

Mr. Joseph Scavuzzo  
President

Mr. Patrick Brennan  
Vice President

Mr. George Piperno  
Secretary

Mr. G. Burton German  
Treasurer

Mr. Ronald Johnson  
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting  
August 13, 2015**

**ATTENDEES:**

**Commissioners:**

Mr. Joseph Scavuzzo, President  
Mr. Patrick Brennan, Vice President  
Mr. G. Burton German, Treasurer  
Mr. George Piperno, Secretary  
Mr. Ronald Johnson, Asst. Secretary/Treasurer

**Other Attendees:**

Michael A. Saraceni, COO  
Craig Campbell, Superintendent  
Richard Spafford, P.E.  
Karl N. McConnell, General Counsel  
Brandy Eisenmann  
Carol Feriozzi

The President called the meeting to order at 6:00 PM

All Commissioners were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

**ITEMS TO BE DISCUSSED**

**BAN- Note Refinancing**

Mr. Saraceni stated that the BAN Note was to rollover soon and verified the 2015 authorized payment to be made on the project notes. Bond Counsel required the execution/adoption of the Bond Resolution. (New Business)

**2014 Draft Audit Report-Resolution and Affidavit Needed**

Mr. German stated that there will be revised projections for Antenna revenues included on the audit. A Resolution would be authorized under New Business.

**Homeland Security- Access Agreement (Resolution Needed)**

Mr. Saraceni stated that he and Mr. Spafford have spoken to Homeland Security and the Deputy US Attorney regarding their need for antennas to be placed on the Woodbine tank for the impending Papal visit. General Counsel has reviewed the proposal and seeks approval subject to the language being negotiated with their counsel. Authorization will be sought under New Business.

**Service Line Protection-PSA Agreement**

Mr. Saraceni stated that samples of the HomeServe market pieces were given to each Commissioner to review and was hoping for an endorsement of them tonight. He also stated that the Pennsauken Sewerage Authority decided to utilize our bid by way of a resolution regarding a shared services agreement. Several questions were raised and it was decided to: lessen to 30 days for time to cure default; to move the provision of phone numbers and e-mail addresses to HomeServe; and to seek clarification of the indemnification language. The Commission approved the agreement subject to the aforementioned changes.

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#### **Natural Gas Generator Back-up-Report on Research**

Mr. Spafford stated that he has been doing research on the natural gas generator back-up and found that the estimated cost for a retrofit of the generator at Park Avenue would cost approximately \$125,000.00-\$160,000.00. He said the cost of a new natural gas generator would cost approximately \$300,000.00. A discussion ensued over different types of generators available upon current equipment reaching useful life and replacement. Mr. Spafford stated that his research continues and that he has 2 more meetings scheduled.

#### **Cherry Hill-Community Development-meeting & Project Review**

Mr. Saraceni stated that he and Mr. Spafford met with Paul Stridick regarding the Cherry Hill Community Development. Mr. Saraceni stated that the potential growth of residential and townhomes will not be a problem for the MPWC to provide water to them. Mr. Spafford stated that Mr. Stridick will keep us apprised of the situation and that we will also stay in touch with him. Mr. German stated that we are currently under-allocated by \$800,000.00. Mr. Johnson then stated that Pennsauken also has planned expansion progress.

#### **Project Status-Cherry Hill Tank/Main Replacement**

Mr. Spafford stated that the Cherry Hill Tank is progressing quickly and that the tank has started to be filled. Mr. Spafford expects the tank project to be completed by end of week next week. Mr. Spafford then stated that the main replacement is ongoing and that services should be in place next week followed by the paving.

#### **Executive Session-Litigation and Negotiations**

N/A

#### **Approval of the Minutes**

Motion to approve the Minutes of both the Business Meeting and Executive Session of July 9, 2015 was made by Mr. German, 2<sup>nd</sup> by Mr. Piperno; **a unanimous vote.**

#### **Payment of Bills**

Motion to approve payment of bills dated August 13, 2015 minus Pennsauken was made by Mr. German 2<sup>nd</sup> by Mr. Johnson; **a unanimous roll call vote with Mr. Scavuzzo abstaining.**

#### **Payment of Bills**

Motion to approve payment of Township invoices dated August 13, 2015 was made by Mr. German 2<sup>nd</sup> by Mr. Johnson; **a unanimous roll call vote.**

#### **Correspondence –N/A**

#### **Meeting Open to the Public:**

Meeting was open to the public at 6:23 PM. None Present.

