

MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph C. Scavuzzo
President

Mr. George R. Piperno
Vice-President

Mr. Ronald S. Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
July 12, 2018**

ATTENDEES

Commissioners:

Mr. Joseph C. Scavuzzo, President
Mr. George R. Piperno, Vice President
Mr. Patrick Brennan, Treasurer
Mr. Ronald S. Johnson, Secretary
Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

REORGANIZATION OF THE MPWC:

Oath of Office

Mr. McConnell administered the Oath of Office to Mr. George R. Piperno for his reappointment by the Township of Pennsauken. (Term: July 1, 2018 through June 30, 2023)

Nomination/Designation of Officers:

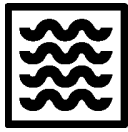
On motion by Mr. Brennan and 2nd by Mr. Piperno with a unanimous vote, the Officers remain:
President: Joseph C. Scavuzzo
Vice President: George R. Piperno
Treasurer: Patrick Brennan
Secretary: Ronald S. Johnson
Asst. Secretary & Asst. Treasurer: Edward F. Brennan

Cash Management Plan

A Resolution to approve the new MPWC Cash Management Plan. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designating Bank Signatories

A Resolution to designate the signatories for the Operating, Payroll and Legal Accounts. Motion by Mr. Piperno, 2nd by Mr. Pat Brennan; **A unanimous roll call vote.**



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Designating Depositories

A Resolution to designate Depositories. Motion by Mr. Pat Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of the Petty Cash Fund

A Resolution to establish the Petty Cash Fund managed by the Finance Director and/or the C.O.O. Motion by Mr. Pat Brennan, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Designation of the FSA Account and Signatories

A Resolution to designate signatories for the Flexible Spending Account. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designation of Newspapers & Websites of the Commission

A Resolution to designate the official newspapers and websites for public notice of the MPWC as Courier-Post and/or The Burlington Times, The Retrospect, and All-Around Pennsauken. Also, the websites of Pennsauken Township & Merchantville Borough & Merchantville Community and Merchantville-Pennsauken Water Commission. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Designation of the Meeting Dates and Times

A Resolution to establish the meeting dates and times for the Commission year. Motion by Mr. Pat Brennan, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Appointment of Public Agency Compliance Officer

A Resolution appoint the C.O.O. as the Public Agency Compliance Officer. Motion by Mr. Ted Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Authorization of C.O.O. to make NJDEP/EPA Applications

A Resolution authorizing the C.O.O. to make applications to the NJDEP and EPA. Motion by Mr. Piperno, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Authorization of Purchases under the State Contract and Approved Co-Ops

A Resolution to authorize staff to make purchases utilizing state contracts and co-ops approved by the Co0mmission. Motion by Mr. Piperno, 2nd by Mr. Ted Brennan; **A unanimous roll call vote.**

Approval of Maximum Thresholds and Agents for Purchasing

A Resolution to approve the maximum state permitted purchasing thresholds and agents for purchasing as designated in the respective Resolution; Motion by Mr. Piperno 2nd by Mr. Johnson; **A unanimous roll call vote.**



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Approval and Award of Annual Professional Services Appointments and of Qualified Engineers

A Resolution to award as Fair and Open, the annual professional appointments and Qualify these responding Engineers as recommended by staff evaluators on Motion by Mr. Piperno 2nd by Mr. Pat Brennan; **A unanimous roll call vote.**

- Auditor: Bowman & Company LLC
- Accounting Services (Consultant): Your Part Time Controller
- Insurance Broker of Record: Connor, Strong & Buckelew
- Broker of Record for Employee Benefits: Connor, Strong & Buckelew
- Commission Bond Counsel: Parker McCay
- Responding Engineers deemed qualified for contracting with the Commission:
- Remington & Vernick, CME Associates, T&M Associates and Pennoni Associates

Designation of the 2018-2019 Public Employees Awards Committee

A Resolution to reappoint the current sitting members of the committee for the 2018/2019 Commission year. Motion by Mr. Brennan, 2nd by Mr. Piperno; **A unanimous roll call vote.**

ITEMS TO BE DISCUSSED:

Park Avenue – Well #1 Repairs

Mr. Spafford informed the Commissioners that there is a hole in Park Ave Well #1 which was known to be pre-existing to our contract with USGI and will need to be patched. A \$30,090.00 change order has been requested to the current contract between the parties.

