

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Patrick Brennan
Vice PresidentMr. George Piperno
SecretaryMr. G. Burton German
TreasurerMr. Ronald Johnson
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
January 11, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. George Piperno, Secretary
Mr. G. Burton German, Treasurer
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Angela Waldron, Administrative Services Supvr.
Scott Davenport – Conner-Strong-Buckelew

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Medical Benefits Plan Option – Progress Report & Recommendations

The Commission welcomed Scott Davenport to report on proposed options to the benefits plan. The Commission directed staff to introduce the plan to all employees and retirees and report back on any comments/concerns at the next meeting.

Approval of the Minutes

A motion by Mr. German and 2nd by Mr. Brennan to approve the Minutes of the Business Meeting of December 14, 2017. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. German and 2nd by Mr. Johnson to approve payment of the bills dated 12/18/17 for NJ MVC for new vehicle registrations; dated 1/11/18 from the Edmunds program in the amount of \$277,158.87, and dated 1/11/18 from the Peachtree program in the amount of \$253,979.07. **All voted in the affirmative in a roll call vote.**

Bid Openings-Hampton Road Main Replacement – Survey Quotes

The Director of Engineering summarized the survey quotes and recommended award to the lowest bidder.

Staff Reports:

Chief Operating Officer

Mr. Saraceni reported the excessive emergency activities regarding main breaks due to the recent extreme weather conditions. He congratulated the entire team as all departments worked together under difficult conditions to maintain smooth operations of the MPWC.

Mr. Saraceni advised that the NJ AWWA Annual Conference is in March in Atlantic City and to contact him if they'd like to attend.

Superintendent

Mr. Campbell reported that the 2017 National Highway station samples for radium 226 & 228 were slightly elevated. Therefore, the schedule for future testing there will now accelerate to quarterly. The Treatment team has already made operational changes including reducing the number of hours between backwashing and having a different lab involved in testing.

General Counsel

Mr. McConnell indicated the Commission needs a Resolution approving the C.O.O.'s declaration of emergency under the MPWC Procurement regulations for securing the services of an outside contractor (Root24) to assist with the emergency service leaks/main breaks during the extensive cold weather.

The C.O.O. and Director of Engineering also had declared an emergency on the soil disposal from the Chapel Avenue main replacement project stored on private property. Although the Commission approved the contract and the payment at December's meeting, the formal Resolution was never actually voted upon, and the Commission should formalize that ratification by Resolution as well.

Mr. McConnell reported that the MPWC has been contacted for the first time regarding a Fire Service statutory rate exemption that would require the MPWC to possibly meter fire services at the expense of the customer versus charging for standby water. The Commissioners directed Mr. McConnell to entertain the application, continue his research and report back.

Mr. McConnell advised of recent notifications regarding pending applications and hearings for NJAW tariff, DSIC and PWAC charge increases. He has been in contact with Mt. Laurel MUA regarding the possibility of reconstituting a consortium or hiring counsel. The Commission directed no action except to monitor and report back.

Old Business

- 2018 Budget returned/approved by the State of New Jersey
- Collingswood – Contractual – Executive Session

New Business:

A motion by Mr. German and 2nd by Mr. Johnson to ratify declaration and award of emergency contract of the funds of \$52,000 for soil removal. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Johnson to authorize award of the Hampton Road survey to the lowest quote, T&M in the amount of \$7,250.00. **All present voted in the Affirmative**

A motion by Mr. German and 2nd by Mr. Johnson to approve the declaration of emergency and award of contract for services provided by Root 24. **All present voted in the Affirmative**

New Services

A motion by Mr. German and 2nd by Mr. Piperno to approve a new 2" domestic service for retail space for WaWa at 2426 Rt. 38, Cherry Hill, NJ. **All present voted in the Affirmative**

Commissioners Reports:

Mr. German thanked everyone for their patience during his absence while he was recovering.

Mr. Brennan thanked Staff for their tremendous efforts through the main break season.

Mr. Scavuzzo agreed with Mr. Brennan's sentiments and thanked staff for a great job handling the increased demand.

Executive Session

A motion by Mr. Piperno and 2nd by Mr. Brennan to enter Executive Session for a discussion on contract negotiations and discussions at 5:20 PM in accordance with written resolution executed. **A unanimous voice vote of those present.**

The meeting returned to the open public session at 5:32 PM

Adjournment

A motion by Mr. German and 2nd by Mr. Brennan to adjourn at 5:33 PM. **All present voted in the Affirmative**

Submitted By:

Brandy Eisenmann & Michael Saraceni

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Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
February 8, 2018**

ATTENDEES

Commissioners:

Mr. Patrick Brennan, Vice President
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Carol Feriozzi, Administrative Assistant
Angela Waldron, Administrative Services Supr.

The Vice-President called the meeting to order at 4:00 PM.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Medical Benefits Plan Option – Progress Report & Recommendation

It was agreed upon by the Commissioners that the MPWC would move forward with the EPO High Deductible Health Plan for all current employees and retirees with the exception of one retiree which the plan would bring an undue burden to his family. The Plan year contribution for an individual would be \$2,500 or \$5,000 for an individual plus one or more family members.

National Joint Purchasing Alliance (NJPA) – Recommendation to Join

Mr. Spafford recommended to join the National Joint Purchasing Alliance (NJPA) purchasing group. Major Manufacturers also use NJPA where the purchasing price can be 30-40% off list price.

Purchase of John Deere 35G Excavator & Trailer

Mr. Spafford recommended the purchase of a John Deere 35G Excavator & Trailer. This is a smaller backhoe than we currently have and it would be beneficial for work in smaller spaces.

Mr. Spafford recommended purchasing it through the NJPA which offers it at 30% off list price for the price of \$59,856.77. The trailer will cost \$9,200.00

Capital Expenditures – discussion requested by Staff

Mr. Brennan recommended to replace the backhoe that we currently have as it has had problems since we purchased it. Mr. Spafford recommended trading it in. Mr. Spafford also requested to purchase a smaller dump truck to be used in conjunction with the new excavator. Lastly, Mr. Spafford requested to replace the Remote Terminal Units (RTU's) at one plant now and maybe others further on during the year.

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Ass't Secretary/ Treasurer**Collingswood Partnership – Commissioner Brennan**

Commissioner Brennan stated that along with Mr. Saraceni and Mr. Spafford met with two Collingswood Borough employees at the Park Ave. Plant to discuss the Collingswood partnership. He stated that the Collingswood employees were very interested in our capabilities. Commissioner Brennan then stated that he would meet with Mayor Maley to review what has transpired and to ensure that we are heading in the right direction for the partnership. Staff was instructed to continue with developing the potential scope of work.

Host Community 2017 Highlight Presentations

Mr. Saraceni stated that he and Mr. Campbell intended to make their annual reports/presentations to Merchantville Borough on February 12th at 7:30 pm and Pennsauken Township on February 21st, at 5:30 pm. Mr. Brennan suggested that the Joint Legislature Task Force on Drinking Water Infrastructure Report be distributed and discussed in each presentation to which Mr. Saraceni indicated that the report was distributed and confirmed that it would be a foundational point raised in the presentations.

MPWC Regulations – proposed amendments – 1009 and 1012 (See attached)

Mr. McConnell introduced the proposed amendments to Regulation 1009-Fire Protection and 1012-Meters. He stated that applicants for certain facilities are exempt from stand-by charges and that our rate schedule would reference that statutory exemptions be by application to the Commission.

