

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting
October 8, 2015**

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Brandy Eisenmann
Carol Feriozzi
James Miles, CPA

The President called the meeting to order at 6:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED

2016 Draft Budget-Rates/Rate Structure/Hearing-Mr. James Miles, CPA

Mr. Miles reviewed the budget process and clarified that staff had prepared the budget worksheet. He clarified his role in assisting staff with transferring the data to the State mandated format. A complete draft would be submitted to the Commission for review prior to submitting the document to the State by the November 1st deadline. Mr. Saraceni clarified that the budget document was drafted with an 8% proposed increase in rates and that staff would be seeking Commission consideration at the rate hearing scheduled for December.

Customer Dispute- 2219 39th Street

The customer did not appear to appeal to the Commissioners. Mr. Piperno inquired about the customer dispute (on the agenda, as it was suspected that the customer may attend) at 2219 39th Street. Mr. Saraceni and Mrs. Eisenmann provided a synopsis of the account issues, detailing the actions that the MPWC had taken and account status. As the customer did not submit a request for the dispute, nor did they attend the meeting, Mr. McConnell stated that the Commission did not need to take any action as no appeal to them has been raised.

Reverse 911 Program- Township Use

All Around Pennsauken was seeking to use the Reverse 911 system to publicize Township events. Mr. Saraceni informed them that he would bring this intended use to the Commissioners for review as he understood this as inconsistent with its prescribed use. Mr. Brennan stated his opposition as this program was intended solely for emergency. The Commissioners stated that the MPWC pays for this program, but allows the Police, Fire and Public Works to utilize it. It was agreed by the Commissioners that Mr. Saraceni was directed to make the necessary notifications to clarify the Commission's policy regarding the use of the program.

Automatic Electronic Defibrillators

Mr. Saraceni stated that a majority of the staff had participated in the OSHA required CPR/Emergency Training Classes. He recommended the purchase of two (2) automatic electronic defibrillators (AED's) one (1) each for Westfield Ave and Park Ave. These are portable and can be used when staff is conducting confined space entries. The Commissioners discussed this and authorized the purchase.

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Approval of the Minutes

Motion to approve the Minutes of the Business Meeting of September 10, 2015 was made by Mr. German, 2nd by Mr. Piperno ; **a unanimous roll call vote.**

Payment of Bills

Motion to approve payment of the bill dated September 16, 2015 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Payment of Bills

Motion to approve payment of bills dated October 8, 2015 excluding Pennsauken Township and E.M.S. was made by Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Payment of Bills

Motion to approve payment of bills dated October 8, 2015 to Pennsauken Township and E.M.S. was made by Mr. German, 2nd by Mr. Brennan; **a unanimous roll call vote, with Mr. Scavuzzo abstaining.**

Correspondence – Kenya James of Pennsauken H.S thank you letter.

Meeting Open to the Public:

Meeting was open to the public at 6:55 PM. None present.

Staff Reports: Updates

Chief Operating Officer:

Mr. Saraceni informed the Commissioners that the BAN Loan closing was scheduled for October 14, 2015.

Director of Customer Service:

Mrs. Eisenmann stated that currently there are 53 households that signed up for the HomeServe program.

General Counsel:

Mr. McConnell stated that Mr. Saraceni and Mr. Spafford inspected the fence on the Conrail SWOPE line at National Highway. It was agreed that the fence should remain in its current location.

Old Business: N/A

Informational

- Revised Draft Budget Document Posted

New Business:

Motion approving a new service at 1550 John Tipton Boulevard. Motion: Mr. German, 2nd By Mr. Brennan: **a unanimous roll call vote.**

Motion to approve **Draft 2016 Budget.** Motion: Mr. German, 2nd By Mr. Brennan: **a unanimous roll call vote.**

Emergency Procurement Declaration Resolution

Motion to approve Emergency Procurement Declaration. Motion: Mr. German, 2nd By Mr. Piperno: **a unanimous roll call vote.**



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

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PSA Inter-Local Agreement Resolution re: HomeServe

Motion to approve the PSA Shared Services Agreement. Motion: Mr. German, 2nd By Mr. Johnson: a **unanimous roll call vote.**

Project Status Table

Mr. Scavuzzo stated that former Commissioner Davis did an excellent job pursuing the NJSP Vulnerability Report goals. Mr. Scavuzzo proposed that Mr. Johnson assume that responsibility and Mr. Johnson accepted. Mr. Saraceni will provide him with a checklist of progress made on those recommendations.

Commissioners Reports / Discussions / Comments

Mr. Brennan commented that the communication authorized by the Commission to our customers from the HomeServe has been misinterpreted by some as an MPWC program as opposed to a service offered by a third party endorsed by the MPWC. After discussion, it was agreed that our customer relations efforts need to clarify our role as an endorsement. He stated that as an example, we could clarify in Waterlines that this program is not by the MPWC but it is endorsed by the MPWC.

Mr. Brennan also commented that Sean Fitzgerald is doing a great job with Facebook.

Mr. German-Mr. German stated that he enjoyed being interviewed by staff.
Remaining Commissioners had no report.

Adjournment:

A motion was made by Mr. German and 2nd by Mr. Piperno to adjourn the meeting at 7:14 PM. **A unanimous vote.**

Submitted by,
Carol Feriozzi & Michael Saraceni