

Mr. Joseph Scavuzzo  
President

Mr. Patrick Brennan  
Vice President

Mr. George Piperno  
Secretary

Mr. G. Burton German  
Treasurer

Mr. Ronald Johnson  
Ass't Secretary/Treasurer

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**Minutes of the MPWC Monthly Business Meeting  
January 14, 2016**

**ATTENDEES:**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Vice President  
Mr. G. Burton German, Treasurer  
Mr. Ronald Johnson, Asst. Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, COO  
Craig Campbell, Superintendent  
Richard Spafford, P.E.  
Karl N. McConnell, General Counsel  
Brandy Eisenmann  
Carol Feriozzi

The President called the meeting to order at 6:00PM  
George Piperno was out of town and excused from the meeting.  
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED**

**MPWC-Annual Report to Governments-Schedule**

Mr. Saraceni reported that he would be scheduling the presentation of the MPWC annual report to Pennsauken and Merchantville governments. Mr. Scavuzzo then explained to Mr. Johnson the basis for making the annual reports.

**Carbon Replacement-Marion Avenue GAC Filter Plant**

Mr. Spafford reported Calgon Carbon was the sole bidder for the Marion Avenue GAC Filter Plant with a bid of \$89,615.00.

**Fire Protection Regulation 1009-Proposed Amendment**

Mr. Saraceni stated that Mr. Spafford recommended the proposed Fire Protection Regulation 1009 amendments. Mr. Spafford explained that that wording provided specificity regarding purpose and location of hydrants for billing purposes. A discussion ensued.

**2016 Holiday Schedule**

Mr. Saraceni presented two options from staff to alleviate the 2016 holiday schedule issue. The first option was to add a "floating personal day" in 2016 only which would eliminate the need to close the office. The second option was to close Easter Monday. Commissioners decided to authorize a floating holiday for this year only.

**Park Avenue –Emergency Operations Center**

Mr. Campbell stated that the OEM coordinators from both Pennsauken and Merchantville were seeking to have the MPWC provide technology and equipment "upgrades" to the Park Avenue meeting room used as the "Emergency Operations Center" (EOC) for the Borough and the Township. Mr. Campbell provided a brief overview of the requests and answered questions. A discussion ensued and the Commissioners decided that while the facility may be used as an EOC HQ for emergency situations that the two communities would need to seek the funding for their additional needs.

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### **MPWC 90<sup>th</sup> Anniversary**

Ms. Eisenmann stated that the Customer Relations Committee finalized the schedule of activities to commemorate the MPWC 90<sup>th</sup> Anniversary. She then requested the Commissioners approve the draft Press Release provided. A discussion ensued and it was agreed that the press release needed to be revised and simplified and the C.O.O. was directed to revise it.

### **Approval of the Minutes**

Motion to approve the Minutes of the Business Meeting and Executive Session minutes of December 10, 2015 was made by Mr. German, 2<sup>nd</sup> by Mr. Johnson ; **a unanimous vote.**

### **Payment of Bills**

Motion to approve payment of bills dated January 14, 2016 with the exception of Pennsauken was made by Mr. German, 2<sup>nd</sup> by Mr. Johnson ; **a unanimous roll call vote.**

### **Payment of Bills**

Motion to approve payment of bills dated January 14, 2016 to Pennsauken was made by Mr. German, 2<sup>nd</sup> by Mr. Brennan ; **a unanimous roll call vote. Mr. Scavuzzo abstained.**

### **Meeting Open to the Public:**

Meeting was open to the public at 6:23 PM. None present.

### **Bid Openings:**

#### **Marion Avenue-GAC Filter Media**

New Business

### **Staff Reports:**

Chief Operating Officer: Mr. Saraceni informed the Commissioners that on February 4<sup>th</sup> at 10:00 AM and 11:00AM Horizon would present information sessions about the new Omnia health plan. The Commissioners were invited to attend. He also reminded the Commissioners that the Personnel Update Forms are due back to Angela Waldron by the end of January.

Superintendent: N/A

Director of Customer Service: Mrs. Eisenmann informed the Commissioners that currently there are 1754 enrollments for HomeServe, with 2071 contracts signed. As a side note, HomeServe reported that there have already been 3 claims filed under agreements. The next mailer will be sent out on/about January 20, 2016.

Engineer: Mr. Spafford stated that he was very pleased with the outcome of the painting of the floors in the Park Ave. plant. Pictures are included with the Engineer's report.

General Counsel: Mr. McConnell provided details regarding Verizon's exceptions to our proposed Marion Tank lease. The exceptions taken (proposed changes) were acceptable to the Commissioners, but not for the issues of

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Commissioners approval and they declined to bear Verizon's costs if the antennae is required to be removed for tank maintenance or repair during the term of the lease..

Counsel also explained the ramifications of an access agreement to Verizon for environmental testing as to National Highway. Mr. Spafford explained he had no concerns with the agreement conditions for this site.

**Old Business:**

2016 Holiday Schedule:

Motion to approve floating holiday for 2016 only – Motion made by Mr. German, 2<sup>nd</sup> by Mr. Johnson; **a unanimous roll call vote.**

**New Business:**

Motion to approve GAC Filter Media bid to Calgon Carbon with a bid of \$89,615.00 Motion: Mr. German, 2<sup>nd</sup> By Mr. Brennan: **a unanimous roll call vote.**

**New Services:**

**20 South 41<sup>st</sup> Street- new 1" service** -Motion to approve new service. Motion: Mr. German, 2<sup>nd</sup> By Mr. Brennan: **a unanimous roll call vote.**

**24 South 41<sup>st</sup> Street-new 1" service**-Motion to approve new service. Motion: Mr. German, 2<sup>nd</sup> By Mr. Johnson: **a unanimous roll call vote.**

**MPWC Regulation 1009 – Fire Protection-** Motion to approve the amendments to the regulation as proposed. Motion: Mr. German, 2<sup>nd</sup> By Mr. Johnson: **a unanimous roll call vote.**

**Commissioners Reports / Discussions / Comments**

Mr. Brennan stated that he believed the need for capital project financing required all of the Commissioners undivided attention and proposed that a special meeting be held by the Commissioners in February. A discussion ensued and it was decided that a special meeting would be scheduled for the end of February. Discussion topics should include; finance options, timelines and bond information. Staff was instructed to initiate research and preparation for the meeting. Mr. Saraceni said that he would set up the date and time for the meeting.

Mr. German stated that he had spoken to Mr. Saraceni previously regarding the reporting period reflected for his monthly financial report. Mr. Saraceni stated that he could certainly make any adjustment requested.

Mr. Johnson-Mr. Johnson wished everyone Happy New Year. He further expressed that he plans on being more visible to our customers and stressed the importance of Commissioners being visible to the public.

**Adjournment:**

A motion was made by Mr. German and 2<sup>nd</sup> by Mr. Johnson to adjourn the meeting at 6:58 PM: **a unanimous roll call vote.**

Submitted by,  
Carol Feriozzi & Michael Saraceni