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of January 11, 2018. **All voted in the affirmative.**

Payment of the Bills

A motion by Mr. Johnson and 2nd by Mr. Piperno to approve payment of the bills dated February 8, 2018 in the amount of \$321,307.27 and payment to Pennsauken Township in the amount of \$94,185.11. **All voted in the affirmative in a roll call.**

Staff Reports:**Superintendent**

Mr. Campbell reported that the Pennsauken Board of Education will be having a special election on March 13, 2018 and the Westfield building will be a polling site.

Old Business

A motion by Mr. Johnson and 2nd by Mr. Piperno was approved to implement the Medical Plan (EPO-HDHP) to all current employees and retirees with the exception of one retiree who will be permitted to maintain his current coverage. **All present voted in the Affirmative.**

New Business:

A motion by Mr. Piperno and 2nd by Mr. Johnson to join the NJPA. **All present voted in the Affirmative.**

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Mr. Ronald Johnson
Ass't Secretary/ Treasurer

A motion by Mr. Piperno and 2nd by Mr. Johnson to authorize the purchase of a John Deere 35G Excavator and Trailer. **All present voted in the Affirmative**

A motion by Mr. Johnson and 2nd by Mr. Piperno to approve the proposed amendments to Commission Regulations 1009 and 1012. **All present voted in the Affirmative**

Project Status:

Commissioner Brennan inquired and requested that General Counsel research as to whether the developer should pay for the Hampton Road re-lining. Mr. McConnell responded that he would investigate that issue. Mr. Brennan then asked if the Budget Status report can be reflect the most recent month to which Mr. Saraceni disclosed that staff has been working in that direction with the transition to the new accounting software.

Commissioners Reports:

Mr. Johnson said that he is sending prayers to the Scavuzzo family.

Mr. Piperno echoed Mr. Johnson's sentiment.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 4:37 PM. **All present voted in the Affirmative**

Submitted By:

Carol Feriozzi & Michael Saraceni

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PresidentMr. Patrick Brennan
Vice PresidentMr. George Piperno
SecretaryMr. G. Burton German
TreasurerMr. Ronald Johnson
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
March 8, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Host Community 2017 Highlight Presentations – Scheduled 3/7 Township – 3/12 Borough

Mr. Saraceni stated that the Township Presentation on 3/7 was cancelled due to inclement weather. We are awaiting a new date. The presentation to the Borough is still scheduled for 3/12 at 7:30.

Customer Dispute – Sunset Memorial Park

Rich Martiello attended the meeting to represent Sunset Memorial since the account dispute was appealed to the Commission. They were seeking relief on the remaining \$2,508.85 balance on their account. A lengthy discussion ensued including disputes as to facts. The Commissioners determined to maintain the water usage costs and authorized staff to deduct all outstanding interest and penalties.

Hampton Road – Main Relining

Mr. Spafford is drawing up specifications for the main relining and he is requesting authorization to put them out to bid. He reported that the County informed him that the paving was scheduled for June/July. Mr. Spafford indicated that there are four (4) active services along Hampton and numerous inactive services which are being located. Mr. Spafford is researching the most effective way to maintain water service during the relining project.

Interactive Voice Response – (IVP) – Pay by mobile telephone feature in place

Mr. Saraceni stated the Interactive Voice Response (IVP) is now up and running. This will allow customers to make mobile telephone payments.

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TreasurerMr. Ronald Johnson
Ass't Secretary/ Treasurer**Capital Expenses -ongoing review and discussion**

A memo was included with the March Commission package which outlined several Capital purchases being sought by Staff that were not specified in the budget for 2018. Mr. Spafford said that these purchases would not exceed 20% over the budget, therefore would not require State approval. The requested list includes a Ford 550 dump truck, a new John Deere backhoe (old backhoe would be traded in due to constant issues), and the possible replacement of RTU SCADA terminals. He also requested authorization to purchase the Trench Compactor, which was budgeted.

Confined-Space Rescue – Equipment Requests – PFD and CHFD Technical Rescues

Mr. Saraceni stated that the Cherry Hill Fire Department requested for the MPWC to purchase a Fast Rescue Board, which could be used during a Confined Space rescue. Commissioners decided to extend the offer to purchase equipment for the Pennsauken Fire Department.

Approval of the Minutes

A motion by Mr. German and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of February 8, 2018. **Unanimous roll call vote.**

Payment of the Bills

A motion by Mr. German and 2nd by Mr. Piperno to approve payment of the bills dated March 8, 2018 in the amount of \$441,589.11 and \$264,861.40 for Pension disbursement. **Unanimous roll call vote.**

Correspondence

- NJAW to MPWC – Distribution System Improvement Charge – Hearing
- AT&T to C.O.O. – Notice of intent to terminate Lease at Marion Avenue in 2024.

Staff Reports:**Engineer**

Mr. Spafford reported that the NJDEP has reduced the limits of PFOA and PFNA to 14 and 13 parts per trillion respectively. A pilot study for both National Hwy. and Woodbine is being prepared. Staff is in contact with Calgon to Pilot Test for the removal of PFOA and PFNA. No dates have been set yet.

Mr. Brennan inquired why water pumpage showed a significant increase over the same period last year. Water main breaks was said to be one possible cause. Mr. Spafford responded that staff will research and provide a report at the April meeting.

New Business:

A motion by Mr. German and 2nd by Mr. Piperno to authorize the purchase a trench compactor. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Brennan to authorize the Confined-Space equipment purchases for the Pennsauken Fire Dept. and the Cherry Hill Fire Dept. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Johnson to authorize the purchase of a Ford 550 dump truck under the NJPA purchasing agreement. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Johnson to authorize the Director of Engineering to prepare specifications for the Hampton Road main relining and to advertise for bid. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Johnson to authorize trading in the current backhoe and the purchase of a new John Deere 310 SL under the NJPA purchasing agreement. **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Piperno to authorize staff to provide correspondence to Sunset Memorial advising that they will be held responsible for all water usage and the Commission has authorized the removal of all outstanding interest and penalties on Sunset Memorial. **All present voted in the Affirmative.**

New Services

A motion by Mr. German and 2nd by Mr. Johnson to approve 8" and 6" services at 3911 Federal Street, **All present voted in the Affirmative.**

A motion by Mr. German and 2nd by Mr. Johnson to approve new 8" service, 2 – 2" domestic services and 2 – 2" fire services for 202 North Park Drive in Cherry Hill. **All present voted in the Affirmative.**

Commissioners Reports:

Mr. Scavuzzo expressed his gratitude to Staff and Commissioners for all their support and condolences while he and his family were enduring recent personal challenges.

Executive Session

A motion by Mr. German and 2nd by Mr. Brennan to enter Executive Session for a discussion on contract negotiations and discussions at 4:55 PM in accordance with written resolution executed. **A unanimous voice vote.**

The meeting returned to the open public session at 5:30 PM

Adjournment

A motion by Mr. Brennan and 2nd by Mr. German to adjourn at 5:31 PM. **All present voted in the Affirmative**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. Patrick Brennan
Vice PresidentMr. George Piperno
SecretaryMr. G. Burton German
TreasurerMr. Ronald Johnson
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
April 12, 2018****ATTENDEES****Commissioners:**Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer**Other Attendees:**Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Salary Committee- Staff PresentationsA motion by Mr. German and 2nd by Mr. Johnson to approve Mr. Brennan as a member of the Salary Committee. **All voted in the affirmative in a roll call vote.****MPWC Regulations Updates – 1001 General Information (attached)**

Mr. Saraceni noted that the Commissioners received Regulation 1001 to review for the May Commission Meeting.

