



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph C. Scavuzzo
President

Mr. George R. Piperno
Vice-President

Mr. Ronald S. Johnson
Secretary

Mr. Patrick Brennan
Treasurer

Mr. Edward F. Brennan
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
May 10, 2018**

ATTENDEES

Commissioners:

- Mr. Joseph C. Scavuzzo, President
- Mr. George R. Piperno, Vice President
- Mr. Patrick Brennan, Treasurer
- Mr. Ronald S. Johnson, Secretary
- Mr. Edward Brennan, Asst. Secretary/Treasurer

Other Attendees:

- Michael A. Saraceni, C.O.O.
- Craig Campbell, Superintendent
- Richard Spafford, P.E., Director of Engineering
- Karl N. McConnell, General Counsel
- Brandy Eisenmann, Customer Service Director
- Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 4:00 PM.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Oath of Office – Commissioner Edward F. Brennan

General Counsel administered the Oath of Office to Mr. Edward Brennan

Designation of Commission Officers

Upon nomination, second and vote of the Commissioners, the following Reorganization occurred:

- President- Mr. Joseph C. Scavuzzo
- Vice President- Mr. George R. Piperno
- Treasurer- Mr. Patrick Brennan
- Secretary- Mr. Ronald S. Johnson
- Assistant Secretary/Treasurer- Mr. Edward F. Brennan

Salary Committee – Hourly Recommendations

Mr. Scavuzzo handed each Commissioner an envelope containing hourly employee salary recommendations and asked them to review for next month's meeting. They were advised to contact either Mr. Pat Brennan or himself if they had any questions.

Personnel – Retirement of Ed Skirpan – Recruitment of Replacement FST

Mr. Saraceni advised that employee Ed Skirpan tendered his retirement as of July 1, 2018 after 31 years with the MPWC. Mr. Saraceni stated that recommendations for his replacement will be brought to the June meeting

Summer Help Program – Recruitment underway

Mr. Saraceni related that 5 candidates have been hired for the Summer Program of which 3 are returning from last year. A discussion ensued. It was decided that next year we would reach out to Haddon Heights High School to advise Merchantville residents there to apply for the Summer Help program.



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RFP – Professional Services – To Be Issued by Month's end

Mr. Saraceni said that the RFP's for Professional Services will be issued for submission to the MPWC in June in time for recommendations for the July re-organization.

Haddon Pointe – Irrigation Connection Fee

Mr. Spafford said that Haddon Pointe requested to have a 50% reduction on this connection fee as was done for Phase I of Haddon Pointe. A discussion ensued and it was decided that the reduction would not be granted.

Approval of the Minutes

Motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of April 12, 2018. **All voted yes, except Mr. Ted Brennan abstained.**

Payment of the Bills

A motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to approve payment of the bills dated May 10, 2018 in the amount of \$667,687.85. **All voted in the affirmative in a roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment to the Township of Pennsauken, dated May 10, 2018 in the amount of \$105,197.84. **All voted yes, except Mr. Scavuzzo abstained.**

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment to the Merchantville Borough dated May 10, 2018 in the amount of \$11,565.26. **All voted yes, except Mr. Ted Brennan abstained.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment to HRA Funding in amount of \$212,500.00 and P-Card Payment of \$255.08 dated May 10, 2018. **All voted in the affirmative in a roll call vote.**

Correspondence

Denise Brouse – Municipal Clerk to MPWC – Appointment of Edward Brennan
Edward Skirpan to MPWC – notification of intent to retire from full-time employment
Saraceni to Commissioners - Strategic Planning Minutes from November 2015 discussions.
It was agreed upon by Commissioners to schedule a Strategic Planning Meeting in the Fall during a week night.

Meeting Open to the Public: No Public Comment

Mr. Piperno suggested that a separate Scholarship be created in honor of Mr. German for all of his contributions to Merchantville and the MPWC. A discussion ensued. Mr. Saraceni said that he would research this for next year's awards.

Staff Reports:

Mr. Saraceni welcomed Mr. Ted Brennan to the Commission and pledged his support and the support of the staff. He then stated that the scholarship recipient names were received this week and that the checks needed signatures for this program of which they had approved participation in November of 2017.

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Also, he advised that the Staff was seeking to change IT providers to "All Covered" due to non-performance by Waytek. Staff was asking for an award to All Covered under the Non-Fair and Open guidelines. The documentation had been timely received.

Lastly, Mr. Saraceni informed the Commissioners that new nameplates will be ordered due to the re-organization of Commissioners.

Mr. Campbell informed the Commissioners that the NJ Primary will be held at the Westfield office, on June 5, 6am-8pm, and discussed the increased pumpage.

Ms. Eisenmann informed the Commissioners that the Memorial Day wreaths were ordered and they will be notified of dates and times of the ceremonies. Mr. Scavuzzo will handle the Monday ceremony and Mr. Piperno will go to the Sunday ceremony. Ms. Eisenmann then informed the Commissioners that we will not be holding the poster contest this year due to lack of participation. Mr. Scavuzzo suggested that we should reach out to the Superintendent of schools and offer tours, which could coincide with Science classes.

Mr. Spafford stated that he and Mr. Campbell attended a meeting held by the EPA regarding the future pumping at Park Ave. and the status of the chromium plume in Pennsauken and the plans to assist in their efforts.

Mr. Spafford then recommended that a 60% portion of the Race Track 2006 Bond be released for section 2B residential.

Old Business:

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve MPWC Regulation Updates-1001 General Information and Employee Manual Updates-1180 Sick Leave and 1130- Educational Assistance. **All voted in the Affirmative.**

New Business:

Motion by Mr. Patrick Brennan and 2nd by Mr. Johnson to deny the request for a reduction in the connection fees for the irrigation application at Haddon Pointe. **All voted in the Affirmative.**

Motion by Mr. Ted Brennan and 2nd by Mr. Piperno to award a Non-Fair and Open contract to "All Covered" for IT work, maintenance and support. **All voted in the Affirmative.**

Motion by Mr. Patrick Brennan and 2nd by Mr. Piperno to approve the release/reduction of 60% of the Racetrack Bond held by the MPWC for residential section 2B. **All voted in the Affirmative.**

Commissioners Reports:

Commissioner Ted Brennan stated that it is an honor to be sitting in Mr. German's seat, then thanked everyone for their support and he looked forward to working with everyone.

Commissioner Pat Brennan commented that it was very different without Mr. German being here and that he misses him. He then said to Ted Brennan that you have big shoes to fill.

Mr. Scavuzzo- wished Ted Brennan the best and commented that good things are happening here.

Mr. P. Brennan then mentioned that when we should offer tours to local Government officials, possibly during Water Week next year and it should possibly include the history of the MPWC.



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He then further suggested that an updated DVD be created (like the 40th anniversary version) which could be streamed on Channel 19 and Facebook.

Executive Session – Collingswood – Contract and Negotiations

Motion by Mr. Pat Brennan and 2nd by Mr. Ted Brennan to enter Executive Session for a discussion on contract negotiations and discussions at 5:10 PM in accordance with written resolution executed. **A unanimous vote.**

Adjournment

Motion to adjourn by Mr. Scavuzzo and 2nd by Mr. P. Brennan, followed by a unanimous vote.

Submitted By:

Carol Feriozzi & Michael Saraceni