

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/Treasurer

**Minutes of the MPWC Monthly Business Meeting
June 8, 2017**

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst.
Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Carol Feriozzi

The President called the meeting to order at 4:00 PM
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:

AWWA Conference Philadelphia-6/12-14

Mr. Saraceni discussed the AWWA Conference being attended by several employees and Commissioners. Our Award-winning water will be submitted there for the National Taste Test.

Professional Services-2017-2018-RFP Posted

Mr. Saraceni reported that the coming year's RFP's have been advertised and submissions will be opened June 22nd. Results will be reported at the July 13th Commission Meeting.

Recruitment Initiative- Plant Operator's Position

Mr. Saraceni reported that there were 11 candidates for the 1st round of interviews for the Plant Operator Position and 4 for the 2nd round. Mr. Saraceni is requesting authorization to hire the top candidate.

P-Cards-Authorization to Pursue

Mr. Saraceni requested permission to apply for a P-Card for the MPWC.

Vehicle Lease-Bid

Mr. Spafford stated that specs were advertised for the lease of Ford 150's. Acme was the only bidder and they proposed a substitution of Dodge Ram 1500 trucks. Mr. Spafford explained that the price will be comparable to the Ford 150's and that staff is confident and requesting to award the lease of the Dodge Rams.

Schoolhouse Commons

Mr. Saraceni reported that he and Ms. Eisenmann met with Greg Simpson of the management company managing Schoolhouse Commons about the account delinquency. Mr. Simpson on behalf of the tenants/owners agreed to pay \$500 per month.

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Staff estimates this would meet current usage as well as contribute towards the uncollected debt. It was agreed that the Commission will address the accumulated interest at the end of the payment plan, provided they continue to pay the \$500 monthly. Mr. Spafford reported that individual meters were not possible there.

4" Main Investigation

Mr. Spafford reported that staff has updated the CAD map of our entire system and identified all 4" mains. He indicated that based on the locations and project scope, it may require engineering assistance.

Approval of the Minutes

Motion to approve the Minutes of the Business Meeting of May 11, 2017 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Payment of Bills

Motion to approve payment of bills for \$283,575.96 except Pennsauken Township was made by Mr. German, 2nd by Mr. Johnson; **a unanimous roll call vote.**

Motion to approve payment of bill for \$680.00 to Pennsauken was made by Mr. German, 2nd by Mr. Johnson; **a unanimous roll call vote except Mr. Scavuzzo abstained.**

Correspondence- President Scavuzzo to MPWC Employees- Gratitude for NJAWWA Award

Meeting Open to the Public:

Meeting was open to the public at 4:25. None present.

Staff Reports:

- Mr. Saraceni reported that All Around Pennsauken this month was very positive about the MPWC.
- He also stated that he was asked by J. A. Montgomery to conduct a Safety class at the Safety Expo on June 23rd in Middlesex N.J. and September 29th in Camden County. Sean Fitzgerald will be conducting the June 23rd class while he will deliver the module in September.
- Mr. Campbell gave a status update on: cameras, 1,4 dioxane & filter piping removal at Browning Road.
- Mr. McConnell reported the BPU requested an extension until July 10th to approve our application which was approved and communicated in a letter signed by Mr. Saraceni.

Old Business:

Motion to accept payment arrangement by Schoolhouse Commons was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Collingswood

Mr. Saraceni reported that there has been no response to his phone calls and emails from Collingswood and that he will reach out again to Keith Hastings. A discussion ensued. Mr. Brennan offered to help, if necessary.

New Business:

Motion to authorize the hiring of a Plant Operator was made by Mr. German, 2nd by Mr. Johnson; **a unanimous vote.**

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Motion to authorize award of vehicle lease bid was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Motion to approve salary committee recommendations was made by Mr. Brennan, 2nd by Mr. Johnson; **a unanimous vote.**

Motion for authorization to apply for P-Card was made by Mr. German 2nd by Mr. Piperno; **a unanimous vote.**

New Services:

4720 River Road

Motion for authorization for new service at 400 Rt. 38- 8" domestic and 2" domestic services was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Mr. Saraceni informed the Commission that the Township Administrator and project developer contacted him to advise that they are scheduling a groundbreaking ceremony for the Haddon Point project. He further advised that the MPWC has yet to receive an application for water nor any of the project plans for review. Mr. Brennan emphasized that Mr. Saraceni communicate the need for their submissions and seek written verification of the project implementation plans and associated documents. Mr. Saraceni acknowledged.

Project Status:

Mr. Johnson reported that camera installation reported on the Project Status Report has now been completed and can be taken off that report.

Commissioners Reports:

Mr. Piperno informed the Commission that he had an informal discussion about the awaited accounting of capital expenses associated with fuel consumption from the Township of Pennsauken under that shared services agreement. He said that he and Mr. Scavuzzo had questions with the documentation and that what was presented did not constitute an invoice as specified in the agreement. A discussion ensued. Mr. Piperno and Mr. Scavuzzo indicated that they will continue to work with the Township to obtain clarification prior to the Township submitting to the Commission. General Counsel commented and indicated that the Commission may want to provide written verification to clarify the status under the SSA. Commissioners decided to continue with informal discussions now.

Adjournment:

A motion was made by Mr. Brennan and 2nd by Mr. German to adjourn the meeting at 4:47 PM. A unanimous vote.

Submitted by,
Carol Feriozzi & Michael Saraceni