Employee Manual Updates: 1180–Sick Leave & 1130–Educational Assistance (attached)

The Commissioners also received Employee Manual Updates for Policy 1180-Sick leave and Policy 1130-Educational Assistance to review for discussion at the May Commission Meeting.

Financial Disclosure Statements – due by April 30th

Mr. Saraceni reminded Commissioners that Financial Disclosures are due to be filed by April 30, 2018.

Mel/JIF Training – to be completed by April 30th

Mr. Saraceni reminded Commissioners that the Mel/JIF training is due by April 30, 2018.

Arbor Day – Tree Plantings – April 27th – Times & Locations TBAMs. Eisenmann informed the Commissioners that the Arbor Day tree plantings will be held on April 27th at 9:00 and 9:30. More information will be forthcoming.**Executive Session – Collingswood – Contract and Negotiations**Motion by Mr. German and 2nd by Mr. Piperno to enter Executive Session for a discussion on contract negotiations and discussions at 4:05 PM in accordance with written resolution executed. **A unanimous vote.**

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SecretaryMr. G. Burton German
TreasurerMr. Ronald Johnson
Ass't Secretary/ Treasurer

The meeting returned to the open public session at 4:14 PM

Approval of the Minutes

A motion by Mr. German and 2nd by Mr. Piperno to approve the Minutes of the Business Meeting of March 8, 2018, Special Meeting Minutes of March 19, 2018 and April 2, 2018 and the Executive Minutes of March 8, 2018, March 19, 2018 and April 2, 2018. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. German and 2nd by Mr. Johnson to approve payment of the bills dated April 12, 2018 in the amount of \$415,110.12 and \$539.00 for ACH P-Card. **All voted in the affirmative in a roll call vote.**

A motion by Mr. German and 2nd by Mr. Johnson to approve payment to the township of Pennsauken, dated April 12, 2018 in the amount of \$1,080.04. **All voted yes, except Mr. Scavuzzo abstained.**

Meeting Open to the Public: No Public Comment**Bid Openings: Hampton Road Main Relining- April 10, 2018**

A motion by Mr. German and 2nd by Mr. Johnson to approve the bid of \$398,000.00 by J. Fletcher Creamer for the Hampton Road Main Relining. **All voted in the affirmative in a roll call vote.**

Staff Reports:

General Counsel informed the Commissioners that Merchantville Borough notified him that there are currently two (2) additional property condemnations.

Old Business: Customer Dispute -

Commissioners were informed that the Sunset Memorial customer dispute was settled and paid in full.

Pumpage Comparison- 2018 vs. 2017 Y-T-D

Commissioners had questioned at a prior meeting the origin of this year's increase in pumpage. The Superintendent had researched and attributed a portion of the increased usage to our 2 largest customers: Pepsi and Lidestri Food. He stated that it was not immediately apparent because National Highway was down last year. He said that there were a few weeks when pumpage was down which proves it was not leakage.

New Business:

A motion by Mr. German and 2nd by Mr. Johnson to authorize the RFP for the Carbon Filter Pilot Studies. **All voted in the Affirmative.**

A motion by Mr. Piperno and 2nd by Mr. Johnson to appoint Mr. German the status of Commissioner Emeritus. **All voted in the Affirmative**

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Project Status:

Chapel Avenue Main Replacement was removed from the Project Status Report.

Mr. Brennan then suggested that a Strategic Planning meeting be scheduled on a mutual future date. Mr. Scavuzzo requested that the last Strategic Planning Meetings Minutes be redistributed to Commissioners.

Mr. Scavuzzo took this moment to acknowledge Mr. German's retirement and read a resolution appointing him to Commissioner Emeritus status.

Commissioners Reports:

Mr. Johnson thanked Ms. Eisenmann for her tracking work on the vacant properties.

All Commissioners thanked Mr. German for his 41 1/2 years of dedicated service to the MPWC and the surrounding communities. Several Commissioners shared personal experiences with Mr. German and said that this was a bittersweet day for them. They then said that they will be calling on him in the future for his wisdom and guidance as a Commissioner Emeritus.

President Scavuzzo asked if there was anyone from the public who wanted to offer any comments to Mr. German due to his retirement. Several members of the public then spoke to Mr. German wishing him well in his retirement and thanking him for his years of service and dedication and how he will be missed by all.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Piperno to adjourn at 4:45 PM to a celebration of Mr. German's service. **All present voted in the Affirmative**

Submitted By:

Carol Feriozzi & Michael Saraceni

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Mr. Ronald S. Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
May 10, 2018**

ATTENDEES

Commissioners:

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Oath of Office – Commissioner Edward F. Brennan

General Counsel administered the Oath of Office to Mr. Edward Brennan

Designation of Commission Officers

Upon nomination, second and vote of the Commissioners, the following Reorganization occurred:

President- Mr. Joseph C. Scavuzzo

Vice President- Mr. George R. Piperno

Treasurer- Mr. Patrick Brennan

Secretary- Mr. Ronald S. Johnson

Assistant Secretary/Treasurer- Mr. Edward F. Brennan

Salary Committee – Hourly Recommendations

Mr. Scavuzzo handed each Commissioner an envelope containing hourly employee salary recommendations and asked them to review for next month's meeting. They were advised to contact either Mr. Pat Brennan or himself if they had any questions.

Personnel – Retirement of Ed Skirpan – Recruitment of Replacement FST

Mr. Saraceni advised that employee Ed Skirpan tendered his retirement as of July 1, 2018 after 31 years with the MPWC. Mr. Saraceni stated that recommendations for his replacement will be brought to the June meeting

Summer Help Program – Recruitment underway

Mr. Saraceni related that 5 candidates have been hired for the Summer Program of which 3 are returning from last year. A discussion ensued. It was decided that next year we would reach out to Haddon Heights High School to advise Merchantville residents there to apply for the Summer Help program.

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Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**RFP – Professional Services – To Be Issued by Month's end**

Mr. Saraceni said that the RFP's for Professional Services will be issued for submission to the MPWC in June in time for recommendations for the July re-organization.

Haddon Pointe – Irrigation Connection Fee

Mr. Spafford said that Haddon Pointe requested to have a 50% reduction on this connection fee as was done for Phase I of Haddon Pointe. A discussion ensued and it was decided that the reduction would not be granted.

Approval of the Minutes

Motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of April 12, 2018. **All voted yes, except Mr. Ted Brennan abstained.**

Payment of the Bills

A motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to approve payment of the bills dated May 10, 2018 in the amount of \$667,687.85. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment to the Township of Pennsauken, dated May 10, 2018 in the amount of \$105,197.84. **All voted yes, except Mr. Scavuzzo abstained.**

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment to the Merchantville Borough dated May 10, 2018 in the amount of \$11,565.26. **All voted yes, except Mr. Ted Brennan abstained.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment to HRA Funding in amount of \$212,500.00 and P-Card Payment of \$255.08 dated May 10, 2018. **All voted in the affirmative in a roll call vote.**

Correspondence

Denise Brouse – Municipal Clerk to MPWC – Appointment of Edward Brennan

Edward Skirpan to MPWC – notification of intent to retire from full-time employment

Saraceni to Commissioners - Strategic Planning Minutes from November 2015 discussions.

It was agreed upon by Commissioners to schedule a Strategic Planning Meeting in the Fall during a week night.

Meeting Open to the Public: No Public Comment

Mr. Piperno suggested that a separate Scholarship be created in honor of Mr. German for all of his contributions to Merchantville and the MPWC. A discussion ensued. Mr. Saraceni said that he would research this for next year's awards.

Staff Reports:

Mr. Saraceni welcomed Mr. Ted Brennan to the Commission and pledged his support and the support of the staff. He then stated that the scholarship recipient names were received this week and that the checks needed signatures for this program of which they had approved participation in November of 2017.

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo
PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer

Also, he advised that the Staff was seeking to change IT providers to "All Covered" due to non-performance by Waytek. Staff was asking for an award to All Covered under the Non-Fair and Open guidelines. The documentation had been timely received.

Lastly, Mr. Saraceni informed the Commissioners that new nameplates will be ordered due to the re-organization of Commissioners.

Mr. Campbell informed the Commissioners that the NJ Primary will be held at the Westfield office, on June 5, 6am-8pm, and discussed the increased pumpage.

Ms. Eisenmann informed the Commissioners that the Memorial Day wreaths were ordered and they will be notified of dates and times of the ceremonies. Mr. Scavuzzo will handle the Monday ceremony and Mr. Piperno will go to the Sunday ceremony. Ms. Eisenmann then informed the Commissioners that we will not be holding the poster contest this year due to lack of participation. Mr. Scavuzzo suggested that we should reach out to the Superintendent of schools and offer tours, which could coincide with Science classes.

Mr. Spafford stated that he and Mr. Campbell attended a meeting held by the EPA regarding the future pumping at Park Ave. and the status of the chromium plume in Pennsauken and the plans to assist in their efforts.

Mr. Spafford then recommended that a 60% portion of the Race Track 2006 Bond be released for section 2B residential.

Old Business:

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve MPWC Regulation Updates-1001 General Information and Employee Manual Updates-1180 Sick Leave and 1130- Educational Assistance. **All voted in the Affirmative.**

New Business:

Motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to deny the request for a reduction in the connection fees for the irrigation application at Haddon Pointe. **All voted in the Affirmative.**

Motion by Mr. Ted Brennan and 2nd by Mr. Piperno to award a Non-Fair and Open contract to "All Covered" for IT work, maintenance and support. **All voted in the Affirmative.**

Motion by Mr. Patrick Brennan and 2nd by Mr. Piperno to approve the release/reduction of 60% of the Racetrack Bond held by the MPWC for residential section 2B. **All voted in the Affirmative.**

Commissioners Reports:

Commissioner Ted Brennan stated that it is an honor to be sitting in Mr. German's seat, then thanked everyone for their support and he looked forward to working with everyone.

Commissioner Pat Brennan commented that it was very different without Mr. German being here and that he misses him. He then said to Ted Brennan that you have big shoes to fill.

Mr. Scavuzzo- wished Ted Brennan the best and commented that good things are happening here.

Mr. P. Brennan then mentioned that when we should offer tours to local Government officials, possibly during Water Week next year and it should possibly include the history of the MPWC.

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He then further suggested that an updated DVD be created (like the 40th anniversary version) which could be streamed on Channel 19 and Facebook.

Executive Session – Collingswood – Contract and Negotiations

Motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to enter Executive Session for a discussion on contract negotiations and discussions at 5:10 PM in accordance with written resolution executed. **A unanimous vote.**

Adjournment

Motion to adjourn by Mr. Scavuzzo and 2nd by Mr. P. Brennan, followed by a unanimous vote.

Submitted By:

Carol Feriozzi & Michael Saraceni

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph C. Scavuzzo
PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
June 14, 2018****ATTENDEES****Commissioners:**

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Collingswood SSA – Water Management Services Agreement

Counsel advised that all Commissioner required language changes to Collingswood SSA from last month's executive session were accepted by Collingswood and all parties had executed the agreement and he asked for formal approval of that agreement. A discussion ensued regarding the progress and Mr. Spafford advised that we can now monitor their system remotely through SCADA. Mr. Brennan advised that he has been told that Collingswood is very pleased.

AWWA Conference – Las Vegas –

Mr. Spafford reported favorably on the conference he attended. Mr. Fitzgerald, unable to attend due to extenuating circumstances, is reimbursing the Commission for its expenditures.

Professional Services RFPs posted

Mr. Saraceni advised that RFP's for the various annual Professional Services were posted May 22nd and are due June 22, 2018. Recommendations will be brought to the July meeting.

Recruitment Initiative – Field Service Technician

24 persons applied for the position. 11 were interviewed of which 3 finalists were invited for a second interview. Only 2 accepted. Mr. Saraceni was seeking Commission approval to offer employment to a successful candidate who is anticipated would start the second week of July. Mr. Skirpan's last day is June 29.

Hampton Road – Relining Project

Mr. Spafford reported that the Hampton Road project would be completed the following day.

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PresidentMr. George R. Piperno
Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Utility Services Group, Inc – Main Replacement Proposal (Introduction)**

Mr. Spafford included in his materials a proposal by Utility Services Group which he believes is a concept worthy of further investigation due to main replacement requirements of the Water Quality Accountability Act. It was agreed that research and cost analysis is needed particularly once the state regulations are crafted.

Salary Committee – Recommended Submissions

Committee members indicated that they received no comments or inquiries from any other Commissioners about their report and recommended that the Commissioners approve the salary committee recommendations.

Public Comment – The President noted no public was present to comment.

Approval of the Minutes

Motions by Mr. Patrick Brennan and 2nd by Mr. Johnson to approve Minutes of the Business Meeting and Executive Session of May 10, 2018.

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills dated June 14, 2018 in the amount of \$333,188.84. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve payment to the Township of Pennsauken, dated June 14, 2018 in the amount of \$688.78. **All voted yes, except Mr. Scavuzzo abstained.**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment for Scholarships dated May 11, 2018 in the amount of \$4,000.00. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve payment to HRA Funding transfer in amount of \$7,500.00 dated May 10, 2018. **All voted in the affirmative in a roll call vote**

Bid Opening Carbon Treatment Plan-RFP Results

Mr. Spafford stated that R&V was the lowest bidder with a bid of \$241,000.00. The other bidders were Pennoni, CME and T&M. Mr. Spafford said it would take 4-6 weeks for Pilot results to be returned from Calgon before moving forward with any project design.

Staff Reports:

Mr. Campbell reported an 11% increase in pumpage attributed to increased industrial usage.

Mr. McConnell informed the Commissioners that NJAWC was requesting an emergency interconnect agreement as NJDEP was seeking to document all interconnections. Negotiations will be required.

Old Business:

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve hourly employee salary adjustments as recommended by the salary committee and as recorded in the resolution. **All voted in the Affirmative.**

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SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**New Business:****Motion** by Mr. Piperno and 2nd by Mr. Ted Brennan to adopt Collingswood SSA. **All voted in the Affirmative.****Motion** by Mr. Pat Brennan and 2nd by Mr. Piperno to award R&V for Carbon Treatment. **All voted yes, except Mr. Ted Brennan abstained.****Motion** by Mr. Ted Brennan and 2nd by Mr. Pat Brennan to authorize hiring of a new Field Service Technician. **All voted in the Affirmative in a roll call vote.****Commissioners Reports:**

Mr. Johnson thanked Mr. Pat Brennan and staff on their excellent job with the Collingswood agreement.

Mr. Ted Brennan reiterated Mr. Johnson's comment.

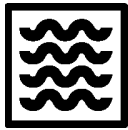
Mr. Piperno stated he had some concerns with the Pennsauken Memorial Day Wreath Laying Ceremony. It was agreed that going forward if Commissioners were not available that the MPWC would be represented by staff.

Mr. Pat Brennan discussed the financial statements distributed to each Commissioner and anyone needs more information, to let him know.

Mr. Scavuzzo complemented staff on the Collingswood SSA and Zimmerman Ave. project.

AdjournmentMotion to adjourn by Mr. Piperno and 2nd by Mr. Johnson, followed by a unanimous vote.**Submitted By:**

Carol Feriozzi & Michael Saraceni

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Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
July 12, 2018**

ATTENDEES

Commissioners:

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

REORGANIZATION OF THE MPWC:

Oath of Office

Mr. McConnell administered the Oath of Office to Mr. George R. Piperno for his reappointment by the Township of Pennsauken. (Term: July 1, 2018 through June 30, 2023)

Nomination/Designation of Officers:

On motion by Mr. Brennan and 2nd by Mr. Piperno with a unanimous vote, the Officers remain:

President: Joseph C. Scavuzzo

Vice President: George R. Piperno

Treasurer: Patrick Brennan

Secretary: Ronald S. Johnson

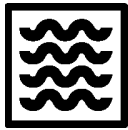
Asst. Secretary & Asst. Treasurer: Edward F. Brennan

Cash Management Plan

A Resolution to approve the new MPWC Cash Management Plan. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designating Bank Signatories

A Resolution to designate the signatories for the Operating, Payroll and Legal Accounts. Motion by Mr. Piperno, 2nd by Mr. Pat Brennan; **A unanimous roll call vote.**

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Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

Designating Depositories

A Resolution to designate Depositories. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of the Petty Cash Fund

A Resolution to establish the Petty Cash Fund managed by the Finance Director and/or the C.O.O. Motion by Mr. Pat Brennan, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Designation of the FSA Account and Signatories

A Resolution to designate signatories for the Flexible Spending Account. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designation of Newspapers & Websites of the Commission

A Resolution to designate the official newspapers and websites for public notice of the MPWC as Courier-Post and/or The Burlington Times, The Retrospect, and All-Around Pennsauken. Also, the websites of Pennsauken Township & Merchantville Borough & Merchantville Community and Merchantville-Pennsauken Water Commission. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designation of the Meeting Dates and Times

A Resolution to establish the meeting dates and times for the Commission year. Motion by Mr. Pat Brennan, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Appointment of Public Agency Compliance Officer

A Resolution appoint the C.O.O. as the Public Agency Compliance Officer. Motion by Mr. Ted Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Authorization of C.O.O. to make NJDEP/EPA Applications

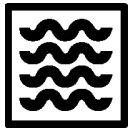
A Resolution authorizing the C.O.O. to make applications to the NJDEP and EPA. Motion by Mr. Piperno, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Authorization of Purchases under the State Contract and Approved Co-Ops

A Resolution to authorize staff to make purchases utilizing state contracts and co-ops approved by the Co0mmission. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Approval of Maximum Thresholds and Agents for Purchasing

A Resolution to approve the maximum state permitted purchasing thresholds and agents for purchasing as designated in the respective Resolution; Motion by Mr. Piperno 2nd by Mr. Johnson; **A unanimous roll call vote.**

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Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

Approval and Award of Annual Professional Services Appointments and of Qualified Engineers

A Resolution to award as Fair and Open, the annual professional appointments and Qualify these responding Engineers as recommended by staff evaluators on Motion by Mr. Piperno 2nd by Mr. Pat Brennan; **A unanimous roll call vote.**

- Auditor: Bowman & Company LLC
 - Accounting Services (Consultant): Your Part Time Controller
 - Insurance Broker of Record: Connor, Strong & Buckelew
 - Broker of Record for Employee Benefits: Connor, Strong & Buckelew
 - Commission Bond Counsel: Parker McCay
- Responding Engineers deemed qualified for contracting with the Commission:
- Remington & Vernick, CME Associates, T&M Associates and Pennoni Associates

Designation of the 2018-2019 Public Employees Awards Committee

A Resolution to reappoint the current sitting members of the committee for the 2018/2019 Commission year. Motion by Mr. Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

ITEMS TO BE DISCUSSED:**Park Avenue – Well #1 Repairs**

Mr. Spafford informed the Commissioners that there is a hole in Park Ave Well #1 which was known to be pre-existing to our contract with USGI and will need to be patched. A \$30,090.00 change order has been requested to the current contract between the parties.

Sale of Rudderow Avenue Generator – Unserviceable

Staff requested authorization to sell a 1983 unserviceable generator that has not run since 2009 on GovDeals.

Carbon Filter Plants – Financing Options

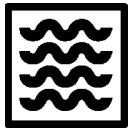
The Commissioners agreed that the MPWC should commence financing for the Carbon Filter Plants now despite the lack of regulations regarding the implementation details of the new PFOA limits. The Commissioners agreed that no financing currently compares to NJEIT funding and Staff was authorized to begin that application process as soon as the data and necessary plans become available.

Collingswood Status Report

Mr. Spafford informed the Commissioners that Complete Controls installed cellular modems so that the MPWC and Collingswood plants and tanks could communicate via SCADA which makes them viewable on staff phones. Mr. Spafford advised that his greatest immediate concern is Collingswood filters which he will be advising Collingswood about and which must be scheduled for repair.

Approval of the Minutes

Mr. Pat Brennan moved on a 2nd by Mr. Johnson to approve the Business meeting minutes of June 14, 2018. **A unanimous roll call vote.**

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Vice-PresidentMr. Ronald S. Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward F. Brennan
Ass't Secretary/ Treasurer**Payment of the Bills**

Mr. P. Brennan motioned on a 2nd by Mr. Ted Brennan to approve payment of the bills dated July 12, 2018 in amount of \$1,271,043.52. **A unanimous roll call vote.**

Mr. P. Brennan motioned on 2nd by Mr. Piperno to approve payment of a \$1290.00 bill for Borough of Merchantville. **All voted in the affirmative except Mr. Ted Brennan abstained.**

A motion by Mr. Patrick Brennan and 2nd by Mr. Piperno to approve payment of a \$1,150.00 bill for Pennsauken Township, dated July 12, 2018. **Affirmative roll call vote, except Mr. Scavuzzo abstained.**

Correspondence

- Gene Padalino to C.O.O. Re-appointment of George Piperno – Resolution
- K. McGowan to J. Peirce – Letter of Gratitude – Scholarship
- R. Lukasiak to MPWC Commissioners – Letter of Gratitude – Salary Increases

Staff Reports

The Superintendent reported that the second quarter VOC's were completed and the MTBE's were excessively high. He said it was determined cross-contamination from the haloacetic acid testing which took place at the same time was the reason for the inaccurate testing. He also said that NJDEP is expected to invalidate the test results and new results should be delivered next week.

Mr. Campbell also stated that the NJDEP is now requiring water systems with interconnections 6" or larger to have signed agreements. Maple Shades Interconnection concludes in September 2018 and is currently being updated. Staff is also currently in discussions about the 38th and Federal Interconnection with NJAW.

Old Business

USGI Main Replacement Proposal – Mr. Spafford provided additional information regarding his evaluation of the USGI proposal and a discussion ensued. The Commissioners agreed that there was enough potential value to initiate drafting the necessary competitive contract RFP pending NJDEP's issuing regulations and prior to any commitments being proposed to the Commission. A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to authorize the staff to begin the competitive contract process to solicit Main Replacement Program proposals. **A unanimous roll call vote.**

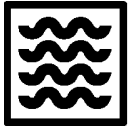
New Business: Sale of Generator

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the sale of the generator on GovDeals A **unanimous roll call vote.**

Park Avenue Well Repairs: Change Order

Motion by Mr. Ted Brennan and 2nd by Mr. Piperno to approve the \$30,000.00 change order for Park Ave. Well Repair. **A unanimous roll call vote.**

New Services-1012 Haddonfield Road – 2" Commercial – 4" Fire Service

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Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to approve the – 2” Commercial – 4” Fire Service at 1012 Haddonfield Rd. **A unanimous roll call vote.**

Commissioners Reports:

Mr. Piperno suggested researching permitted investment options for higher interest rates and for diversification. A discussion ensued. Treasurer Brennan indicated that he would coordinate researching additional options.

Mr. Pat Brennan requested more CCR brochures be distributed to the surrounding municipalities.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Piperno to adjourn at 5:06 PM. **A unanimous roll call vote.**

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
August 9, 2018****ATTENDEES****Commissioners:**Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer**Other Attendees:**Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director

The President called the meeting to order at 4:02 PM

There was a roll call of Commissioners all but Mr. Piperno present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

2017 Audit

Mr. Saraceni explained that Auditor Mr. Jim Miles had a family emergency this week and needed to cancel the exit conference. Commissioners will be informed as soon as that meeting has been rescheduled.

Maple Shade Interconnect – Expiration & Renewal Preparations

Superintendent Campbell updated the Commissioners on his interactions with the associated parties, indicating that the current contract ends in September 2018 and that Mr. Dennis Yoder has been given authority to move forward with the preparations.

Westfield Ave Server Upgrades

Mr. Saraceni indicated that although server upgrades were originally planned for 2019, there have been some recent failures and dysfunction that should be addressed more immediately. The Treasurer noted that the Hampton Avenue relining project came in under budget and that those capital funds could be reallocated to this capital project. All Commissioners agreed to move forward with the server upgrades immediately. There was a brief discussion regarding the status of the MPWC cyber security plan and the Engineer gave a full report on the MPWC's protections, which are to the Commission's satisfaction.

Approval of the MinutesA motion by Mr. Pat Brennan and 2nd by Mr. Johnson to amend and approve the Minutes of the Business Meeting of July 12th. (Change order amended from \$30,000.00 to \$30,090.00). **All voted in the affirmative in a roll call vote.**

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PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Payment of the Bills**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills in the amount \$705,035.88 dated 8/9/18. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills for Pennsauken Township in the amount \$96,641.34 dated 8/9/18. **All voted in the affirmative in a roll call vote; Mr. Scavuzzo abstained.**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills for Merchantville Borough in the amount \$22,190.25 dated 8/9/18. **All voted in the affirmative in a roll call vote; Mr. Edward Brennan abstained.**

New Business**Server Upgrades**

A motion by Mr. Johnson and 2nd by Mr. Pat Brennan to reallocate capital funds for server upgrades. **All present voted in the Affirmative.**

Commissioners Reports:

A motion by Mr. Johnson and 2nd by Mr. Brennan that the Treasurer be authorized to move MPWC cash to CDs and approved an amount up to \$1.5M pending discussion and recommendation by staff and upon obtaining the best interest rates possible.

Executive Session

A motion by Mr. Ted Brennan and 2nd Mr. Johnson to enter Executive Session for matters of personnel at 4:16 PM. **A unanimous voice vote of those present.**

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to re-enter the public meeting at 4:35 PM. **A unanimous vote of those present.**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson directing the C.O.O. to reimburse Sean Fitzgerald for any monies withheld from his pay as reimbursement for the national conference expenses and to forgive the balance of the obligation. **A unanimous vote of those present.**

Adjournment

A motion by Mr. Johnson and 2nd by Mr. Pat Brennan to adjourn at 4:36 PM. **A unanimous voice vote of those present.**

Submitted By:

Brandy Eisenmann & Michael Saraceni

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Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
September 13, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant
James Miles, CPA

The President called the meeting to order at 4:00 PM

There was a roll call of Commissioners and all, but Mr. Johnson were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

2017 Audit – Status

Mr. Pat Brennan stated that Mr. Johnson had several questions about the 2017 Audit to which CPA James Miles responded. Responses were reviewed with Mr. Johnson prior to the meeting and he reported that he was satisfied with the answers given to his questions. All Commissioners and staff were comfortable with the responses/discussion and it is now recommended for Commissioners to approve the Audit.

2019 Operating and Capital Budgets- Introduction

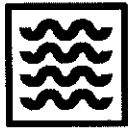
Mr. Saraceni stated that the 2019 Budget had previously been given to the Commissioners for review and the auditors were placing the information into the state budget format. Copies of the completed documents will be forwarded to the Commissioners for approval at the October Commission Meeting to provide sufficient time to be received by the state November 1st deadline. A discussion ensued and concluded with Mr. Pat Brennan directing that any questions about the budget should go to either him or Mike Saraceni.

Maple Shade Interconnect – Expiration & Renewal Preparations

Mr. McConnell said the Maple Shade Interconnection expires September 12, 2018. There have been identified needed upgrades to infrastructure mainly in the Coles Road intersection area. The agreement will charge the MPWC highest retail rate for any emergency water. An updated interconnection agreement was agreed to with Maple Shade Counsel and will be delivered for execution to both parties once approved in new business.

Summary Plan Description- Update Plan 125 for New Medical Benefits

General Counsel requested approval to the updated Plan 125 for new medical benefits. (new business)

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**NJDEP- New MCL Regulations for PFNA and 1,2,3-TCP**

Mr. Campbell advised that the NJDEP had added new MCL Regulations for PFOA's. They are for perfluorononanoic acid (PFNA), for 1,2,3-trichloropropane (1,2,3-TCP), and new monitoring requirements for public community and nontransient noncommunity water systems. Mr. Campbell attached the correspondence to his report. He also reported that we have been testing for PFNA's which have revealed that Woodbine is above the newly established MCL and National Highway is below the MCL. Richard Spafford then stated that the pilot testing by Calgon is due back any day now. The results will then be forwarded to R&V for their design. Formal testing is required to begin in 1st Quarter of 2020.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the Minutes of the Business Meeting of August 9, 2018. All present voted in the affirmative except Mr. Piperno abstained.

Approval of the Minutes Executive Session

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the Minutes of the Executive Session of August 9, 2018. All present voted in the affirmative except Mr. Piperno abstained.

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount \$467,478.43 dated 9/13/18. All present voted in the affirmative in a roll call vote.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Pennsauken Township in the amount \$2,467.86 dated 9/13/18. All present voted in the affirmative in a roll call vote; except Mr. Scavuzzo abstained.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for the P-Card in the amount of \$40.66 dated 7/20/18 and \$2,710.67 for 8/20/18. All present voted in the affirmative in a roll call vote. Commissioner Brennan asked for clarification on the P-card purchases – Mr. Saraceni provided such.

Staff Reports

Mr. Saraceni suggested to the Commissioners that instead of a strategic planning meeting of the Commissioners that for this year a tour take place of all the plants and Collingswood to understand fully what has been accomplished by staff. Mr. Pat Brennan requested a tour bus so that commissioners and select staff could travel together for commentary and discussion. Mr. Saraceni will provide a draft concept plan for Commissioners review at the next meeting. No date has been decided on yet.

Mr. Spafford requested permission to approve the release of the Surety bond posted for infrastructure improvements required for Garden State Park section 2-B from 2005 for Edgewood Properties project.

Old Business

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the creation of Personnel Administrator position. All present voted in the Affirmative.

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Vice President

Mr. Ronald Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the adoption of the 2017 Financial Audit. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the release of the Bond (2005) on Section 2-B of Edgewood Properties. (GSP) All present voted in the Affirmative.

New Services: A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve new services at 5201 Route 70 West, Cherry Hill -2" service and 5201 Route 70, Pennsauken- 2" service. All present voted in the Affirmative.

A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to approve the new Shared Services Agreement with Maple Shade. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the new Summary Plan Description for the Addition of the HRA Plan to the Section 125 Plan. All present voted in the Affirmative.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to adjourn at 5:00 PM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
October 11, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM

There was a roll call of Commissioners

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

2019 Operating and Capital Budgets – approval required

Mr. Saraceni stated that the amended 2019 Operating and Capital Budgets are ready to be sent to the state for approval. Mr. Johnson had some concerns about the budget and all concerns were addressed by staff and CPA Jim Miles. He was satisfied with the responses and he recommended to pass the budget.

Medical/Prescription Plan – Renewal Pending

Mr. Saraceni said that he has been in close contact with our Broker of Record Scott Davenport from Conner Strong about the renewal rate for Horizon. He reported that negotiations are ongoing and Mr. Davenport should have a final number shortly. Mr. Saraceni said that a 40 % increase has been budgeted for 2019. A discussion ensued. Mr. Pat Brennan suggested that staff explore other options for insurance carriers. Mr. Saraceni agreed to do so.

NJDEP – Spill Fund Meeting – October 4, 2018

Mr. Saraceni reported that he, Rich Spafford and Craig Campbell met with the NJDEP to discuss if the MPWC is eligible for the spill fund. Mr. Spafford then gave the specifics of what the spill fund is and what it is used for. Mr. Spafford reported that the preliminary tasks have already been completed. Alternative analysis is now needed. Another meeting will be set-up with the DEP once the alternative analysis is completed.

Connection Fee Hearing – Scheduled for November 8th Meeting

Mr. Saraceni reported that the Connection Fee hearing will be November 8th at 4:00 pm. It has been advertised and letters have been sent out. The residential connection fee will increase by \$75.00 and the commercial connection fee will increase by \$3.28. There will be no water rate increase.

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TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Commission – Facilities Tour – November 2nd**

Mr. Saraceni said that the Commissioners tour of the MPWC facilities will be on November 2nd. Mr. Campbell gave an overview of the tour plans.

Personnel – Daniel Persiano – successful completion of provisional status

Mr. Saraceni stated that Dan Persiano successfully completed his provisional period. He received a stellar review from Ms. Eisenmann. Mr. Persiano's benefits are now activated.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the Minutes of the Business Meeting of September 13, 2018. **All present voted in the affirmative in a roll call vote. Mr. Johnson abstained.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills in the amount of \$374,380.45 and \$5000.00-Benefit Express Wire transfer- totaling \$379,380.45 dated 9/13/18. **All present voted in the affirmative in a roll call vote.**

Staff Reports

Mr. Saraceni stated that annual reviews for salaried employees are in the process of being completed and that he will schedule a meeting with the salary committee to review. Recommendations will be brought to the November Commission meeting to review and to be approved at the December meeting.

New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the amended 2019 Operating and Capital Budget. **All present voted in the Affirmative.**

New Services:

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve new services at: 3911 Federal St- 6" and 8" residential/apartment services, 761 Cuthbert Blvd.-4" and 6" commercial services, 6306 Browning Road- new 2" service for commercial property and 2100 Haddonfield Rd. (Haddon Point) – 189 - 1" residential services. **All present voted in the Affirmative.**

Informational

Mr. Brennan said that a 10-year anticipated budget was posted in the Informational folder and printed copy has been placed in Commissioners mailboxes for review.

Commissioners Reports:

Mr. Johnson thanked Commissioners and staff for the plant and fruit. He said he is happy to be back and that he appreciated everyone's thoughts and prayers while he was out.

Mr. Ted Brennan said that he was happy that Mr. Johnson is back.

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Mr. Pat Brennan echoed Mr. Ted Brennan's sentiment. Mr. Brennan then discussed the MPWC financial position in comparison to last year.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Ronald Johnson to adjourn at 4:44 PM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
November 8, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
James Miles, CPA
Patricia Croce, Stenographer

The President called the meeting to order at 4:00 PM
There was a roll call of Commissioners - Commissioner Piperno was absent.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Connection Fee Hearing

The first order of business was to conduct the advertised connection fee hearing. The meeting was then turned over to General Counsel to conduct the hearing. At the conclusion and with no members of the public present, the Commissioners had no additional questions or comments. Mr. Miles and the Stenographer were excused.

Connection Fee Regulation 1022 – Proposed Revision – Draft

Mr. Saraceni stated that there was a change in law regarding Regulation 1022 which was attached to General Counsel's report. General Counsel clarified and indicated that staff was seeking approval at this meeting to adopt the change.

Emergency Repair – National Highway Elevated Tank – U.S. Tank - Resolution

Mr. Campbell commenced by stating that there is an emergency repair needed for the National Highway Tank. Mr. Spafford then continued that during inspection it was discovered that rods were loose. Mr. Spafford then said that he is seeking approval from the Commission to have US Tank perform the repairs as early as Monday, November 12, 2018 at the price of \$17,000.00. Repainting, lifting and adjustment of the rods are included in the price. The C.O.O., in conjunction with the Engineer, have declared this an emergency repair under Commission policies. The Commissioners agreed.

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Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Medical/Prescription Plan – Renewal - Proposal Submitted**

Mr. Saraceni stated that Mr. Piperno and Scott Davenport of Conner-Strong and himself met to discuss several concerns that Mr. Piperno had raised concerning retiree benefits as well as the renewal submission. Mr. Piperno was satisfied with Mr. Davenport's responses and indicated that he would duly report his findings and be prepared to discuss the results of the meeting on November 8th. A discussion followed, and the Commissioners agreed that Mr. Saraceni/Staff should continue to gather comparative information for further evaluation.

Assembly Bill No. 2420 – Reimbursement to Certain Residential Customers

Mr. Campbell said that Bill 2420 states that certain water customers may be reimbursed for certain reasons such as an exceedance of a Maximum Contamination Level's (MCL) as well as to provide lead filtration. A discussion ensued, and it was suggested that staff reach out to local legislators to seek clarification and to express our potential impact concerns.

NJ Spill Fund Application – Progress

Mr. Spafford reported that application for the spill fund has been sent in, Solvay Polymers has been notified. We are awaiting results from testing at various wells which upon forwarding same to the NJDEP would complete our application.

Salary Committee – Initial Proposal

Mr. Scavuzzo stated that the Salary Committee recommendations have been distributed to all Commissioners for review and approval consideration at the December Meeting. Should anyone have questions, they can reach out to either himself or to Mr. Pat Brennan.

