

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting
July 9, 2015**

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Karl N. McConnell, General Counsel
Richard Spafford, P.E.
Craig Campbell, Superintendent
Brandy Eisenmann
Carol Feriozzi

The President called the meeting to order at 6:02 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

Reorganization

Oath of Office:

General Council administered the Oath of Office to Mr. Ronald S. Johnson of Pennsauken.

Nomination/Designation of Officers:

On Motion and unanimous Resolution the Officers are:

President-Joseph Scavuzzo

Vice-President-Patrick Brennan

Secretary-George Piperno

Treasurer-G. Burton German

Assistant Secretary/Treasurer-Ronald Johnson

A motion was made by Mr. German and 2nd by Mr. Brennan to hold the titles above; **a unanimous vote.**

Professional Services Appointments:

- Auditor: Bowman & Company LLC – Motion: Mr. German, 2nd Mr. Piperno; **a unanimous roll call vote.**
- Accounting Services (Consultant): Your Part-Time Controller - Motion: Mr. German, 2nd Mr. Brennan; **a unanimous roll call vote.**
- Insurance Broker of Record: Connor, Strong & Buckelew - Motion: Mr. German, 2nd Mr. Piperno; **a unanimous roll call vote.**
- Broker of Record-Employee Benefits: Conner, Strong & Buckelew - Motion: Mr. Piperno, 2nd Mr. German; **a unanimous roll call vote.**
- Commission Bond Counsel: Parker McCay - Motion: Mr. German, 2nd Mr. Piperno; **a unanimous roll call vote.**

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The Following were found to be in the Qualified Pool of Engineers available for contracting with the Commission:

- Remington & Vernick, CES, RWD Consultants LLC – Qualified: Motion: Mr. German, 2nd Mr. Piperno; **a unanimous roll call vote, Mr. Brennan abstained.**

Depositories:

A Resolution to designate Depositories as designated in the respective Resolution. Motion: Mr. German, 2nd by Mr. Johnson; **A unanimous roll call vote.**

Cash Management Plan

A Resolution to approve the MPWC Cash Management Plan as described in the respective Resolution. Motion: Mr. German, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Designation of Newspapers/Websites

A Resolution to designate the official newspapers and websites for public notice of the MPWC as designated in the respective Resolution. Motion: Mr. German, 2nd by Mr. Piperno; **A unanimous roll call vote.**

Bank Signatories

A Resolution to designate signatories for the Operating, Payroll and Legal Accounts as designated in the respective Resolution. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

FSA Account and Signatories

A Resolution to designate signatories for the Flexible Spending Account as designated in the respective Resolution. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Establishment of Petty Cash Fund

A Resolution to establish the Petty Cash Fund to be managed by the Financial Director and/or the C.O.O. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Authorizing Purchases under Contract/Agreement

A Resolution to authorize purchases under the State Contract and Camden County Cooperative Purchasing Agreement. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Appointment of Public Agency Compliance Officer

A Resolution to appoint the C.O.O. as the Public Agency Compliance Officer. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Authorization of C.O.O. to make NJDEP/EPA Applications

A Resolution to authorize the C.O.O. to make applications to the NJDEP and EPA. Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Establishment of Meeting Dates/Times for the Year

A Resolution to establish the meeting dates and times for the Commission year. Motion: Mr. German, 2nd by Mr. Piperno; **A unanimous roll call vote.**

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Designation of the 2015 Public Employee Awards Committee

A Resolution to appoint Ronald Johnson as co-chair to the 2015 Public Employees Award Committee to fill the vacancy with the current sitting members of Mr. Scavuzzo, Mr. Saraceni, Mrs. Eisenmann and Mrs. Peirce . Motion: Mr. German, 2nd by Mr. Brennan; **A unanimous roll call vote.**

Items to be discussed:

Inter-Local Agreement-MPWC-DPW-Vehicle Maintenance-approved by Township

Mr. Brennan stated that everything is in order with the agreement and he moved to sign it. Mr. Scavuzzo recused himself from the discussion/action.

Project Status

Mr. Brennan commented that items on the Project Status table should be focused on and that we need to ensure that no projects fall through the cracks. Mr. Johnson was then given a description of what the purpose is of the Project Status table.

