



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**JANUARY 10, 2019**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Horizon Credit Refund for 2018 Premiums Paid
2. NJUA 2018 Dividend - \$23,988.00
3. Park Avenue Air Stripper Media – Authorization to Bid Replacement

**Approval of Minutes:**

1. Regular Meeting: December 13, 2018
2. Executive Session

**Approval of Bills:**

Bills for Payment	January 10, 2019	\$ 614,303.16
	Pennsauken	38,835.00
	Merchantville	00.00
	Total Bill List	<u>\$ 653,138.16</u>
	ACH Transfer – HRA/FSA	\$ 239,243.00
	P-Card Purchase (ACH)	357.16
	Total ACH Transfers	<u>\$ 239,600.16</u>
	Total for January	\$ 892,738.32

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Norma Kamis to MPWC – Thank you letter from satisfied customer.

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Paid Sick Leave Policy Review

**New Business:**

**New Services:**

- 34 E. Rogers Avenue – new 1” residential service
- 5824 Westfield Avenue – New 4” Fire Service

**Informational:**

- Memo to James Beach – Senate Bill 732/Assembly Bill – A2420

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**FEBRUARY 14, 2019**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Employee Manual Policy 1350 – Proposed Revision (Attached)
2. Merchantville Resident Scholarship Program – Draft Attached
3. Regulation 1022 – Connection Fees – Affordable Housing Applications (attached)
4. Purchase of two (2) New Vehicles – (F-150 Pick-Up Trucks)
5. Woodbine Avenue – Project Update
6. Park Avenue – Air Stripper Media Replacement – Bid Opening 2/12/19
7. Host Community 2018 Highlight Presentations

**Approval of Minutes:**

1. Regular Meeting: January 10, 2019
2. Executive Session

**Approval of Bills:**

Bills for Payment	February 14, 2019	\$ 339,319.08
	Pennsauken	101,586.53
	Merchantville	12,414.05
	Total Bill List	<u>\$ N/A</u>
	ACH Transfer – HRA/FSA	\$ 00.00
	P-Card Purchase (ACH)	151.15
	Total ACH Transfers	<u>\$ N/A</u>
	Total for Month	\$ 453,319.66

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Mayor Jack Killion to MPWC – Gratitude for participation in 2018 Angel Tree Program
- B. Eisenmann to Susan Lynch – gratitude for supporting MPWC with Angel Tree Program
- B. Eisenmann to Liz Lui – gratitude for supporting MPWC with Angel Tree Program

**Meeting Open to the Public:**

**Bid Openings:**

- Park Avenue Stripper Media – Bid Opening – 2/12/2019

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

**New Business:**

**New Services:**

**Informational:**

- NJAW-MPWC Inter-connect Agreement – 38<sup>th</sup> & Federal Streets

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**MARCH 14, 2019**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Employee Manual Policy #1180 – Sick Leave Revisions
2. Employee Manual Policy #1120 – Retiree Benefits (Special Meeting)
3. Host Community 2018 Highlight Presentations
4. Elected Officials Online Liability Training – MEL/JIF
5. Annual Financial Disclosure Form Filings – due April 30th
6. Commission Facilities Tour – coordinate Commissioner availability
7. 2019 Main Replacement – River & Union – Authorization to Bid
8. NJAW Revised Interconnect Agreement – authorization by Resolution requested
9. Executive Session – Attorney-Client Privilege

**Approval of Minutes:**

1. Regular Meeting: February 14, 2019
2. Executive Session

**Approval of Bills:**

Bills for Payment	March 14, 2019	\$ 336,109.19
	Pennsauken	760.00
	Merchantville	600.00
	R & V	19,897.38
	Total Bill List	<u>\$ 357,366.57</u>
	ACH Transfer (Annual-Pension)	\$ 282,501.00
	P-Card Purchase (ACH)	247.78
	Total ACH Transfers	<u>\$ 282,748.78</u>
	Total for Month	\$ 640,115.05

\*Capital Expense Report attached to Bill List

**Correspondence:**

- M. Saraceni to Pennsauken Director of Public Works – letter of gratitude for assistance

