



MERCHANTVILLE-PENNSAUKEN WATER COMMISSION

6751 Westfield Avenue, Pennsauken, NJ 08110
Ph: 856.663.0043 • Fax: 856.486.7417 • www.mpwc.com

Mr. Joseph Scavuzzo
President

Mr. Patrick Brennan
Vice President

Mr. George Piperno
Secretary

Mr. G. Burton German
Treasurer

Mr. Ronald Johnson
Ass't Secretary/Treasurer

Minutes of the MPWC Monthly Business Meeting April 13, 2017

ATTENDEES:

Commissioners:

Mr. Joseph Scavuzzo, President
Mr. Patrick Brennan, Vice President
Mr. G. Burton German, Treasurer
Mr. George Piperno, Secretary
Mr. Ronald Johnson, Asst.
Secretary/Treasurer

Other Attendees:

Michael A. Saraceni, COO
Craig Campbell, Superintendent
Richard Spafford, P.E.
Karl N. McConnell, General Counsel
Brandy Eisenmann
Carol Feriozzi

The President called the meeting to order at 4:00 PM
Salute to the Flag; the Open Public Meetings Act Compliance Statement was read.

ITEMS TO BE DISCUSSED:

Well Maintenance Program – Approve Contract and Authorize Service

The transcript of the public hearing with exhibits were provided in advance for the Commissioners and no public comment was received during the open comment period. Permission was requested to approve the USCI Well Maintenance Services contract and to authorize applications to the State Agencies as required by the relevant Act.

Collingswood Water Utility – Follow-up Discussion

Mr. Brennan and staff met with Collingswood Business Administrator Keith Hastings about a possible shared service agreement. Collingswood is concerned with their succession planning status once the current superintendent retires and is also in need of licensing and treatment expertise. Mr. Hastings will contact Mr. Saraceni to pursue further after he confers with the Superintendent and township officials. A discussion ensued during which Mr. Brennan commented on mutually beneficial potential.

Shared Services Agreement – Street Opening

Mr. Brennan asked that the SSA for Street Openings be amended to specifically say that it applies to Pennsauken Township streets only and Mr. Piperno requested a specific start date be included. General Counsel confirmed the language would be amended accordingly.

Financial Disclosure Forms-

Mr. Saraceni stated that the Financial Disclosure forms are due by April 30th, 2017 and instructions were given to the Commissioners. Mr. Saraceni stated he would assist any Commissioner, if needed.



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Elected/Appointed Officials Annual Training

Mr. Saraceni stated that the MSI training is due by May 1st and provides financial credit incentive against annual liability premiums. Again, he offered any assistance necessary.

Approval of the Minutes

Motion to approve the Minutes of the Business Meeting of March 9, 2017 was made by Mr. German, 2nd by Mr. Piperno; **a unanimous roll call vote.**

Payment of Bills

Motion to approve payment of bills dated April 13, 2017 was made by Mr. German, 2nd by Mr. Johnson; **a unanimous roll call vote.**

Meeting Open to the Public:

Meeting was open to the public. None were present.

Bid Openings

Valve Insertion Tool- Mr. Spafford informed the Commissioners that the one bid received was from Water Works Supply Company for a cost of \$56,909.34

Bethel Avenue Monopole Site License- Mr. McConnell informed the Commissioners that Crown Castle, the property manager of AT&T, submitted the sole bid of \$40,593.80 with a 3% escalator for each year of the 10-year term. General Counsel recommended award to them subject to agreement language.

A motion was made by Mr. German and 2nd by Mr. Johnson to accept bid the Crown Castle bid subject to suitable agreement language; **a unanimous roll call vote.**

Staff Reports:

Mr. Saraceni informed the Commissioners of Glenn Bierbach's upcoming retirement. A luncheon will be held on 4/26 at 11:30am and Commissioners are welcome.
Mr. Saraceni advised of staff finding 10 meter failures in the last 2 weeks. The Neptune representative who met with staff advised that Neptune would stand behind the Commission to make whole any damages to our customers. That Vendor will assess those meters and report back. Staff will continue to research to identify any possible causal relationships and will report back upon completion.

Mr. Campbell informed the Commissioners that the MPWC was again the winner of the NJAWWA "Best Tasting Water In NJ" Contest for 2017, just as it was in 2015. Mr. Saraceni stated that we are hoping to have an award presentation at a future Commission meeting.

Ms. Eisenmann advised that the Fountain Dedication and Arbor Day presentations for April 28th have been confirmed with the Mayors of both Merchantville and Pennsauken who will attend respectively starting at 9:00am at the Merchantville site and approx. 9:30 at the Pennsauken site. The tree plantings will be in immediate proximity to each of the fountains.

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Mr. Spafford informed the Commissioners that staff expects Capital expenses to exceed budget due to unforeseen circumstances, specifically, due to unplanned replacement of blow-offs with Fire Hydrants.

Old Business:

Residency Policy-Update

Mr. Brennan and Mr. Piperno stated that they would like the draft Residency policy update to be amended to remove the reference to the NJ First Act but to provide more specific information regarding the qualifying criteria utilized and generated by that Act. A discussion ensued. Mr. Saraceni will amend accordingly for consideration at the May meeting.

New Business:

Motion to authorize staff to seek bids for vehicle leases was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Motion to exercise the purchase option on the specifically listed leased vehicles was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Motion to authorize the internet sale on Gov.deals of the 2007 Explorer was made by Mr. German, 2nd by Mr. Johnson; **a unanimous vote.**

Motion to authorize to purchase of Valve Insertion Machine award to sole bidder, Water Works Supply Company was made by Mr. German, 2nd by Mr. Johnson; **a unanimous vote.**

Motion to authorize approval of SSA for Street Openings, with specified amendments, was made by Mr. German, 2nd by Mr. Piperno; **a unanimous vote.**

Motion to approve the Well Maintenance Services contract with USCI, Inc. subject to and conditioned upon the Approval of Required State Agencies made by Mr. German, 2nd by Mr. Johnson; **a unanimous vote.**

Motion to authorize the filing of the Applications to obtain requisite State Agencies approval for the Well Maintenance Services Contract with USCI, Inc. was made by Mr. German, 2nd by Mr. Brennan; **a unanimous vote.**

Motion to authorize approval of the renewal of the SSA for vehicle repairs was made by Mr. German, 2nd by Mr. Johnson; **a unanimous vote.**

Commissioners Reports:

Mr. Johnson wished staff and their families a Happy Easter.

Mr. German reminded the Commissioners that the salary committee would meet next week to discuss hourly salaries and performance reviews with the intention to submit recommendations for the May meeting. He also wished everyone a Happy Easter.



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Adjournment:

A motion was made by Mr. Brennan and 2nd by Mr. Piperno to adjourn the meeting at 4:54 PM. A unanimous vote.

Submitted by,
Carol Feriozzi & Michael Saraceni