



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

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Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/ Treasurer

**Minutes of the MPWC Monthly Business Meeting
December 14, 2017**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E., Director of Engineering
Karl N. McConnell, General Counsel
Brandy Eisenmann, Customer Service Director
Joyce Peirce, Director of Finance
Angela Waldron, Administrative Services Supvr.
Carol Feriozzi, Administrative Assistant

The President called the meeting to order at 9:00 AM.

There was a roll call of Commissioners all but Mr. German were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

The following items were discussed:

Uncollectible Debt-Status Report-Recommendations for Removal

Ms. Joyce Peirce presented recommendations to remove excess interest on long inactive accounts known to be effectively "bad debt". The interest accrued has been capped by the Commission at \$500.00. Next year Ms. Peirce and Ms. Eisenmann will seek to identify and bring to the Commissioners recommendations for capping interest on certain active accounts and vacant lots monthly.

NJUA JIF Renewal participation

Mr. Saraceni requested that Commissioners adopt a Resolution to renew the MPWC's participation in the JIF which has paid dividends back to the MPWC this year.

Approval of the Minutes

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of November 9, 2017. **All voted in the affirmative in a roll call vote.**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment of the bills in the amount \$363,241.39 dated 12/14/2017 and the Waytek bill for \$4,153.00. **All voted in the affirmative in a roll call vote.**

Correspondence

Richard Spafford to Patricia McNamara-MPWC/Utility Service well maintenance contract-4th quarter report.

Bid Openings

Annual Contracts-December 12, 2017

Staff Reports:

Chief Operating Officer

Mr. Saraceni thanked the Commissioners for the Employee Breakfast. He then informed the Commissioners of the ongoing OSHA compliant Emergency Evacuation Plans as they would apply to monthly Commission Meetings open to the public. A discussion ensued and staff was asked to investigate further and report back.

General Counsel

General Counsel reported that the Office of the State Comptroller informed us that it has completed its review of the USCI well maintenance contract and has closed its file.

Old Business

Capital Budget-Questions raised regarding Meter Replacement Program expenditures.

Mr. Scavuzzo said that the Budget YTD report was given to each Commissioner along with the YTD status of the Capital budget, clarifying actions taken throughout the year.

Water Main Relining

Mr. Spafford informed the Commissioners that he expected the relining from Kenilworth to Plymouth Aves should commence in 2-4 weeks. He also stated that cold weather should not preclude the project proceeding.

Police Procedures- During Flushing

The C.O.O. provided clarification as to the use of Police Services during flushing and other routine operations in response to questions raised at the November meeting.

Proposal to modify Medical Benefits Plan

Mr. Saraceni advised there is ongoing research on a high deductible plan that will be provided in January. Commissioners reiterated their comments from last month that they want a proposal without adverse impact employees or retirees. Conner-Strong representative Scott Davenport is including retiree impact along with our ongoing research and analysis.

New Business:

A motion by Mr. Brennan and 2nd by Mr. Johnson to adopt the 2018 Budget Adoption. All present voted in the Affirmative.

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve the annual contracts – 1801-1813, excluding 1805, 1808 and 1810. All present voted in the Affirmative

A motion by Mr. Brennan and 2nd by Mr. Johnson to authorize the “write-off” the excess interest on the designated long inactive accounts of \$714.59 designated as “bad debts”. All present voted in the Affirmative.

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve amended recommendations of the Salary Committee. **All present voted in the Affirmative.**

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve the JIF renewal. **All voted in the Affirmative.**

New Services

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve (3) new services which include Costco at Garden State Park, 702 King Ave., and Stonegate II-6306 Browning Road. **All present voted in the Affirmative**

Commissioners Reports:

Mr. Johnson wished Commissioners and Staff Merry Christmas and a Happy New Year of good health and prosperity.

Mr. Piperno also wished everyone a Merry Christmas and Happy New Year and thanked all Staff for their continued support.

Mr. Brennan thanked Staff for their efforts and observed that the MPWC has come a long way and is an extraordinary place because of the talent here emphasizing the achievement of licensing by so many employees. He offered on behalf of Mr. German and himself, a Merry Christmas and Happy New Year.

Mr. Scavuzzo indicated that there would be no need for an executive session and wished everyone a happy and safe holiday season.

Adjournment

A motion by Mr. Piperno and 2nd by Mr. Johnson to adjourn at 10:06 AM. **A unanimous voice vote of those present.**

Submitted By:

Carol Feriozzi & Michael Saraceni