



**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo  
President

Mr. George Piperno  
Vice President

Mr. Ronald Johnson  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Edward Brennan  
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting  
March 14, 2019**

**ATTENDEES**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Pat Brennan, Treasurer.  
Mr. George Piperno  
Mr. Ronald Johnson, Secretary  
Mr. Ted Brennan, Asst Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, C.O.O.  
Craig Campbell, Superintendent  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Brandy Eisenmann, Customer Service Director  
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:01PM  
There was a roll call of Commissioners  
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

**Employee Manual Policy #1180 – Sick Leave Revisions**

Deferred until Special Meeting on April 4, 2019 at 4:00pm.

**Employee Manual Policy #1120 – Retiree Benefits (Special Meeting)**

Deferred until Special Meeting on April 4, 2019 at 4:00pm.

**Host Community 2018 Highlight Presentations**

Mr. Scavuzzo stated that the presentation for Merchantville Borough was nicely done by Mr. Saraceni and Mr. Campbell. Mr. Ted Brennan said it was well received and thanked them for the informative presentation. It was suggested to invite counsel members to the facilities tour along with those from Pennsauken. Mike said he will do so.

**Elected Officials Online Liability Training – MEL/JIF**

Mr. Saraceni informed the Commissioners that the MELJIF Training is due May 1<sup>st</sup>, 2019 and all information pertaining to it was given to each Commissioner. They were told to contact to Mr. Saraceni or Carol Feriozzi if they have any issues or questions.

**Annual Financial Disclosure Form Filings – due April 30<sup>th</sup>**

Mr. Saraceni reminded Commissioners that the Annual Financial Disclosure filings are due April 30<sup>th</sup>, 2019. It is not available to take yet, but they will be informed when it is ready to be completed.



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**Commission Facilities Tour – coordinate Commissioner availability**

The Commission agreed that the follow-up facilities tour will be tentatively scheduled for Friday morning, May 31<sup>st</sup> with a similar format as the previous one, details to follow.

**2019 Main Replacement – River & Union – Authorization to Bid**

Mr. Spafford informed the Commissioners that the specifications for this water main replacement were almost complete. He said that he has a meeting with the County Engineer on Tuesday, March 19<sup>th</sup> and he should have a final dollar amount for the project. He also stated that this project may exceed the budgeted amount due to the unforeseen amount of subsurface concrete involved. Mr. Spafford then asked the Commissioners for authorization to bid.

**NJAW Revised Interconnect Agreement – authorization by Resolution requested**

Mr. McConnell reported that the Interconnect Agreement has been revised based on Commissioners comments. NJAW agreed with the revision that says we can charge them the higher of either our rate or their rate but could not alter their tariff rate as approved by the BPU. Mr. McConnell then requested approval and authorization by Resolution.

**Approval of the Minutes**

A motion by Mr. P. Brennan and 2<sup>nd</sup> by Mr. Johnson to approve the Minutes of the Business Meeting of February 14<sup>th</sup>, 2019. **All voted in the affirmative except Mr. Piperno abstained.**

**Payment of the Bills**

A motion by Mr. Brennan and 2<sup>nd</sup> by Mr. Johnson to approve payment of bills in the amount of \$402,259.19 **All voted in the affirmative.**

A motion by Mr. Brennan and Mr. Piperno to approve payment to Pennsauken in amount of \$760.00. **All voted in the affirmative except Mr. Scavuzzo abstained.**

A motion by Mr. P. Brennan and Mr. Piperno to approve payment to Merchantville in the amount of \$600.00. **All voted in the affirmative except Mr. T. Brennan abstained.**

A motion by Mr. P. Brennan and 2<sup>nd</sup> by Mr. Piperno to approve payment to R&V in the amount of \$19,897.38. **All voted in the affirmative except Mr. T. Brennan abstained.**

A motion by Mr. P. Brennan and 2<sup>nd</sup> by Mr. Johnson to approve payment for ACH Transfer in the amount of \$282,501.00 and \$247.78 for the P-Card totaling in the amount of \$282,748.78 **All voted in the affirmative.**

**Staff Reports**

Mr. Saraceni stated that he received a letter from a church inquiring the purchase of land in Delaware Gardens for additional parking at their church. A discussion ensued, and it was determined that the property should be returned to the Township and instructed staff to respond accordingly.



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Ms. Eisenmann informed the Commissioners that 10 S. Union is behind on payments again. She has not contacted them yet but will do so via certified mail.

**Old Business:**

Mr. Campbell stated that the PSEG Efficiency program is going well, and he shared the program information with Merchantville Borough in case they wanted to use it.

A motion by Mr. P. Brennan and 2<sup>nd</sup> by Mr. Ted Brennan to approve the revised NJAW Interconnect Agreement. **All voted in the affirmative.**

**New Business:**

A motion by Mr. P. Brennan and 2<sup>nd</sup> by Mr. Ted Brennan to approve Authorization to bid River Road Main Replacement **All voted in the affirmative.**

**Commissioners Reports:**

Mr. Ted Brennan thanked staff for the presentation. He suggested that staff invite Merchantville Borough Counsel on the Spring facilities tour.

Mr. Pat Brennan spoke of finances and a discussion ensued. He said we should be prudent when spending money as there are several capital programs starting in the next few years and we will need to remain financially prepared.

Mr. Johnson noted that interest on investments had increased from last year and he thanked Mr. Brennan for his work in that regard.

Mr. Scavuzzo stated that he was at a Camden County stakeholders meeting regarding street repairs and Center Street was discussed. Mr. Spafford is working in coordination with County Engineering. The message expressed to local utilities was to upgrade any infrastructure (if needed) before they make improvements and place a moratorium on the road.

**Adjournment**

A motion was made by Mr. Piperno and 2<sup>nd</sup> by Mr. Johnson to adjourn at 4:43 PM. **A unanimous voice vote was given.**

**Submitted By:**

Carol Feriozzi & Michael Saraceni