commissioners Reports:

Mr. Johnson extended prayers to the McConnell family on the death of Mr. McConnell's sister.

Mr. T. Brennan echoed Mr. Johnson's sentiments.

Mr. P. Brennan stated he empathized with the McConnell family and shared in their loss.

Mr. Scavuzzo requested to thank Jim Garaguso and his crew for the work they performed on Buckingham. It turned out that it was not DPW's issue. Mr. Scavuzzo also noticed that the Park Ave. Tank is dimly lit. He said that Duke Martz may be able to help us with the lighting program offered by PSE&G to upgrade to L-E-D lighting and he will have Mr. Martz reach out to us. Commissioners were advised that Chris Kuchera performs quarterly inspections of the night lighting and he just completed an inspection which will be reviewed.

Adjournment

A motion was made by Mr. T Brennan and 2nd by Mr. Johnson to adjourn at 4:50 PM. **A unanimous voice vote was given.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Mr. Edward Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
March 14, 2019**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Pat Brennan, Treasurer.
Mr. George Piperno
Mr. Ronald Johnson, Secretary
Mr. Ted Brennan, Asst Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:01PM

There was a roll call of Commissioners

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Employee Manual Policy #1180 – Sick Leave Revisions

Deferred until Special Meeting on April 4, 2019 at 4:00pm.

Employee Manual Policy #1120 – Retiree Benefits (Special Meeting)

Deferred until Special Meeting on April 4, 2019 at 4:00pm.

Host Community 2018 Highlight Presentations

Mr. Scavuzzo stated that the presentation for Merchantville Borough was nicely done by Mr. Saraceni and Mr. Campbell. Mr. Ted Brennan said it was well received and thanked them for the informative presentation. It was suggested to invite counsel members to the facilities tour along with those from Pennsauken. Mike said he will do so.

Elected Officials Online Liability Training – MEL/JIF

Mr. Saraceni informed the Commissioners that the MELJIF Training is due May 1st, 2019 and all information pertaining to it was given to each Commissioner. They were told to contact Mr. Saraceni or Carol Feriozzi if they have any issues or questions.

Annual Financial Disclosure Form Filings – due April 30th

Mr. Saraceni reminded Commissioners that the Annual Financial Disclosure filings are due April 30th, 2019. It is not available to take yet, but they will be informed when it is ready to be completed.

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Commission Facilities Tour – coordinate Commissioner availability

The Commission agreed that the follow-up facilities tour will be tentatively scheduled for Friday morning, May 31st with a similar format as the previous one, details to follow.

2019 Main Replacement – River & Union – Authorization to Bid

Mr. Spafford informed the Commissioners that the specifications for this water main replacement were almost complete. He said that he has a meeting with the County Engineer on Tuesday, March 19th and he should have a final dollar amount for the project. He also stated that this project may exceed the budgeted amount due to the unforeseen amount of subsurface concrete involved. Mr. Spafford then asked the Commissioners for authorization to bid.

NJAW Revised Interconnect Agreement – authorization by Resolution requested

Mr. McConnell reported that the Interconnect Agreement has been revised based on Commissioners comments. NJAW agreed with the revision that says we can charge them the higher of either our rate or their rate but could not alter their tariff rate as approved by the BPU. Mr. McConnell then requested approval and authorization by Resolution.

Approval of the Minutes

A motion by Mr. P. Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of February 14th, 2019. **All voted in the affirmative except Mr. Piperno abstained.**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment of bills in the amount of \$402,259.19 **All voted in the affirmative.**

A motion by Mr. Brennan and Mr. Piperno to approve payment to Pennsauken in amount of \$760.00. **All voted in the affirmative except Mr. Scavuzzo abstained.**

A motion by Mr. P. Brennan and Mr. Piperno to approve payment to Merchantville in the amount of \$600.00. **All voted in the affirmative except Mr. T. Brennan abstained.**

A motion by Mr. P. Brennan and 2nd by Mr. Piperno to approve payment to R&V in the amount of \$19,897.38. **All voted in the affirmative except Mr. T. Brennan abstained.**

A motion by Mr. P. Brennan and 2nd by Mr. Johnson to approve payment for ACH Transfer in the amount of \$282,501.00 and \$247.78 for the P-Card totaling in the amount of \$282,748.78 **All voted in the affirmative.**

Staff Reports

Mr. Saraceni stated that he received a letter from a church inquiring the purchase of land in Delaware Gardens for additional parking at their church. A discussion ensued, and it was determined that the property should be returned to the Township and instructed staff to respond accordingly.

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Ms. Eisenmann informed the Commissioners that 10 S. Union is behind on payments again. She has not contacted them yet but will do so via certified mail.

Old Business:

Mr. Campbell stated that the PSEG Efficiency program is going well, and he shared the program information with Merchantville Borough in case they wanted to use it.

A motion by Mr. P. Brennan and 2nd by Mr. Ted Brennan to approve the revised NJAW Interconnect Agreement. **All voted in the affirmative.**

New Business:

A motion by Mr. P. Brennan and 2nd by Mr. Ted Brennan to approve Authorization to bid River Road Main Replacement **All voted in the affirmative.**

Commissioners Reports:

Mr. Ted Brennan thanked staff for the presentation. He suggested that staff invite Merchantville Borough Counsel on the Spring facilities tour.

Mr. Pat Brennan spoke of finances and a discussion ensued. He said we should be prudent when spending money as there are several capital programs starting in the next few years and we will need to remain financially prepared.

Mr. Johnson noted that interest on investments had increased from last year and he thanked Mr. Brennan for his work in that regard.

Mr. Scavuzzo stated that he was at a Camden County stakeholders meeting regarding street repairs and Center Street was discussed. Mr. Spafford is working in coordination with County Engineering. The message expressed to local utilities was to upgrade any infrastructure (if needed) before they make improvements and place a moratorium on the road.

Adjournment

A motion was made by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 4:43 PM. **A unanimous voice vote was given.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
April 11, 2019**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director

The President called the meeting to order at 4:00 PM

There was a roll call of Commissioners all were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Employee Manual Policy Revisions

Sick Leave deferred until the May meeting. Retiree Benefits deferred to a special meeting – to be scheduled.

Authorization to Bid Valve Exercise Machine

Mr. Spafford advised the Commission that specifications were prepared and requests authorization to go to bid.

Authorization to Bid Laboratory Services for Balance of 2019

Superintendent Campbell notified the Commission that the current vendor is being phased out and requests authorization to go out to bid for new lab services for the balance of 2019.

Bid Results for River Road & Union Aves Water Main Replacement Project

Mr. Spafford presented the Bid results from the four contractors who presented final bids from the seven who took out bid packages. He reported that the low bid was \$546,200 submitted by RTW. He recommends awarding to them. He noted that the MPWC has previously used all three of the lowest bidders, and he does not recommend the alternate be awarded.

PFOA & PFOS MCL Announcement

Mr. Spafford informed the Commissioners that on April 1, the DEP proposed a Safe Drinking Water Act regulation amendment of setting an MCL's for these formerly unregulated contaminants. The proposed standards are 14 and 13 parts per trillion respectively. The DEP will hold a hearing on May 15 and take written public comments until May 31. Remington & Vernick is preparing an alternative analysis based on these new MCL's to support a second application for Woodbine wells. Once they are complete, staff will again request Spill Fund funding on this new basis

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Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Customer Complaint**

The President and C.O.O. provided a summary of events surrounding a specific customer complaint and the corresponding internal investigation and resolution. Mr. Saraceni advised that this has highlighted a need for a policy regarding any other employment by MPWC employees. Mr. Pat Brennan suggested that a non-referral clause be added to the employee policy manual along with the other steps that will be recommended by staff to prevent such circumstances from occurring again in the future.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the Minutes of the Business Meeting of April 11, 2019. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount \$350,375.05 dated April 11, 2019. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Remington & Vernick in the amount \$3,335.00 dated April 11, 2019. **All voted in the affirmative in a roll call vote; Mr. Ted Brennan abstained.**

Staff Reports

The Superintendent reported that the Spring flushing initiative is underway with very little comment/complaints. Mr. Brennan suggested reformatting the Face Book posting of areas being flushed on any given night. Staff will revise that content for future postings.

Mr. McConnell informed the Commission that DaVita Dialysis had written to make specific requests regarding water quality for medical treatment in excess of drinking water standards and regarding advance notifications for even slight variations in water composition. The MPWC responded that it cannot be responsible for medical treatment and that DaVita should be purchasing specialty or distilled water if slight variations were critical.

New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to authorize bid for valve exercise equipment. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to authorize bid for laboratory services for the balance of 2019. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to deem the Browning Road Plant site no longer needed for Commission purposes and to authorize the reversion and transfer by quitclaim deed to Pennsauken Township of that property after retention of an easement and to authorize the C.O.O. to execute the deed of transfer for the Commission. **All voted in the affirmative in a roll call vote.**

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A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to award the bid for 2019 Main Replacement River Road Project to RTW CONSTRUCTION with a low bid in the amount of \$546,200.00. and without an award of the Alternate. **All voted in the affirmative in a roll call vote.**

New Services

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve a new 2" irrigation service for the Haddon Point development. **All voted in the affirmative in a roll call vote.**

Commissioners Reports:

- Mr. Johnson wishes staff and Commissioners a Happy Easter.
- Mr. Piperno inquired about a date for a Special Meeting to discuss policy. Mr. Saraceni indicated that the end of May or beginning of June would be the likely timeframe but that he would need to confirm with Scott Davenport on lead time for research needed ahead of that meeting. The Commissioners agreed to revisit this topic at the May meeting.
- Mr. Brennan indicated that finances are strong but reminded Commissioners and staff that looking forward we will be facing several large projects and some unknowns. Mr. Brennan asked staff to look at moving 90-day CDs to longer term options.
- There was a discussion about the progress of projects in Collingswood. Mr. Spafford indicated plant automation will go online next month and that progress on additional projects for the current year is slowing due to budgeted capital funds. The next project will begin in the fall and in the interim, MPWC staff will continue to run the everyday plant operations.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 4:49 PM. **A unanimous voice vote of those present.**

Submitted By:

Brandy Eisenmann & Michael Saraceni

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**Minutes of the MPWC Monthly Business Meeting
May 9, 2019**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice President
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00 PM

The roll call reflected all Commissioners present except Mr. P. Brennan.

After the Salute to the Flag, the Open Public Meetings Act Compliance Statement was read.

The following items were discussed in this order.

Salary Recommendations for Hourly Employees

Mr. Scavuzzo handed each Commissioner hourly employee salary recommendations and asked them to review for consideration at next month's meeting and asked them to contact Mr. Pat Brennan or himself for any questions.

Summer Youth Help Program-recruitment completed.

Ms. Feriozzi advised that 5 people have been hired for the Summer Program of which 3 are returning from last year.

RFP-Professional Services- To be Issued by Months End

Mr. Saraceni said that the annual RFP's for Professional Services will be advertised for responsive submissions to the MPWC in June to be evaluated in time for recommendations to the Commission at its Reorganization.

NJDEP Violation Notice-Air Quality Permit Issues

Mr. Campbell stated that the County on behalf of the NJDEP issued a violation to the MPWC for running its generator at the Park Avenue Wells more than the permitted number of test hours. The permits had always allowed for 100 test hours per year. The renewal of the permit, unlike in the past, did not automatically repeat the same number of allowable hours and inadvertently this time reduced to 8 – 10 hours per year. New 100-hour permits have been applied for. The fine was \$2,000.00. Staff requested and attended a hearing (5/9/19) after which a reduction of \$1000.00 was granted.

River Road & Union Ave. Main Replacement Award- Vendor protest Under Review

Mr. McConnell reviewed with the Commissioners the details of a bid protest received on April 29, 2019 from the second lowest bidder, South State (\$846,000.00) to the award to RTW Construction (\$546,200.00) made on April 11.

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Mr. McConnell addressed each of the issues raised in the challenge; the responses of RTW and that of their Bond Company and its Counsel. General Counsel advised regarding his research and recommendations. After questions, discussion and review by the Commissioners, they reached a decision and determination on each issue. General Counsel was directed to memorialize the details of that decision.

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of April 11, 2019. **All voted in the affirmative in a roll call vote.**

Approval of the Special Meeting Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Special Meeting Minutes of April 4, 2019. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to approve payment of the bills in the amount \$450,330.48 dated May 9, 2019. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to approve payment of the bills to Pennsauken Township in the amount \$103,117.00 dated May 9, 2019. **All voted in the affirmative in a roll call vote, except Mr. Scavuzzo abstained.**

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve payment of the bills for Remington & Vernick in the amount \$3,378.75 and Merchantville Borough in the amount of \$12,414.05. **In a roll call vote all voted in the affirmative except Mr. Ted Brennan abstained.**

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to approve payment of the bills in the amount \$579.00 for the P-Card. **All voted in the affirmative in a roll call vote.**

Bids:**Valve Exercising Machine-5/7/2019**

Mr. Spafford asked for authorization to rebid for the Valve Exercising Machine since there were no bidders. Commissioners agreed.

