



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**JANUARY 12, 2017**

• • • • •  
**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Public Hearing – Well Maintenance Contract
2. MPWC – Annual Report to Governments
3. Haddon Pointe Project Development – Application Received
4. Longwood Avenue Project – Paving – Change Order – Time Extension
5. Clements Avenue Tank – Pennsauken Police Department Request
6. Pennsauken Schools – Resumed Discussions – Lead Testing
7. Recruitment Initiatives – Plant Operator/Field Service Technician

**Approval of Minutes:**

1. Regular Meeting: December 8, 2016
2. Executive Session December 8, 2016

**Approval of Bills:**

Bills for Payment January 12, 2017 \$ 560,565.47  
\*Capital Expense Report attached to Bill List

**Correspondence:**

- Richard Spafford to Haddon Point Manager – Review Letter – Water Application
- Mayor John Kneib to MPWC – Letter of Gratitude – Angel Tree Program Participation

**Meeting Open to the Public:**

**Bid Openings:**

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**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- 2017 Budget Approved by State of New Jersey and Returned

**New Business:**

- Well Maintenance Contract - Approval

**New Services:**

- 2100 & 2118 Haddon Pointe Development – Pennsauken
  - 240 One & Two Bedroom Apartments plus one Rental Office

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

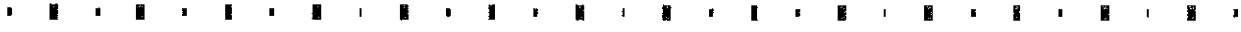
**Adjournment:**



MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

FEBRUARY 9, 2017



Open Public Meeting: 4:00 PM

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Items to be discussed:

- 1. Customer Account Appeal – charges due to undetected water leak
- 2. Government Presentations – Township 3/1 – Borough 2/27
- 3. National Highway – Authorization to bid tank painting
- 4. Chapel Avenue Main Replacement – authorization to bid project
- 5. Park Avenue Tank – Logo – Progress Report
- 6. Residency Policy – Submitted Proposal
- 7. Recruitment Initiative – Field Service Technician
- 8. Well Maintenance Program – Status (Executive Session)
- 9. Executive Session – Matters of Personnel and Contract Negotiations

Approval of Minutes:

- 1. Regular Meeting: January 12, 2017
- 2. Executive Session N/A

Approval of Bills:

Bills for Payment February 9, 2017 \$ 336,215.77  
\*Capital Expense Report attached to Bill List

Correspondence:

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Meeting Open to the Public:

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Bid Openings:

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Reports:

*Staff:*

- Chief Operating Officer
- Superintendent
- Director of Customer Service
- Engineer/Consultants
- General Counsel

**Old Business:**

- Residency Policy - status

**New Business:**

- Customer Account - Status
- National Highway Tank Painting – authorization to bid
- Chapel Avenue Main Replacement – authorization to bid

**New Services:**

- 28 Overbrook Drive – Cherry Hill
  - New 1” Service

**Informational:**

- MPWC Residency Information
- Well Maintenance Contract – Addendum
- Customer Appeal Information

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**MARCH 9, 2017**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Well Maintenance Program – Public Hearing
2. Collingswood Water Utility – Follow-up Discussion
3. Shared Service Agreement – Township Vehicle Maintenance - Renewal
4. Shared Services Agreement – Street Opening
5. Valve Insertion Machine – Authorization to Bid (2017 Capital Budget)
6. Employee Manual Policy Update – Residency Requirement – Policy 1050
7. Recruitment Initiative – Field Service Technician – Recommendation to Hire
8. Water Fountain Dedications & Merchantville Historical Society – Public Presentation

**Approval of Minutes:**

1. Regular Meeting: February 15, 2017
2. Executive Session February 15, 2017

**Approval of Bills:**

Bills for Payment	March 2, 2017	\$ 35.00 (Legal Account)
	March 9, 2017	\$ 505,644.28
Pension Appropriations (annual)	March 9, 2017	\$ 246,553.00 (wire transfer)
*Capital Expense Report attached to Bill List		

