

MERCHANTVILLE PENNSAUKEN WATER COMMISSION

RESOLUTION FOR ADOPTION OF ANNUAL CONTRACTS WITH PROFESSIONALS AND QUALIFICATION OF OTHERS PURSUANT TO FAIR & OPEN PROCEDURES

WHEREAS, there exists a need for the MPWC to procure the certain licensed professional services from professionals deemed qualified from announced and publicly advertised criteria: and

WHEREAS, the service of the professional services is authorized to be engaged without bidding as a professional service under the Local Public Contract Law because such services are to be respectively performed by a person or persons authorized by law to practice a recognized profession which is regulated by law and it is not prudent or possible to simply obtain bids; and

WHEREAS, the need for such services were publicly advertised with criteria and qualifications made public in advance and an Open and public return date with all applications opened publicly; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1, *et. seq.* authorizes qualification of such professionals and pursuant to the State's Local Unit Pay-to-Play, N.J.S.A. 19:44A-20.4 *et seq.*, and establishes a "fair and open" process compliant with the rules and restrictions set forth therein which requires a resolution authorizing the qualification and/or award of contracts for professional services after established criteria and publicly advertised, and the Commission having done so; and

NOW, THEREFORE, the Commission finds that it has proceeded in accordance with the procedures required under New Jersey law for appointment under the Fair and Open Process which it hereby deems this to have been; and

FURTHER BE IT RESOLVED in duly advertised Public Meeting as follows:

Section 1: President, and Secretary are hereby authorized and directed to execute the necessary contracts to engage the following professionals who were each the sole respondents to the publicly advertised RFP's for the Commission year subject to reaching acceptable terms and conditions in contract language:

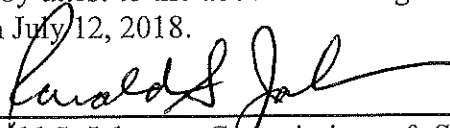
- (a) Insurance BROKER of Record: Conner Strong & Buckelew, Marlton, NJ
- (b) AUDITOR: Bowman & Company, Voorhees, NJ 08043
- (c) Employee Benefits Broker of Record: Conner Strong & Buckelew, Marlton, NJ
- (d) Bond Counsel: Parker McCay, Mt. Laurel, NJ
- (e) Accountants/ Consultants Your Part Time Controller, Philadelphia, PA

And hereby finds the following Engineers to have applied and met the Qualifications to be included the qualified pool from which the Commission will receive proposals to select the professional and engage on an as needed per project basis at the discretion of the Commissioners and subject to reaching acceptable terms and conditions in contract language for retention as professionals and or per project:

- (f) Engineers: CME Associates, Camden, NJ
- T&M Associates, Moorestown, NJ
- Pennoni Associates, Haddon Heights, NJ
- Remington & Vernick, Haddonfield, NJ

Section 2: The MPWC hereby finds that the process used to solicit proposals resulting in above determinations comply with Open & Fair procedures, with the provisions of the Open Public Meetings Act, NJ ELEC law and regulations, and is hereby qualified and thereby authorized to contract to perform professional services, respectively, pursuant to criteria previously established and advertised and to negotiate and enter contracts with these professionals as deemed necessary and on a project basis, and

The undersigned hereby attest to the above as having been duly adopted by unanimous approval of all Commissioners present on July 12, 2018.

By: 
Ronald S. Johnson, Commissioner & Secretary to the Commission

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Insurance Broker of Record

#	Requirements	Conner Strong & Buckelew 40 Lake Center Executive Park 401 Rte. 73 N. , Ste 300 Marlton, NJ 08053 856-877-861-3220
1	Licensed for at least 5 years in NJ.	Yes
2	At least 3 years experience in NJ public entities	Yes
3	Must handle all insurance products req'd by MPWC	Agreeable
4	Have access to various competitive insurance lines	Yes
5	Have risk management consultant services	Yes
6	Provide consulting services relative to alternative insurance options	Yes
7	List past and present gov'tal entities served	(For full list, see application packet) County and Municipal Gov'ts, Municipal Utility Authorities, School Districts, Fire and First Aid Squads
8	Selection Criteria *	Yes

* Selection Criteria

1. Qualifications and respective participation
2. Experience in providing services requested by MPWC
3. Ability to perform the tasks in a timely fashion
4. Distance of primary office from MPWC Administrative Offices
5. Recent, current and projected work load of the individual/firm
6. Thoroughness and completeness of applicant's submittal/work
7. Preference shown to residents of the host communities
8. Familiarity, experience or position dealing with host municipalities

Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Auditor

#	Requirements	Bowman & Company LLP 6 N. Broad St. Suite 201 Woodbury, NJ 08096-4635 (856) 853-0440
1	2 certified public accountants licensed for at least 5 years	40+
2	2 registered public municipal accountants licensed for at least 5 years	20+
3	At least 5 years experience auditing service to NJ municipal utilities	70+ years
4	Current principal office in NJ	Woodbury, NJ
5	Describe any special services available to municipal utilities clients	(For full list, see application packet) accounting, auditing & financial reporting long-term & short-term debt issues information technology
6	List all past and present gov'tal entity clients	(For full list, see application packet) Pennsauken BOE, Mt. Laurel Twp., Pennsauken Twp., Cherry Hill Twp.
7	Selection Criteria*	Yes

*** Selection Criteria**

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Merchantville-Pennsauken Water Commission
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Position:
Broker of Record for Employee Benefit Program

		Conner Strong & Buckelew	
		40 Lake Center Executive Park 401 Route 73 North Ste 300 Marlton, NJ 08053 (877) 861-3220	
Requirements			
1	Licensed for at least 5 years in NJ	50+ Years	
2	At least 3 years experience in NJ public entities	50+ years, has served MPWC for 20 years	
3	Have access to various competitive insurance products	Yes	
4	Provide consulting services available to public entities	Yes	
5	List past and present gov'tal entities served	" ..considers its customer list proprietary and does not publish or disclose...customer list available for review and will provide specific client information and references upon request."	
6	Selection Criteria*	Yes	

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Merchantville-Pennsauken Water Commission
Professional Services Contracts 2018-2019

Position:
Commission Engineers

#	Requirements	Remington & Vernick	CME Associates
1	Certified engineer in NJ	Yes	Yes
2	At least 5 years experience w/ municipal authorities	50+ years	35 years
3	Experience in obtaining permits related to water systems	Yes	Yes
4	Staff of NJ licensed/certified professionals/Staff of NJ licensed/certified professionals: must identify which of these or other relevant categories of professionals they employ and the number of professionals of each such professionals in their employment.	Yoder, Czekanski, Kelley, Farrell, Behrend, Ressler, Walicky, Marchese, Vernick, Remington	McClelland, Chiaravello, Johnsen, Traina, Dziubeck, Coats
5	Principal office near to Merchantville/Pennsauken area	Haddonfield, NJ	Camden, NJ
6	Experience in preparation of grant applications	Yes	Yes
7	Project managers w/ at least 5 years municipal experience	Yes	Yes
8	List past and present municipalities and authorities served	(For full list, see application packet) Camden City, Haddon Township, Gloucester County MUA, Collingswood Borough, CCMUA	Burlington County, Deptford Township, Gloucester County, Hamilton Bureau of Water, NJ Turnpike Authority, Pemberton MUA
9	Selection Criteria *	Yes	Yes

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<p>T&M Associates 200 Century Parkway Mount Laurel, NJ 08054 (856) 722-6700</p>
Yes
48 years
Yes
Steck, Winegar, Ballard
Moorestown, NJ
Yes
Yes
<p>(For full list, see application packet) Pennsauken Township, West Deptford Township, Pennsauken Sewer, CCMUA, Mount laurel MUA, PSA, Medford Lakes, Gloucester Township</p>
Yes

<p>Pennoni Associates Inc. 515 Grove Street, Suite 1B Haddon Heights, NJ 08035 (856) 547-0505</p>
Yes
50 Years
Yes
Thomas Leisse, Joseph Raday, Hugh Dougherty
Haddon Heights, NJ
Yes
23 years
Burlington City, Berlin Borough, Gloucester Twp. MUA, Riverside Twp.
Yes

Merchantville-Pennsauken Water Commission
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Position:
Commission Bond Counsel

		Parker McCay 9000 Midlantic Dr. Suite 300, PO Box 5054 Mount Laurel, NJ 08054-5054 (856)596-8900
#	Requirements	
1	Licensed for at least 5 years in NJ	50+ years
2	At least 5 years experience in NJ municipal entities	30+ years
3	Maintain bona fide office in NJ	Mt Laurel, Hamilton, Atlantic City
4	Sufficient support staff	60+ attorneys, 100+ paralegals and support personnel
5	List past and present public entities represented	(For full list, see application packet) Camden County, Gloucester County, Mount Laurel Township
6	Selection Criteria*	Yes

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Merchantville-Pennsauken Water Commission
 Professional Services Contracts 2018-2019

Position:
 Accounting Consultant

#		Your Part Time Controller 1500 Walnut Street - Suite 1200 Philadelphia, PA. 19102 (215) 525-670-2010
1	Requirements	Yes
2	3 certified public accountants licensed for at least 5 years	Yes
3	Office in NJ or within Radius of 10 Square Miles	Listed
4	Describe any special services available to municipal utilities clients	List provided
5	List all past and present gov'tal entity clients	Meets through Experience & Services Provided
	Selection Criteria *	