



Revised 6/1/2012

### APPLICATION PACKAGE FOR WATER SERVICE

- (1) Complete the Application Package.
- (2) Submit your completed package along with your Application Fee of \$25.00, three (3) sets of prints and supporting documentation to the MPWC Office at 6751 Westfield Avenue, Pennsauken, NJ 08110.
- (3) Your application package and supporting data specifying the engineering details of the proposed project will be analyzed for compliance with the MPWC Engineering Standards including provisions for orderly growth.
  - (a) Supporting data includes two (2) sets of plans showing the proposed plot plan of the premises indicating the area to be serviced, and
  - (b) Proof of street opening permit, if required.
- (4) Any necessary connection fees and/or escrow charges for commercial, industrial or multiple unit applications shall be determined by the MPWC Engineer based on the size of the project.
- (5) Upon review, your application will be submitted for approval to the MPWC Commissioners. The final condition of approval will be a mutual agreement between the applicant and the MPWC in accordance with the Terms and Conditions for providing water service.
- (6) Once your application has been approved by the Commission, you will receive written confirmation from the MPWC.
- (7) Connection fees shall be paid to the MPWC at the start of construction and in accordance with the Rules of the Commission and Schedule of Fees. Our Fee Schedule is attached to the Application Package. Connection fees of \$30,000.00 or less are due at the time of application. If the connection fees total an amount greater than \$30,000.00 then the fee may be paid in two equal parts. The first payment is due at the start of construction and the remaining balance is due upon the issuance of a meter.

The applicant must understand and agree to the following:

- The MPWC will not grant final approval until all governmental agencies have given final approval and the applicant has submitted stamped and signed final plans with final signatures to the MPWC along with all necessary conditions having been met.
- Final approval will be evidenced by receipt of correspondence indicating approval by the MPWC Commissioners.
- Approvals are based on the exact plans and specifications as submitted to the Commission and in compliance with any conditions required therein.
- ALL DOMESTIC WATER USAGE MUST BE METERED. The MPWC must be notified prior to connection to our system for issuance/installation of a water meter and activation of the account.
- **NO METER WILL BE INSTALLED IN A CRAWL SPACE.**



# APPLICATION FOR WATER SERVICE

**Please complete and return to:**

Merchantville-Pennsauken Water Commission  
6751 Westfield Avenue  
Pennsauken, NJ 08110  
Ph: (856) 663-0043  
Fx: (856) 486-7417

**FOR OFFICE USE ONLY**

Received By / Date: \_\_\_\_\_  
Tax Map Lot: \_\_\_\_\_ Block: \_\_\_\_\_  
Existing Service:  YES  NO  
New Service Required:  YES  NO  
Application Fee Paid:  YES  NO

Application must be completed in its entirety and include the application fee of \$25.00.

Applicant Name: \_\_\_\_\_ Applicant Phone # \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Date Applicant Will Be Ready for Service: \_\_\_\_\_

Location of the Premise to be Serviced: \_\_\_\_\_

Street Address: \_\_\_\_\_

Municipality: \_\_\_\_\_

Block: \_\_\_\_\_ Lot: \_\_\_\_\_

Has the MPWC Previously Supplied the Premise with Water?  YES  NO

Type of Service:  Single Dwelling  Multiple Dwelling (\_\_\_\_\_) units  
 Fire Service  Commercial / Industrial

Quantity of Water Required Daily: \_\_\_\_\_ GPD

Size of Service (Domestic):  1"  2"  4"  6"  8"

Size of Service (Fire):  4"  6"  8"  10"

Address to which bills will be mailed: \_\_\_\_\_

Applicant is:  Owner  Tenant  Agent

**Applicant agrees to the following terms and conditions of the MPWC:**

I hereby make application and authorize Merchantville-Pennsauken Water Commission to turn on water at the above referenced address, and I agree to pay all bills by the due date specified on the bill for water furnished to any address where I either have an interest in the ownership of the property, directly or indirectly, or have requested service, and I hereby agree to continue to be responsible for the same until I notify MPWC in writing to the contrary.

I agree to take the necessary measures to protect the meter, meter setting and the service during the installation of new services. I will be responsible for damages to MPWC property caused by me, my contractor and/or sub-contractor during on-site construction.

I agree to abide by the local codes and ordinances in the construction use and alteration of my plumbing system. I shall not create an electric shock hazard by improper electric grounding to the plumbing system and shall not create cross connection or backflow conditions.

