

**MPWC****MERCHANTVILLE-PENNSAUKEN WATER COMMISSION**6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.comMr. Joseph Scavuzzo
PresidentMr. George Piperno
Vice PresidentMr. Ronald Johnson
SecretaryMr. Patrick Brennan
TreasurerMr. Edward Brennan
Ass't Secretary/ Treasurer**Minutes of the MPWC Monthly Business Meeting
September 13, 2018****ATTENDEES****Commissioners:**

Mr. Joseph Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant
James Miles, CPA

The President called the meeting to order at 4:00 PM

There was a roll call of Commissioners and all, but Mr. Johnson were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

2017 Audit – Status

Mr. Pat Brennan stated that Mr. Johnson had several questions about the 2017 Audit to which CPA James Miles responded. Responses were reviewed with Mr. Johnson prior to the meeting and he reported that he was satisfied with the answers given to his questions. All Commissioners and staff were comfortable with the responses/discussion and it is now recommended for Commissioners to approve the Audit.

2019 Operating and Capital Budgets- Introduction

Mr. Saraceni stated that the 2019 Budget had previously been given to the Commissioners for review and the auditors were placing the information into the state budget format. Copies of the completed documents will be forwarded to the Commissioners for approval at the October Commission Meeting to provide sufficient time to be received by the state November 1st deadline. A discussion ensued and concluded with Mr. Pat Brennan directing that any questions about the budget should go to either him or Mike Saraceni.

Maple Shade Interconnect – Expiration & Renewal Preparations

Mr. McConnell said the Maple Shade Interconnection expires September 12, 2018. There have been identified needed upgrades to infrastructure mainly in the Coles Road intersection area. The agreement will charge the MPWC highest retail rate for any emergency water. An updated interconnection agreement was agreed to with Maple Shade Counsel and will be delivered for execution to both parties once approved in new business.

Summary Plan Description- Update Plan 125 for New Medical Benefits

General Counsel requested approval to the updated Plan 125 for new medical benefits. (new business)

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Ass't Secretary/ Treasurer**NJDEP- New MCL Regulations for PFNA and 1,2,3-TCP**

Mr. Campbell advised that the NJDEP had added new MCL Regulations for PFOA's. They are for perfluorononanoic acid (PFNA), for 1,2,3-trichloropropane (1,2,3-TCP), and new monitoring requirements for public community and nontransient noncommunity water systems. Mr. Campbell attached the correspondence to his report. He also reported that we have been testing for PFNA's which have revealed that Woodbine is above the newly established MCL and National Highway is below the MCL. Richard Spafford then stated that the pilot testing by Calgon is due back any day now. The results will then be forwarded to R&V for their design. Formal testing is required to begin in 1st Quarter of 2020.

Approval of the Minutes

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the Minutes of the Business Meeting of August 9, 2018. All present voted in the affirmative except Mr. Piperno abstained.

Approval of the Minutes Executive Session

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the Minutes of the Executive Session of August 9, 2018. All present voted in the affirmative except Mr. Piperno abstained.

Payment of the Bills

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills in the amount \$467,478.43 dated 9/13/18. All present voted in the affirmative in a roll call vote.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for Pennsauken Township in the amount \$2,467.86 dated 9/13/18. All present voted in the affirmative in a roll call vote; except Mr. Scavuzzo abstained.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve payment of the bills for the P-Card in the amount of \$40.66 dated 7/20/18 and \$2,710.67 for 8/20/18. All present voted in the affirmative in a roll call vote. Commissioner Brennan asked for clarification on the P-card purchases – Mr. Saraceni provided such.

Staff Reports

Mr. Saraceni suggested to the Commissioners that instead of a strategic planning meeting of the Commissioners that for this year a tour take place of all the plants and Collingswood to understand fully what has been accomplished by staff. Mr. Pat Brennan requested a tour bus so that commissioners and select staff could travel together for commentary and discussion. Mr. Saraceni will provide a draft concept plan for Commissioners review at the next meeting. No date has been decided on yet.

Mr. Spafford requested permission to approve the release of the Surety bond posted for infrastructure improvements required for Garden State Park section 2-B from 2005 for Edgewood Properties project.

Old Business

A motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to approve the creation of Personnel Administrator position. All present voted in the Affirmative.



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New Business

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the adoption of the 2017 Financial Audit. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the release of the Bond (2005) on Section 2-B of Edgewood Properties. (GSP) All present voted in the Affirmative.

New Services: A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve new services at 5201 Route 70 West, Cherry Hill -2" service and 5201 Route 70, Pennsauken- 2" service. All present voted in the Affirmative.

A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to approve the new Shared Services Agreement with Maple Shade. All present voted in the Affirmative.

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the new Summary Plan Description for the Addition of the HRA Plan to the Section 125 Plan. All present voted in the Affirmative.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Ted Brennan to adjourn at 5:00 PM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni