



**MERCHANTVILLE-PENNSAUKEN
WATER COMMISSION**

**MERCHANTVILLE-PENNSAUKEN WATER COMMISSION
MONTHLY MEETING AGENDA**

July 9, 2015



Open Public Meeting: 6:00 pm

Roll Call:

Salute to the Flag:

Announcement of Compliance with the NJ Open Public Meeting Act:

Reorganization:

- Oath of Office – Ron Johnson - five (5) year term- effective July 1, 2015*

Nominations of Officers:

- President:**
- Vice-President:**
- Secretary:**
- Treasurer:**
- Assistant Secretary/Treasurer:**

Professional Services – Appointments: (See Spreadsheets attached)

- Auditor:**
- Accounting Services (Consultant):**
- Insurance Broker of Record:**
- Broker of Record – Employee Benefits:**
- Commission Engineer(s):**
- Commission Bond Counsel:**
- Other:**

Designating Depositories of Funds for MPWC:

PNC; Bank of America; Sovereign; TD Bank; Susquehanna Bank; Hudson City Savings Bank; Beneficial Savings Bank; First Colonial Community Bank; Audubon Savings and Haddon Savings Bank, Santander Bank, New Jersey Cash Management, and any other Bank/Financial institution deemed necessary by the Treasurer and approved by the Commission during the year.

Approving Cash Management Plan:

Resolution for Official Public Notices and Designating Newspapers & Websites of the Commission

- Courier-Post &/or Philadelphia Inquirer
- The Retrospect & All-Around Pennsauken
- Pennsauken Township and Merchantville Borough Web Sites
- Merchantville Community – Web Site
- Merchantville-Pennsauken Water Commission – Web Site

Bank Signatories:

- Operating Account:
- Payroll Account:
- Legal/Court Fees Account:

FSA Account and Signatories:

Establishment of Petty Cash Fund
Director of Finance - \$400.00

Authorizing Purchases under the State Contract, Western States Contracting Alliance (WSCA) & Camden County Cooperative Purchasing Agreement

Appointment of Public Agency Compliance Officer

Authorization of C.O.O. to make NJDEP/EPA Applications

Establishment of Meeting Dates/Times for the Year *(copy attached)*

Designation of 2015 Public Employees Awards Committee – (40A:5-31)

Items to be discussed:

1. Inter-Local Agreement – MPWC-DPW – Vehicle Maintenance - approved by Township
2. Project Status
3. June 23rd Storm Damage – Minor
4. PSA claim
5. Executive Session – Litigation & Negotiations & apartment billing rate clarification

Approval of Minutes:

1. Regular Meeting: June 11, 2015
2. Executive Session: June 11, 2015

Approval of Bills:

- Bills for Payment July 9, 2015 \$ 971,379.41
- Escrow*Capital Expense Report attached to Bill List

Correspondence:

- Richard Lukasiak to Commission – Letter of Gratitude
- Michael Saraceni to Trico – Backhoe warrantee extension

Meeting Open to the Public:

Bid Openings:

- RFQ's – Professional Services – June 24, 2015

Reports:

Staff:

- *Chief Operating Officer*
- *Superintendent*
- *Director of Customer Service*
- *Engineer/Consultants & Architect*
- *General Counsel*

Old Business:

New Business:

- Professional Consultants – 2015-2016
- Inter-Local Agreement

- **New Services:**
 - 1” residential service for 6901 Chestnut, Pennsauken
 - 1” residential service for 538 Third Avenue, Cherry Hill

- **Resolutions:**
 - Re-Organization Resolutions Filed

Project Status: (See Attached table)

Commissioners Reports:

Executive Session:

Public Meeting (Resumed):

Adjournment: