



MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

July 11, 2019



Open Public Meeting: 4:00 pm

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Reorganization:

- *Oath of Office – Patrick Brennan – Appointment: 7/1/2019 – 6/30/24*

Designation of Commission Officers: Resolution 2019-05

President:

Vice-President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan: Resolution 2019-06

Designating Bank Signatories: Resolution 2019-07

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Designating Depositories of Funds for MPWC: Resolution 2019-08

PNC, Bank of America, TD Bank, First Colonial Community Bank, Columbia Bank, Haddon Savings Bank, Santander Bank, Wells Fargo Bank & the New Jersey Cash Management Fund & any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer & approved by the Commission during the year.

Authorization of Petty Cash Fund: Resolution 2019-09

Director of Finance - \$500.00

Designation of FSA/HRA Account and Signatories: Resolution 2019-10

Designation of Official Notices: Designating Newspapers & Websites of the Commission 2019-11

Courier-Post and The Retrospect - Pennsauken Township & Merchantville Borough & Merchantville Community Web Sites - Merchantville-Pennsauken Water Commission – Web Site

Designation of Meeting Dates/Times – 2019-2020: Resolution 2019-12 (copy attached)

Designation of Public Agency Compliance Officer: Resolution 2019-13

Authorization of C.O.O. to make NJDEP/EPA Applications: Resolution 2019-14

Authorizing Purchases under the State Contract and approved Co-ops: Resolution 2019-15

Approving Maximum Thresholds and Agents for Purchasing: Resolution 2019-16

Appointing Professional Contracts & Pool of Qualified Engineers: Resolution 2019-17

(See spreadsheets attached)

Auditor:

Accounting Services (Consultant):

Insurance Broker of Record:

Broker of Record – Employee Benefits:

Commission Engineer(s):

Commission Bond Counsel:

Other:

Designation of 2018-2019 Public Employees Awards Committee: Resolution 2019-18

Items to be discussed:

1. Professional Services/Consultants – RFQ Results – (Attached)
2. Retiree & Sick Leave Policy Updates – Special Meeting Request

Approval of Minutes:

1. Regular Meeting: June 11, 2019
2. Executive Session: N/A

Approval of Bills:

• Bills for Payment:		
	June 14, 2019	\$ 250.00
	(Woodbine Publication)	
•	July 11, 2019	\$ 959,483.71
•	Borough of Merchantville	\$ 0.00
•	Township of Pennsauken	\$ 7,004.78
•	Remington & Vernick	\$ 11,631.01
	<u>Total Bill List</u>	<u>\$ 978,119.50</u>
	(P-Card Purchases)	\$ 5,166.80

- Escrow*Capital Expense Report attached to Bill List

Correspondence:

- Denise Brouse to C.O.O. Re-appointment of Patrick Brennan – Plus Resolution
- Sophia Honigfeld to Joyce Peirce – Letter of Gratitude (Merchantville Scholarship)
- Jada Gabri-El to Joyce Peirce – Letter of Gratitude (Pennsauken Scholarship)

Meeting Open to the Public:

Bid Openings:

- RFQ's – Professional Services – June 21, 2019

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

Old Business:

New Business:

- Professional Consultants – 2019-2020
 - Appoint Consultants and Qualify Engineers
- **New Services:**
- **Resolutions:**
 - Re-Organization Resolutions Filed

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

Public Meeting (Resumed):

Adjournment: