



MPWC

MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Sec./Treasurer

**Minutes of the MPWC Monthly Business Meeting
September 8, 2016**

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Brandy Eisenmann, Director of Customer Service
Colleen O'Brien, Customer Support Rep.

The President called the meeting to order at 4:00 PM.

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS DISCUSSED:

Adopt-A-Hydrant Program

Ryan Magee and Sean Fitzgerald presented their proposal for an Adopt-A-Hydrant Program for the MPWC service area. The Commissioners agreed that this was a great program and agreed that the guidelines should stay as they are.

2015 Draft Audit Report – Revision - Approval

Mr. German stated that all questions were cleared up and that approval was in order.

2017 Draft Operating & Capital Budgets

Mr. German stated that he would like to have this prepared and ready for the October Commission Meeting to approve by November 1st when the State requires it. Mr. Brennan suggested Staff prepare drafts of different rate increase amounts (1% through 6%) to better compare and make a decision.

Authorization to bid Bethel Avenue Monopole Successor Lease

Mr. McConnell requested authorization to take this back to bid.

Connection Fee and Rate Hearings – proposed November

A discussion ensued among the Commission on when the hearings should take place. All agreed on November, as long as the Auditor and Court Reporter had the availability to come at that time.

Employee Manual Proposed Amendments

Bereavement – 1190 & Educational Assistance Program - 1130:

A discussion ensued and the Commissioners agreed there needs to be some slight changes to language and both drafts will be tabled until the next meeting.



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MPWC Regulation – 1014 Meter Test & Adjustments – Proposed Amendments:

The Commissioners all agreed on the new language to the Regulation.

Approval of the Minutes

A motion by Mr. German and 2nd by Mr. Johnson to approve the minutes of the Business Meeting and Executive Session of August 11, 2016. **A unanimous roll call vote.**

Payment of the Bills

A motion by Mr. German and 2nd by Mr. Johnson to approve payment of the bills dated September 8, 2016 with the exception of a bill for Pennsauken Township. **A unanimous roll call vote.**

A motion by Mr. German and 2nd by Mr. Piperno to approve payment of a bill for Pennsauken Township dated September 8, 2016. **A unanimous roll call vote, except Mr. Scavuzzo abstained.**

Correspondence

Information was present to Mr. Saraceni and Mr. Campbell while at the Cherry Hill Township Meeting after being recognized by Mayor Cahn for the MPWC's help in receiving a Class 1 rating, and that the MPWC may be able to receive a "Class 1" rating as a water utility. Mr. Saraceni indicated he would research further and report back when completed.

Public Comment

The meeting was opened for public comment AT 4:48 PM.
None were present.

Bid Openings:

Mr. Spafford reported that there was a bid opening for Corrosion Inhibitor naming Klenphos as the only responsive bidder. A discussion ensued regarding language as there is a possibility that the State (DEP) may approve an additional product and that the MPWC may want to transition to that product sometime after award. Provisions of the proprietary bid would allow such a transition.

Staff Reports

Staff had nothing to add to their reports for the Commission.

Old Business

A motion by Mr. German and 2nd by Mr. Brennan to approve the 2015 Draft Audit Report. **A roll call vote yielded four (4) approvals and Mr. Johnson abstained.**

A motion by Mr. German and 2nd by Mr. Johnson to approve the 125th Anniversary Logo for Pennsauken Township. **A unanimous roll call vote.**

New Business

A motion by Mr. German and 2nd by Mr. Piperno to authorize to advertise for bid for the Bethel Ave Monopole Successor Lease. **A unanimous roll call vote.**



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A motion by Mr. German and 2nd by Mr. Johnson to approve the Meter Test Regulation amendment with the discussed changes included. **A unanimous roll call vote.**

Commissioners Reports

Mr. Johnson raised a question about the Commission Strategic Planning Meeting, asking when the next one would be scheduled. A discussion ensued and the Commission reported that the Strategic Planning Meetings are generally scheduled on an “as-needed” basis, not necessarily annually.

Executive Session

A motion by Mr. German and 2nd by Mr. Brennan to move into Executive Session at 4:58 PM for matters of personnel. **A unanimous roll call vote.**

A motion was made to the Open Public Meeting; Motion: Mr. German and 2nd by Mr. Johnson at 5:44. A unanimous voice vote.

Adjournment

A motion by Mr. German and 2nd by Mr. Brennan to adjourn at 5:45 PM. **A unanimous roll call vote.**