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- PSE&G – Lighting/Energy Efficiency Program
- Revised NJAW Interconnect Agreement – approval
- Replacement Vehicles - Specifications

**New Business:**

- Authorization to Bid River Road Main Replacement

**New Services:**

- N/A

**Informational:**

- Revised NJAW Interconnect Agreement

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**APRIL 11, 2019**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Employee Manual Policy Revisions – Status
2. Authorization to Bid Valve Exercise Machine
3. Lab Services – Authorization to Bid – Balance of 2019
4. PFOA & PFAS MCL Announcement
5. Customer Complaint Addressed

**Approval of Minutes:**

1. Regular Meeting: March 14, 2019
2. Executive Session

**Approval of Bills:**

Bills for Payment	March 15, 2019 (Postage Posted)	\$ 20,000.00
	April 11, 2019	\$ 350,246.05
	Pennsauken	0.00
	Merchantville	00.00
	R & V	3,335.00
	Total Bill List	<u>\$ 353,581.05</u>
	P-Card Purchase (ACH)	129.00
	Total for Month	\$ 353,710.05

\*Capital Expense Report attached to Bill List

**Correspondence:**

**Meeting Open to the Public:**

**Bid Openings:**

- River Road & Union Avenue Main Replacement – 4/11/19

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Delaware Gardens – Land - Transfer

**New Business:**

- Employee Manual Policies – Action Taken
- Authorization to Bid Valve Exercise machine
- Authorization to bid – Lab Services

**New Services:**

- Haddon Point – 2” Irrigation Service

**Informational:**

- 

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

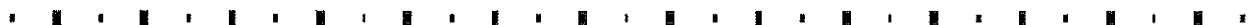
**Adjournment:**





MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

MAY 9, 2019



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Salary Committee Meeting – Committee Recommendations Presented 5/1/19
2. Summer Help Program – recruitment completed
3. RFP – Professional Services – To Be Issued by Month’s end
4. NJDEP Violation Notice – Air Quality Permit Issues
5. River Road & Union Avenue Main Replacement Award–Vendor Protest Under Review

Approval of Minutes:

- |                      |                |
|----------------------|----------------|
| 1. Regular Meeting:  | April 11, 2019 |
| 2. Executive Session | N/A            |
| 3. Special Meeting   | April 4, 2019  |

Approval of Bills:

Bills for Payment	May 9, 2019	\$ 450,330.48
	Pennsauken Township	103,117.00
	Merchantville Borough	12,414.05
	R & V	3,378.75
	Total	<u>\$ 569,240.28</u>

Also for Approval:

P-Card Payment (BOA) \$ 579.00

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

- Valve Exercising Machine – 5/7/2019
- Lab Services – 2019 – 5/7/2019

Reports:

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

**New Business:**

- Valve Exercise Machine – Award
- Lab Services - Award

**New Services:**

- 795 Haddonfield Road – Shake Shack – 2” Commercial Service
- Haddon Point – Phase II – 189 1” Services
- 

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**JUNE 13, 2019**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Salary Committee – Commission decision/actions pending
2. Field Work – 2018 Audit – Starting June 11, 2019
3. Professional Services RFP Posted – June 21<sup>st</sup> return
4. Valve Exercise Machine – Bid Opening - Recommendation

**Approval of Minutes:**

- |                      |             |
|----------------------|-------------|
| 1. Regular Meeting:  | May 9, 2019 |
| 2. Executive Session | N/A         |
| 3. Special Meeting   | N/A         |

**Approval of Bills:**

Bills for Payment

May 10, 2019 Bill List:

Pennsauken Scholarships	\$	5,000.00
Merchantville Scholarship	\$	1,000.00

June 13, 2019 Bill List

Pennsauken Township	3,522.50
Merchantville Borough	400.00
R & V	12,992.47

Total **\$ 558,211.62**

Also for Approval:

P-Card Payment (BOA)	\$	0.00
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Capital Expense Report attached to Bill List

