

Mr. Joseph Scavuzzo  
President

Mr. Patrick Brennan  
Vice President

Mr. George Piperno  
Secretary

Mr. G. Burton German  
Treasurer

Mr. Ronald Johnson  
Ass't Secretary/Treasurer

**Minutes of the MPWC Special Meeting  
February 25, 2016**

**ATTENDEES:**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Vice President  
Mr. G. Burton German, Treasurer  
Mr. George Piperno, Secretary  
Mr. Ronald Johnson, Asst. Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, COO  
Craig Campbell, Superintendent  
Richard Spafford, P.E.  
Karl N. McConnell, General Counsel  
James Garaguso, Assistant Superintendent  
Sean Fitzgerald, Treatment Technician  
Carol Feriozzi

The President called the meeting to order at 4:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED**

President Scavuzzo announced that this special meeting was scheduled to review and discuss possible and needed infrastructure projects qualifying for long-term financing and deferred to the C.O.O.

The C.O.O. reported that based on direction from the Commission, staff had identified specific infrastructure upgrades, repairs and replacements and projected the costs associated with those upgrades/repairs. Additionally, that staff had researched and prepared a comparison of financing options between utilizing the NJEIT loan process versus the public bond market. That financial analysis was conducted by a reputable financial advisor and it was based on a projected \$15,000,000, 20 year debt project. The C.O.O. then deferred the presentation of identified projects over to the Director of Engineering.

Mr. Spafford produced a breakdown of potential projects including; main replacement, dead end main correction and the accelerated completion of the water meter replacement project. For discussion purposes, these projects totaled approximately \$9.2 million dollars. A lengthy discussion ensued weighing the benefits and costs of various methods to achieve the projected goals.

It was decided that the water meter replacement project would remain in its current format and continue through completion. It was further decided that since the dead end main projections were the most feasible to accomplish first, the balance of the dead-end project would be researched and identified and then expand this project accordingly.

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Staff Engineer Spafford was questioned relative to the scope of the dead end and main replacement project as to a concern that the project may be too large to design and execute in-house. Mr. Spafford agreed. The Commission held a discussion regarding the use, and associated expenses, associated with utilizing one of the Commission's qualified engineering firms to handle the design. He was asked to forecast and estimate the cost of the design of the project through consulting engineers. Mr. Spafford agreed and was directed to research the project with, or without, a Construction Manager – all under his supervision.

Mr. Saraceni indicated that he understood what was requested by the Commission and that they would continue their research accordingly and be prepared to report.

Adjournment:

Motion by Mr. German and 2nd by Mr. Johnson; unanimous voice vote at 5:30 PM.

Submitted by,  
Michael A. Saraceni