



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue, Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Patrick Brennan
Vice President

Mrs. Regina Davis
Secretary

Mr. G. Burton German
Treasurer

Mr. Joseph Scavuzzo
Ass't Secretary/Treasurer

Minutes of the MPWC Monthly Business Meeting January 8, 2015

ATTENDEES:

Commissioners:

Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mrs. Regina Davis, Secretary
Mr. Joseph Scavuzzo, Asst Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Asst. Superintendent
Richard Spafford, P.E.
Brandy Eisenmann
Carol Feriozzi
Karl N. McConnell, General Counsel

The Vice President called the meeting to order at 6:00 PM
All Commissioners were present.
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED

Appointment of Commissioner - Pennsauken Township- George Piperno – 1/5/15

Mr. Brennan stated that Mr. Piperno was appointed to the MPWC on 1/5/15 and that he will be sworn in at the February Commission meeting.

2015 Budget Adoption

Mr. Saraceni stated that he received DCA approval on 1/8/2015. Mr. Saraceni stated that a Resolution needed to be adopted tonight.

Review & Discussion – Award of survey for 2015 Main Replacement

Mr. Spafford summarized the 4 quotes submitted by Engineering Consultants and recommended to authorize CES to perform the services based on their quote, which was the lowest at \$6999. Mr. German clarified that since the lowest quote exceeded \$5,000 that staff needed Commission approval which Mr. Spafford confirmed. Mr. German recommended to authorize the award to a maximum of \$7000 under new business.

Annual Contracts

- A. **Corrosion Inhibitor** Mr. Spafford informed the Commission that neither of the two alternate bidders attempted to respond to the "or equal" option for a bid submission for this proprietary bid. As such, he recommended awarding the bid to Klenzoid. (Klenphos).
- B. **Generator Maintenance** – Mr. Spafford provided the bid results and recommend award of bid to the lowest bidder, Power Equipment.
- C. **Copper and Ductile Iron Material Supply Bid**
Mr. Spafford stated that the two bidders, Waterworks complied with the requirements for this proprietary bid and the other bidder failed to comply after being properly informed and invited. Staff recommends rejecting the bid for non-compliance. Mr. Brennan confirmed. Mr. Spafford recommended awarding the bid to Waterworks, General Counsel confirmed the actions.



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Local Government – 2014 Highlight Presentation

Mr. Brennan stated that last year's highlights were well received. He stated that we need to do the same this year to show the value of the MPWC. He also suggested that we highlight the value of assets by town. Mr. Saraceni was asked to work on the highlights to which he agreed. Mr. Saraceni was also asked to coordinate with the scheduling with both Governments. A discussion ensued over the many 2014 highlights that could be used for the presentation.

Mr. Brennan suggested that there should be a seat reassignment during the February reorganization meeting when Mr. Piperno receives his Oath of Office. Mr. Brennan also suggested that a photo of the new Commission be taken at the February meeting so that the picture could be put on the MPWC website.

Executive Session: N/A

Approval of the Minutes

Motion to approve the Minutes of Business Meeting and Executive Session of December 11, 2014 was made by Mr. German, 2nd by Mr. Scavuzzo; a **unanimous roll call vote**.

Payment of Bills

Motion to approve payment of bills dated January 8, 2015. Motion: Mr. German, 2nd by Mr. Scavuzzo; a **unanimous roll call vote**.

Correspondence

Bernhard Kofoet to Commission – Notice of Retirement – December 31, 2014

Mr. Brennan noted that Bernhard Kofoet submitted written correspondence announcing his intent to retire from the Commission, effective 12/31/2014. Mr. McConnell suggested that Mr. Kofoet's retirement be accepted by resolution under new business.

Public Comment

The meeting was opened for public comment.
None present.

Bid Openings

Survey Quotes – 2015 Main Replacement Project were reviewed – see new business

Staff Reports

C.O.O.

Mr. Saraceni inquired whether the Commissioners had solidified the arrangements for the retirement party for Bernhard Kofoet. Mr. Brennan suggested that arrangements should be on hold until there is a full Commission. Mr. Brennan suggested possibly a February or March date.



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Old Business

2015 Budget Approval

A motion to adopt 2015 Budget was made by Mr. German, 2nd by Mrs. Davis: **a unanimous roll call vote.**

Annual Contracts – Award of Bids

Corrosion Inhibitor: A motion to award bid to Klenzoid was made by Mr. German, 2nd by Mr. Scavuzzo: **a unanimous roll call vote.**

Generator Maintenance: A motion to award bid to Power Equipment was made by Mr. German, 2nd by Mr. Scavuzzo: **a unanimous roll call vote.**

Copper & Ductile Iron Material Supply Bid: A motion to award bid to Waterworks Supply Company was made by Mr. German, 2nd by Mr Scavuzzo: **a unanimous roll call vote**

New Business:

Motion to authorize CES to perform Survey Work – 2015 Main Replacement. Motion: Mr. German, 2nd by Mr. Scavuzzo; **a unanimous roll call vote.**

Informational

Mr. Brennan stated that the appraisal for Delaware Gardens was \$23,000.00 and the parcel on River Road was appraised at \$250,000.00. Mr. Brennan stated that we only need a small portion of the land and that we should keep this information for later.

Project Status Table

Mrs. Davis stated that the Cherry Hill tank looks terrible. Mr. Saraceni stated that Mayor Cahn has received complaints about it.

Commissioners Reports / Discussions / Comments

- Mr. Scavuzzo complimented Mrs. Eisenmann on the article in this month's Waterlines regarding "Adopting a Fire Hydrant". He said it was a good idea.
- Mrs. Davis commented on the quality of the Vulnerability Assessment prepared by the NJSP, noting that some of the issues are minor and easy, such as breaches in the chain link fence/barbed wire.
 - Mr. Saraceni noted that the report is confidential, however, that to have it locked as confidential under the Protected Critical Infrastructure Act that the Commission would need to accept the report and request that the document be protected as such.
- Mr. German stated that the State police report is confidential. Mr. Saraceni stated that it is currently in the Commission Drop box and that a hard copy would be placed in the safe.

A motion was made by Mr. German and 2nd by Mr. Scavuzzo to have the report protected – unanimous vote.



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Executive Session:

N/A

Adjournment:

Motion by Mr. German and 2nd by Mr. Scavuzzo; **unanimous voice vote** at 6:42 PM.

Submitted by,
Carol Feriozzi & Michael Saraceni