**Correspondence:**

**Meeting Open to the Public:**

**Bid Openings:**

- Valve Exercising Machine – May 30, 2019

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Salary Committee Submission

**New Business:**

- Valve Exercise Machine – Award

**New Services:**

- 

**Informational:**

- Commission Bid Protest Decision - Posted

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MPWC**

**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**July 11, 2019**



**Open Public Meeting: 4:00 pm**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Reorganization:**

- *Oath of Office – Patrick Brennan – Appointment: 7/1/2019 – 6/30/24*

**Designation of Commission Officers: Resolution 2019-05**

**President:**

**Vice-President:**

**Secretary:**

**Treasurer:**

**Assistant Secretary/Treasurer:**

**Approving Cash Management Plan: Resolution 2019-06**

**Designating Bank Signatories: Resolution 2019-07**

Operating Account:

Payroll Account:

Legal/Court Fees Account:

**Designating Depositories of Funds for MPWC: Resolution 2019-08**

PNC, Bank of America, TD Bank, First Colonial Community Bank, Columbia Bank, Haddon Savings Bank, Santander Bank, Wells Fargo Bank & the New Jersey Cash Management Fund & any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer & approved by the Commission during the year.

**Authorization of Petty Cash Fund: Resolution 2019-09**

Director of Finance - \$500.00

**Designation of FSA/HRA Account and Signatories: Resolution 2019-10**

**Designation of Official Notices: Designating Newspapers & Websites of the Commission 2019-11**

Courier-Post and The Retrospect - Pennsauken Township & Merchantville Borough & Merchantville Community Web Sites - Merchantville-Pennsauken Water Commission – Web Site

**Designation of Meeting Dates/Times – 2019-2020: Resolution 2019-12 (copy attached)**

**Designation of Public Agency Compliance Officer: Resolution 2019-13**

**Authorization of C.O.O. to make NJDEP/EPA Applications: Resolution 2019-14**

**Authorizing Purchases under the State Contract and approved Co-ops: Resolution 2019-15**

**Approving Maximum Thresholds and Agents for Purchasing: Resolution 2019-16**

**Appointing Professional Contracts & Pool of Qualified Engineers: Resolution 2019-17**

*(See spreadsheets attached)*

Auditor:

Accounting Services (Consultant):

Insurance Broker of Record:

Broker of Record – Employee Benefits:

Commission Engineer(s):

Commission Bond Counsel:

Other:

**Designation of 2018-2019 Public Employees Awards Committee: Resolution 2019-18**

**Items to be discussed:**

1. Professional Services/Consultants – RFQ Results – (Attached)
2. Retiree & Sick Leave Policy Updates – Special Meeting Request

**Approval of Minutes:**

1. Regular Meeting: June 11, 2019
2. Executive Session: N/A

**Approval of Bills:**

• Bills for Payment:		
	June 14, 2019	\$ 250.00
	(Woodbine Publication)	
•	July 11, 2019	\$ 959,483.71
•	Borough of Merchantville	\$ 0.00
•	Township of Pennsauken	\$ 7,004.78
•	Remington & Vernick	\$ 11,631.01
	<u>Total Bill List</u>	<u>\$ 978,119.50</u>
	(P-Card Purchases)	\$ 5,166.80

- Escrow\*Capital Expense Report attached to Bill List

**Correspondence:**

- Denise Brouse to C.O.O. Re-appointment of Patrick Brennan – Plus Resolution
- Sophia Honigfeld to Joyce Peirce – Letter of Gratitude (Merchantville Scholarship)
- Jada Gabri-El to Joyce Peirce – Letter of Gratitude (Pennsauken Scholarship)

**Meeting Open to the Public:**

**Bid Openings:**

- RFQ's – Professional Services – June 21, 2019

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

**Old Business:**

**New Business:**

- Professional Consultants – 2019-2020
  - Appoint Consultants and Qualify Engineers
- **New Services:**
- **Resolutions:**
  - Re-Organization Resolutions Filed

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

**Public Meeting (Resumed):**

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
SPECIAL MEETING AGENDA**

**August 1, 2019**



**Special Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Review MPWC employee benefits and sick leave policies
2. Any other business deemed necessary