**Correspondence:**

- Frank Pinto – State of New Jersey to Craig Campbell – NJ Spill Compensation Fund

**Meeting Open to the Public:**

**Bid Openings:**

- Chapel Avenue - Main Replacement Project
- National Highway – Tank Painting Project
- Bethel Avenue Monopole - Lease

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Well Maintenance Program

**New Business:**

- Valve Insertion Machine – Authorization to Bid
- Residency Policy Amendment
- Authorization to Offer Employment

**New Services:**

- 

**Informational:**

- MPWC Policy – Residency Requirement – Policy 1050

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

APRIL 13, 2017

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**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Well Maintenance Program – Approve USCI Contract & Authorize Applications
2. Collingswood Water Utility – Follow-up Discussion
3. Shared Service Agreement – Street Openings
4. Permission to Bid Vehicle Lease
5. Authorization to purchase certain leased vehicles
6. Authorization to Sell 2007 Explorer
7. Financial Disclosure Forms – April 30, 2017 - [www.fds.nj.gov](http://www.fds.nj.gov)
8. Elected/Appointed Officials Annual Training

**Approval of Minutes:**

1. Regular Meeting: March 9, 2017
2. Executive Session N/A

**Approval of Bills:**

Bills for Payment April 13, 2017 \$ 349,002.78

\*Capital Expense Report attached to Bill List

**Correspondence:**

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**Meeting Open to the Public:**

**Bid Openings:**

- Valve Insertion Tool
- Bethel Avenue Monopole Lease

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Residency Policy – Update
- Water Fountain Dedications/Arbor Day - Public Presentations
- Vehicle SSA – Commission approval

**New Business:**

- Well Maintenance Program – Approve USCI & Authorization to file Applications
- Shared Services Agreement – Street Openings – Township of Pennsauken

**New Services:**

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**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**





**MPWC**

**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**MAY 11, 2017**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. NJAWWA Presentation – Best Tasting Water in New Jersey 2017
2. Governor’s Safety Award – May 3, 2017
3. 2017 Water Week Poster Contest Winners - Presentations
4. Salary Committee – Recommendations
5. Employee Manual Policies Submitted for Review:
  - a. Residency – Revision
  - b. Stand-by and Overtime
  - c. Vacation Policy
6. Plant Operator Resignation – Authorization to Recruit Replacement
7. Summer Help Program – Recruitment Status
8. New Employee – completion of probation – recommendations:
9. Insurance Service Office – Pennsauken & Merchantville Assessments
10. School House Commons – Account Issues Requiring Commission Review
11. Pennsauken OEM – Request access/use of Swiftreach

**Approval of Minutes:**

1. Regular Meeting: April 13, 2017
2. Executive Session N/A

**Approval of Bills:**

Bills for Payment	April 26, 2017	\$	25.00 (Legal Account)
	May 11, 2017	\$	394,476.39
	May 11, 2017	\$	4,000.00 (Scholarships)

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Governor’s Occupational Safety and Health Awards Program–Issued to MPWC Employees

**Meeting Open to the Public:**

**Bid Openings:**

- 2017 Vehicle Lease

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Residency Policy – revised to include specific criteria
- Vehicle SSA & Street Opening SSA – fully-executed agreements filed
- Neptune Meter Failures – progress/status
- Collingswood
- Financial Disclosure Forms
- MEL/JIF Annual Training

**New Business:**

- Stand-by and Overtime Policy - revisions
- Vacation Policy – revisions
- Vehicle Lease

**New Services:**

- 4720 River Road, Pennsauken, New Jersey
  - Re-use – 1” Copper Service – former residence previously demolished

**Informational:**

- MPWC Annual Report - Draft
- 3 Employee Manual Policies:
  - Residency
  - Stand-by and Overtime
  - Vacation

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**JUNE 8, 2017**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. AWWA Conference – Philadelphia – 6/12 – 6/14
2. Professional Services – 2017-2018 – RFP Posted
3. Recruitment Initiative – Plant Operator’s Position
4. P-Cards – Authorization to Pursue
5. Vehicle Lease - Bid
6. School House Commons
7. 4” Main Investigation
8. Executive Session: Personnel Matters – Salary Committee