Lab Services 2019- 5/7/2019

Mr. Spafford said that the bid was opened on May 7, 2019 for Lab Services and the lowest bid was Garden State at a bid of \$62,140.00.

Staff Reports

Mr. Saraceni said that the Merchantville Scholarship Award will be held on May 28, 2019 at 7:30. He said that he was just notified that this will be an actual graduation and it is possible that only one seat is available. He is waiting on confirmation on the seating arrangements and will advise when it is confirmed.

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer

Mr. Saraceni also told Commissioners that the penalty regarding the generator must be paid by a certified check which he will handle, and which will be shown on next month's bill list.

Mr. Piperno requested confirmation regarding the Memorial Day wreath laying ceremonies:

Mr. Piperno will represent the MPWC at noon on Sunday May 26 in Pennsauken and Commissioner Ted Brennan will represent the MPWC at Merchantville Borough on May 27, 2019 at Wellwood Park,

Old Business

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to reject the bid protest by South State, proceed with the award to RTW, and direct the issuance of the Findings and Decision as discussed to be drafted by Counsel. **All voted in the affirmative in a roll call vote**

New Business

A motion by Mr. Ted Brennan and 2nd by Mr. Johnson to authorize bid for lab services by Garden State in the amount of \$62,140.00. **All voted in the affirmative in a roll call vote.**

New Services

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve a new 2" commercial service for 795 Haddonfield Road-Shake Shack and 189 1" services at Haddon Point Phase II. **All voted in the affirmative in a roll call vote.**

Adjournment

A unanimous voice vote of those present for adjournment at 4:44 pm.

Submitted By:

Carol Feriozzi & Michael Saraceni

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Vice President

Mr. Ronald Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
June 13, 2019**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director

The President called the meeting to order at 4:00 PM
There was a roll call of Commissioners all were present.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Salary Committee – Commission Decisions

The C.O.O. proposed a minor change and advised of a single typo in the submitted proposal.

2018 Audit

The C.O.O. reported that the field work for the annual audit is underway and going smoothly.

Professional Services RFP

The annual RFP's for the professional services has been posted/advertised returnable June 21, 2019 at 12 noon.

Valve Exercise Machine – Bid Opening

Mr. Spafford reported EH Wachs as low bidder at \$72,663.48 which included valve nut replacement equipment.

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of May 9, 2019. **All voted affirmative in a roll call vote except Mr. Pat Brennan abstained**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount \$541,296.65 dated June 13, 2019. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Pennsauken Township in the amount \$3,522.50 dated June 13, 2019. **All voted in the affirmative in a roll call vote except Mr. Scavuzzo abstained.**

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Merchantville Borough and Remington & Vernick in the amount \$13,392.47 dated June 13, 2019. **All voted in the affirmative in a roll call vote except Mr. Ted Brennan abstained.**

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment for scholarships in the amount of \$6,000.00 dated May 10, 2019. **All voted in the affirmative in a roll call vote.**

Staff Reports

The C.O.O. sought confirmation that staff should plan on a Connection Fee & any Rate increase Hearing to take place at the November Commission meeting and the Commissioners agreed with such a target for scheduling. Mr. Spafford informed that Collingswood's supervisor of the distribution department has resigned. Mr. McConnell reported that the Commission received the executed agreement with NJAW for the emergency interconnect at 38th Street.

Old Business

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to authorize salary adjustments as proposed and amended. **All voted in the affirmative in a roll call vote.**

New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to authorize purchase of the Valve Exercise Machine from EH Wachs for \$72,663.48. **All voted in the affirmative in a roll call vote.**

Commissioners Reports:

Mr. Johnson thanked staff for a successful tour with members from Pennsauken & Merchantville government. He stated all were impressed with the professionalism and knowledge of MPWC staff and of the facilities. Mr. Ted Brennan reported that he was in attendance for the Haddon Heights HS awards assembly, along with Mr. Saraceni, where the inaugural G. Burton German Scholarship was awarded by Greg German. Mr. Piperno echoed Mr. Johnson on the success of the Commission tour and praised the staff and asked that the compliments be passed on to the employees. He also noted that he was in attendance for the moving Memorial Day ceremony where the MPWC wreath was dedicated. Mr. Pat Brennan also attended Memorial Day ceremonies in Merchantville and noted it was an extraordinary presentation. Mr. Brennan was sorry to have missed the recent Commission tour but indicated that the Commission should continue each year with these events for themselves and invited guests from the towns especially as new members take office.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 4:31 PM. **A unanimous voice vote of those present.**

Submitted By:

Brandy Eisenmann & Michael Saraceni

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo
PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
July 11, 2019****ATTENDEES****Commissioners:**

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
James Garaguso, Assistant Superintendent

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

REORGANIZATION OF THE MPWC:**Oath of Office**

Edward Brennan, Esq. administered the Oath of Office to Mr. Patrick Brennan for his reappointment by the Borough of Merchantville (Term: July 1, 2019 through June 30, 2024).

Nomination/Designation of Officers:

On motion by Mr. Pat Brennan and 2nd by Mr. Johnson with a unanimous vote, the Officers remain:

President: Joseph C. Scavuzzo

Vice President: George R. Piperno

Treasurer: Patrick Brennan

Secretary: Ronald S. Johnson

Asst. Secretary & Asst. Treasurer: Edward F. Brennan

Cash Management Plan

A Resolution to approve the modified MPWC Cash Management Plan. Motion by Mr. Pat Brennan 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designating Bank Signatories

A Resolution to designate signatories for the Operating, Payroll and Legal Accounts. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

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SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Designating Depositories**

A Resolution to designate Depositories of Funds for MPWC to PNC, Bank of America, BB&T, TD Bank, First Colonial Community Bank, Columbia Bank, Haddon Savings Bank, Santander Bank, Wells Fargo Bank & the New Jersey Cash Management fund & any other GUDPA participating bank/financial institutions deemed necessary by the Treasurer & approved by the Commission during the year. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of the Petty Cash Fund

A Resolution to establish the Petty Cash Fund of \$500.00 managed by the Finance Director and/or the C.O.O. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of the FSA/HRA Account and Signatories

