



## MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph C. Scavuzzo  
President

Mr. George R. Piperno  
Vice-President

Mr. Ronald S. Johnson  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Edward F. Brennan  
Ass't Secretary/ Treasurer

### Minutes of the MPWC Monthly Business Meeting August 8, 2019

#### ATTENDEES

##### Commissioners:

Mr. Joseph C. Scavuzzo, President  
Mr. George R. Piperno, Vice President  
Mr. Patrick Brennan, Treasurer  
Mr. Ronald S. Johnson, Secretary

##### Other Attendees:

Michael A. Saraceni, C.O.O.  
Richard Spafford, P.E., Director of Engineering  
Karl N. McConnell, General Counsel  
Craig Campbell, Superintendent  
Brandy Eisenmann, Customer Service Director  
Carol Feriozzi, Personnel Administrator

The President called the meeting to order at 4:00PM  
There was a roll call of Commissioners; Mr. Ted Brennan was absent.  
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

##### Audit Report – Status

Mr. Saraceni conveyed to the Commissioners that the yearly Audit is following the same timeline as last year. An exit conference will be scheduled with Bowman & Company Auditor, James Miles. The draft Audit report will be circulated to the Commissioners for review prior to the September meeting, where it will be put on the Agenda for approval

##### Neptune Meter – Conference

Discussion Deferred

##### Employee Manual Policies

Mr. Saraceni said that there is nothing to report at this time. He said that he will schedule a meeting with Mr. Piperno to discuss the Retiree policy. Mr. Piperno stated that he would like to be involved in the drafting of the policy.

##### Approval of Minutes:

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve the Business Meeting Minutes of July 11, 2019. A **unanimous roll call vote.**

##### Payment of the Bills:

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Piperno to approve payment of the bills dated August 8, 2019 in amount of \$578,576.07. A **unanimous roll call vote.**



**MPWC**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**

6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph C. Scavuzzo  
President

Mr. George R. Piperno  
Vice-President

Mr. Ronald S. Johnson  
Secretary

Mr. Patrick Brennan  
Treasurer

Mr. Edward F. Brennan  
Ass't Secretary/ Treasurer

Mr. Pat Brennan motioned ,2<sup>nd</sup> by Mr. Piperno to approve payment of bill for Pennsauken Township, dated August 8, 2019 in the amount of \$101,529.96. **Affirmative roll call vote, except Mr. Scavuzzo abstained.**

Mr. Pat Brennan motioned,2<sup>nd</sup> by Mr. Johnson to approve payment of bills for Merchantville Borough in the amount of \$12,914.06 and Remington and Vernick in the amount of \$15,140.00, dated August 8, 2019. **A unanimous roll call vote.**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Johnson to approve payment of bill for the P-Card, dated August 8, 2019 in the amount of \$213.23. **A unanimous roll call vote.**

**Staff Reports:**

Mr. Campbell reported that there has been a 9.9% increase in rain this year which he believes correlates with the 4.4% decrease in pumpage of water this year.

Mr. Spafford reported that he had a meeting with the DEP regarding an update to the main replacement and asset management requirements under the WQAA. A discussion ensued. Mr. Spafford was authorized to proceed with drafting the RFP for a main replacement contract and to move the process forward.

Mr. McConnell reported on the request by T-Mobile to increase the number of antennas on the Park Ave. tank. A discussion ensued and it was agreed that the request would be granted.

**Project Status:**

Mr. Pat Brennan inquired when the GIS program will be complete to which Mr. Spafford responded that it is almost complete – being held up at Hope Works as a result of their system upgrades. Mr. Spafford reported that we are about 880 meters short of finishing the replacement program – which should be completed by the end of 2019.

**New Services:**

Mr. Pat Brennan motioned, 2<sup>nd</sup> by Mr. Johnson to approve 7411 Maple Ave.- 1” commercial service and 1095 Thomas Busch Highway – 2” Service & 4” Fires Service. **A unanimous roll call vote.**

**Commissioners Reports:**

Mr. Johnson reported that he was onsite when the new valve insertion machine was being utilized. He said that it was very impressive and that the MPWC is on the cutting edge of technology. He also commended the staff for their hard work and good attitudes.

Mr. Scavuzzo thanked Tom Fimple and staff for giving a tutorial to Public Works on how to properly open and close hydrants. Mr. Saraceni then stated that the MPWC is always willing to help the Pennsauken Public Works.

Mr. , Ms. Eisenmann and Ms. Feriozzi were excused at 4:40.

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110  
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo  
PresidentMr. George R. Piperno  
Vice-PresidentMr. Ronald S. Johnson  
SecretaryMr. Patrick Brennan  
TreasurerMr. Edward F. Brennan  
Ass't Secretary/ Treasurer**Neptune Conference**

General Counsel, Engineer and the C.O.O. were retained to discuss an opportunity for Rich Spafford to participate in a national conference regarding meter technology hosted by Neptune, the MPWC's meter vendor. The complicating issue is that Neptune has selected Mr. Spafford to be invited to be a member of their selective national Customer Advisory Council. Mr. Spafford provided an overview and synopsis of the level of participation sought by Neptune. He would be one of ten (10) individuals selected nationally to engage in various activities surrounding product research and development that would lead to their product development, marketing, and technology advancements. He expressed that the C.O.O. referred the invitation to General Counsel, where concerns were raised regarding the Ethics Act, impartiality and their required confidentiality. A discussion ensued and Mr. Brennan suggested that we authorize a request for an Advisory opinion from the Local Finance Board and in the meantime have the Commission pay any costs of Mr. Spafford's attendance at the initial September conference. This way he can attend, can respond affirmatively and at the same time, seek an opinion from the New Jersey State Local Finance Board regarding potential ethical conflicts. It was agreed and General Counsel was directed to request an Advisory opinion.

**Adjournment**

A motion by Mr. Pat Brennan and 2<sup>nd</sup> by Mr. Johnson to adjourn at 4:45 PM. **A unanimous voice vote of those present.**

**Submitted By:**

Carol Feriozzi &amp; Michael Saraceni