

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mrs. Regina Davis
Secretary

Mr. G. Burton German
Treasurer

Mr. George Piperno
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting
May 14, 2015**

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mrs. Regina Davis, Secretary
Mr. George Piperno, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Brandy Eisenmann
Carol Feriozzi

The President called the meeting to order at 6:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED

2015 Poster Contest- Award Recipients

The winners of the Water Week poster contest and their families attended the presentation of awards. Mrs. Eisenmann spoke on behalf of the Commission and welcomed the winners and their families and thanked them for their participation in the contest. Mrs. Eisenmann presented the winners with their award and each winner explained the idea behind their poster. Pictures were then taken by employee Julissa Hernandez of the winners and Commissioner Scavuzzo. After congratulations, parents and families were invited to take pictures. The winners were: 1st place-Marlena Diaz- Pennsauken Intermediate School, 2nd-Charlotte Onkar Merchantville School and Runners-Ups: Ben Katzberg, Kelly Conway and Nina Barlow.

After the conclusion of the award ceremony a discussion was started by Mr. Brennan about how the MPWC can reconnect with the schools, possibly giving tours of the facilities to the 5th grades of Pennsauken and Merchantville. A discussion ensued and it was surmised that the probable issue would be transportation and the cost. Mr. Brennan stated that the MPWC should be able to provide the transportation costs. Mr. German stated that we should talk to the Boards of Education. Mr. Saraceni stated that staff would pursue.

Pennsauken High School Scholarships:

Mr. German stated that the scholarship checks would be signed that evening.

The winners names will be revealed after they are disclosed at the Graduation.

AWWA Conference-MPWC Participation

Mr. Campbell thanked the Commission for sending him and Mr. Fitzgerald to the AWWA National Water Works Conference in Anaheim, California in June. Mr. Brennan stated that this was a perfect time and location for this conference considering the drought situation facing California. Mr. Campbell said that he would be touring one of the larger water treatment plants and that we can learn a lot from the tour. Mr. Scavuzzo concurred that there will be a lot of information to be learned and benefit to be gained from the conference.

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2015 Bid Main Replacement Project- Bids Received

Protests and Threats of Litigation received and circulated.
Counsel to provide Attorney-Client legal advice in Executive Session

Meeting Open to the Public:

Meeting was open to the public at 6:27 PM

Present: Mr. Steven Guarino - was in attendance awaiting the outcome of the Main Replacement bids. As such, the Commission agreed to enter an Executive Session

Executive Session (1):

Motion by Mr. Brennan and 2nd by Mrs. Davis to go into Executive Session at 6:29 PM - to receive attorney-Client advice regarding threatened litigation and the minutes to be made public 6 months after the conclusion of the time for all appeals have expired. **A unanimous roll call vote followed.**

The Commissioners returned to public session at 6:47 PM.

A Motion to reject all main replacement bids received based on Commission's desire to make significant modifications to the specifications. Motion: Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Service Line Protection Bids

Mr. Saraceni stated that one bid was received and it is now under review. Decision will be deferred until next month to give time to review.

Employee Manual- Policies 1230 Statutory Leave and 1320-Drug and Alcohol

These are ready for Motions to approve.

Salary Committee-Progress Report-Recommendations Submitted

To be discussed in Executive Session as a matter of Personnel.

Vehicle Maintenance- Inter Local Agreement

Mr. Saraceni stated that the agreement is currently under review with Mr. Campbell, Mr. McConnell and himself. Mr. German then questioned the status of the current fuel situation for the MPWC trucks. Mr. Scavuzzo explained that the Pennsauken Township fuel island is getting repaired/replaced. Mr. Campbell stated that the trucks are currently getting fuel from the Pennsauken Police station fuel tank.

Approval of the Minutes

Motion to approve the Minutes of Business Meeting of April 9, 2015 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous vote.**

Approval of the Minutes (Executive Session)

Motion to approve the Minutes of Executive Session Meeting of April 9, 2015 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous vote.**

Approval of the Minutes

Motion to approve the Minutes of the Special Meeting of April 27, 2015 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous vote.**

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Approval of the Minutes (Executive Session)

Motion to approve the Minutes of Executive Session Meeting of April 27, 2015 was made by Mr. German, 2nd by Mr. Piperno; a **unanimous vote**.

Payment of Bills

Motion to approve payment of bills dated May 14, 2015 except Pennsauken Township. Motion: Mr. German, 2nd by Mrs. Davis; a **unanimous roll call vote**.

Payment of Bills

Motion to approve payment of bills to Pennsauken Township dated May 14, 2015. Motion: Mr. German, 2nd by Mrs. Davis; a **unanimous roll call vote with Commissioner Scavuzzo abstaining**.

