



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

JANUARY 11, 2018



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Hampton Road Main Replacement – Survey Quotes – Commission Authorization
2. Medical Benefits Plan Option – Progress Report/Recommendations – Report Submitted
3. Transition from Edmund’s to Peachtree Bookkeeping – two bill lists to be combined

Approval of Minutes:

1. Regular Meeting: December 14, 2017
2. Executive Session

Approval of Bills:

Bills for Payment	December 18, 2017 (DMV Registrations)	\$	425.00
	January 11, 2018 Edmund’s	\$	277,158.87
	January 11, 2018 Peachtree	\$	253,979.07

*Capital Expense Report attached to Bill List

Correspondence:

- Mayor Betsy McBride to MPWC Employees–gratitude for 2017 Angel Tree Program Participation

Meeting Open to the Public:

Bid Openings:

- Consulting Engineers - Survey Quotes Received – Hampton Road Main Replacement

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- 2018 Budget returned with final adoption from the State of New Jersey
- Collingswood – Meeting scheduled for January 9, 2018

New Business:

- Hampton Road Survey Authorization
- Medical Benefits Plan - Status

New Services:

- Wawa - 2426 Route 38 – Cherry Hill – 2” Domestic Service – 4,736 ft² Retail Store

Informational:

- Medical Benefits Proposal - Posted

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:

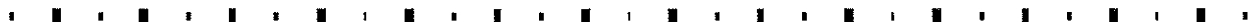


MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

FEBRUARY 8, 2018



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Medical Benefits Plan Option – Progress Report/Recommendations
2. National Joint Purchasing Alliance (NJPA) – Recommendation to Join
3. Purchase of John Deere 35G Excavator & Trailer
4. Capital Expenditures – discussion requested by Staff
5. Collingswood Partnership – Commissioner Brennan
6. Host Community 2017 Highlight Presentations
7. MPWC Regulations – proposed amendments – 1009 and 1012 (See attached)
8. Executive Session

Approval of Minutes:

- | | |
|----------------------|------------------|
| 1. Regular Meeting: | January 11, 2018 |
| 2. Executive Session | January 11, 2018 |

Approval of Bills:

Bills for Payment	February 8, 2018	\$ 321,307.27
	Pennsauken Township	\$ 94,185.11
	Total:	\$ 415,492.38

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- Medical Plan (EPO – HDHP)

New Business:

- NJPA – Recommendation to Join
- Purchase of Excavator and Trailer

New Services:

-

Informational:

- Per General Counsel’s Report – Listing of Legislative Bills currently under review

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

MARCH 8, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Collingswood Partnership – Commissioner Brennan (Memo enclosed with package)
2. Host Community 2017 Highlight Presentations – 3/7 Township – 3/12 Borough
3. Hampton Road – Main Relining (Plymouth Pilot)
4. Trench Compactor – authorization to purchase – Budgeted Item
5. Interactive Voice Response – (IVP) – Pay by telephone feature in place
6. Capital Expenses -ongoing review and discussion (see attached memo)
7. Confined-Space Rescue – Equipment Requests – PFD and CHFD Technical Rescues
8. Customer Dispute – Sunset Memorial Park – (see attached information)

Approval of Minutes:

- | | |
|----------------------|------------------|
| 1. Regular Meeting: | February 8, 2018 |
| 2. Executive Session | |

Approval of Bills:

Bills for Payment	March 8, 2018	\$ 441,589.11
	Pension Disbursement	\$ 264,861.40 (4/1) Annual
	Total:	\$ 706,450.51

Capital Expense Report attached to Bill List

Correspondence:

- John S. Tomac (NJAW) to MPWC – Distribution System Improvement Charge – Hearing
- AT & T to C.O.O. – Notice of intent to terminate Lease at Marion Avenue

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- Capital Expenditures - Review and Analysis

New Business:

- Trench Compactor – Purchase
- Collingswood – Actions
- Confined-Space Equipment

New Services:

- 3911 Federal Street – Pennsauken – 8” Service and 6” Service
- 202 North Park Drive, Cherry Hill – 8” Service plus 4 – 2” services – (2 domestic and 2 fire service)

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

APRIL 12, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Salary Committee – Staff Presentations
2. MPWC Regulations Updates – 1001 General Information (attached)
3. Employee Manual Updates: 1180–Sick Leave & 1130–Educational Assistance (attached)
4. Request Authorization – RFP: Carbon Plant Pilots for Woodbine & National Highway
5. Financial Disclosure Statements – due by April 30th
6. Mel/JIF Training – to be completed by April 30th
7. Arbor Day – Tree Plantings – April 27th – Times & Locations TBA
8. Executive Session – Collingswood – Contract and Negotiations
9. G. Burton German, Jr. - Retirement

Approval of Minutes:

- | | |
|---------------------|----------------|
| 1. Regular Meeting: | March 8, 2018 |
| • Executive Session | March 8, 2018 |
| 2. Special Meeting | March 19, 2018 |
| • Executive Session | March 19, 2018 |
| 3. Special Meeting | April 2, 2018 |
| • Executive Session | April 2, 2018 |

Approval of Bills:

Bills for Payment	April 12, 2018	\$ 415,110.12
	Pennsauken	\$ 1,080.04
	ACH – P-Card	\$ 539.00
	Total	\$ 416,190.16

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

- Hampton Road Main Relining – April 10, 2018

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- Customer Dispute – Sunset Memorial – settled
- Pumpage Comparison – 2018 vs. 2017 - Y-T-D

New Business:

- MPWC Regulation Update
- Authorization for RFP – Carbon Filter Pilot Studies
- Hampton Road Relining - Bid

New Services:

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA

MAY 10, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Oath of Office – Commissioner Edward F. Brennan
2. Designation of Commission Officers
3. Salary Committee – Committee Recommendations
4. Personnel – Retirement of Ed Skirpan – Recruitment of Replacement FST
5. Summer Help Program – Recruitment underway
6. RFP – Professional Services – To Be Issued by Month’s end
7. Haddon Pointe – Irrigation connection fee – Consideration Request
8. Executive Session – Collingswood – Contract and Negotiations

Approval of Minutes:

1. Regular Meeting: April 12, 2018
2. Executive Session April 12, 2018

Approval of Bills:

Bills for Payment	May 10, 2018	\$ 550,924.75
	Pennsauken Township	105,197.84
	Merchantville Borough	11,565.26
	Total	\$ 667,687.85
	Also for Approval:	
	HRA Funding Transfer	212,500.00
	P-Card Payment (BOA)	255.08

Capital Expense Report attached to Bill List

Correspondence:

- Denise Brouse – Municipal Clerk to MPWC – Appointment of Edward Brennan
- Edward Skirpan to MPWC – notification of intent to retire from full-time employment
- MAS to Commissioners- Strategic Planning Minutes

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- MPWC Regulations Updates – 1001 General Information
- Employee Manual Updates –1180 – Sick Leave & 1130 – Educational Assistance

New Business:

- Haddon Pointe – Irrigation Connection Fee

New Services:

- 2230 39th Street – Pennsauken - new 1” Domestic Service
- 45th Street – Pennsauken - new 1” Domestic Service
- 313 Church Road – Cherry Hill - new 1” Domestic Service
- Haddon Pointe – Pennsauken - new 2” Irrigation Service

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

JUNE 14, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Collingswood SSA – Commission adoption of agreement
2. AWWA Conference – Las Vegas – Two Attendees
3. Professional Services RFPs posted
4. Recruitment Initiative – Field Service Technician
5. Hampton Road – Project Progress
6. Utility Services Group, Inc – Main Replacement Proposal (Introduction)
7. Salary Committee – Discretion on Committee Submission

Approval of Minutes:

- | | |
|----------------------|--------------|
| 1. Regular Meeting: | May 10, 2018 |
| 2. Executive Session | May 10, 2018 |

Approval of Bills:

Bills for Payment	June 14, 2018	\$ 333,188.84
	Pennsauken Township	688.78
	Total	\$ 337,877.62
	Also for Approval:	
	Scholarships (5/11/18)	4,000.00
	HRA Funding Transfer	7,500.00

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

- Carbon Treatment Plan – RFP Results

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

- Salary Committee Proposal

New Business:

New Services:

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA

July 12, 2018

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Open Public Meeting: 4:00 pm

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Reorganization:

- *Oath of Office – George Piperno – Appointment: 7/1/2018 – 6/30/23*

Designation of Commission Officers: Resolution 2018-12

President:

Vice-President:

Secretary:

Treasurer:

Assistant Secretary/Treasurer:

Approving Cash Management Plan: Resolution 2018-13

Designating Bank Signatories: Resolution 2018-14

Operating Account:

Payroll Account:

Legal/Court Fees Account:

Designating Depositories of Funds for MPWC: Resolution 2018-15

PNC, Bank of America, TD Bank, Beneficial Savings Bank, First Colonial Community Bank of Collingswood, Audubon Savings & Haddon Savings Bank, Santander Bank, BB&T, Columbia Bank, Wells Fargo Bank & the New Jersey Cash Management Fund & any other GUDPA participating Bank/Financial institutions deemed necessary by the Treasurer & approved by the Commission during the year.