June 23rd Storm Damage-Minor

Mr. Campbell stated that during the June 23rd storm, there were intermittent power outages which affected SCADA, as well as the cameras, but maintained uninterrupted operation. Mr. Brennan raised questions regarding the need for replacing gas/diesel generators with natural gas back-up gas generators. He raised concerns about in a catastrophic situation that fuel availability is limited and electric fuel pumps are down. A discussion ensued and Mr. Spafford stated that he would look into this and suggested that the first should be the Park Ave. facility. He roughly estimated the cost to be approximately \$80,000.00-100,000.00; but he would research it. Mr. Piperno asked that such information be shared with all Commissioners; to which Mr. Spafford agreed.

PSA Claim

Mr. German stated that this has previously been discussed and that we will pay the claim.

Executive Session- Probable Litigation, Negotiations of Contract and Personnel Matters

To be held after business meeting.

Approval of the Minutes

Motion to approve the Minutes of both the Business Meeting and Executive Session of June 11, 2015 was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Payment of Bills

Motion to approve payment of bills dated July 9,2015 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Correspondence

Richard Lukasiak to Commission-Letter of Gratitude
Michael Saraceni to Trico- Backhoe warranty extension

Meeting Open to the Public:

Meeting was open to the public at 6:30 PM. None present.

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Bid Openings:

None.

Staff Reports:

Chief Operating Officer: N/A

Superintendent:

- Mr. Campbell stated that there is now an issue with the backhoe stabilizer. The stabilizer was damaged that same day, but it was unclear until we receive a final report from the vendor whether that is causing the new "drifting" issue. He will be better prepared to report the status of the backhoe at the next Commission meeting. Mr. Spafford stated that the damage done does not look severe. A discussion ensued on how much down time there has been, where the repairs are done and if we are given a loaner backhoe when our backhoe is being repaired. The Commissioners were advised that all repairs have been the same day on our site; except the one time it went to the Vendor, and they did provide a replacement. It continues to be in service and the vendor has been responsive.

Director of Customer Service: N/A

Engineer:

- Mr. Spafford notified the Commissioners that the Cherry Hill Tank blast started today-July 9, 2015.

General Counsel:

- Mr. McConnell provided a progress report/update on the Antennae lease bids and on the HomeServe proposal. HomeServe's proposed agreement includes sewer line protection and he sought Commissioners direction. A discussion ensued and the Commissioners directed staff to allow 2 weeks to clarify what PSA intends to do regarding HomeServe. Absent some clear direction in that period, the staff was directed to move forward and finalize the contract.

Mr. McConnell also notified the Commissioners that the bid threshold has increased to and provided a resolution, requesting that they consider raising our authorized threshold accordingly.

Old Business: N/A

New Business:

New Services:

1" residential services for 6901 Chestnut, Pennsauken

1" residential service for 538 Third Avenue, Cherry Hill

A motion was made to approve the amendments to the short-term disability policy, with edits expressed by the Commission. Motion: Mr. German; 2nd by Mr. Brennan – a unanimous roll call vote.

Commissioners Reports / Discussions / Comments

Mr. Brennan – Mr. Brennan informed the Commissioners and staff that there is a major redevelopment going on with the settlement of the Woodcrest Country Club v Cherry Hill Twp. litigation. He asked whether Cherry Hill Township has reached out to us yet regarding the redevelopment because the settlement will have a large

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impact on the MPWC. He requested that we reach out to Paul Striddick from Cherry Hill Township for further details and consideration in implementation. A discussion ensued and Mr. Saraceni said he would discuss with Paul Striddick the proposed redevelopments and the respective implications.

Mr. German-Mr. German stated that the 2014 audit is almost complete. He indicated that an Audit Exit Conference would be held prior to the August monthly meeting.

Mr. Scavuzzo- Mr. Scavuzzo welcomed Mr. Johnson.

Mr. Piperno- reserved comment for an issue to be discussed in Executive Session

Mr. Johnson-Mr. Johnson stated that the staff has been very helpful with his transition. He said that the tours that he was given by Mr. Campbell were very eye-opening. He also stated he had a meeting with Mr. German which was informative. Mr. Johnson stated that most people take water for granted and we need to make the public more aware of its importance.

Executive Session

A motion was made by Mr. German and 2nd by Mr. Johnson to move to Executive Session at 7:22 PM. Minutes of the Executive Session are to be made public 6 months after the last date of appeal for any litigation with the exception of personnel matters

The Commissioners returned to public session at 8:09 PM. Motion: Mr. Brennan, 2nd by Mr. German; a **unanimous roll call vote.**

Public Meeting (Resumed):

Resolution to return to Public Session at 8:08pm

Adjournment:

A motion was made by Mr. German and 2nd by Mr. Piperno to adjourn the meeting at 8:10 PM.

Submitted by,
Carol Feriozzi & Michael Saraceni