**Approval of Minutes:**

1. Regular Meeting: May 11, 2017
2. Executive Session N/A

**Approval of Bills:**

Bills for Payment June 8, 2017 \$ 283,575.96

\*Capital Expense Report attached to Bill List

**Correspondence:**

- President Scavuzzo to MPWC Employees – Gratitude for NJAWWA Award

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- School House Commons
- Collingswood

**New Business:**

- Recommendations on New Hire
- Vehicle Lease Bid
- Salary Committee Recommendations

**New Services:**

- 400 Rt. 38 – 8” fire and 2” domestic services for Lidl Store

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

July 13, 2017

• • • • •  
**Open Public Meeting: 4:00 pm**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Reorganization:**

- *Oath of Office – Joseph Scavuzzo. – Appointment: 7/1/2017 – 6/30/22*

**Designation of Commission Officers: Resolution 2017-10**

**President:**

**Vice-President:**

**Secretary:**

**Treasurer:**

**Assistant Secretary/Treasurer:**

**Approving Cash Management Plan: Resolution 2017-11**

**Designating Bank Signatories: Resolution 2017-12**

Operating Account:

Payroll Account:

Legal/Court Fees Account:

**Designating Depositories of Funds for MPWC: Resolution 2017-13**

PNC; Bank of America; Sovereign; TD Bank; Susquehanna Bank; Hudson City Savings Bank; Beneficial Savings Bank; First Colonial Community Bank; Audubon Savings and Haddon Savings Bank, Santander Bank, New Jersey Cash Management, Republic Bank and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year.

**Authorization of Petty Cash Fund: Resolution 2017-14**

Director of Finance - \$500.00

**Designation of FSA Account and Signatories: Resolution 2017-15**

**Designation of Official Notices: Designating Newspapers & Websites of the Commission (2017-16)**

Courier-Post &/or Philadelphia Inquirer

The Retrospect & All-Around Pennsauken

Pennsauken Township and Merchantville Borough Web Sites

Merchantville Community – Web Site

Merchantville-Pennsauken Water Commission – Web Site

**Designation of Meeting Dates/Times – 2017-2018: Resolution 2017-17 (copy attached)**

**Designation of Public Agency Compliance Officer: Resolution 2017-18**

**Authorization of C.O.O. to make NJDEP/EPA Applications: Resolution 2017-19**

**Authorizing Purchases under the State Contract and approved Co-ops: Resolution 2017-20**

**Approving Maximum Thresholds and Agents for Purchasing: Resolution 2017-21**

**Appointing Professional Contracts & Pool of Qualified Engineers: Resolution 2017-22**  
*(See spreadsheets attached)*

- Auditor:
- Accounting Services (Consultant):
- Insurance Broker of Record:
- Broker of Record – Employee Benefits:
- Commission Engineer(s):
- Commission Bond Counsel:
- Other:

**Designation of 2017-2018 Public Employees Awards Committee – (40A:5-31):  
Resolution 2017-23**

**Items to be discussed:**

1. Professional Services/Consultants – RFQ Results
2. Chapel Avenue Main Replacement Project – Status Update
3. Sprint – Lease Amendment – National Highway
4. Water Quality Accountability Act – Preliminary Impact Projections
5. OPRA Request – Claim Filed

**Approval of Minutes:**

1. Regular Meeting: June 8, 2017
2. Executive Session: N/A

**Approval of Bills:**

- Bills for Payment July 13, 2017 \$ 1,345,403.32
  - Escrow\*Capital Expense Report attached to Bill List

**Correspondence:**

- Joseph Scavuzzo to MPWC Commissioners and Staff
- Zoe Dillard to Joyce Peirce – Letter of Gratitude - Scholarship
- Daniel Ball to Joyce Peirce – Letter of Gratitude – Scholarship
- Gene Padalino to C.O.O. – Resolution – Appointment of Joseph Scavuzzo