**Public Meeting Participation:**

**Adjournment:**





**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**AUGUST 8, 2019**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Audit Report – Status
2. Neptune Meter - Conference
3. Employee Manual Policies

**Approval of Minutes:**

- |                      |               |
|----------------------|---------------|
| 1. Regular Meeting:  | July 11, 2019 |
| 2. Executive Session | N/A           |
| 3. Special Meeting   | N/A           |

**Approval of Bills:**

Bills for Payment:	August 8, 2019	
	Bill List	\$ 578,576.07
	Pennsauken Township	101,529.96
	Merchantville Borough	12,914.06
	R & V	15,140.00
	Total	<u>\$ 708,160.09</u>

Also for Approval:

P-Card Payment (BOA) \$ 213.23

Capital Expense Report attached to Bill List

**Correspondence:**

- Theresa Kramarz to Sean Fitzgerald – 91<sup>st</sup> Annual Governor’s Occupational Safety and Health Awards Program – MPWC Citation of Merit

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- 

**New Business:**

- 

**New Services:**

- 7411 Maple Avenue – 1” Commercial Service
- 1095 Thomas Busch Highway – 2” Service & 4” Fires Service

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

SEPTEMBER 12, 2019



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Audit Report – Commission Approval – Affidavit and Resolution
2. Employee Manual Policies – Retiree and Sick leave
3. Assembly Bill – 3937 – Residency (Attached)
4. Authorization to advertise main inspection/rehabilitation RFP
5. 2020 Draft Operating and Capital Budgets
6. Employee Resignation - Recruitment for replacement Field Service Technician
7. Rutgers Author/Professor Articles – Dr. Richard A. Michelfelder

Approval of Minutes:

- |                      |                |
|----------------------|----------------|
| 1. Regular Meeting:  | August 8, 2019 |
| 2. Executive Session | N/A            |
| 3. Special Meeting   | August 1, 2019 |

Approval of Bills:

Bills for Payment:	September 12, 2019	
Bill List		\$ 623,911.81
Pennsauken Township		0.00
Merchantville Borough		2,300.00
R & V		22,668.75
Total		<u>\$ 648,880.56</u>
Also for Approval:		
P-Card Payment (BOA)	\$	535.21
PERS		24,966.46
Sage (Peachtree)		3,126.95
Total ACH		28,628.62

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Neptune Meter – Conference Participation

**New Business:**

- Retiree Policy – Status
- Sick leave Policy – Status
- Residence Policy Status

**New Services:**

- 800 Hylton Road – 2” Domestic Service
- 2100 Haddonfield Road – 2” Irrigation Service
- 3901 Sharon Terrace – 2” Domestic Service

**Informational:**

- Rutgers Information

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

SEPTEMBER 12, 2019



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Audit Report – Commission Approval – Affidavit and Resolution
2. Employee Manual Policies – Retiree and Sick leave
3. Assembly Bill – 3937 – Residency (Attached)
4. Authorization to advertise main inspection/rehabilitation RFP
5. 2020 Draft Operating and Capital Budgets
6. Employee Resignation - Recruitment for replacement Field Service Technician
7. Rutgers Author/Professor Articles – Dr. Richard A. Michelfelder

Approval of Minutes:

- |                      |                |
|----------------------|----------------|
| 1. Regular Meeting:  | August 8, 2019 |
| 2. Executive Session | N/A            |
| 3. Special Meeting   | August 1, 2019 |

Approval of Bills:

Bills for Payment:	September 12, 2019	
Bill List		\$ 623,911.81
Pennsauken Township		0.00
Merchantville Borough		2,300.00
R & V		22,668.75
Total		<u>\$ 648,880.56</u>
Also for Approval:		
P-Card Payment (BOA)	\$	535.21
PERS		24,966.46
Sage (Peachtree)		3,126.95
Total ACH		28,628.62

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Neptune Meter – Conference Participation

**New Business:**

- Retiree Policy – Status
- Sick leave Policy – Status
- Residence Policy Status

**New Services:**

- 800 Hylton Road – 2” Domestic Service
- 2100 Haddonfield Road – 2” Irrigation Service
- 3901 Sharon Terrace – 2” Domestic Service

**Informational:**

- Rutgers Information

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**OCTOBER 10, 2019**

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**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. 2020 Operating and Capital Budget – Introduction/Approval – Resolution Needed
2. Employee Manual Policies – Retiree and Sick Leave - Feedback
3. Residency Policy – Draft Revision – submitted for Commission review (attached)
4. Dr. Richard A. Michelfelder - Consulting Services – seeking direction
5. Public Hearing – Public-Private Contract – Main Replacement 2/13/2020 Hearing
6. Woodbine Avenue Treatment Plant – Funding
7. National Highway – Land Use

**Approval of Minutes:**

- |                      |                    |
|----------------------|--------------------|
| 1. Regular Meeting:  | September 12, 2019 |
| 2. Executive Session | N/A                |
| 3. Special Meeting   | September 26, 2019 |

**Approval of Bills:**

Bills for Payment:	September 12, 2019	
	Legal Account:	\$ 11.00
	October 10, 2019	
	Bill List	\$ 338,700.71
	Pennsauken Township	1,805.00
	Merchantville Borough	0.00
	R & V	24,010.00
	Total	<u>\$ 364,515.71</u>
	P-Card Payment (BOA)	\$ 42.80

Capital Expense Report attached to Bill List

**Correspondence:**

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Earned Sick Leave Policy
- Retiree Benefits Policy

**New Business:**

- 2020 Operating and Capital Budget Introduction/Approval
- Residency Policy Status
- Consulting Services – R. Michelfelder
- Authorization for February 2/13/2020 Public Hearing – Main Replacement Contract
- Public Hearing – Public-Private Contract – February 13, 2020
- Woodbine Avenue Treatment Plant – Funding
- National Highway – Land Use

**New Services:**

- 

**Informational:**

- 

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**





**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**NOVEMBER 14, 2019**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Annual Connection Fee and Rate Hearing – Regulation Amendment – 1006 Application
2. Authorization to Bid Annual Contracts
3. 2020 Holiday Schedule – Commission Authorization
4. Legislative Updates: Progress Report
5. Ransom Environmental Correspondence
6. Employee Recognition Program – Report/Proposed Program Amendments (attached)
7. Woodbine Avenue Filter Plant - Financing
8. National Highway – Land Use – Progress Report

**Approval of Minutes:**

- |                      |                  |
|----------------------|------------------|
| 1. Regular Meeting:  | October 10, 2019 |
| 2. Executive Session | N/A              |
| 3. Special Meeting   | N/A              |

**Approval of Bills:**

Bills for Payment:

	October 22, 2019	
NJDOT Permit	\$	1,055.00
	November 14, 2019	
Bill List	\$	290,420.61
Pennsauken Township		102,804.38
Merchantville Borough		12,414.06
R & V		13,090.80
Total	<u>\$</u>	<u>418,729.85</u>
P-Card Payment (BOA)	\$	180.00
(FST Training)		

Capital Expense Report attached to Bill List

**Correspondence:**

- Michael A. Saraceni to Ruben Fuentes, Plant Manager – Pepsi – Land Use
- Craig A. Kunz (Ransom Environmental) to Michael A. Saraceni – 1,4 Dioxane Concerns

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

**New Business:**

- Water Regulation 1006 Proposed Amendments
- Connection Fee Rates & Water Rates Hearing
- Authorization to bid annual contracts
- 2020 Holiday Schedule
- Employee Recognition Program – Proposed Program Amendments
- Woodbine Avenue Plant - Financing

**New Services:**

- 

**Informational:**

- MWWPR Proposal
- Senate Bill 106 – Proposed Changes to Open Public Meetings Act (OPMA)
- Senate Bill 107 – Proposed Changes to Open Public Records Act (OPRA)
- New Jersey League of Municipalities – Sample OPMA & OPRA Resolution Issue

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**