A Resolution to designate signatories for the Flexible Spending and HRA accounts. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of Newspapers & Websites of the Commission

A Resolution to designate the official newspapers and websites for public notice of the MPWC as the Courier-Post, The Retrospect and the websites of Pennsauken Township, Merchantville Borough, Merchantville Community and Merchantville-Pennsauken Water Commission. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of the Meeting Dates and Times

A Resolution to establish the meeting dates and times for the 2020 Commission year. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Appointment of Public Agency Compliance Officer

A Resolution to appoint the C.O.O. as the Public Agency Compliance Officer. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Authorization of C.O.O. to make NJDEP/EPA Applications

A Resolution authorizing the C.O.O. or the Engineer to make applications to the NJDEP and EPA. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Authorization of Purchases under the State Contract and Approved Co-Ops

A Resolution to authorize staff to make purchases utilizing state contracts and co-ops approved by the Commission. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Approval of Maximum Thresholds and Agents for Purchasing

A Resolution to approve the maximum state permitted purchasing thresholds and agents for purchasing as designated in the respective Resolution; Motion by Mr. Pat Brennan 2nd by Mr. Piperno; **A unanimous roll call vote.**

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TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Approval and Award of Annual Professional Services Appointments (A)**

A Resolution to award as Fair and Open, the annual professional appointments. Motion by Mr. Pat Brennan 2nd by Mr. Johnson; **A unanimous roll call vote:**

- Auditor: Bowman & Company LLC
- Accounting Services (Consultant): Your Part Time Controller
- Insurance Broker of Record: Connor, Strong & Buckelew
- Broker of Record for Employee Benefits: Connor, Strong & Buckelew
- Commission Bond Counsel: Parker McCay

Approval of Pool of Qualified Engineers (B)

A Resolution to deem these responding Engineers as qualified to submit proposals for Commission work as recommended by staff evaluators. Motion by Mr. Pat Brennan 2nd by Mr. Johnson; **Affirmative roll call vote, except Mr. Ted Brennan abstained.**

- Remington & Vernick; CME Associates; T&M Associates; Pennoni Associates; and H2M.

Designation of the 2019-2020 Public Employees Awards Committee

A Resolution to reappoint the current sitting members of the committee for the 2019/2020 Commission year. Motion by Mr. Pat Brennan, 2nd by Mr. Johnson; **A unanimous roll call vote.**

ITEMS TO BE DISCUSSED:

Retiree & Sick Leave Policy Updates – Special Meeting Request

Mr. Saraceni requested a Special Meeting to conclude Commissioner discussions on recommended revisions to MPWC retiree medical and employee sick leave policies. The Commissioners set August 1, 2019 at 4:00 pm.

Approval of the Minutes

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve the amended Business Meeting Minutes of June 13, 2019. **A unanimous roll call vote.**

Payment of the Bills

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve payment of the bills dated July 11, 2019 in amount of \$959,483.71. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill for Pennsauken Township, dated July 11, 2019 in the amount of \$7004.78. **Affirmative roll call vote, except Mr. Scavuzzo abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve payment of bill for Remington and Vernick, dated July 11, 2019 in the amount of \$11,631.01. **Affirmative roll call vote, except Mr. Ted Brennan abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve payment of the bill to Woodbine Publication dated June 14, 2019 in amount of \$250.00. **A unanimous roll call vote.**

Mr. P. Brennan motioned, 2nd by Mr. Ted Brennan to approve payment of bill for the P-Card, dated July 11, 2019 in the amount of \$5166.80. **A unanimous roll call vote.**

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Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

Correspondence

Denise Brouse to C.O.O. Re-appointment of Patrick Brennan – Plus Resolution

Sophia Honigfeld to Joyce Peirce – Letter of Gratitude (Merchantville Scholarship)

Jada Gabri-El to Joyce Peirce – Letter of Gratitude (Pennsauken Scholarship)

Staff Reports

Ms. Eisenmann requested permission to close the Westfield Ave. office on Fridays at 3:00 pm in the summer. She said that there will be very little impact to the customers, since customers don't usually come in after 3:00 on Fridays in the summer. Ms. Eisenmann continued that Monday – Thursday the office will remain open until 4:15 pm. A discussion ensued. The Commissioners approved the summer schedule and said this year will be a trial. Ms. Eisenmann advised the new summer hours will be listed on the doors of the MPWC and the website.

Commissioners Reports:

Mr. Johnson said that he noticed the MPWC trucks are clean and said the field personnel are all helpful and cheerful – representing the MPWC professionally.

Mr. Ted Brennan congratulated Mr. Pat Brennan on his reappointment and said that his insight is always appreciated and that his institutional wisdom would be valuable going forward.

Mr. Piperno questioned the April 9, 2020 date for the Commission meeting. After a discussion it was agreed that date would remain.

Mr. Pat Brennan spoke about an interesting article that he read about contaminants in the aquifer. Mr. Saraceni said he had that article and he will send out to the Commissioners.

Mr. Scavuzzo welcomed back Mr. Pat Brennan as a Commissioner.

Adjournment

A motion by Mr. Scavuzzo and 2nd by Mr. Piperno to adjourn at 4:34PM. **A unanimous roll call vote.**

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Vice President

Mr. Ronald Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Special Meeting
August 1, 2019**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Pat Brennan, Treasurer.
Mr. George Piperno, Vice president
Mr. Ronald Johnson, Secretary
Mr. Ted Brennan, Asst Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Karl N. McConnell, General Counsel
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00PM

There was a roll call of Commissioners

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Retiree Benefits Policy 1120

Mr. Piperno provided the Commissioners with background and recommendations from research that was conducted by him and staff for updates of the MPWC Retiree Benefits Policy. A discussion ensued. Commissioners directed Mr. Saraceni to draft the revisions as they discussed, and forward them to Mr. Piperno for his review.

Sick Leave Policy 1180

Mr. Saraceni presented the Commissioners with information regarding the 2018 NJ Earned Sick Leave Act. He stated that Staff's review revealed that as a public agency that already provides paid sick, vacation and personal leave for employees, that we would not be bound by the act for those employees.. He did indicate that there were certain provisions that should be included in the existing policy and a brief discussion ensued. Mr. Saraceni and General Counsel informed the Commission that that the change in legislation in NJSA 40A: 9-10.4 for all employees hired after 2010 limited the Commissions ability regarding reimbursement parameters for accumulated sick leave. General Counsel recommended that the Commission comply with those provisions. A discussion ensued. It was decided that the policy discussion would be tabled, and any action deferred at this time.