**Meeting Open to the Public:**

**Bid Openings:**

- RFQ's – Professional Services – June 22, 2017

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

**Old Business:**

- Well Maintenance Contract – BPU Approval – Contract Execution

**New Business:**

- Professional Consultants – 2017-2018
  - Appoint and/or Qualify
- **New Services:**
- **Resolutions:**
  - Re-Organization Resolutions Filed
  - Sprint Amendment to Lease: **Resolution 2017-24**
  - Well Maintenance Contract: **Resolution 2017-25**

**Informational:**

- Well Maintenance BPU Final Report

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

**Public Meeting (Resumed):**

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**AUGUST 10, 2017**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. 2016 Audit – Draft Report
2. Chapel Avenue – Project Status and Update
3. LFB/DLGS Approval for MPWC Engineer – named as contract administrator

**Approval of Minutes:**

1. Regular Meeting: July 13, 2017
2. Executive Session July 13, 2017

**Approval of Bills:**

Bills for Payment August 10, 2017 \$ 582,644.63  
\*Capital Expense Report attached to Bill List

**Correspondence:**

- DCA/LFB to Michael Saraceni – LFB Actions/Approval of USCI Contract

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Inter-Local Fuel Agreement - settled to date
- WQAA Bill Signed by Governor – July 21, 2017

**New Business:**



**New Services:**

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**SEPTEMBER 14, 2017**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. 2016 Audit – Approval
2. 2018 Budget Drafts
3. Chapel Avenue – Project Status and Update – Change Order Needed
4. Connection Fee and Rate Hearing (If Necessary) – October Meeting
5. Water Meter program – 2017 – 2018 Expenses
6. Employee Resignation – Replacement Recruitment
7. River Road – Property Acquisition

**Approval of Minutes:**

1. Regular Meeting: August 10, 2017
2. Executive Session

**Approval of Bills:**

Bills for Payment	September 14, 2017 (Except Pennsauken)	\$ 550,866.35
	(Pennsauken)	10,322.84
	(Wire Transfer-Peachtree)	3,279.00

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Alex Shubert -ISO to Mayor Edward Brennan – Merchantville Rating Improvement

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Audit Approval

**New Business:**

- Chapel Avenue Change Order
- Authorization on Meter Replacement Expenditures
- Authorization to Recruit

**New Services:**

- 639 Highland Avenue – Cherry Hill
  - 1” Service - Renewal

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA

SEPTEMBER 14, 2017

• • • • •  
**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. 2016 Audit – Approval
2. 2018 Budget Drafts
3. Chapel Avenue – Project Status and Update – Change Order Needed
4. Connection Fee and Rate Hearing (If Necessary) – October Meeting
5. Water Meter program – 2017 – 2018 Expenses
6. Employee Resignation – Replacement Recruitment
7. River Road – Property Acquisition

**Approval of Minutes:**

1. Regular Meeting: August 10, 2017
2. Executive Session

**Approval of Bills:**

Bills for Payment	September 14, 2017 (Except Pennsauken)	\$ 550,866.35
	(Pennsauken)	10,322.84
	(Wire Transfer-Peachtree)	3,279.00

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Alex Shubert -ISO to Mayor Edward Brennan – Merchantville Rating Improvement

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Audit Approval

**New Business:**

- Chapel Avenue Change Order
- Authorization on Meter Replacement Expenditures
- Authorization to Recruit

**New Services:**

- 639 Highland Avenue – Cherry Hill
  - 1” Service - Renewal

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**OCTOBER 12, 2017**

**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Connection Fee/Water Rate Hearings
2. 2018 Budget Adoption
3. Personnel Recruitment - recommendations
4. Accumulated Absence Reimbursement – change in legislation
5. River Road – Property Acquisition
6. Merchantville Borough – Condemnation Claim – Commission Actions Needed
7. Superior Court – Electronic Filing – Judiciary Account Charge System (JACS)