MPWC assumes no responsibility for continuity of electrical grounding systems by the installation or removal of its meter.

I agree to abide by and comply with all rules, regulations and rates of Merchantville-Pennsauken Water Commission as approved by the Commissioners and as changed from time to time.

If, at any time, any bill owed by me to MPWC, whether collectible under this Agreement or otherwise, is not paid when due and payable, then MPWC shall have the right to discontinue the supply of water to the location.

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**Authorized Signature**

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**Date**

Revised 6/1/2012

## MPWC FEE SCHEDULE

### MPWC CONNECTION FEES

Approved by Resolution After Public Hearing on September 9, 2011 and became effective on December 1, 2011.

#### RESIDENTIAL USERS

Single-Family, Townhouse, Condominium, Multi-Family, Apartment, Trailer, Mobil Home (per unit) \$1,515.00

#### NON-RESIDENTIAL USERS

Per 1,000 gallons expected user per year \$23.49  
Minimum connection fee (per unit) \$1,515.00

All non-residential users shall be required to escrow an amount specified by the MPWC engineer for the purpose of evaluating the connection fee to be applied. Estimated EDUs for non-residential shall be based upon the engineer's projected average consumption.

#### IRRIGATION OR LAWN SPRINKLERS

1 inch or less	\$2,025.00
1 ½ inch	\$3,395.00
2 inches	\$5,115.00
4 inches	\$17,660.00

#### FIRE SERVICE, PUBLIC AND PRIVATE

Tapping fees as per schedule  
No connection fee. Quarterly service charges only.

### MPWC TAPPING FEES

All services to be constructed in accordance to Merchantville-Pennsauken Water Commission revised rules and regulations

Item	Tapping Fees
1" Service Renewal	No Charge
1" New Service Tap Only	\$200.00
2" New Service Tap Only	\$400.00

With new services a copy of the plot plan, application and street opening permit is needed before application. MPWC does the tap only for the above.

Item	Tapping Fees
4" New Service	\$2,255.00
6" New Service	\$2,530.00
8" New Service	\$3,146.00
10" New Service	\$5,400.00

MPWC will do all work, open the street, install tap, repair the street and take to the curb.

5/8" Curb Meter	\$231.00
1" Curb Meter	\$264.00
1 1/2" Curb Meter	\$574.00
2" Curb Meter	\$679.00

New curb meter material supplied by MPWC (Includes meter crock, lid, and yoke)  
Main Extension (see Fee Schedule)

**MPWC OTHER CHARGES**

If a new service requires the extension of an MPWC water main and the MPWC determines that it is in the best interest of the utility to provide service, the customer can request the MPWC to extend the main to the property. The charges associated with the main extension will be billed as follows:

Main Size	Charge
6" main extension per linear foot	\$55.00
8" main extension per linear foot	\$65.00
12" main extension per linear foot	\$75.00

If a meter is removed from the premises or allowed to freeze and become damaged, the following charges shall apply:

Missing / Frozen Meters	Charge
5/8" Meter	Actual MPWC cost of meter plus installation
3/4" Meter	Actual MPWC cost of meter plus installation
1" Meter	Actual MPWC cost of meter plus installation
1 1/2" Meter	Actual MPWC cost of meter plus installation
2" Meter	Actual MPWC cost of meter plus installation

The MPWC maintains rules and regulations that must be complied with in order to maintain the integrity of the system and the safety of the public. The following schedule of fines shall apply to anyone who violates the rules and regulations of the MPWC:

Use of a meter bypass line	\$1,000.00
Illegal / unauthorized use of hydrants	\$1,000.00
Other violations of the Commission rules, 1 <sup>st</sup> offense	\$50.00
Other violations of the Commission rules, 2 <sup>nd</sup> offense	\$250.00
Other violations of the Commission rules, 3 <sup>rd</sup> offense	\$500.00
Other violations of the Commission rules, 4 <sup>th</sup> offense	\$1,000.00
Other violations of the Commission rules, 5 <sup>th</sup> offense	\$2,000.00
Other violations of the Commission rules, 6 <sup>th</sup> offense	\$3,000.00

**THESE RATES WILL BE IN EFFECT UNTIL FURTHER NOTICE FOR ALL APPLICATIONS THAT HAVE BEEN REVIEWED AND APPROVED BY THE MPWC.**