Adjournment

A motion was made by Mr. Pat Brennan and 2nd by Mr. Edward Brennan to adjourn at 5:23 PM. **A unanimous voice vote was given.**

Submitted By: Carol Feriozzi & Michael Saraceni

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo
PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
August 8, 2019****ATTENDEES****Commissioners:**Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary**Other Attendees:**Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Craig Campbell, Superintendent
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00PM
There was a roll call of Commissioners; Mr. Ted Brennan was absent.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Audit Report – Status

Mr. Saraceni conveyed to the Commissioners that the yearly Audit is following the same timeline as last year. An exit conference will be scheduled with Bowman & Company Auditor, James Miles. The draft Audit report will be circulated to the Commissioners for review prior to the September meeting, where it will be put on the Agenda for approval

Neptune Meter – Conference

Discussion Deferred

Employee Manual Policies

Mr. Saraceni said that there is nothing to report at this time. He said that he will schedule a meeting with Mr. Piperno to discuss the Retiree policy. Mr. Piperno stated that he would like to be involved in the drafting of the policy.

Approval of Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the Business Meeting Minutes of July 11, 2019. A **unanimous roll call vote.**

Payment of the Bills:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of the bills dated August 8, 2019 in amount of \$578,576.07. A **unanimous roll call vote.**

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Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill for Pennsauken Township, dated August 8, 2019 in the amount of \$101,529.96. **Affirmative roll call vote, except Mr. Scavuzzo abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve payment of bills for Merchantville Borough in the amount of \$12,914.06 and Remington and Vernick in the amount of \$15,140.00, dated August 8, 2019. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve payment of bill for the P-Card, dated August 8, 2019 in the amount of \$213.23. **A unanimous roll call vote.**

Staff Reports:

Mr. Campbell reported that there has been a 9.9% increase in rain this year which he believes correlates with the 4.4% decrease in pumpage of water this year.

Mr. Spafford reported that he had a meeting with the DEP regarding an update to the main replacement and asset management requirements under the WQAA. A discussion ensued. Mr. Spafford was authorized to proceed with drafting the RFP for a main replacement contract and to move the process forward.

Mr. McConnell reported on the request by T-Mobile to increase the number of antennas on the Park Ave. tank. A discussion ensued and it was agreed that the request would be granted.

Project Status:

Mr. Pat Brennan inquired when the GIS program will be complete to which Mr. Spafford responded that it is almost complete – being held up at Hope Works as a result of their system upgrades. Mr. Spafford reported that we are about 880 meters short of finishing the replacement program – which should be completed by the end of 2019.

New Services:

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve 7411 Maple Ave.- 1" commercial service and 1095 Thomas Busch Highway – 2" Service & 4" Fires Service. **A unanimous roll call vote.**

Commissioners Reports:

Mr. Johnson reported that he was onsite when the new valve insertion machine was being utilized. He said that it was very impressive and that the MPWC is on the cutting edge of technology. He also commended the staff for their hard work and good attitudes.

Mr. Scavuzzo thanked Tom Fimple and staff for giving a tutorial to Public Works on how to properly open and close hydrants. Mr. Saraceni then stated that the MPWC is always willing to help the Pennsauken Public Works.

Mr. , Ms. Eisenmann and Ms. Feriozzi were excused at 4:40.

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Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Neptune Conference**

General Counsel, Engineer and the C.O.O. were retained to discuss an opportunity for Rich Spafford to participate in a national conference regarding meter technology hosted by Neptune, the MPWC's meter vendor. The complicating issue is that Neptune has selected Mr. Spafford to be invited to be a member of their selective national Customer Advisory Council. Mr. Spafford provided an overview and synopsis of the level of participation sought by Neptune. He would be one of ten (10) individuals selected nationally to engage in various activities surrounding product research and development that would lead to their product development, marketing, and technology advancements. He expressed that the C.O.O. referred the invitation to General Counsel, where concerns were raised regarding the Ethics Act, impartiality and their required confidentiality. A discussion ensued and Mr. Brennan suggested that we authorize a request for an Advisory opinion from the Local Finance Board and in the meantime have the Commission pay any costs of Mr. Spafford's attendance at the initial September conference. This way he can attend, can respond affirmatively and at the same time, seek an opinion from the New Jersey State Local Finance Board regarding potential ethical conflicts. It was agreed and General Counsel was directed to request an Advisory opinion.

Adjournment

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to adjourn at 4:45 PM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Vice-President

Mr. Ronald S. Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
September 12, 2019**

ATTENDEES

Commissioners:

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Assistant Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Craig Campbell, Superintendent
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
James Miles, CPA

The President called the meeting to order at 4:00PM

There was a roll call of Commissioners;

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Audit Report – Commission Approval – Affidavit and Resolution

Mr. Pat Brennan reported that there were no findings on the 2018 Audit. CPA James Miles proceeded to explain details of the audit to the Commission.

Employee Manual Policies – Retiree and Sick leave

The Retiree policy was tabled and still under review. The Earned Sick leave policy was issued to the Commissioners to review for comment at the October monthly meeting.

Assembly Bill – 3937 – Residency

Mr. McConnell explained how the Assembly Bill 3937 that became law affects the MPWC residency policy. Mr. Saraceni stated that a draft Residency policy would be prepared for review at the October Commission Meeting. Commissioner Pat Brennan expressed that he wanted the Commissions better informed in advance about any bills in the Legislature that would affect the MPWC. He then asked Mr. Saraceni to reach out to the New Jersey Water Association regarding upcoming bills.

Authorization to advertise main inspection/rehabilitation RFP

Mr. Spafford requested authorization to proceed forward with the RFP for the advertisement of the main inspection/ rehabilitation. A discussion ensued and it was agreed that he should proceed with the next steps that need to be taken.

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Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**2020 Draft Operating and Capital Budgets**

Mr. Saraceni stated that the President and Treasurer reviewed the draft 2020 Operating and Capital budgets. The issue of the needs of the Commission was discussed in light of the impending capital infrastructure challenges necessitated by State regulation changes. It was discussed that additional treatment plants will be necessary and therefore the Commission should consider a 2.0% rate increase for 2020. A discussion ensued and it was requested by the Commissioners to review the budget and to contact Pat Brennan with any questions or concerns. It is intended that approval could be attained at the October meeting.

Employee Resignation - Recruitment for replacement Field Service Technician

The Commission was advised that a Field Service Technician resigned effective August 23rd. Recruitment had taken place after letters were sent to the Mayors of Pennsauken and Merchantville. The field of applicants was narrowed down to 11 interviewees. 3 were requested back for a second interview. Alexander Garofalo was unanimously selected by both interview panels and will be offered employment with Commission permission.

Rutgers Author/Professor Articles – Dr. Richard A. Michelfelder

Mr. Saraceni reported that Mr. Pat Brennan shared an article regarding Dr. Richard A. Michelfelder, a consultant with specific expertise with water utilities – asset management and finances. A discussion ensued and the Commissioners agreed that it would be beneficial to meet with him at a Special Meeting. Mr. Saraceni agreed to set up the meeting.

Approval of Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve the Business Meeting Minutes of August 8, 2019. A **unanimous roll call vote.**

Approval of Special Meeting Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve the Special Meeting Minutes of August 1, 2019. A **unanimous roll call vote. Mr. Edward Brennan abstained.**

Payment of the Bills:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of the bills dated September 12, 2019 in amount of \$623,911.81. A **unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve payment of bills for Merchantville Borough in the amount of \$2300.00 and Remington and Vernick in the amount of \$22,668.75 dated September 12, 2019. A **unanimous roll call vote. Mr. Edward Brennan abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Edward Brennan to approve payment of bill for the P-Card in the amount of \$535.21, transfer for PERS/Pension expense in the amount of \$24,966.46 and a bill for Sage in the amount of \$3126.95, all dated September 12, 2019. A **unanimous roll call vote.**

Staff Reports:

Mr. Saraceni wished congratulations to the Scavuzzo family. He also stated that he sent an email to the Commissioners of when they will be impacted by the flushing program.

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo
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Ass't Secretary/ Treasurer

Mr. Pat Brennan then responded that the Commissioners would like maps of the areas effected, to which Mr. Spafford said that he could draw the areas on a map.

Ms. Eisenmann stated that the Awards Committee is currently planning for the Employee Appreciation Awards Breakfast. She conveyed that the Pennsauken County Club is available on December 12, 2019 for breakfast and lunch. A discussion ensued and it was decided that we will continue with the breakfast format.

Mr. McConnell informed the Commission that the Local Finance Board responded regarding the request for an Advisory Ethics Opinion about Mr. Spafford that they would provide a private opinion on behalf of Mr. Spafford, but not on behalf of the Commission. Therefore, as to this matter of requesting same Mr. McConnell is acting as Counsel to the individual. He is awaiting that opinion.

New Business

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to authorize hiring of a new Field Service Technician. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the audit. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve authorization to advertise the water main inspection/ rehabilitation RFP, with the three (3) cost options. **A unanimous roll call vote.**

New Services:

Mr. Pat Brennan motioned, 2nd by Mr. Edward Brennan to approve 800 Hylton Road – 2” domestic service, 2100 Haddonfield Road – 2” irrigation service, 3901 Sharon Terrace – 2” domestic service. **A unanimous roll call vote.**

Project Status:

Mr. Pat Brennan asked Mr. Spafford of the status of GIS mapping. Mr. Spafford responded that although it is almost finished, he has been in contact with Hopeworks, who have been experiencing some technical issues on their end..

Commissioners Reports:

Mr. Johnson remarked that it has been 1 year to the day that he was hospitalized. He then stated that he is “blessed.”

Mr. Edward Brennan apologized for being absent from the August Business Meeting.

Mr. Piperno said congratulations to the Scavuzzo’ on their new daughter.

Mr. Pat Brennan requested a revised draft budget and 10-year plan be sent to the Commissioners.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 5:14 PM. **A unanimous voice vote.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
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Minutes of the MPWC September 26, 2019 Special Meeting**ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Brandy Eisenmann, Customer Service Director

The President called the meeting to order at 4:00 PM

There was a roll call of Commissioners all were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The welcomed guest Dr. Richard A. Michelfelder. Mr. Michelfelder passed out an Agenda of speaking points and began with introducing himself and providing his background.

Commissioner Brennan spoke on behalf of the Commission to outline the Commission's ongoing vision and current priorities along with the long-term challenges facing the MPWC.

Mr. Michelfelder introduces and discusses his business planning process and zones in on strategic planning and notes that the MPWC is already an impressive organization so planning for future needs and necessities, strategically, would be a great place to start. Mr. Michelfelder made some suggestions with regards to strategic direction. Each of the Commissioners had an opportunity to discuss where they see the MPWC in five years, 10 years and beyond.

After some discussion, the Commission thanked Mr. Michelfelder for his time and indicated that they would take some time to discuss and explore the potential benefits with acquiring his consulting services going forward.

Mr. Michelfelder thanked the Commission for inviting him and expressed that he looked forward to the possibility of an opportunity to work together in the future.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to adjourn at 5:32 PM. **A unanimous voice vote of those present.**

Submitted By:

Brandy Eisenmann & Michael Saraceni

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mppwc.comMr. Joseph C. Scavuzzo
PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
October 10, 2019****ATTENDEES****Commissioners:**

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Assistant Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Craig Campbell, Superintendent
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
Joyce Peirce, Financial Director
Angela Waldron, Administrative Service Supervisor

The President called the meeting to order at 4:00PM

There was a roll call of Commissioners;

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

2020 Operating and Capital Budget – Introduction/Approval – Resolution Needed

Mr. Saraceni requested that the Commissioners sign and approve the 2020 Operating and Capital Budget. Mr. Johnson had questions about some figures in the budget which Mr. Saraceni and Financial Director, Joyce Peirce answered to Mr. Johnson's satisfaction. Approval in new business.

Employee Manual Policies – Retiree and Sick Leave – Feedback

Mr. Saraceni requested approval of the Retiree Benefits policy and said that it had been revised several times over the course of many months. Mr. Piperno then said that while writing the policy with staff that all were cognizant that this policy would not adversely impact any employee.

The Commissioners agreed that the Sick Leave policy is in compliance with the NJ Sick Leave Law and was ready for adoption. Mr. McConnell offered that his comments about the policy were on the record.

Residency Policy – Draft Revision – submitted for Commission review

Mr. Scavuzzo commented that the revised Residency Policy is in compliance with 2019 New Jersey Legislation for water utilities.