**Approval of Minutes:**

1. Regular Meeting: September 14, 2017
2. Executive Session

**Approval of Bills:**

Bills for Payment	October 12, 2017	(Except Pennsauken)	\$ 745,148.99
		(Pennsauken)	530.44
		(DMV Registrations 9/15)	510.00
		(Legal Account – 9/27)	50.00

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Alex Shubert – ISO to John Kneib, Township Administrator -- Pennsauken Rating Improvement

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

**Staff:**

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- River Road Land - acquisition

**New Business:**

**New Services:**

- 712 Haddonfield Road – 2” Commercial Domestic connection
- 6645 Camden Avenue – 1” Residential connection
- 6649 Camden Avenue – 1” Residential connection

**Informational:**

- 2018 Proposed Budget Document

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**NOVEMBER 9, 2017**



**Open Public Meeting: 4:00 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. Conner-Strong – Benefits Presentation
2. Pennsauken High School – 2018 Scholarship Program
3. Annual Contracts – Authorization to Bid
4. Borough Main Re-lining Pilot – Authorization (Plymouth to Glenwood)
5. NJDEP Regulations – PFOAs Update
6. Salary Committee – Proposal to Commission
7. 2018 Holiday Schedule – Proposed Draft

**Approval of Minutes:**

1. Regular Meeting: October 12, 2017
2. Executive Session

**Approval of Bills:**

Bills for Payment	October 13, 2017	PWT Tax Revision	\$ 3,494.16
	November 9, 2017	(Except Pennsauken)	\$ 386,138.04
		(Pennsauken)	\$ 98,754.74

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Chelyn Frisbey to Joyce Peirce – Pennsauken High School – Scholarship Request

**Meeting Open to the Public:**

**Bid Openings:**

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*



**Old Business:**

**New Business:**

- High School Scholarships
- Authorization to Bid Proprietary Contracts

**New Services:**

- 7582 Romeo Road – Pennsauken
  - New 1” Domestic Service

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**



**MPWC**

**MERCHANTVILLE-PENNSAUKEN  
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION  
MONTHLY MEETING AGENDA**

**DECEMBER 14, 2017**

**Open Public Meeting: 9:30 PM**

**Roll Call:**

**Salute to the Flag:**

**Announcement of Compliance with the NJ Open Public Meeting Act:**

**Items to be discussed:**

1. 2018 Budget approved by State of New Jersey – Requires Commission Adoption
2. Annual Contracts – Bid Results - Recommendations
3. Bad Debt – Status Report – Recommendations for Removal – Attached
4. Executive Session – Salary Committee – Matters of Personnel

**Approval of Minutes:**

1. Regular Meeting: November 9, 2017, 2017
2. Executive Session

**Approval of Bills:**

Bills for Payment	November 15, 2017	\$ 4,153.00
	(Waytek – Server Upgrades/Cyber Security)	
	December 14, 2017	\$ 363,241.39

\*Capital Expense Report attached to Bill List

**Correspondence:**

- Richard Spafford to Patricia McNamara-MPWC/Utility Service well maintenance contract-4<sup>th</sup> quarter report

**Meeting Open to the Public:**

**Bid Openings:**

- Annual Contracts – December 12, 2017

**Reports:**

*Staff:*

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants*
- *General Counsel*

**Old Business:**

- Capital Budget – Questions raised regarding Meter Replacement Program expenditures
- Water Main Relining
- Police Services – During Flushing

- High Deductible Medical Benefits Option - Progress

**New Business:**

- 2018 Budget Adoption - Resolution
- Annual Contracts
- Bad Debt
- Salary Committee Recommendations

**New Services:**

- Garden State Park 3B – 2 – 10” Commercial Connections - Cosco
- 702 King Avenue – 1” Commercial Service Connection
- Stonegate II – 6306 Browning Road – 68-Unit Apartments
  - 4” Domestic Service plus 6” fire Service

**Informational:**

**Project Status:** (See Attached table)

**Commissioners Reports:**

**Executive Session:**

- 

**Public Meeting (Resumed):** (Resolution to return to Public Session # \_\_\_\_\_)

**Adjournment:**