Sale of Rudderow Avenue Generator – Unserviceable

Staff requested authorization to sell a 1983 unserviceable generator that has not run since 2009 on GovDeals.

Carbon Filter Plants – Financing Options

The Commissioners agreed that the MPWC should commence financing for the Carbon Filter Plants now despite the lack of regulations regarding the implementation details of the new PFOA limits. The Commissioners agreed that no financing currently compares to NJEIT funding and Staff was authorized to begin that application process as soon as the data and necessary plans become available.

Collingswood Status Report

Mr. Spafford informed the Commissioners that Complete Controls installed cellular modems so that the MPWC and Collingswood plants and tanks could communicate via SCADA which makes them viewable on staff phones Mr. Spafford advised that his greatest immediate concern is Collingswood filters which he will be advising Collingswood about and which must be scheduled for repair.

Approval of the Minutes

Mr. Pat Brennan moved on a 2nd by Mr. Johnson to approve the Business meeting minutes of June 14, 2018. **A unanimous roll call vote.**



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Payment of the Bills

Mr. P. Brennan motioned on a 2nd by Mr. Ted Brennan to approve payment of the bills dated July 12, 2018 in amount of \$1,271,043.52. **A unanimous roll call vote.**

Mr. P. Brennan motioned on 2nd by Mr. Piperno to approve payment of a \$1290.00 bill for Borough of Merchantville. **All voted in the affirmative except Mr. Ted Brennan abstained.**

A motion by Mr. Patrick Brennan and 2nd by Mr. Piperno to approve payment of a \$1,150.00 bill for Pennsauken Township, dated July 12, 2018. **Affirmative roll call vote, except Mr. Scavuzzo abstained.**

Correspondence

- Gene Padalino to C.O.O. Re-appointment of George Piperno – Resolution
- K. McGowan to J. Peirce – Letter of Gratitude – Scholarship
- R. Lukasiak to MPWC Commissioners – Letter of Gratitude – Salary Increases

Staff Reports

The Superintendent reported that the second quarter VOC's were completed and the MTBE's were excessively high. He said it was determined cross-contamination from the haloacetic acid testing which took place at the same time was the reason for the inaccurate testing. He also said that NJDEP is expected to invalidate the test results and new results should be delivered next week.

Mr. Campbell also stated that the NJDEP is now requiring water systems with interconnections 6" or larger to have signed agreements. Maple Shades Interconnection concludes in September 2018 and is currently being updated. Staff is also currently in discussions about the 38th and Federal Interconnection with NJAW.

Old Business

USGI Main Replacement Proposal – Mr. Spafford provided additional information regarding his evaluation of the USGI proposal and a discussion ensued. The Commissioners agreed that there was enough potential value to initiate drafting the necessary competitive contract RFP pending NJDEP's issuing regulations and prior to any commitments being proposed to the Commission. A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to authorize the staff to begin the competitive contract process to solicit Main Replacement Program proposals. **A unanimous roll call vote.**

New Business: Sale of Generator

A motion by Mr. Pat Brennan and 2nd by Mr. Piperno to approve the sale of the generator on GovDeals A **unanimous roll call vote.**

Park Avenue Well Repairs: Change Order

Motion by Mr. Ted Brennan and 2nd by Mr. Piperno to approve the \$30,000.00 change order for Park Ave. Well Repair. **A unanimous roll call vote.**

New Services-1012 Haddonfield Road – 2" Commercial – 4" Fire Service



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A motion by Mr. Piperno and 2nd by Mr. Pat Brennan to approve the – 2” Commercial – 4” Fire Service at 1012 Haddonfield Rd. **A unanimous roll call vote.**

Commissioners Reports:

Mr. Piperno suggested researching permitted investment options for higher interest rates and for diversification. A discussion ensued. Treasurer Brennan indicated that he would coordinate researching additional options.

Mr. Pat Brennan requested more CCR brochures be distributed to the surrounding municipalities.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Piperno to adjourn at 5:06 PM. **A unanimous roll call vote.**

AMENDED