Authorization of Petty Cash Fund: Resolution 2018-16

Director of Finance - \$500.00

Designation of FSA Account and Signatories: Resolution 2018-17

Designation of Official Notices: Designating Newspapers & Websites of the Commission (2018-18)

Courier-Post and/or the Burlington County Times and/or The Retrospect

All-Around Pennsauken

Pennsauken Township & Merchantville Borough & Merchantville Community Web Sites

Merchantville-Pennsauken Water Commission – Web Site

Designation of Meeting Dates/Times – 2018-2019: Resolution 2018-19 (copy attached)

Designation of Public Agency Compliance Officer: Resolution 2018-20

Authorization of C.O.O. to make NJDEP/EPA Applications: Resolution 2018-21

Authorizing Purchases under the State Contract and approved Co-ops: Resolution 2018-22

Approving Maximum Thresholds and Agents for Purchasing: Resolution 2018-23

Appointing Professional Contracts & Pool of Qualified Engineers: Resolution 2018-24
(See spreadsheets attached)

- Auditor:
- Accounting Services (Consultant):
- Insurance Broker of Record:
- Broker of Record – Employee Benefits:
- Commission Engineer(s):
- Commission Bond Counsel:
- Other:

Designation of 2018-2019 Public Employees Awards Committee: Resolution 2018-25

Items to be discussed:

1. Professional Services/Consultants – RFQ Results
2. Park Avenue – Well #1 Repairs
3. Sale of Rudderow Avenue Generator – Unserviceable
4. Carbon Filter Plants – Financing Options
5. Collingswood Status Report

Approval of Minutes:

1. Regular Meeting: June 14, 2018
2. Executive Session: N/A

Approval of Bills:

• Bills for Payment	July 12, 2018	\$ 1,271,043.52
• Borough of Merchantville		\$ 1,290.00
• Township of Pennsauken		\$ 1,150.00
	Total Bill List	\$ <u>1,273,483.52</u>

- Escrow*Capital Expense Report attached to Bill List

Correspondence:

- Gene Padalino to C.O.O. Re-appointment of George Piperno – Resolution
- K. McGowan to J. Peirce – Letter of Gratitude – Scholarship
- R. Lukasiak to MPWC Commissioners – Letter of Gratitude – Salary Increases

Meeting Open to the Public:

Bid Openings:

- RFQ's – Professional Services – June 22, 2018

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

Old Business:

- Carbon Filter Plants – (2) – Financing Options
- USGI Main Replacement Proposal – Follow-up Information Requested

New Business:

- Sale of Generator –
- Park Avenue Well Repairs -
- Professional Consultants – 2018-2019
 - Appoint Consultants and Qualify Engineers
- **New Services:**
 - 1012 Haddonfield Road – 2” Commercial – 4” Fire Service
- **Resolutions:**
 - Re-Organization Resolutions Filed

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

Public Meeting (Resumed):

Adjournment:



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

AUGUST 9, 2018



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. 2017 Audit – Status
2. Maple Shade Interconnect – Expiration & Renewal Preparations
3. Westfield Avenue – Server Upgrades Needed
4. Executive Session – Matters of Personnel

Approval of Minutes:

- | | |
|----------------------|---------------|
| 1. Regular Meeting: | July 12, 2018 |
| 2. Executive Session | N/A |

Approval of Bills:

Bills for Payment	August 9, 2018	\$ 705,035.88
	Pennsauken Township	96,641.34
	Merchantville Borough	22,190.25
	Total	\$ 823,867.47

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

New Business:

New Services:

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

•

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

SEPTEMBER 13, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. 2017 Audit – Adoption
2. 2019 Operating and Capital Budgets – Introduction (Drafts attached)
3. Maple Shade Interconnect – Expiration & Renewal Preparations
4. Summary Plan Description – Update Plan 125 for new Medical Benefits
5. NJDEP – New MCL Regulations for PFNA and 1,2,3 - TCP
6. Executive Session – Matters of Personnel

Approval of Minutes:

- | | |
|----------------------|----------------|
| 1. Regular Meeting: | August 9, 2018 |
| 2. Executive Session | August 9, 2018 |

Approval of Bills:

Bills for Payment	September 13, 2018	\$ 467,478.43
	Pennsauken Township	2,467.86
	P-Card Purchase 7/20/18	40.66
	P-Card Purchase 8/20/18	2,710.67
	Total	\$ 472,697.62

Capital Expense Report attached to Bill List

Correspondence:

- NJDEP to all Water Purveyors – two (2) new State MCLs enacted

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

New Business:

- 2017 Financial Audit - adoption
- New Services

New Services:

- 2325 Route 70 West – Cherry Hill - Commercial/Restaurant – 2” Service
- 5201 Route 70 – Pennsauken – Commercial Car Wash – 2” Service

Informational:

- Summary Plan Description – 125 Plan Update
- Small Cell Wireless Technology – National League of Cities

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA

OCTOBER 11, 2018

Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. 2019 Operating and Capital Budgets – approval required
2. Medical/Prescription Plan – Renewal Pending
3. NJDEP – Spill Fund Meeting – October 4, 2018
4. Connection Fee Hearing – Scheduled for November 8th Meeting
5. Commission – Facilities Tour – November 2nd
6. Personnel – Daniel Persiano – successful completion of provisional status

Approval of Minutes:

- | | |
|----------------------|--------------------|
| 1. Regular Meeting: | September 13, 2018 |
| 2. Executive Session | N/A |

Approval of Bills:

Bills for Payment	October 11, 2018	\$ 374,380.45
	Benefit Express – Wire	<u>5,000.00</u>
	Total	379,380.45

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- Chief Operating Officer
- Superintendent
- Director of Customer Service
- Engineer/Consultants
- General Counsel

Old Business:

- Maple Shade Interconnect Agreement - Renewed

New Business:

- 2019 Operating and Capital Budget Approval

New Services:

- 3911 Federal Street – 6” and 8” Residential/Apartments Services
- 761 Cuthbert Boulevard – 4” and 6” Commercial Services
- 6306 Browning Road – new 2” Service for a Commercial Property
- 2100 Haddonfield Road (Haddon Point) – 189 – 1” residential services

Informational:

- 2019 Draft Operating and Capital Budgets
- PERC Decision - Collingswood

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

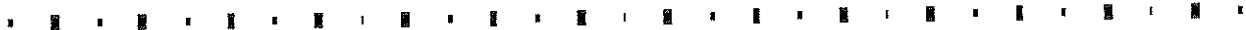
Adjournment:



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

NOVEMBER 8, 2018



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. Connection Fee Hearing
2. Connection Fee Regulation 1022 – Proposed Revision – Draft Attached
3. Emergency Repair – National Highway Elevated Tank – U.S.Tank - Resolution
4. Medical/Prescription Plan – Renewal - Proposal Submitted – (Attached)
5. Assembly Bill No. 2420 – Reimbursement to Certain Residential Customers - Attached
6. NJ Spill Fund Application – Progress
7. Salary Committee – Initial Proposal
8. Thanksgiving/Holiday Parades Scheduled

Approval of Minutes:

- | | |
|----------------------|------------------|
| 1. Regular Meeting: | October 11, 2018 |
| 2. Executive Session | N/A |

Approval of Bills:

Bills for Payment	November 8, 2018	\$ 275,047.55
	Pennsauken	96,487.14
	Merchantville	11,565.25
	Total	\$ 383,099.94
	P-Card Transfers (11-2 Transportation)	916.43

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

New Business:

- Connection Fee Adjustment

New Services:

- 1503 and 1507 West Chapel Avenue – Cherry Hill
 - 1” Service for Retail Store & 2” Service for a Car Wash

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment:



MPWC

**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

DECEMBER 13, 2018

Open Public Meeting: 9:30 AM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

1. 2019 Budget approved by State of New Jersey – Requires Commission Adoption
2. Annual Contracts – Bid Results – Recommendations
3. RFP – Survey for River Road & Union Avenue (2019 Main Replacement)
4. Salary Committee – Proposal to Commission – Status/Action
5. Bad Debt – Status Report – Recommendations for Removal (See Attached)
6. 2019 Annual Holiday Schedule – Draft Attached
7. Executive Session – Matters of Personnel

Approval of Minutes:

- | | |
|----------------------|------------------|
| 1. Regular Meeting: | November 8, 2018 |
| 2. Executive Session | N/A |

Approval of Bills:

Bills for Payment	December 13, 2018	\$ 401,925.09
	Pennsauken	N/A
	Merchantville	N/A
	P-Card Purchase	\$ 350.00
	Total	\$401,925.09

Capital Expense Report attached to Bill List

Correspondence:

Meeting Open to the Public:

Bid Openings:

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

Old Business:

New Business:

- 2019 Budget Adoption
- Annual Contracts – Award
- Main Replacement - Survey Award – River & Union
- Salary Committee Proposal
- Bad Debt
- 2019 Annual Holiday Schedule

New Services:

- 2100 & 2118 Haddonfield Road – Haddon Point – (Buildings 3, 4 & 5)
 - Three (3) – 2” Services – (Still Phase I)

Informational:

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

-

Public Meeting (Resumed): (Resolution to return to Public Session # _____)

Adjournment: