



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue • Pennsauken, NJ 08110
Ph: 856.663.0043 • Fx: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/Treasurer

Minutes of the MPWC Monthly Business Meeting August 10, 2017

ATTENDEES

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst. Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, C.O.O.
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Carol Feriozzi Administrative Assistant

The meeting called to order at 4:00 PM.

There was a roll call of Commissioners all but Mr. German were present.

Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:

2016 Audit- Draft Report

Mr. Saraceni stated that an Exit Audit Conference was held on August 4, 2017 with Mr. Scavuzzo and Mr. Brennan, in attendance. Commissioners were each given a copy of the draft audit and were asked to examine it in the upcoming month. Questions or concerns should be addressed with Mr. Brennan. Mr. Brennan expressed that both Merchantville and Pennsauken were asked about extra funding being allocated towards OPEB/Pension liabilities, which neither of them were, consistent with the MPWC's position.

Chapel Avenue- Project Status and Update

Mr. Spafford reported that while milling the tie in at Evergreen and Hampton it lead to the discovery of concrete under the shoulder of the road. A storm drain was also discovered that ran the length of the trench. It was never marked due to Camden County being unaware of it. A meeting was held with Camden County and it was agreed that shared service agreement would be written between the MPWC and Camden County to partner with resolving the challenges to be mutually beneficial. Mr. McConnell stated that a change order would be needed for this and Mr. Spafford expressed that in the final analysis, the MPWC would be saving money over the total project costs.

LFB/DLGS Approval for MPWC Engineer- named as contract administrator

New Business

Approval of the Minutes

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Business Meeting of July 13, 2017. **A unanimous roll call vote.**



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Approval of the Executive Session

A motion by Mr. Piperno and 2nd by Mr. Johnson to approve the Minutes of the Executive Meeting of July 13, 2017. **A unanimous roll call vote.**

Payment of the Bills

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve payment of the bills in amount of \$582,644.63 dated August 10, 2017, except for that of Pennsauken Township. **A unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve payment to the township of Pennsauken, dated August 10, 2017 in the amount of \$97,298.88. **A unanimous roll call vote, except Mr. Scavuzzo abstained.**

Correspondence

DCA/LFB to Michael Saraceni- LFB Actions/Approval of USCI Contract

Staff Reports:

Chief Operating Officer

Mr. Saraceni reported that Summer Help Program will be ending on August 25 and he would like to retain 1 of the summer help to finish a few outstanding projects. He also reported that Field Personnel as well as any other interested employees will be receiving CPR and AED recertification during the month.

Engineer

Mr. Spafford reported the National Highway tank painting was completed. He also said that the Pilot for the advanced oxidation process(AOP) was proving successful at Marion Ave. The design and concept would take approximately 1 year and cost approximately \$500,000 initially and \$100,000 per year to run. Mr. Brennan indicated that as there may be additional treatment technologies required by the NJDEP that it would be prudent to remain prepared but refrain moving forward with design steps until more information from the State becomes available. It was agreed.

General Counsel

Mr. McConnell received an Order form the local Finance Board requiring the MPWC to appoint a contract administrator who will file quarterly reports to USCI. Mr. McConnell requested by resolution that the administrator would be Rich Spafford.

Mr. McConnell requested to amend the March 2017 Business Meeting Minutes which did not reflect that the Commission approved the award of contracts for the National Highway tank painting and the Chapel Ave main replacement project bids.

A motion by Mr. Brennan and 2nd by Mr. Piperno to approve amending the Business Meeting Minutes of March 2017. **A unanimous roll call vote.**

Mr. Piperno inquired why the Township of Pennsauken is not granted the host community benefit for the Pennsauken Country Club, as a part of the municipality, with regards to the water allowance.

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A discussion ensued and it was agreed that the MPWC would include the township-owned Pennsauken Country Club in the water allowance benefit. This would include domestic water accounts, the fire service and meter charges. However, the PCC will remain obligated to the irrigation fee for usage only under the re-use program. Mr. Spafford agreed to adjust the account billing accordingly.

A motion by Mr. Piperno and 2nd by Mr. Johnson for Pennsauken Country Club host relief from water charges with the exception of irrigation fees. **A unanimous roll call vote, except Mr. Scavuzzo abstained.**

Mr. Scavuzzo stated that the Shared Service Agreement with the Department of Public Works was incorrect and needed to be amended. The agreement mistakenly displayed the rate as a per hour, as opposed to per square foot as was originally agreed to by the parties. Staff was directed to replace the incorrect page of the agreement with the corrected page.

Old Business:

A motion by Mr. Brennan and 2nd by Mr. Piperno to amend the March 2017 Business Meeting Minutes to reflect the actions taken to award contracts to U.S. Tank for National Highway and to Mount Construction for the Chapel Avenue project that were inadvertently excluded in the final draft.

New Business:

A motion by Mr. Brennan and 2nd by Mr. Johnson for LFB/DLGS approval Rich Spafford as contract administrator - **a unanimous roll call vote.**

A motion by Mr. Brennan and 2nd by Mr. Johnson to approve agreed-upon adjustments to the host community benefit to Pennsauken Township - **a unanimous roll call vote, Mr. Scavuzzo abstained.**

Project Status Table:

Mr. Brennan stated that we need to be cognizant of monitoring security especially Cyber security. The C.O.O. indicated that staff would re-visit the NJSP Vulnerability Assessment report with regards to cyber-security as compared to the recently approved Water Quality Accountability Act requirements.

Commissioners Reports:

Mr. Johnson commended Mr. Scavuzzo and Mr. Piperno on their work with Pennsauken Township.

Adjournment

A motion by Mr. Brennan and 2nd by Mr. Piperno to adjourn at 4:44 PM. **A unanimous roll call vote.**