Thanksgiving/Holiday Parades Scheduled

Mr. Saraceni reported that the MPWC will be participating in the holiday parades - Pennsauken Parade will be held on Saturday, November 24th at 1:00pm. The Merchantville parade will be held Friday December 7th at 6:45.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of October 11, 2018. **All present voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills in the amount of \$275,047.55. **All present voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills for Pennsauken in the amount of \$96,487.14. **All present voted in the affirmative in a roll call vote. Mr. Scavuzzo abstained.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve payment of the bills for Merchantville in the amount of \$11,565.25. **All present voted in the affirmative in a roll call vote. Mr. Ted Brennan abstained.**

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SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Payment of the Bills**

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve payment of the bills for the P-Card transfers in the amount of \$916.43 **All present voted in the affirmative in a roll call vote.**

Staff Reports

Mr. Saraceni stated that he had received notice from Pennsauken High School and that they need to know if we would be sponsoring the scholarships for 2019. It was agreed upon by all Commissioners that we would. Mr. Saraceni then reminded the Commissioners that we had previously spoken about a scholarship created in Commissioner Burt German's name for Merchantville residents/students attending Haddon Heights High School. A discussion ensued, and it was decided that Mr. Saraceni would structure the criteria for that scholarship and then send same to the Commissioners for review.

Mr. Spafford asked for permission to go to bid for Annual Maintenance Bids which the Commissioners granted.

New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the Connection Fee Adjustment to be effective December 1, 2018, excluding any applications currently received. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the amended Water Regulation 1022 Connection Fee. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the Emergency Repair of the National Highway Tank. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve a new \$1,000.00 award/scholarship in honor of Commissioner Burt German for Merchantville students attending Haddon Heights High School. All present voted in the Affirmative.

New Services:

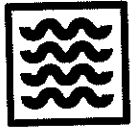
A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve 2 new services at: 1503 and 1507 West Chapel Avenue, Cherry Hill -1-inch service for a retail store and 2-inch service for a car wash. All present voted in the Affirmative.

Commissioners Reports:

Mr. Johnson thanked staff for the tour of the facilities and thanked staff for all that they have accomplished.

Mr. Ted Brennan reiterated what Mr. Johnson said.

Mr. Pat Brennan said that he enjoyed the tour thoroughly and that he would like to see a follow-up tour take place in the spring to reach the facilities that they were unable to see due to the time constraints. Mr. Brennan also suggested that Ted Brennan be authorized to reach out to our Congressman to seek assistance with our land needs at the National Highway plant.

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Mr. Patrick Brennan
Treasurer

Mr. Edward Brennan
Ass't Secretary/ Treasurer

Mr. Scavuzzo thanked staff for a great tour and is looking forward to touring the remaining facilities. He then wished everyone a Happy Thanksgiving.

Adjournment

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to adjourn at 5:03 PM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni

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PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
December 13, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. George Piperno, Vice - President
Mr. Patrick Brennan, Treasurer
Mr. Ronald Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Personnel Administrator
Joyce Peirce, Financial Director

The President called the meeting to order at 9:30 AM

There was a roll call of Commissioners

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Bad Debt – Status Report – Recommendations for Removal

Mr. Saraceni said that Bad Debt status report has been attached to the package for Commissioners review. Mr. Pat Brennan stated that the debts were minimal. There were no questions about the bad debt for Ms. Peirce and she was then excused.

2019 Budget approved by State of New Jersey – Requires Commission Adoption

Mr. Saraceni stated that the 2019 Budget was approved by the State with no problems. It now needs to be adopted by resolution to be returned to the State for final approval.

Annual Contracts – Bid Results – Recommendations

Mr. Spafford distributed to the Commissioners the Annual Maintenance Bid Summary wherein the lowest bidders were listed. He said he did not get any responses for 19-03 - Chemical Analysis of Water which will be re-advertised for bids.

RFP – Survey for River Road & Union Avenue (2019 Main Replacement)

Mr. Spafford was seeking approval for T& M who provided the lowest quote for services at \$10,600.00 for the River Road and Union Surveying. The other submissions were R&V- \$12,500.00 and CME - \$23,930.00.

Salary Committee – Proposal to Commission – Status/Action

The Commissioners indicated that they would accept and adopt the recommendations. A brief discussion ensued regarding the salary structure in general and the C.O.O. acknowledged and stated that their concerns would be focused on going forward for the reviews of 2019.

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PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Approval of the Minutes**

A motion by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of November 8, 2018. **All voted in a roll call vote in the affirmative except Mr. Piperno abstained**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount of \$ 401,925.09. **All present voted in a roll call vote in the affirmative except Mr. Ted Brennan abstained.**

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve payment of the bills for the P-Card purchase in the amount of \$350.00. **All present voted in the affirmative in a roll call vote.**

Staff Reports

Mr. Saraceni thanked the Commissioners for the Employee Recognition Program and for all their support during the year.

New Business

A motion was made by Mr. Pat Brennan and 2nd by Mr. Johnson to adopt the 2019 Budget. **All present voted in the Affirmative.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Piperno to award the low bid on the Annual Contracts as reported by staff. **All present voted in the Affirmative.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Johnson to award T&M for the River Road Main Replacement Survey. **All present voted in the Affirmative.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the Salary Committee Proposal for selected employee compensation and a COLA increase. **All present voted in the Affirmative.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to write-off the specific Bad Debt as submitted by staff. **All present voted in the Affirmative.**

A motion was made by Mr. Pat Brennan and 2nd by Mr. Johnson to approve the proposed 2019 Annual Holiday Schedule. **All present voted in the Affirmative.**

New Services:

A motion was made by Mr. Pat Brennan and 2nd by Mr. Piperno to approve 2100 & 2118 Haddonfield Road – Haddon Point – (Buildings 3, 4 & 5) for Three (3) – 2” Services – (Still Phase I)

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Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
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TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Project Status**

Mr. Piperno had a few questions regarding the operation of employee healthcare related to Medicare A & B. A discussion ensued. It was decided that staff will continue to look into other health insurance companies and research Medicare A & B for our retirees.

Mr. Pat Brennan asked Mr. Spafford how progress is going at Collingswood. Mr. Spafford responded that things were going slightly slower than he wanted. He continued that they were currently handling a transformer issue and he reported that Corrosion Control is making good progress with the water quality complaints.

Commissioners Reports:

Mr. Johnson wished everyone and their families a happy holiday

Mr. Ted Brennan thanked staff for their welcome to the MPWC and he will be more involved as he goes forward.

Mr. Piperno asked for an explanation of designations of "depleted" and "threatened" areas as it appears on the monthly pumpage reports. An explanation was given by Rich Spafford. Mr. Piperno then thanked Staff and Commissioners and wished them a Happy Holiday.

Mr. Pat Brennan thanked staff for the breakfast. He thanked staff for their professionalism and said that they make the MPWC look good.

Mr. Scavuzzo thanked the awards committee for their efforts. He then said it is a privilege to serve at the MPWC.

Executive Session – Matters of Personnel

Motion by Mr. Pat Brennan and second by Ted Brennan to go into Executive Session at 10:20am. All responded, Aye. Before any substance was discussed, it was determined that the subject matter did not require an Executive Session and that the meeting was returned to public at 10:22.

The State's enactment of the 2018 NJ Paid Sick Leave Act created a review regarding the MPWC's current policies regarding paid sick leave. An explanation of the issues ensued. The Commissioners decided that they wanted time to review the information provided and defer action or further comment until completing their review. Staff will continue to identify options for the most appropriate revisions.

Adjournment

A motion was made by Mr. Ted Brennan and 2nd by Mr. Pat Brennan to adjourn at 10:55am. **A unanimous voice vote was given.**

Submitted By:

Carol Feriozzi & Michael Saraceni