Dr. Richard A. Michelfelder - Consulting Services – seeking direction

Mr. Saraceni stated that Dr. Michelfelder met with Rich, Craig and himself prior to the special meeting on September 26th. Dr. Michelfelder presented his research on the MPWC's financial wellness, asset management and rate structure. Dr. Michelfelder was impressed with MPWC's structure.



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A discussion ensued and it was agreed that we would possibly seek his consultation services on an annual basis, possibly at the next Strategic Meeting. Mr. Saraceni agreed to reach out to Dr. Michelfelder about his interest in providing annual consultation to the MPWC.

Public Hearing – Public-Private Contract – Main Replacement 2/13/2020 Hearing

Mr. McConnell stated that the process for advertising for the RFP required initial approval by the NJ Comptroller. He continued that the approval was received and now we are awaiting confirmation from the Commissioners that a projected hearing date of February 13, 2020, would be acceptable. A discussion ensued about funding the main replacement and the Engineer indicated that options would be factored into the RFP. The hearing date of February 13, 2020 was approved by the Commissioners.

Woodbine Avenue Treatment Plant – Funding

Mr. Saraceni said that a decision on how to fund the Woodbine Treatment Plant is needed. Mr. Spafford notified the Commissioners that the Woodbine plant will shut down on December 31, 2019. He also said that if we apply for the Infrastructure Trust loan that the process would extend many months. Mr. Pat Brennan stated that he and Mr. Ted Brennan met with Assemblyman Louis Greenwald to seek assistance with the funding for the Woodbine Treatment Plant. Mr. Ted Brennan indicated that he would submit the application package on file at R&V for funding to the assemblyman's office, as they may be able to help. Pat Brennan also expressed that the elected representatives can be very helpful with supporting the MPWC.

National Highway – Land Use

Mr. Saraceni informed the Commissioners that there is still interest in acquiring vacant land at Pepsi for future expansion at National Highway. He said Mr. Campbell did have previous contact with Pepsi representatives. A discussion ensued. Staff was authorized to contact Pepsi to formalize an official request for a parcel of land to be used for the needed treatment plant. Mr. Saraceni then acknowledged and indicated that they would handle it accordingly.

Approval of Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the Business Meeting Minutes of September 12, 2019. **A unanimous roll call vote.**

Approval of Special Meeting Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the Special Meeting Minutes of September 26, 2019. **A unanimous roll call vote.**

Payment of the Bills:

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve payment of a legal bill dated September 12, 2019 in the amount of \$111.00 and the bill list dated October 10, 2019 in the amount of \$338,700.71. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve payment of bill dated October 10, 2019 to Pennsauken Township in the amount of \$1805.00. **A unanimous roll call vote. Mr. Scavuzzo abstained.**

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Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill dated October 10, 2019 to Remington and Vernick in the amount of \$24010.00. **A unanimous roll call vote. Mr. Ted Brennan abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill for the P-Card dated October 10, 2019 in the amount of \$42.80. **A unanimous roll call vote.**

The meeting was opened to the public at 4:35 pm. Puratos representatives Dave DuCoin and Kevin Grand introduced themselves and said that Puratos is new to Pennsauken and they wanted to introduce themselves to the Commissioners and staff, as they plan on expanding their facilities in Pennsauken. After welcoming them to the MPWC, Mr. DuCoin and Mr. Grand excused themselves from the meeting and the public portion of the meeting was closed at 4:38 pm.

Mr. Pat Brennan inquired as to how many meters are remaining to get changed. Mr. Spafford responded approximately 600 with nearly 15,000 already completed.

Old Business

Mr. Piperno motioned, 2nd by Mr. Johnson to approve the Retiree Benefits policy. **A unanimous roll call vote.**

Mr. Ted Brennan motioned, 2nd by Mr. Johnson to approve the Earned Sick Leave policy. **A unanimous roll call vote.**

New Business

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the 2020 Operating and Capital Budget. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve the Residency Policy **A unanimous roll call vote.**

Mr. Saraceni told Commissioners that he would reach out to Dr. Richard Michelfelder to discuss future consulting services.

Project Status:

Mr. Pat Brennan expressed his interest in holding a Strategic Planning Meeting in May or June of 2020 to which the remaining Commissioners agreed. It was discussed that the Commission could possibly invite Dr. Rich Michelfelder to that session – maybe Spring 2020.

Commissioners Reports:

Mr. Johnson remarked that there is an abundance of growth in our service area, which in turn means growth for the MPWC.

Mr. Ted Brennan thanked staff for setting up the special meeting with Dr. Richard Michelfelder.

Mr. Scavuzzo said that he met with Mr. Saraceni to discuss the possibility of hiring public affairs consultants or a lobbyist to monitor all pending legislation for water on MPWC's behalf. A discussion ensued.

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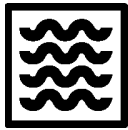
It was agreed that Mr. Saraceni would ascertain who the NJ Water Association uses for Government affairs services. Mr. Ted Brennen then offered his assistance to staff as he has prior experience in this area through his full-time employment with R & V.

Adjournment

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to adjourn at 5:07 PM. **A unanimous voice vote.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
December 12, 2019**

ATTENDEES

Commissioners:

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Assistant Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Craig Campbell, Superintendent
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator

Present were members of Public: Mrs. Cyndy Marco –
of 8624 Githens Avenue

The President called the meeting to order at 9:30AM

There was a roll call of Commissioners;

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Customer Dispute – 8624 Githens Avenue – report attached

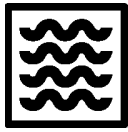
Mr. and Mrs. Marco were present at the meeting to appeal to the Commissioners to adjust their water bill which was due to a toilet leak at their rental property at 8624 Githens Ave., Pennsauken. Mrs. Marco requested that she would be willing to pay for the bill in full if the bill was changed to the rate charged to the lowest billing tier. Commissioners told Mrs. Marco that they would have to discuss the issue and were not prepared to give her an answer at that time. Mrs. Marco was told that she would be advised of the outcome of the discussion by the end of the day. Mr. and Mrs. Marco agreed and exited the meeting. A discussion ensued and it was decided that Mr. Saraceni and Ms. Eisenmann would review account dispute protocols and bring back options to the commission to review and consider. Ms. Eisenmann would contact Mrs. Marco and tell her a decision is on hold while her dispute was under review.

Salary Committee – Employee Contributions - Actions

As this involved individual evaluations and personnel recommendation it was held for Executive Session.