#### **Bid Openings:**

AT&T-Lease Renewal-Woodbine Avenue Tank-8-13-2015

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**Staff Reports:**

Chief Operating Officer:

- Mr. Saraceni stated that he wanted the Commissioners to confirm that they qualified 3 of the 4 Engineering companies that were previously qualified for Professional Services. Mr. McConnell then stated that all 4 companies have met the minimum criteria in the past. A discussion ensued and it was decided to qualify all 4 Engineering companies.
- Mr. Saraceni then questioned whether we should notify Pennsauken Township or the Borough of Merchantville about the modifications made to the payments. The Commission advised that there was no need to make notifications.

Superintendent:

- Mr. Campbell notified the Commissioners that there another issue with the new backhoe. He stated that hydraulic fluid was found underneath the backhoe. The company was notified and the responded promptly. The backhoe was repaired and returned within 2 hours. The issue was a blown O-ring.

Director of Customer Service:

- Mrs. Eisenmann inquired if the MPWC could sponsor a 5K event called the 9/11 Heroes Run. The event is planned for September 13, 2015 at 9:11 AM. The Commissioners agreed to the event and Mrs. Eisenmann stated that it will be advertised on our webpage and in Waterlines.

Engineer: N/A

General Counsel:

- Mr. McConnell stated that Verizon may need a bid extension. Verizon is concerned that may not get corporate approval on time.

**Old Business: N/A**

**New Business:**

Motion to approve access to Homeland Security subject to agreement language. Motion: Mr. German, 2<sup>nd</sup> by Mr. Brennan ; **a unanimous roll call vote**

Motion to approve 2014 Financial Audit. Motion: Mr. German, 2<sup>nd</sup> by Mr. Piperno ; **a unanimous roll call vote**

Motion to approve BAN –Note Refinancing. Motion: Mr. German, 2<sup>nd</sup> by Mr. Brennan ; **a unanimous roll call vote**

Motion to approve Woodbine Avenue Tank Lease to AT&T Bid. Motion: Mr. German, 2<sup>nd</sup> by Mr. Johnson; **a unanimous roll call vote**

Motion to approve Service Line Protection Agreement with changes discussed. Motion: Mr. German, 2<sup>nd</sup> by Mr. Brennan ; **a unanimous roll call vote**

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**New Services: N/A**

**Informational**

- PSA Inter-local Agreement
- Draft Audit Report
- BAN – Note Resolution

**Project Status Table**

Mr. Scavuzzo questioned Mr. Saraceni about the Strategic Planning Meeting dates for the Commissioners. Mr. Brennan said to wait another month before scheduling.

**Commissioners Reports / Discussions / Comments**

Mr. Brennan-Mr. Brennan congratulated Mr. Scavuzzo on his marriage.

Mr. German-Mr. German reminded the Commissioners that the 2016 Budget is due on November 1<sup>st</sup>, 2015. He stated that the preliminary budget will be ready for review by the September or October Commission meeting. He then informed the Commissioners that a Special Meeting may need to be scheduled. Mr. Saraceni then stated that a preliminary budget draft should be ready for the September meeting. A discussion ensued on various needs/wants for future capital projects.

Mr. Scavuzzo-N/A

Mr. Piperno- N/A

Mr. Johnson-Mr. Johnson acknowledged Colleen O'Brien and Ryan Magee on their dedication as firefighters in our community as well as dedicated employees of the MPWC.

**Adjournment:**

A motion was made by Mr. German and 2<sup>nd</sup> by Mr. Piperno to adjourn the meeting at 7:11 PM.

Submitted by,  
Carol Feriozzi & Michael Saraceni