Correspondence N/A

Staff Reports:

Chief Operating Officer:

- Mr. Saraceni queried if any Commissioner would prefer Direct Deposit that they are to contact Mrs. Peirce.
- Mr. Saraceni questioned when the Commissioners would like to schedule the next Strategic Planning meeting. It was decided that the meeting would wait until after the AWWA Conference and also after the new Commissioner is appointed and takes their oath of office. Mr. Saraceni then asked the Commissioners whether to continue utilizing Mr. Scardino for the Strategic Planning meeting a brief discussion ensued and Mr. Brennan suggested that the Commission should think about that issue and defer the decision until we get closer to scheduling.
- Mr. Saraceni inquired how the Commissioners would like to handle the wreath laying ceremony for Memorial Day, in both Pennsauken and Merchantville. Mr. Scavuzzo stated that he would attend both ceremonies and would participate in the wreath laying ceremonies. Mr. Saraceni stated that the wreaths would be ordered and given to Mr. Scavuzzo by Friday, May 22nd.

Superintendent: N/A

- Mr. German questioned Mr. Campbell about the Woodbine tank pushing oil. A discussion ensued. Mr. Spafford clarified and stated that the problem was minor and that Woodbine was running "so far, so good" since being addressed.

Director of Customer Service: N/A

Engineer: N/A

General Counsel:

- Mr. McConnell stated that we are waiting on Engineering Department specifications or approval from Verizon on Marion Tank and National Hwy. Tank, respectively. This is to our knowledge the only thing and inside Verizon which is delaying the project. Mr. McConnell stated that he has been advised by their Counsel that they will require the Bid to stay Open for 60 days and it would be at earliest August before we could proceed with this.

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Comment:

Mr. Brennan questioned the status/progress regarding the back-hoe repair issues. It was stated that it is at least the 4th time we placed it out of service for repairs and with the new backhoe and that it is unacceptable. A discussion ensued and it was decided that staff collect and forward all information to General Counsel to pursue.

Old Business:

Employee Manual Policy 1230-Statutory Leave

Motion to adopt Employee Manual Policy 1230-Statutory leave. Motion: Mr. German, 2nd by Mr. Piperno; a **unanimous roll call vote**.

Employee Manual Policy 1320 Drug and Alcohol

Motion to adopt Employee Manual Policy 1320-Drug and Alcohol. Motion: Mr. German, 2nd by Mrs. Davis; a **unanimous roll call vote**.

New Business:

Motion to go to re-bid the Main Replacement project. Motion: Mr. German, 2nd by Mrs. Davis; a **unanimous roll call vote**.

New Services:

2428 Rt. 38-Commercial-2" domestic and 4" fire service and 6" Main
654 Longwood Avenue & 600 Route 38-2-2" Domestic Services

Motion to approve the above-referenced new services; Motion by Mr. German, 2nd by Mrs. Davis; a **unanimous vote**.

Informational: N/A

Project Status Table

Mr. Brennan reiterated that he would like us to reach out to the surrounding schools (5th grades) to offer tours of the Water Commission. He said we could look into possibly helping with the transportation costs if that is a deterrent. Mr. Saraceni stated staff will pursue and report. Mr. Scavuzzo said that we could also offer the tours to senior citizens. A discussion ensued.

Commissioners Reports / Discussions / Comments

Mr. Brennan- No Comment

Mr. German- Mr. German stated that the trees purchased for Arbor Day were very small. Mrs. Eisenmann stated that they were the trees that were requested by the Borough. Mr. German also thanked Mr. Saraceni for a good job with the salary recommendations.

Mrs. Davis- Mrs. Davis stated that she wanted to commend the staff for their efforts for Arbor Day.

Mr. Scavuzzo- No Comment

Mr. Piperno- No Comment



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

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Executive Session (2nd):

Motion by Mr. Brennan and 2nd by Mrs. Davis to move to 2nd Executive Session for Personnel matters and matters of litigation/attorney-client privilege; at 7:02 PM; **a unanimous roll call vote.**

Minutes of the Executive Session are to be made public 6 months after the final date for all appeals have expired with the exception of personnel matters which will not be made public.

Public Meeting (Resumed): (Resolution to return to Public Session#)

The Commissioners returned to public session at 7:21 PM.

The salary committee recommendations were accepted and actions by the Commission, by procedure, will be deferred to the June meeting.

Adjournment:

A motion was made by Mr. German and 2nd by Mr. Piperno to adjourn the meeting at 7:22 PM.

Submitted by,
Carol Feriozzi & Michael Saraceni