Legislative Updates: Progress Report

Mr. Saraceni reported that staff has been actively researching options for monitoring legislative updates. He advised he contacted New Jersey Water Works but they have no Lobbyist referring him to a representative from their member, Ridgewood Water, who uses one. Mr. Saraceni contacted the Ridgewood N.J. Water Authority's Operations Director who suggested that they would be willing to consider in sharing the monthly fixed cost of their lobbyist.

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Mr. Saraceni has a meeting on December 19th with Ridgewood representatives and will keep the Commissioners apprised. Mr. Saraceni also advised That General Counsel has actively been researching legislative updates and that he attended the N.J. League of Municipalities Annual Conference. Mr. Campbell reported that he attended the Senate Hearing on Bill S3965 regarding the Mandatory Chlorine level for prevention of Legionnaires.. The bill would require MPWC to greatly increase and maintain chlorine residuals far above anything we would operate at in the past and thereby changing the chemistry of water. Mr. Campbell added that complying with this would be a great challenge if even possible and would not be beneficial to our water quality safety or our system. A discussion ensued and it was decided that Mr. McConnell would contact Senator James Beach about our concerns.

Woodbine Avenue Filter Plant – Project Financing Status

Mr. Spafford reported that the NJDEP permit application for funding of the Woodbine Avenue Filter Plant was completed by R&V. Staff learned that funding is required to go through the NJDEP Infrastructure Bank (a/k/a “I Bank” or “Water Bank”) initially. R&V has sent to the I-Bank. A discussion ensued and it was decided to proceed with the process.

National Highway – Land Use – Progress Report

Mr. Saraceni reported on the ongoing discussions with Pepsi and Staff met with a V.P. and VP/ Counsel for Pepsi at the site. Staff offered Pepsi marketing options, including to possibly put a Pepsi logo on the tank. Commissioners expressed that they would be open to marketing concepts through a partnership and authorized the staff to continue discussions with Pepsi.

Approval of Minutes:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve the Business Meeting Minutes of November 14, 2019. **A unanimous roll call vote.**

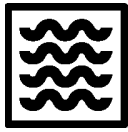
Payment of the Bills:

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill list in the amount of \$390,353.96. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill dated December 12, 2019 to Pennsauken Township in the amount of \$475.00. **All voted affirmative except, Mr. Scavuzzo abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill dated December 12, 2019 to the borough of Merchantville in the amount of \$400.00 and payment of bill to Remington and Vernick in the amount of \$12,408.75. **All voted affirmative except, Mr. Ted Brennan abstained.**

Mr. Pat Brennan motioned, 2nd by Mr. Piperno to approve payment of bill for the P-Card dated December 12, 2019 in the amount of \$1,063.95, HRA funding in the amount of \$ 227,500.00 and FSA Account Funding in the amount of \$ 8,268.00. **A unanimous roll call vote.**

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TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Bid Opening:**

Main Asset Bid- November 27, 2019 – still under review by Staff and not yet ready for Award by the Commission.

Staff Reports

Mr. Saraceni thanked the Commissioners for the holiday breakfast on behalf of all the Staff and for the Commissioners support during the year. He also wished them Happy Holidays.

Mr. Campbell thanked the Commissioners for the holiday breakfast

Mrs. Eisenmann wished the Commissioners a Merry Christmas

Mr. Spafford reported that there is a moratorium on paved roads in the county which has increased our paving costs because we now need to pave curb-to-curb. Mr. Pat Brennan suggested reaching out to our Freeholders about this. Mr. Ted Brennan said that he had a pre-scheduled meeting with the Freeholder Director Cappelli later that day and that he would speak to him about our concerns.

Mr. McConnell said that a new Resolution has been drawn up for the quit claim deed with Pennsauken reflecting the changes requested at the last meeting from that originally motioned last April.

He also reported that he was notified that morning that the LFB had drafted a decision but since it was sent to the Attorney General for review by the DCA that there is no estimated time frame for a decision.

New Business

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to approve the 2020 Budget Adoption. **A unanimous roll call vote.**

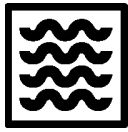
Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve 2020 scholarship participation for Merchantville and Pennsauken students. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2nd by Mr. Johnson to authorize Commission to write off as uncollectable the specific debt recommended to be deemed so and removed from the books by the staff. . **A unanimous roll call vote.**

Mr. Ted Brennan motioned, 2nd by Mr. Piperno to authorize and approve the President and secretary to execute the Quitclaim deed returning to the Township of Pennsauken a property at Delaware Gardens from them along with the MPWC merged adjoining properties but retaining a subsurface utility easement. . **A unanimous roll call vote.**

New Services

Mr. Pat Brennan motioned, 2nd by Mr. Ted Brennan to approve new services at 44 Overbrook Drive – Cherry Hill – 1” Residential, Haddon Pointe – Five (5) - 2” Domestic Services, 175 Derosse Avenue – Pennsauken – 2” Domestic Service and 6” Fire Service, Hampton Road Development Project – two (2) – 8” Services. **A unanimous roll call vote.**

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Commissioners Reports:

Mr. Johnson wished Commissioners and Staff Merry Christmas and to have a safe and happy New Year.

Mr. Ted Brennan wished Commissioners and Staff a Happy Holiday. He also thanked staff for their loyalty.

Mr. Piperno wished everyone Merry Christmas and Happy New Year. He also stated that he enjoyed his past 5 years with the MPWC.

Mr. Pat Brennan wished everyone a Wonderful Christmas and New Year. He also said he has learned a lot in his 20 years at the Commission and that the MPWC has come so far.

Mr. Scavuzzo with everyone a Merry Christmas and said that the MPWC is a great team and that it is rewarding to work here, referencing mutual respect and loyalty between the Staff and the Commission.

Executive Session

A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to enter Executive Session for a discussion on matters of personnel at 11:00am in accordance with the written resolution executed and of record on a unanimous roll call vote.

Return to Public Session

The Commission returned to open session at 11:08 AM.

Mr. Pat Brennan made a motion to approve the Salary Committee recommendations as listed., 2nd by Ron Johnson. **A unanimous roll call vote.**

Mr. Pat Brennan motioned to freeze for 2020 the employee portion of health care contributions at the current 2019 dollar amounts , 2nd by Ted Brennan. **A unanimous roll call vote.**

Adjournment

Mr. Pat Brennan motioned, 2nd by Ted Brennan. **A unanimous roll call vote.**

Submitted By: Carol Feriozzi & Michael Saraceni